



City of Grand Island

Tuesday, May 10, 2011

Council Session

Item G10

**#2011-117 - Approving Grant Evaluation Agreement for Nebraska
Children and Families Foundation grants**

Staff Contact: Joni Kuzma

Council Agenda Memo

From: Joni Kuzma, Community Development

Meeting: May 10, 2011

Subject: Approving Grant Evaluation Agreement for Nebraska Children and Families Foundation Grants

Item #'s: G-10

Presenter(s): Joni Kuzma, Community Development Administrator

Background

In 2010 and 2011, the City of Grand Island was awarded a total of \$80,000 in grants from the Nebraska Children and Families Foundation (NCFF), the Nebraska Child Abuse Prevention Fund Board and the Nebraska Department of Health and Human Services. The grant funds were awarded to the City to work with the Coalition for Children to build collaboration and implement a community Strategic Plan for a Child Well-being Initiative.

The Nebraska Children and Families Foundation, the Nebraska Child Abuse Prevention Fund Board and the Nebraska Department of Health and Human Services (NCFF) are investing in five communities to enhance child well-being throughout the state. Including Grand Island, the communities include South Sioux City, Columbus, North Platte and the Panhandle. Each community (or in the case of the Panhandle – portion of the state) was selected based on the community capacity to complete the Child Well-being Initiative and the county-level data related to the Child Well-being Indicators as compared to state data. The communities selected were located in counties that reported high-need data compared to the rest of the state.

Discussion

The funders require each grantee to complete a grant evaluation component for the initiative and have provided funding within the grant for associated costs. The Coalition for Children has completed much of the strategic planning work and are ready to work with an evaluator in moving forward with the plan. The Coalition has selected Schmeckle Research, Inc. as the grant evaluator. A contract and scope of services has been prepared. The Coalition for Children in collaboration with Community

Development will coordinate the Child Well-being work with the grant evaluator. There will be no cost to the City.

Alternatives

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

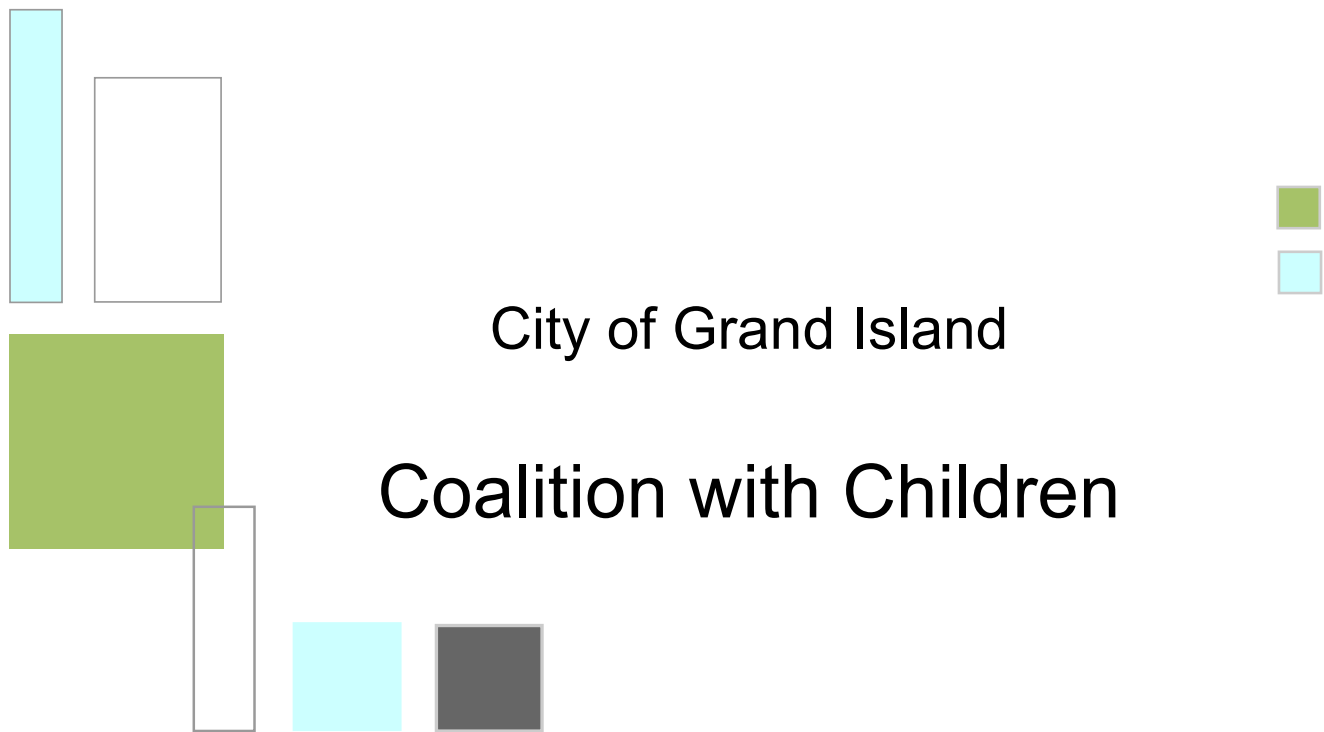
1. Approve the contract
2. Refer the issue to a Committee
3. Postpone the issue to future date

