



# City of Grand Island

Tuesday, February 23, 2010

Council Session

## Item G3

**#2010-51 - Approving Program Prioritization Consultants**

Staff Contact: Jeff Pederson

# **Council Agenda Memo**

**From:** Jeff Pederson, City Administrator

**Meeting:** February 23, 2010

**Subject:** Program Prioritization Consultants

**Item #'s:** G-3

**Presenter(s):** Jeff Pederson, City Administrator

## **Background**

Jon Johnson and Chris Fabian were originally brought to Grand Island for two days in June of 2009 to meet with the City Council and share their Fiscal Health and Wellness model. Following that session, it was determined that the City would continue to explore their model and its potential for addressing budgetary concerns. The product that came from the June meetings was the Result Maps, which serve as the foundation for the process moving forward.

In late 2009, it was determined to advance and further develop the model, now referred to locally as “Program Prioritization”. The consultants spent a day in December 2009 meeting with the Department Directors and Division Heads to discuss process design and implementation. This step of the process included the identification of department programs inventories and introduction to the scoring process and cost-allocation processes.

A third face-to-face session will occur on March 6 where the consultants will meet jointly with the City Council and Department Directors at the Annual Retreat. This session will review the prioritization outcomes and provide insight on how to allocate resources based on the assigned priorities.

In addition to the meetings, the consultants have provided guidance through conference calls and emails. Additionally, the consultants have provided templates for the mechanics of the Program Prioritization process along with review and feedback on progress that has been made at various stages in the process.

## **Discussion**

The costs associated with the program are now projected to be in excess of \$20,000 and a contract should have been entered into by the City of Grand Island. Since it was not known at the time of the first meeting in June 2009 that the relationship would continue, the process of requesting quotes, requests for proposals or bids did not occur. This service is not available from another vendor, as the Program Prioritization model was developed by Johnson/Fabian and became available through sponsorship/promotion of the International City/County Management Association.

The costs associated with the first meeting were \$7,709.10. The proposed cost for the second meeting was \$6,100 and the cost of the final phase is estimated at \$7,500, both inclusive of estimated travel related costs. City Code and City fiscal policy require purchase orders and quotes for appropriations in these amounts and for amounts in excess of \$20,000, written contracts.

Neither of the first two invoices has as yet been paid.

## **Alternatives**

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Move to approve
2. Postpone the issue to a future date
3. Take no action on the issue

## **Recommendation**

City Administration recommends that the Council approve the ongoing relationship with Jon Johnson and Chris Fabian through the third phase of the Program Prioritization project.

## **Sample Motion**

Move to approve the working relationship with Jon Johnson and Chris Fabian through the third phase of the Program Prioritization project.

RESOLUTION 2010-51

WHEREAS, Jon Johnson and Chris Fabian have provided services related to the Program Prioritization project; and

WHEREAS, the City Code and City's fiscal policy require that purchase orders, quotes, requests for proposal, bids and a contract be obtained and completed; and

WHEREAS, the process of requesting quotes, requests for proposals or bids did not occur; and

WHEREAS, the combination of the actual and estimated costs totals \$21,309.10; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that:

The City Administration is hereby authorized to continue the relationship with Jon Johnson and Chris Fabian through the third phase of the Project Prioritization project.

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Adopted by the City Council of the City of Grand Island, Nebraska, February 23, 2010.

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Margaret Hornady, Mayor

Attest:

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RaNae Edwards, City Clerk