



# City of Grand Island

Tuesday, September 22, 2015

Council Session

## Item G-17

**#2015-261 - Approving Certificate of Final Completion and Scheduling the Board of Equalization for Water Service Lowering for 219 East Charles Street**

Staff Contact: John Collins, P.E. - Public Works Director

# Council Agenda Memo

**From:** Terry Brown PE, Assistant Public Works Director

**Meeting:** September 22, 2015

**Subject:** Approving Certificate of Final Completion and Scheduling the Board of Equalization for Water Service Lowering for 219 East Charles Street

**Presenter(s):** John Collins PE, Public Works Director

## Background

On June 23, 2015 a letter was sent to the property owner of 219 East Charles Street, by the Public Works Department, concerning a water service box sticking up above the sidewalk grade in front of 220 East Ashton Avenue. The Water Superintendent verified this water service box is for the property located at 219 East Charles Street. The letter stated repairs were necessary to ensure such box is flush with the public sidewalk and not a hazard to citizens using the public sidewalk and needed to be completed by July 10, 2015. Section 20-11 of the City Code addresses obstructing the public right of way.

With no response from the property owner regarding such violation a second letter was sent on July 13, 2015 to the property owner of 219 East Charles Street notifying them that a contractor would be hired by the City to resolve this matter.

## Discussion

The water service box in the public right of way at 220 East Ashton Avenue (serving 219 East Charles Street) was repaired to be flush with the public sidewalk and conform to City Code, as well as to enhance public safety for pedestrian traffic, on August 15, 2015 by Galvan Construction, Inc. for the amount of \$750.00.

The cost for this water service box lowering will be assessed to the subject property of 219 East Charles Street. The payments will be spread over five (5) years at 7% simple interest. The first payment of principle only at 1/5<sup>th</sup> of the assessment is due 10 days after filing of the ordinance that levies the costs as approved at the Board of Equalization. The City has had multiple correspondences with the property owner and will send a reminder letter advising them that the Board of Equalization is scheduled for October 27, 2015; the first payment will be due shortly after.

## **Alternatives**

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Move to approve
2. Refer the issue to a Committee
3. Postpone the issue to future date
4. Take no action on the issue

## **Recommendation**

City Administration recommends that the Council approve the Certificate of Final Completion for water service box lowering, service the property of 219 East Charles Street, in the public right of way at 220 East Ashton Avenue and set the Board of Equalization date of October 27, 2015.

## **Sample Motion**

Move to approve the Certificate of Final Completion and set the Board of Equalization.

**GALVAN CONSTRUCTION INC.**

552 E. CAPITAL  
 GRAND ISLAND, NE. 68801  
 1-308-384-0316  
 FAX 308-381-6298  
 Federal ID# 91-183-2218

Invoice 210015

Name City Of Grand Island Engineering Dept c/o Catrina  
 Address PO Box 1968  
 City : GI Ne 68802

| Voucher #   |                      |
|-------------|----------------------|
| PO#         | 523660               |
| Vendor #    | 198                  |
| Invoice #   | 210015               |
| Description | Water service repair |
| Approved by | [Signature]          |
| Org-obj#    | 10033506-85213       |
| Date        | 9/15/15              |
| Amount      | 750.                 |

| Description   |
|---|
| 8-15-15<br><br>Repair Water service box in front of 220 E Ashton Per PO 32366-00<br>Saw concrete remove & replace 2 sections sidewalk<br>Hand dig & lower Stop box<br>Minimum concrete delivery |

[Empty box]

| Current | 1-30 Days | 31-60 Days | 61-90 Days | Amount Due |
|---------|-----------|------------|------------|------------|
|         |           |            |            | \$ 750.00  |

AN INTEREST CHARGE IS COMPUTED ON A PERIODIC RATE OF 1 ½ PERCENT PER MONTH  
 THIS IS AN ANNUAL PERCENTAGE RATE OF 18% ON ANY PREVIOUS BALANCE NOT PAID  
 WITHIN 15 DAYS OF BILLING

