



City of Grand Island

Tuesday, November 09, 2010

Council Session

Item G8

#2010-314 - Approving Tree Trimming Contracts for 2011-TT-1

Staff Contact: Gary R. Mader

Council Agenda Memo

From: Gary R. Mader, Utilities Director
Jason Eley, Assistant City Attorney/Purchasing

Meeting: November 9, 2010

Subject: Tree Trimming Contract 2011-TT-1

Item #'s: G-8

Presenter(s): Gary R. Mader, Utilities Director

Background

The Utilities Department has over 600 miles of distribution and transmission electrical lines. Maintaining the proper clearances between the power lines and trees is necessary for the continued safe operation and maintenance of the system. In order to provide these required clearances, the Utilities Department contracts with private firms to help with the tree trimming.

Specifications for Contract 2011-TT-1 were prepared for soliciting bids for tree trimming services throughout the electrical service area. Attached is a drawing showing the areas to be trimmed by outside contractors during 2011.

Discussion

The contract documents provide for trees to be trimmed in 29 areas across the service area. The project was advertised and specifications were sent to twelve potential bidders. The bids were publicly opened at 2:00 p.m. on October 28, 2010, in accordance with City Procurement Codes. Bids were received from three companies and have been reviewed and evaluated.

The project specifications provide that the City may select any or all sections to be awarded in this contract, or the City may award all sections to a single contractor, or award individual sections to multiple contractors, whichever method provides the lowest overall cost. The bids received are tabulated below.

Section	Leetch Tree Service	Asplundh Tree Ex.	Sheffield Tree Ser.	Evaluated Low Bid
	Grand Island, NE	Fairfax, IA	Grand Island, NE	By Section
1	\$7,100.00	\$4,085.00	\$5,200.00	\$4,085.00
2	\$4,350.00	\$3,714.00	-	\$3,714.00
3	\$4,450.00	\$3,714.00	\$3,400.00	\$3,400.00
4	\$8,495.00	\$5,571.00	\$2,800.00	\$2,800.00
5	\$3,750.00	\$3,714.00	-	\$3,714.00
6	\$8,450.00	\$12,998.00		\$8,450.00
7	\$3,125.00	\$3,714.00	\$3,000.00	\$3,000.00
8	\$14,430.00	\$11,141.00	-	\$11,141.00
9	\$16,450.00	\$14,855.00	-	\$14,855.00
10	\$6,625.00	\$7,428.00	\$2,800.00	\$2,800.00
11	\$6,850.00	\$11,141.00	\$3,550.00	\$3,550.00
12	\$7,675.00	\$5,571.00	\$3,650.00	\$3,650.00
13	\$6,425.00	\$9,284.00	\$4,100.00	\$4,100.00
14	\$8,500.00	\$14,855.00	\$7,500.00	\$7,500.00
15	\$7,210.00	\$11,141.00	\$5,700.00	\$5,700.00
16	\$4,150.00	\$3,714.00	\$2,000.00	\$2,000.00
17	\$2,630.00	\$3,714.00	\$1,800.00	\$1,800.00
18	\$6,950.00	\$7,428.00	\$4,500.00	\$4,500.00
19	\$4,150.00	\$3,714.00	-	\$3,714.00
20	\$5,475.00	\$3,714.00	\$1,250.00	\$1,250.00
21	\$5,500.00	\$5,571.00	\$4,000.00	\$4,000.00
22	\$14,450.00	\$14,855.00	-	\$14,450.00
23	\$8,150.00	\$10,399.00	\$6,500.00	\$6,500.00
24	\$4,950.00	\$12,998.00	-	\$4,950.00
25	\$5,300.00	\$7,428.00	\$2,850.00	\$2,850.00
26	\$4,650.00	\$7,799.00	\$5,500.00	\$4,650.00
27	\$5,725.00	\$5,942.00	\$1,800.00	\$1,800.00
28	\$17,250.00	\$10,399.00	\$5,800.00	\$5,800.00
29	\$38,975.00	-	\$15,500.00	\$15,500.00
	\$242,190.00	\$220,601.00	\$93,200.00	\$156,223.00
	\$32,500.00	\$41,223.00	\$82,500.00	

There were no exceptions taken by any of the bidders. All bidders are qualified to do the contract work. All bids were evaluated as in compliance with the specifications.

