



# City of Grand Island

Tuesday, April 14, 2015

Council Session

## Item G-7

**#2015-87 - Approving Extension Request for Community  
Development Block Grant 12-DTR-104**

Staff Contact: Charley Falmlen

# Council Agenda Memo

**From:** Charley Falmlen, Community Development

**Meeting:** April 14, 2015

**Subject:** Approving Extension Request for Community Development Block Grant 12-DTR-104

**Item #'s:** G-7

**Presenter(s):** Charley Falmlen, Community Development Specialist

## Background

In June 2013 the State of Nebraska Department of Economic Development awarded a \$350,000 Community Development Block Grant to the City of Grand Island for Downtown Revitalization. The grant contract end date is currently June 12, 2015.

The improvements to Kaufmann Cummings Plaza are well underway. However, they are behind schedule since the original grant application took place. The City of Grand Island discovered that additional work needed to be done to the sewer portion of the Downtown Revitalization project. For this reason, there was a delay in the design of the project, as a project review was conducted and additional funding secured by the City of Grand Island.

Additionally, the Commercial Rehabilitation portion of funds, which were reserved for the boutique hotel that was in the process of being developed, has since lost its lead developer. The Downtown Business Improvement District (BID) chose to open a grant funding cycle to all entities in the District to make use of the funds for Commercial Rehab projects. The BID has reviewed applications and approved funding for two downtown businesses, and construction for each project is scheduled to start in late spring/early summer.

## Discussion

Community Development is requesting Council approval for an extension request that would establish a contract end date of April 1, 2016.

All projects discussed above are subject to Davis-Bacon wage requirements and verifications. For this reason, we have allotted a large amount of time for project wrap up, dispersal of last contractor paychecks, and final reporting.

The Department of Economic Development requires Council approval of an extension request in the form of a resolution.

### **Alternatives**

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Move to approve the extension request
2. Refer the issue to a Committee
3. Postpone the issue to future date
4. Take no action on the issue

### **Recommendation**

City Administration recommends that the Council approve the extension request.

### **Sample Motion**

Move to approve the extension request for Community Revitalization Block Grant 12-DTR-104 and authorize the Mayor to sign all appropriate documents.

## CDBG CONTRACT AMENDMENT REQUEST FORM

**This form must be completed and submitted to the Nebraska Department of Economic Development when making a contract amendment request. All attachments identified under the applicable amendment type must be submitted along with this form.**

CDBG Grant # 12-DTR-104 CDBG Grantee City of Grand Island

DED Program Representative Brian Gaskill

Person Completing this form Name Charley Falmlen

Contact Number 308-389-0179

Email charleyf@grand-island.com

**Complete the sections for each type of amendment requested and submit this form, along with the required attachments, to the Department.**

### **\* Extension of Contract End Date**

Original Contract End Date Friday, June 12, 2015

Current Contract End Date including any previously approved extensions Friday, June 12, 2015

Proposed Contract End Date Friday, April 01, 2016

#### Required Attachments

Attachment 1: A letter from the Chief Elected Official stating the following:

1. Certification that the local governing body has approved the extension;
2. Identification and reasons for the proposed amendment; including
  - a. Changes to the nature of the project requiring the amendment;
  - b. Steps being taken to avoid any future amendment requests for the same reasons.
3. If additional local matching funds are required as a result of this extension, certification that such funds are available.

Attachment 2: A revised implementation schedule showing when major milestones will be completed for each activity.

### **• Decrease in proposed accomplishments**

Original Proposed Accomplishments \_\_\_\_\_ Current Proposed Accomplishments \_\_\_\_\_

#### Required Attachments

Attachment 1: A letter from the Chief Elected Official stating the following:

1. Certification that the local governing body has approved the decrease in proposed accomplishments;
2. Identification and reasons for the proposed amendment; including
  - a. Changes to the nature of the project requiring the amendment;
  - b. Steps being taken to avoid any future amendment requests for the same reasons.
3. If additional local matching funds are required as a result of this decrease, certification that such funds are available.

Attachment 2: A revised implementation schedule showing when major milestones will be completed for each activity.

### **• Amendment to Housing Program Guidelines**

#### Required Attachments

Attachment 1: Letter from the Chief Elected Official stating the following:

1. Certification that the local governing body has approved the amendment to the housing program guidelines;
2. Identification and reasons for the proposed amendment;
3. If additional local matching funds are required as a result of this amendment, certification that such funds are available.

Attachment 2: If the housing program guidelines amendment will affect major milestones, a revised implementation schedule showing when major milestones will be completed for each activity.

Attachment 3: A complete copy of the proposed revised housing program guidelines.

**Budget Amendment**

Original Contract Budget Approved

Activity Name	Activity Number	CDBG Funds	Other Funds	Total Funds
<b>Total</b>				

Proposed Budget After Amendment

Activity Name	Activity Number	CDBG Funds	Other Funds	Total Funds
<b>Total</b>				

Attachment 1: Letter from the Chief Elected Official including:

1. Certification that the local governing body has approved the budget amendment;
2. Identification and reasons for the proposed budget amendment; including
  - a. Changes to the nature of the project requiring the amendment;
  - b. Steps being taken to avoid any future amendment requests for the same reasons.
3. If additional local matching funds are required as a result of this amendment, certification that such funds are available.
4. If the amendment includes a new activity, certification that the activity meets the national objective.

Attachment 2: Minutes from the public hearing held on the proposed amendment (required if reallocating more than 10% of the total original grant amount).

Attachment 3: If the budget amendment will affect major milestones, a revised implementation schedule showing when major milestones will be completed for each activity.

Attachment 4: Certification of re-evaluation of the environmental assessment (this form is included in the CDBG Administration Manual Chapter 6: Environmental Review).

DED Use Only	
Date amendment request received	
Date amendment approved/denied	

RESOLUTION 2015-87

WHEREAS, the City of Grand Island, Nebraska, is an eligible unit of a general local government authorized to receive Community Development Block Grant (CDBG) contract amendment through the Nebraska Department of Economic Development; and

WHEREAS, the Nebraska Department of Economic Development offers a CDBG Economic Development Grant for activities that meet the CDBG national objective of benefiting low-to-moderate income persons; and

WHEREAS, a grant was awarded for improvements in the Downtown Business Improvement District for the amount of \$350,000.00; and

WHEREAS, the City is requesting an extension of the 12-DTR-104 deadline; and

WHEREAS, the Nebraska Department of Economic Development presently requires certification of approval of the local governing body.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that the City of Grand Island, Nebraska is hereby authorized to apply for a contract extension with the Nebraska Department of Economic Development for the Downtown Revitalization Grant and the Mayor is hereby authorized and directed to execute such proceedings on behalf of the City of Grand Island for such grant programs.

- - -

Adopted by the City Council of the City of Grand Island, Nebraska, April 14, 2015.

\_\_\_\_\_  
Jeremy L. Jensen, Mayor

Attest:

\_\_\_\_\_  
RaNae Edwards, City Clerk

Approved as to Form	☒ _____
April 13, 2015	☒ City Attorney