



# City of Grand Island

Tuesday, May 10, 2011

Council Session

## Item G9

**#2011-116 - Approving Extension Request for Community  
Development Block Grant #08-DPI-005**

Staff Contact: Joni Kuzma

# **Council Agenda Memo**

**From:** Joni Kuzma, Community Development Administrator

**Council Meeting:** May 10, 2011

**Subject:** Approving Extension Request for Community Development Block Grant #08-DPI-005

**Item #:** E-9

**Presenter(s):** Joni Kuzma, Community Development

## **Background**

In September 2009, the City of Grand Island was awarded a Disaster Recovery Grant for \$803,500.00, plus \$40,175.00 in General Administration, for installation of a sanitary sewer interceptor and sewer main collection system upgrade to address an urgent community development need that occurred as a result of high ground water levels and flooding between May 22 and June 24, 2008. The project encompasses two southern areas of Grand Island to improve protection of homes from future sanitary sewer backups. Total project cost, including Admin, is projected at \$1,003,675. No matching funds are required but the City has budgeted \$160,000 for the balance of project costs above the grant award.

Disaster Recovery Program funds are to be used only for activities related to disaster relief, long-term recovery, and restoration of infrastructure in areas covered by the Federal Emergency Management agency (FEMA) declaration of major disaster 1770-DR. Only damages occurring during the incident period from May 22, 2008 to June 24, 2008 are considered.

## **Discussion**

Due to a variety of program delays, the City of Grand Island is requesting a six-month extension to the current contract end date for Disaster Program Recovery Grant #08-DPI-005. The current contract end date is September 29, 2011. The proposed contract end date is March 30, 2012. The Grand Island City Council is required to take action on the extension request for submission to the Nebraska Department of Economic Development.

The extension request is being requested due to:

1. Staff changes in three significant Public Works positions working on the project
2. The need to obtain a permit from UPRR to bore under existing railroad tracks.

3. Compliance with the Migratory Bird Treaty as a part of the Environmental Review.
4. Review of plans, specifications and estimate by the Department of Environmental Quality

Public Works staff fully believes that the project will be completed within the proposed extension date, if not before. The UPRR agreement is in place. The project design is 95% complete. A revised implementation schedule has been completed and will be provided with the extension request as required.

### **Alternatives**

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Approve the Community Development Block Grant #08-DPI-005 extension request
2. Refer the issue to a Committee.
3. Postpone the issue to a later date.

### **Recommendation**

City Administration recommends that Council approves the Community Development Block Grant #08-DPI-005 extension request.

### **Sample Motion**

Move to approve the Community Development Block Grant #08-DPI-005 extension request.

## CDBG CONTRACT AMENDMENT REQUEST FORM

**This form must be completed and submitted to the Nebraska Department of Economic Development when making a contract amendment request. All attachments identified under the applicable amendment type must be submitted along with this form.**

CDBG Grant # 08-DPI-005 CDBG Grantee City of Grand Island

DED Program Representative Merci Suarez

Person Completing this form Name Joni Kuzma

Contact Number 308-385-5444, ext. 248

Email jkuzma@grand-island.com

**Complete the sections for each type of amendment requested and submit this form, along with the required attachments, to the Department.**

**Extension of Contract End Date**

Original Contract End Date Thursday, September 29, 2011

Current Contract End Date including any previously approved extensions Thursday, September 29, 2011

Proposed Contract End Date Friday, March 30, 2012

Required Attachments

Attachment 1: A letter from the Chief Elected Official stating the following:

1. Certification that the local governing body has approved the extension;
2. Identification and reasons for the proposed amendment; including
  - a. Changes to the nature of the project requiring the amendment;
  - b. Steps being taken to avoid any future amendment requests for the same reasons.
3. If additional local matching funds are required as a result of this extension, certification that such funds are available.

Attachment 2: A revised implementation schedule showing when major milestones will be completed for each activity.

**Decrease in proposed accomplishments**

Original Proposed Accomplishments \_\_\_\_\_ Current Proposed Accomplishments \_\_\_\_\_

Required Attachments

Attachment 1: A letter from the Chief Elected Official stating the following:

1. Certification that the local governing body has approved the decrease in proposed accomplishments;
2. Identification and reasons for the proposed amendment; including
  - a. Changes to the nature of the project requiring the amendment;
  - b. Steps being taken to avoid any future amendment requests for the same reasons.
3. If additional local matching funds are required as a result of this decrease, certification that such funds are available.

Attachment 2: A revised implementation schedule showing when major milestones will be completed for each activity.

**Amendment to Housing Program Guidelines**

Required Attachments

Attachment 1: Letter from the Chief Elected Official stating the following:

1. Certification that the local governing body has approved the amendment to the housing program guidelines;
2. Identification and reasons for the proposed amendment;
3. If additional local matching funds are required as a result of this amendment, certification that such funds are available.

Attachment 2: If the housing program guidelines amendment will affect major milestones, a revised implementation schedule showing when major milestones will be completed for each activity.

Attachment 3: A complete copy of the proposed revised housing program guidelines.

**Budget Amendment**

Original Contract Budget Approved

Activity Name	Activity Number	CDBG Funds	Other Funds	Total Funds
<b>Total</b>				

Proposed Budget After Amendment

Activity Name	Activity Number	CDBG Funds	Other Funds	Total Funds
<b>Total</b>				

Attachment 1: Letter from the Chief Elected Official including:

1. Certification that the local governing body has approved the budget amendment;
2. Identification and reasons for the proposed budget amendment; including
  - a. Changes to the nature of the project requiring the amendment;
  - b. Steps being taken to avoid any future amendment requests for the same reasons.
3. If additional local matching funds are required as a result of this amendment, certification that such funds are available.
4. If the amendment includes a new activity, certification that the activity meets the national objective.

Attachment 2: Minutes from the public hearing held on the proposed amendment (required if reallocating more than 10% of the total original grant amount).

Attachment 3: If the budget amendment will affect major milestones, a revised implementation schedule showing when major milestones will be completed for each activity.

Attachment 4: Certification of re-evaluation of the environmental assessment (this form is included in the CDBG Administration Manual Chapter 6: Environmental Review).

DED Use Only	
Date amendment request received	
Date amendment approved/denied	

RESOLUTION 2011-116

WHEREAS, the City was awarded a Disaster Recovery Grant for \$803,500 for installation of a sanitary sewer interceptor and sewer main collection system upgrade to address an urgent community development need that occurred as a result of high ground water levels and flooding between May 22 and June 24, 2008; and

WHEREAS, the contract end date of September 29, 2010 is not a sufficient amount of time in which to complete the project; and

WHEREAS, an extension request of six-months is desired and must be approved by the Grand Island City Council; and

WHEREAS, required documents for the extension request have been prepared and must be submitted to the Nebraska Department of Economic Development for authorization.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that:

The City of Grand Island, Nebraska is hereby authorized to request a six-month extension for Community Development Block Grant #08-DPI-005.

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Adopted by the City Council of the City of Grand Island, Nebraska, May 10, 2011.

\_\_\_\_\_  
Jay Vavricek, Mayor

Attest:

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Shannon Oster, Assistant to the City Administrator

Approved as to Form  \_\_\_\_\_  
May 5, 2011  City Attorney