Recommendation

City administration recommends that Council approve the contract with Schmeckle Research, Inc. and authorize the Mayor to sign all related documents.

Sample Motion

Move to approve the contract with Schmeckle Research, Inc. and authorize the Mayor to sign all related documents.



City of Grand Island
Coalition with Children

Evaluation Contract

July 2010 – June 2012



Joyce Schmeeckle, Ph.D.
1701 S. 17th, Suite 2A
Lincoln, NE 68502
402.477.5407
joyce@schmeeckleresearch.com

Evaluation Purpose: To provide evaluation services for the Grand Island Coalition for Children (receiving funding from the Nebraska Children's Foundation) as listed below.

Evaluation Services

1. In conjunction with the Coordinator develop the framework and plan for the local evaluation based on the CWB work plan.
2. Implement the local evaluation plan.
3. Participate in the implementation of the ODSS system including evaluation criteria and data to be entered and monthly oversight checks of entries.
4. In conjunction with Nebraska Children and Families Foundation (NCFF) evaluation team participate in the design and implementation of requirements for all Child Well Being grant activities including but not limited to focus groups and key informant interviews.
5. Communicate and respond to evaluation requirements as requested by NCFF.
6. Maintain regular communication with CWB Coordinator.
7. In conjunction with Panhandle contracts coordinate work in the region wherever possible to reduce duplication and costs.
8. Other reasonable evaluation services as requested by the staff
9. Serve as a linkage with the Nebraska Children and Families Child Well Being state wide evaluation team

Annual Evaluation Cost

\$9,600

Travel Expenses. Travel expenses are included in the above cost.

Contract Terms

The evaluation costs will be billed semi-annually during the contract period. The contract is effective beginning July 1, 2010 and will end on June 30, 2012. The contract will be renewable for an additional year with potential adjustment to the contract amount. Contract terms and conditions are reflected in the attached consulting agreement.

Project Evaluator

Joyce Schmeeckle, Ph.D., is President of Schmeeckle Research Inc. and will be the lead evaluator for the project but other staff may also participate in completing the evaluation services outlined.

Acceptance

Your signature below indicates your acceptance of the proposal and your authorization for the outlined project work by the evaluator. The statement of work will be performed according to the terms and conditions agreed to in the consulting agreement between Schmeeckle Research Inc. and City of Grand Island in Partnership with Coalition for Children, which is attached to this proposal.