**THANKS FOR YOUR ORDER...**

**ENGINEER'S CERTIFICATE OF FINAL COMPLETION**

Water Service Box Lowering for 219 East Charles Street  
(in the Public Right of Way at 220 East Ashton Avenue )  
CITY OF GRAND ISLAND, NEBRASKA  
September 22, 2015

TO THE MEMBERS OF THE COUNCIL  
CITY OF GRAND ISLAND  
GRAND ISLAND, NEBRASKA

This is to certify that water service box lowering for 219 East Charles Street in the public right of way at 220 East Ashton Avenue has been fully completed by Galvan Construction, Inc. of Grand Island, Nebraska. The work has been completed in accordance with the terms, conditions, and stipulations of said work. The work is hereby accepted for the City of Grand Island, Nebraska, by me as City Engineer/Public Works Director in accordance with the provision of City Code Section 20-11; Obstruction Public Right of Way.

**Fence Removal from Public Right of Way at 904 West Phoenix Avenue**

| <u>No.</u>   | <u>Description</u>   | <u>Lump Sum Price</u> | <u>Total Cost</u> |
|--|--|-----------------------|-------------------|
| 1  | Water Service Box Lowering for 219 East Charles Street<br>in the public right of way at 220 East Ashton Avenue | \$750.00              | \$750.00          |
| <b>TOTAL COST – WATER SERVICE BOX LOWERING FOR 219 E CHARLES STREET<br/>IN FRONT OF 220 EAST ASHTON AVENUE IN PUBLIC RIGHT OF WAY</b>  |  |                       | <b>\$750.00</b>   |
| <b>LESS AMOUNT PREVIOUSLY PAID CONTRACTOR</b>  |  |                       | <b>\$ 0.00</b>    |
| <b>BALANCE DUE CONTRACTOR THIS FINAL PAYMENT</b>   |  |                       | <b>\$750.00</b>   |
| <b>TOTAL COST OF WATER SERVICE BOX LOWERING FOR 219 E CHARLES STREET<br/>IN FRONT OF 220 EAST ASHTON AVENUE IN PUBLIC RIGHT OF WAY</b> |  |                       | <b>\$750.00</b>   |
| Amount Assessable to Property Owner  |  |                       | \$750.00          |

Respectfully Submitted,

John Collins, P.E.  
Public Works Director

I hereby recommend that the Engineer's Certificate of Final Completion for water service box lowering for 219 East Charles Street in the public right of way at 220 East Ashton Avenue be approved.

I further recommend that the City Council sit as a Board of Equalization on October 27, 2015 to determine benefits and levy special assessments.

Respectfully Submitted,

Jeremy L. Jensen  
Mayor

RESOLUTION 2015-261

WHEREAS, the City Engineer/Public Works Director of the City of Grand Island has issued a Certificate of Final Completion for water service box lowering for 219 East Charles Street in the public right of way at 220 East Ashton Avenue, certifying that Galvan Construction, Inc. of Grand Island, Nebraska has completed such project according to the terms, conditions, and stipulations for such work; and

WHEREAS, the City Engineer/Public Works Director recommends the acceptance of the Certificate of Final Completion for water service box lowering for 219 East Charles Street in the public right of way at 220 East Ashton Avenue; and

WHEREAS, the Mayor concurs with the recommendations of the City Engineer/Public Works Director.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that:

1. The City Engineer/Public Works Director's Certificate of Final Completion for water service box lowering for 219 East Charles Street in the public right of way at 220 East Ashton Avenue, is hereby confirmed.
2. The City Council will sit as a Board of Equalization on October 27, 2015 to determine benefits and set assessments for water service box lowering for 219 East Charles Street in the public right of way at 220 East Ashton Avenue.

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Adopted by the City Council of the City of Grand Island, Nebraska, September 22, 2015.

\_\_\_\_\_  
Jeremy L. Jensen, Mayor

Attest:

\_\_\_\_\_  
RaNae Edwards, City Clerk

|                     |                 |
|---------------------|-----------------|
| Approved as to Form | ☐ _____         |
| September 18, 2015  | ☐ City Attorney |