It is recommended that the 29 sections be awarded in the total amount of \$156,223.00. Although this is slightly over the project estimate of \$150,000.00, it represents a

significant benefit to the Utilities Department to have all sections trimmed. If any one section were eliminated from this year's project, it would need to be done the following year, and would undoubtedly be more expensive at that time due to an additional growing season.

Alternatives

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Move to approve
2. Refer the issue to a Committee
3. Postpone the issue to future date
4. Take no action on the issue

Recommendation

City Administration recommends that the Council award the Tree Trimming Contract to individual contractors by lowest cost for each section as provided in the specifications in the following manner: Leetch Tree Service of Grand Island, Sections 6, 22, 24, and 26 in the amount of \$32,500.00; Asplundh Tree Experts of Fairfax, Iowa, Sections 1, 2, 5, 8, 9, and 19 in the amount of \$41,233.00; and Sheffield Tree Service of Grand Island, Sections 3, 4, 7, 10, 11, 12, 13, 14, 15, 16, 17, 18, 20, 21, 23, 25, 27, 28, and 29 in the amount of \$82,500.00, at a total cost for tree trimming contract work of \$156,223.00.

Sample Motion

Move to approve Tree Trimming Contract 2011-TT-1 to Leetch Tree Service, Asplundh Tree Expert Company, and Sheffield Tree Service based upon the lowest bid for each individual section.

Purchasing Division of Legal Department
INTEROFFICE MEMORANDUM



Jason Eley, Purchasing Agent

*Working Together for a
Better Tomorrow, Today*

BID OPENING

BID OPENING DATE: October 28, 2010 at 2:00 p.m.

FOR: Tree Trimming Contract 2011-TT-1

DEPARTMENT: Utilities

ESTIMATE: \$150,000.00

FUND/ACCOUNT: 520

PUBLICATION DATE: September 24, 2010

NO. POTENTIAL BIDDERS: 8

SUMMARY

Bidder:	<u>Asplundh Tree Expert Company</u>	<u>Sheffield Tree Service</u>
	Fairfax, IA	Grand Island, NE
Bid Security:	Travelers Casualty & Surety	Western Surety Co.
Exceptions:	None	None
Bid Price:		
Section 1:	\$ 4,085.00	\$ 5,200.00
Section 2:	\$ 3,714.00	--
Section 3:	\$ 3,714.00	\$ 3,400.00
Section 4:	\$ 5,571.00	\$ 2,800.00
Section 5:	\$ 3,714.00	--
Section 6:	\$12,998.00	--
Section 7:	\$ 3,714.00	\$ 3,000.00
Section 8:	\$11,141.00	--
Section 9:	\$14,855.00	--
Section 10:	\$ 7,428.00	\$ 2,800.00
Section 11:	\$11,141.00	\$ 3,550.00
Section 12:	\$ 5,571.00	\$ 3,650.00
Section 13:	\$ 9,284.00	\$ 4,100.00
Section 14:	\$14,855.00	\$ 7,500.00
Section 15:	\$11,141.00	\$ 5,700.00
Section 16:	\$ 3,714.00	\$ 2,000.00

Section 17:	\$ 3,714.00	\$ 1,800.00
Section 18:	\$ 7,428.00	\$ 4,500.00
Section 19:	\$ 3,714.00	--
Section 20:	\$ 3,714.00	\$ 1,250.00
Section 21:	\$ 5,571.00	\$ 4,000.00
Section 22:	\$14,855.00	--
Section 23:	\$10,399.00	\$ 6,500.00
Section 24:	\$12,998.00	--
Section 25:	\$ 7,428.00	\$ 2,850.00
Section 26:	\$ 7,799.00	\$ 5,500.00
Section 27:	\$ 5,942.00	\$ 1,800.00
Section 28:	\$10,399.00	\$ 5,800.00
Section 29:	-	\$15,500.00
 Total All Sections:	 \$220,601.00	 \$93,200.00

