



City of Grand Island

Tuesday, November 22, 2011

Council Session

Item G6

**#2011-347 - Approving Bid Awards - Tree Trimming Contract
2012-TT-1**

Staff Contact: Tim Luchsinger

Council Agenda Memo

From: Timothy Luchsinger, Utilities Director
Jason Eley, Asst. City Attorney/Purchasing

Meeting: November 22, 2011

Subject: Approving Bid Awards – Tree Trimming Contract 2012-TT-1

Item #'s: G-6

Presenter(s): Timothy Luchsinger, Utilities Director

Background

The Utilities Department has over 600 miles of electrical transmission and distribution lines. In order to provide the proper clearances between the power lines and trees for the safe operation, maintenance and protection of the system, the Utilities Department contracts with private firms to help with tree trimming.

Specifications for Contract 2012-TT-1 were prepared for tree trimming services throughout the electrical service area. A drawing indicating the areas to be trimmed by outside contractors for the fiscal year 2011-12 is attached.

Discussion

The project provides for trees to be trimmed in twelve areas throughout the electric service area. Specifications were sent to eleven potential firms, and advertised in the *Grand Island Independent*. The bids were publicly opened at 2:15 p.m. on November 10, 2011, in accordance with City Procurement Codes. Bids were received from three Grand Island firms that have previously worked on City projects.

The project specifications provide that the City may select any or all sections to be awarded in this Contract; or the City may award all sections to a single Contractor; or award individual sections to multiple Contractors, whichever method provides the best and lowest overall bid.

Section	Leetch Tree Service	Tom's Tree Service	Sheffield Tree Ser.	Low Bid
1	\$4,775.00			\$4,775.00
2	\$6,325.00		\$5,200.00	\$5,200.00
3	\$2,937.00		\$4,500.00	\$2,937.00
4	\$4,375.00			\$4,375.00
5	\$3,750.00	\$11,000.00		\$3,750.00
6	\$9,850.00	\$12,000.00	\$8,200.00	\$8,200.00
7	\$5,140.00			\$5,140.00
8	\$7,645.00			\$7,645.00
9	\$3,400.00		\$5,600.00	\$3,400.00
10	\$6,495.00			\$6,495.00
11	\$9,350.00			\$9,350.00
12	\$18,325.00			\$18,325.00
Amount per sections bid	\$82,367.00	\$23,000.00	\$23,500.00	
Low bid per section	\$66,192.00	\$0.00	\$13,400.00	\$79,592.00

There were no exceptions taken by any of the bidders and they are qualified to do this contract work. All bids were evaluated and are in compliance with the specifications.

Alternatives

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Move to approve
2. Refer the issue to a Committee
3. Postpone the issue to future date
4. Take no action on the issue

Recommendation

City Administration recommends that the Council award the trimming contract to individual contractors by section as provided for in the specifications in the following manner: Leetch Tree Service of Grand Island, Sections 1, 3, 4, 5, 7, 8, 9, 10, 11, and 12 in the amount of \$66,192.00; and Sheffield Tree Service of Grand Island, Sections 2 and 6 in the amount of \$13,400.00. The award for all twelve sections will be \$79,592.00. This is below the budgeted amount of \$150,000.00.

Sample Motion

Move to approve Tree Trimming Contract 2012-TT-1 to Leetch Tree Service and Sheffield Tree Service based upon the lowest bid for each individual section.



Jason Eley, Purchasing Agent

*Working Together for a
Better Tomorrow, Today*

BID OPENING

BID OPENING DATE: November 10, 2011 at 2:15 p.m.
FOR: Tree Trimming Contract 2012-TT-1
DEPARTMENT: Utilities
ESTIMATE: \$150,000.00
FUND/ACCOUNT: 520
PUBLICATION DATE: October 17, 2011
NO. POTENTIAL BIDDERS: 9

SUMMARY

Bidder:	<u>Tom's Tree Service</u> Grand Island, NE	<u>Sheffield Tree Service</u> Grand Island, NE
Bid Security:	Western Surety Company	Western Surety Company
Exceptions:	None	None
Bid Price:		
Section 1:	---	---
Section 2:	---	\$5,200.00
Section 3:	---	\$4,500.00
Section 4:	---	---
Section 5:	\$11,000.00	---
Section 6:	\$12,000.00	\$8,200.00
Section 7:	---	---
Section 8:	---	---
Section 9:	---	\$5,600.00
Section 10:	---	---
Section 11:	---	---
Section 12:	---	---
Total:	<u>\$23,000.00</u>	<u>\$23,500.00</u>

