



City of Grand Island

Tuesday, August 11, 2015

Council Session

Item G-7

#2015-206 - Approving Annual Agreement for Financial Software Licensing and Support

Staff Contact: William Clingman, Interim Finance Director

Council Agenda Memo

From: William Clingman, Interim Finance Director

Meeting: August 11, 2015

Subject: Approving Annual Agreement for Financial Software Licensing and Support

Presenter(s): William Clingman, Interim Finance Director

Background

On July 10, 2001, Council approved the purchase and implementation of Tyler Technologies' MUNIS integrated financial software system for the City of Grand Island. This financial software continues to provide the City of Grand Island excellent service and support for financial information. Each year, in order to receive software upgrades and technical assistance from Tyler, it is necessary to enter into an annual Support Agreement.

Discussion

The total cost for the period of 9/14/2015 to 9/13/2016 is \$152,137.65. This includes system support and licensing updates for: Operating System Database Administrative Support \$29,365.10, MUNIS Module Support and Update Licensing \$119,772.55, and Graphic User Interface (GUI) Support \$3,000.

The Operating System Database Administrative Support provides service to the Information Technology department on system backup and recovery assistance, file permissions and security, system tools and user guides of each module, assistance on upgrades for each database as well as services for free on-site system server transfers.

Munis Module Support and Update Licensing include support and licensing for City staff to use the following accounting programs. Payroll, Human Resource Management, Project Accounting, Requisitions/Purchase Orders, Accounts Payable, General Ledger, Budget, General Billing, Accounts Receivable, Special Assessments, Fixed Assets, Laserfiche, Crystal Reports, Employee Self Service and Munis Office.

The Laserfiche feature enables viewing of on-line accounts payable invoices, checks written, purchase orders, and secured employee direct deposit stubs.

Crystal Reports is a report writing system that extracts data from each accounting module table to produce user defined reports.

The Employee Self-Service module allows employees to have on-line access to pay history, W-2 information, leave balances, and make changes to their personal information such as addresses, phone numbers, dependents and emergency contacts. Employee Self-Service is also used annually for on-line cafeteria benefit deductions and has allowed the City to implement on-line employee absence approvals that flow directly into bi-weekly payroll batch processing.

Munis Office connects Microsoft Office products Excel and Word to each accounting program.

The Graphic User Interface (GUI) Support is the interface that creates the screens and user “look” to the database that holds information. Users can individualize the look and feel of each of their module screens showing different information in different ways.

Alternatives

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Approve the 2015-2016 Contract with Tyler Technologies, Inc. for software support and licensing.
2. Postpone the issue to a future meeting.
3. Take no action.

Recommendation

City Administration recommends that the Council approve the 2015-2016 Annual Financial Support Agreement with Tyler Technologies, Inc. in the amount of \$152,137.65.

Sample Motion

Move to approve the Annual Financial Support Agreement with Tyler Technologies, Inc.



Remittance:
 Tyler Technologies, Inc.
 (FEIN 75-2303920)
 P.O. Box 203556
 Dallas, TX 75320-3556

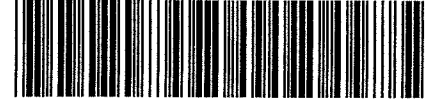
Invoice

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Questions:

Tyler Technologies - ERP & Schools
 Phone: 1-800-772-2260 Press 2, then 1
 Fax: 1-866-673-3274
 Email: ar@tylertech.com



Bill To: CITY OF GRAND ISLAND
 ATTN: JAYE MONTER
 PO BOX 1968
 GRAND ISLAND, NE 68802

Ship To: CITY OF GRAND ISLAND
 ATTN: JAYE MONTER
 PO BOX 1968
 GRAND ISLAND, NE 68802

Customer No.	Ord No	PO Number	Currency	Terms	Due Date
1181	68392		USD	NET30	08/31/2015

Date	Description	Units	Rate	Extended Price
Contract No.: GRAND ISLAND, NE	OPERATING SYSTEM DATABASE ADMINISTRATIVE SUPPORT	1	29,365.10	29,365.10
Maintenance: Start: 14/Sep/2015, End: 13/Sep/2016				

****ATTENTION****
 Order your checks and forms from
 Tyler Business Forms at 877-749-2090 or
 tylerbusinessforms.com to guarantee
 100% compliance with your software.

Subtotal	29,365.10
Sales Tax	0.00
Invoice Total	29,365.10



Remittance:
 Tyler Technologies, Inc.
 (FEIN 75-2303920)
 P.O. Box 203556
 Dallas, TX 75320-3556

Invoice

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Customer No.	Ord No	PO Number	Currency	Terms	Due Date
1181	68517		USD	NET30	08/31/2015