Bidder: Leetch Tree Service
Bid Security: Grand Island, NE
Exceptions: Western Surety Co.
None

Bid Price:	
Section 1:	\$ 7,100.00
Section 2:	\$ 4,350.00
Section 3:	\$ 4,450.00
Section 4:	\$ 8,495.00
Section 5:	\$ 3,750.00
Section 6:	\$ 8,450.00
Section 7:	\$ 3,125.00
Section 8:	\$14,430.00
Section 9:	\$16,450.00
Section 10:	\$ 6,625.00
Section 11:	\$ 6,850.00
Section 12:	\$ 7,675.00
Section 13:	\$ 6,425.00
Section 14:	\$ 8,500.00
Section 15:	\$ 7,210.00
Section 16:	\$ 4,150.00
Section 17:	\$ 2,630.00
Section 18:	\$ 6,950.00
Section 19:	\$ 4,150.00
Section 20:	\$ 5,475.00
Section 21:	\$ 5,500.00
Section 22:	\$14,450.00
Section 23:	\$ 8,150.00
Section 24:	\$ 4,950.00
Section 25:	\$ 5,300.00
Section 26:	\$ 4,650.00

Section 27: \$ 5,725.00

Section 28: \$17,250.00

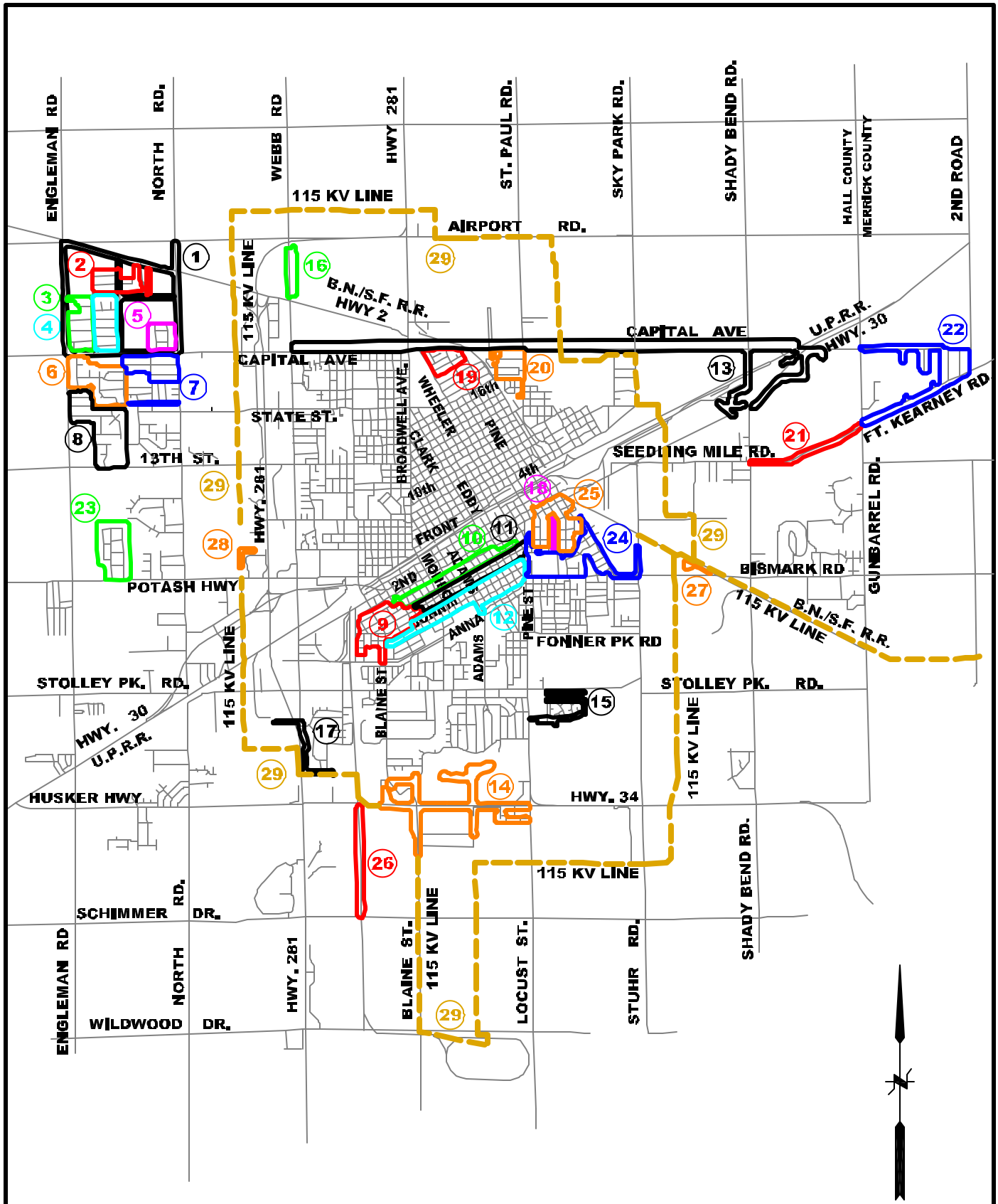
Section 29: \$38,975.00

Total All Sections: \$242,190.00

cc: Gary Mader, Utilities Director
 Dale Shotkoski, City Attorney
 Jeff Pederson, City Administrator
 Tom Barnes, Utilities Eng. Mgr.

Bob Smith, Assist. Utilities Director
Jason Eley, Purchasing Agent
 Pat Gericke, Utilities Admin. Assist.

P1436



RESOLUTION 2010-314

WHEREAS, the City of Grand Island invited sealed bids for Tree Trimming Project 2011-TT-1 for the Utilities Department, according to the plans and specifications on file with the Utilities Department; and

WHEREAS, on October 28, 2010, bids were received, opened and reviewed; and

WHEREAS, the requested work has been divided into 29 sections in order to achieve the best and lowest cost, and to expedite the completion of the work; and

WHEREAS, Leetch Tree Service of Grand Island, Nebraska, submitted a bid in accordance with the terms of the advertisement of bids and the plans and specifications and all other statutory requirements contained therein, such bid being in the amount of \$32,500.00 for Sections 6, 22, 24, and 26 of the contract; and