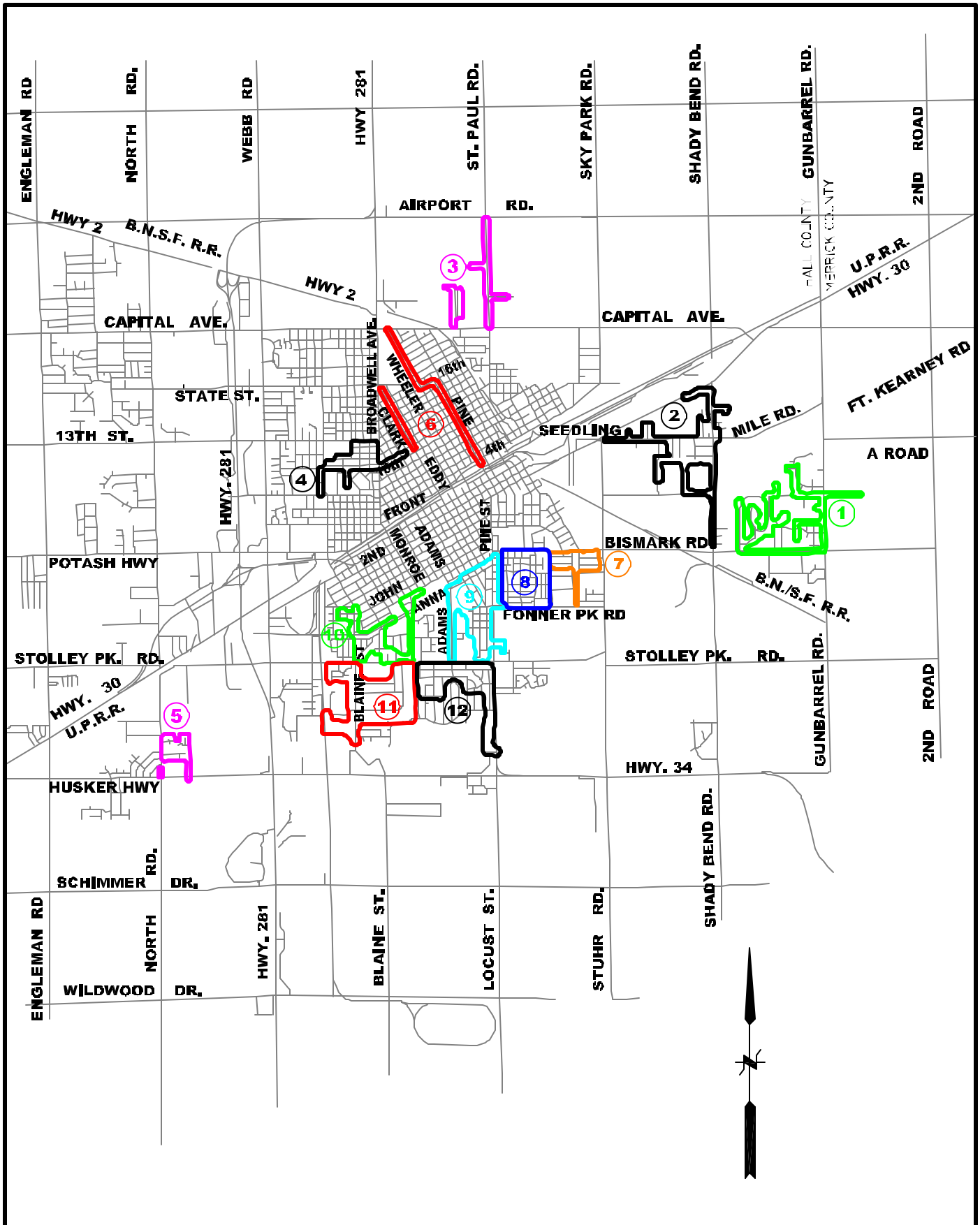
Bidder: Leetch Tree Service
Bid Security: Grand Island, NE
Exceptions: Western Surety Company
None

Bid Price:
Section 1: \$4,775.00
Section 2: \$6,325.00
Section 3: \$2,937.00
Section 4: \$4,375.00
Section 5: \$3,750.00
Section 6: \$9,850.00
Section 7: \$5,145.00
Section 8: \$7,645.00
Section 9: \$3,400.00
Section 10: \$6,495.00
Section 11: \$9,350.00
Section 12: \$18,325.00
Total: \$82,372.00

cc: Tim Luchsinger, Utilities Director
Jason Eley, Purchasing Agent
Mary Lou Brown, City Administrator

Bob Smith, Assist. Utilities Director
Pat Gericke, Utilities Admin. Assist.
Tom Barnes, Civil Eng. Mgr.

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RESOLUTION 2011-347

WHEREAS, the City of Grand Island invited sealed bids for Tree Trimming Project 2012-TT-1 for the Utilities Department, according to the plans and specifications on file with the Utilities Department; and

WHEREAS, on November 20, 2011, bids were received, opened and reviewed; and

WHEREAS, the requested work has been divided into 12 sections in order to achieve the best and lowest cost, and to expedite the completion of the work; and

WHEREAS, Leetch Tree Service of Grand Island, Nebraska, submitted a bid in accordance with the terms of the advertisement of bids and the plans and specifications and all other statutory requirements contained therein, such bid being in the amount of \$66,192.00 for Sections 1, 3, 4, 5, 7, 8, 9, 10, 11 and 12 of the contract; and

WHEREAS, Sheffield Tree Service of Grand Island, Nebraska, submitted a bid in the accordance with the terms of the advertisement of bids and the plans and specifications and all other statutory requirements contained therein, such bid being in the amount of \$13,400 for Sections 2, and 6 of the contract; and

WHEREAS, the combined total of the lowest bids for the above listed 12 sections represents the lowest responsible bid for said project.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that:

1. The bid of Leetch Tree Service of Grand Island, Nebraska, in the amount of \$66,192.00 for Sections 1, 3, 4, 5, 7, 8, 9, 10, 11, and 12 of the contract is hereby approved as the lowest responsive bid submitted for those sections.

2. The bid of Sheffield Tree Service of Grand Island, Nebraska, in the amount of \$13,400.00 for Sections 2 and 6 of the contract is hereby approved as the lowest responsive bid submitted for this section.

A contract for such project be entered into between the City and such contractors; and that the Mayor is hereby authorized and directed to execute such contract on behalf of the City of Grand Island.

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Adopted by the City Council of the City of Grand Island, Nebraska, November 22, 2011.

Jay Vavricek, Mayor

Attest:

RaNae Edwards, City Clerk