Date	Description	Units	Rate	Extended Price
Contract No.: GRAND ISLAND, NE				
	SUPPORT & UPDATE LICENSING - ACCTG/GL/BUDGET/AP Maintenance: Start: 14/Sep/2015, End: 13/Sep/2016	1	30,716.27	30,716.27
	SUPPORT & UPDATE LICENSING - ACCOUNTS RECEIVABLE Maintenance: Start: 14/Sep/2015, End: 13/Sep/2016	1	8,377.51	8,377.51
	SUPPORT & UPDATE LICENSING - EMPLOYEE SELF SERVICE Maintenance: Start: 14/Sep/2015, End: 13/Sep/2016	1	4,188.77	4,188.77
	SUPPORT & UPDATE LICENSING - FIXED ASSETS Maintenance: Start: 14/Sep/2015, End: 13/Sep/2016	1	9,214.75	9,214.75
	SUPPORT & UPDATE LICENSING - GENERAL BILLING Maintenance: Start: 14/Sep/2015, End: 13/Sep/2016	1	3,909.26	3,909.26
	SUPPORT & UPDATE LICENSING - HUMAN RESOURCES MANAGEMENT Maintenance: Start: 14/Sep/2015, End: 13/Sep/2016	1	5,585.01	5,585.01
	SUPPORT & UPDATE LICENSING - CRYSTAL REPORTS Maintenance: Start: 14/Sep/2015, End: 13/Sep/2016	1	7,757.24	7,757.24
	SUPPORT & UPDATE LICENSING - MUNIS OFFICE Maintenance: Start: 14/Sep/2015, End: 13/Sep/2016	1	6,142.74	6,142.74
	SUPPORT & UPDATE LICENSING - PAYROLL Maintenance: Start: 14/Sep/2015, End: 13/Sep/2016	1	9,214.75	9,214.75
	SUPPORT & UPDATE LICENSING - PROJECT ACCOUNTING Maintenance: Start: 14/Sep/2015, End: 13/Sep/2016	1	6,757.92	6,757.92
	SUPPORT & UPDATE LICENSING - PURCHASE ORDERS Maintenance: Start: 14/Sep/2015, End: 13/Sep/2016	1	9,214.75	9,214.75
	SUPPORT & UPDATE LICENSING - REQUISITIONS Maintenance: Start: 14/Sep/2015, End: 13/Sep/2016	1	6,450.33	6,450.33
	SUPPORT & UPDATE LICENSING - TIMEKEEPING INTERFACE Maintenance: Start: 14/Sep/2015, End: 13/Sep/2016	1	0.00	0.00
	TYLER FORM PROCESSING SUPPORT :	1	3,878.63	3,878.63
	Maintenance: Start: 14/Sep/2015, End: 13/Sep/2016			
	SUPPORT & UPDATE LICENSING - UB SPECIAL ASSESSMENTS Maintenance: Start: 14/Sep/2015, End: 13/Sep/2016	1	2,792.50	2,792.50
	SUPPORT & UPDATE LICENSING - LASERFICHE INTERFACE TO DOCUMENT MANAGEMENT Maintenance: Start: 14/Sep/2015, End: 13/Sep/2016	1	5,572.12	5,572.12



Remittance:
 Tyler Technologies, Inc.
 (FEIN 75-2303920)
 P.O. Box 203556
 Dallas, TX 75320-3556

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Customer No.	Ord No	PO Number	Currency	Terms	Due Date
1181	68517		USD	NET30	08/31/2015

Date	Description	Units	Rate	Extended Price
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****ATTENTION****
 Order your checks and forms from
 Tyler Business Forms at 877-749-2090 or
 tylerbusinessforms.com to guarantee
 100% compliance with your software.

Subtotal	119,772.55
Sales Tax	0.00
Invoice Total	119,772.55



Remittance:
 Tyler Technologies, Inc.
 (FEIN 75-2303920)
 P.O. Box 203556
 Dallas, TX 75320-3556

Invoice

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<i>Customer No.</i>	<i>Ord No</i>	<i>PO Number</i>	<i>Currency</i>	<i>Terms</i>	<i>Due Date</i>
1181	68444		USD	NET30	08/31/2015

<i>Date</i>	<i>Description</i>	<i>Units</i>	<i>Rate</i>	<i>Extended Price</i>
Contract No.:	GRAND ISLAND, NE GUI SUPPORT	50	60.00	3,000.00
Maintenance: Start: 14/Sep/2015, End: 13/Sep/2016				

****ATTENTION****
 Order your checks and forms from
 Tyler Business Forms at 877-749-2090 or
 tylerbusinessforms.com to guarantee
 100% compliance with your software.

Subtotal	3,000.00
Sales Tax	0.00
Invoice Total	3,000.00

RESOLUTION 2015-206

WHEREAS, on July 10, 2001, by Resolution 2001-180, the City of Grand Island approved the proposal of Process, Inc., d/b/a Munis, to implement new accounting software with an integrated financial program; and

WHEREAS, in order to receive continued upgrades and technical assistance from the company, it is necessary to enter into an annual Financial Support Agreement; and

WHEREAS, the cost for the period of September 14, 2014 to September 13, 2015 for Operating System Database Administrative support is \$29,365.10; and

WHEREAS, the cost for the period of September 14, 2014 to September 13, 2015 for Munis Module support and update licensing is \$119,772.55; and

WHEREAS, the cost for the period of September 14, 2014 to September 13, 2015 for Graphic User Interface (GUI) support is \$3,000.00; and

WHEREAS, the proposed agreement has been reviewed and approved by the City Attorney's office.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that the annual Financial Support Agreement by and between the City and Tyler Technologies, Inc. for the amount of \$152,137.65 is hereby approved.

BE IT FURTHER RESOLVED, that the mayor is hereby authorized and directed to execute such agreements on behalf of the City Of Grand Island.

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Adopted by the City Council of the City of Grand Island, Nebraska, August 11, 2015.

Jeremy L. Jensen, Mayor

Attest:

RaNae Edwards, City Clerk

Approved as to Form	☒ _____
August 7, 2015	☒ City Attorney