WHEREAS, Asplundh Tree Experts of Fairfax, Iowa, submitted a bid in accordance with the terms of the advertisement of bids and the plans and specifications and all other statutory requirements contained therein, such bid being in the amount of \$41,223.00 for Sections 1, 2, 5, 8, 9, and 19 of the contract; and

WHEREAS, Sheffield Tree Service of Grand Island, Nebraska, submitted a bid in the accordance with the terms of the advertisement of bids and the plans and specifications and all other statutory requirements contained therein, such bid being in the amount of \$82,500.00 for Sections 3, 4, 7, 10, 11, 12, 13, 14, 15, 16, 17, 18, 20, 21, 23, 25, 27, 28, and 29 of the contract; and

WHEREAS, the combined total of the lowest bids for the above listed 29 sections represents the lowest responsible bid for said project.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that:

1. The bid of Leetch Tree Service of Grand Island, Nebraska, in the amount of \$32,500.00 for Sections 6, 22, 24, and 26 of the contract is hereby approved as the lowest responsive bid submitted for those sections.

2. The bid of Asplundh Tree Experts of Fairfax, Iowa, in the amount of \$41,223.00 for Sections 1, 2, 5, 8, 9, and 19 of the contract is hereby approved as the lowest responsive bid submitted for this section.

3. The bid of Sheffield Tree Service of Grand Island, Nebraska, in the amount of \$82,500.00 for Sections 3, 4, 7, 10, 11, 12, 13, 14, 15, 16, 17, 18, 20, 21, 23, 25, 27, 28, and 29 of the contract is hereby approved as the lowest responsive bid submitted for this section.

Approved as to Form	by _____
November 4, 2010	City Attorney

A contract for such project be entered into between the City and such contractors; and that the Mayor is hereby authorized and directed to execute such contract on behalf of the City of Grand Island.

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Adopted by the City Council of the City of Grand Island, Nebraska, November 9, 2010.

Margaret Hornady, Mayor

Attest:

RaNae Edwards, City Clerk