Schmeeckle Research Inc.
Tax ID: 20-272250

**City of Grand Island in Partnership with
Coalition for Children**



Joyce Schmeeckle, PhD

Jay Vavricek, Mayor

Date: 5/3/2011

Date 5/10/11

Consulting Agreement

AGREEMENT, made this 10th day of May, 2011 between Schmeeckle Research Inc., located in Lincoln, Nebraska and City of Grand Island in Partnership with Coalition for Children ("Client"), located in Grand Island, Nebraska.

- 1. Services.** Client desires to purchase, and Schmeeckle Research Inc. desires to provide, professional research and evaluation consulting services. This Agreement between the parties shall constitute a basic agreement, the terms and conditions of which shall apply to each work assignment proposed by the Client which is accepted by Schmeeckle Research Inc.
- 2. Termination.** Either party may at any time terminate the performance of all or any portion of the services or any work assignment upon (30) days prior written notice to the other party stating its intention to terminate and specifying the services or work assignment to be terminated and the date upon which such termination shall be effective.
- 3. Compensation.** All services performed by Schmeeckle Research Inc. shall be rendered in accordance to the attached Statement of Work. Schmeeckle Research Inc. may invoice Client quarterly for services rendered during the preceding quarterly period or will invoice at the end of the contract period. Payment by Client will be made within thirty (30) days after the date of invoice. Invoices unpaid by Client within thirty (30) days of the date of receipt of invoice shall be subject to a late charge of 1.5% per month or fraction thereof.
- 4. Schmeeckle Research Inc. Staff.** Schmeeckle Research Inc.' staff is not, nor shall they be deemed to be, at any time during the term of this Agreement the employees of Client. Schmeeckle Research Inc. shall have the sole right to designate which of its staff, whether permanent or temporary, shall perform any of the services required under this Agreement.
- 5. Client Confidential Information.** Schmeeckle Research Inc. agrees to treat as confidential any confidential information relating to Client's business, employees and customers to which Schmeeckle Research Inc. may be exposed in performing services for Client. Confidential Information shall include, but not be limited to, all employee data files, interview questions, research results, and any reports by Schmeeckle Research Inc. to the extent unique to Client.
- 6. Rights in Work Product.** Any client-unique work product resulting from Schmeeckle Research Inc.' services under this Agreement shall belong to Client, but Schmeeckle Research Inc. reserves the unrestricted right to any ideas, concepts, methodologies, and techniques.
- 7. General Liability Insurance.** Schmeeckle Research Inc. will maintain general liability insurance during the term of the contract.

The parties have read this Agreement, understand it, and agree to be bound by all its terms and conditions.

Schmeeckle Research Inc.
Tax ID: 20-272250

**City of Grand Island in Partnership with
Coalition for Children**

A handwritten signature in cursive script, reading "Joyce Schmeckle", is written over a light green rectangular background. Below the signature is a horizontal line.

Joyce Schmeckle, Ph.D.

Jay Vavricek, Mayor

Date: 5/3/2011

Date 5/10/2011

RESOLUTION 2011-117

WHEREAS, in 2010 and 2011 the Nebraska Children and Families Foundation, on behalf of the Nebraska Child Abuse Prevention Fund Board, awarded \$80,000 to the City of Grand Island to work with the Coalition for Children to build collaboration and implement a community Strategic Plan for Child Well-being; and

WHEREAS, the grantors require that a grant evaluator be utilized for program evaluation;

WHEREAS, the Coalition for Children has selected Schmeeckle Research, Inc. as the grant evaluator; and

WHEREAS, the Coalition for Children will work with Community Development to carry out the scope of services as outlined in the contract; and

WHEREAS, the grant will fund the cost of grant evaluation services in an amount not to exceed \$9,600 through June 30, 2012.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that the contract with Schmeeckle Research, Inc. is approved and the Mayor is authorized to sign associated documents.

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Adopted by the City Council of the City of Grand Island, Nebraska, May 10, 2011.

Jay Vavricek, Mayor

Attest:

Shannon Oster, Assistant to the City Administrator

Approved as to Form	☐ _____
May 5, 2011	☐ City Attorney