



# City of Grand Island

Tuesday, March 10, 2015

Council Session

## Item G-8

**#2015-67 - Approving Agreement with Olsson Associates for the Grand Island Area Metropolitan Planning Organization (GIAMPO) Long Range Transportation Plan**

Staff Contact: John Collins, P.E. - Public Works Director

# Council Agenda Memo

**From:** John Adams, MPO Program Manager

**Meeting:** March 10, 2015

**Subject:** Approving Agreement with Olsson Associates for the Grand Island Area Metropolitan Planning Organization (GIAMPO) Long Range Transportation Plan

**Item #'s:** G-8

**Presenter(s):** John Collins PE, Public Works Director

## Background

All agreements must be approved by the City Council. In March 2013 the City of Grand Island was designated as an urbanized area with a population over 50,000 thus requiring the metropolitan area to establish a transportation planning process in accordance with Title 23 CFR 450 of the current Federal transportation bill.

On July 8, 2014, by Resolution No. 2014-187, City Council approved the program agreement with the Nebraska Department of Roads (NDOR) for the purpose of assisting the Local Public Agency (LPA) [i.e. the City of Grand Island] in obtaining Federal approval and financial assistance to ensure a continued, comprehensive, and cooperative transportation planning process between the state and local governments for the 2015 fiscal year.

On August 12, 2014, by Resolution No. 2014-215 City Council approved the agreement with NDOR and the City for the purpose of Performance Based Long Range Transportation Planning, which allows the City to received federal funds for the development of this process. Such agreement was developed in accordance to Map-21, for the City of Grand Island; which upon approval became effective until such time the LPA's Federal-aid project is finished and final financial settlement has been completed. If the LPA determines for any reason not to continue with the development of this project as a Federal-aid project, the LPA shall notify the State to negotiate any necessary project termination conditions. The Federal share payable on a portion of this project at that time was 80% of the eligible costs up to maximum of \$150,000.00.

A core requirement of the Transportation Planning Process is the development of a multimodal Long Range Transportation Plan, identifying existing and projected deficiencies in the Transportation System within the urbanized area.

A Request for Qualifications (RFQ) for consulting services for the Long Range Transportation Plan was advertised in the Grand Island Independent on October 14, 16 & 18, 2014. The RFQ was also sent electronically to seventy-four (74) firms by the Engineering Division of the Public Works Department.

## Discussion

Three (3) proposals were opened on November 4, 2014 and reviewed and scored, based on the evaluation criteria listed in the RFQ.

### Preliminary Selection Criteria

- Professional qualifications necessary for satisfactory performance 15 Pts
- Specialized experience and technical competence in the type of work required 20 Pts
- Past performance on contracts with government agencies and private industry 15 Pts
- The capacity to accomplish the work in the required time 10 Pts
- Understanding of the project 25 Pts
- Approach to the project 15 Pts

### Final Selection

- Qualifications 25 Pts
- Ability to perform the work 25 Pts
- Quality of interview 25 Pts
- Approach to the project 25 Pts

The proposal submitted by Olsson Associates of Grand Island, Nebraska was scored as the best firm to complete the required work. The total negotiated cost for development of the plan is \$527,747.66, with federal participation at approximately \$150,000 and local participation at approximately \$377,747.66 for the life of the project.

The LPA has earmarked and will place in its fiscal budget sufficient funds to pay all project costs not paid for by Federal funds, such costs are currently estimated to be \$377,747.66, but such costs may increase or decrease due to variations between the estimated and actual project costs and any additional federal participation the MPO can obtain.

The Long Range Transportation Plan may be eligible for an additional federal fund participation of approximately \$135,000, which will be incorporated by amendment at a later date. All aspects of the project must remain eligible for Federal funding and decisions made and actions taken for the project must have adequate supporting documentation filed.

## Alternatives

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Move to approve
2. Refer the issue to a Committee
3. Postpone the issue to future date
4. Take no action on the issue

## **Recommendation**

City Administration recommends that the Council approve the agreement with Olsson Associates of Grand Island, Nebraska in the amount of \$527,747.66 and authorize the Mayor to sign the agreement.

## **Sample Motion**

Move to approve the resolution.



Stacy Nonhof, Purchasing Agent

*Working Together for a  
Better Tomorrow, Today*

**REQUEST FOR PROPOSAL  
FOR  
PERFORMANCE BASED LONG RANGE TRANSPORTATION PLAN**

**RFP DUE DATE:** November 4, 2014 at 4:00 p.m.

**DEPARTMENT:** Public Works

**PUBLICATION DATE:** October 14, 16 & 18, 2014

**NO. POTENTIAL BIDDERS:** 74

**SUMMARY OF PROPOSALS RECEIVED**

**Olsson Associates**  
Grand Island, NE

**Felsburg Holt & Ullevig**  
Omaha, NE

**Iteris**  
Lincoln, NE

cc: John Collins, Public Works Director  
Mary Lou Brown, City Administrator  
Stacy Nonhoff, Purchasing Agent

Catrina DeLosh, PW Admin. Assist.  
Jaye Monter, Finance Director

**P1772**

RESOLUTION 2015-67

WHEREAS, on July 8, 2014, by Resolution No. 2014-187, City Council approved the program agreement with the Nebraska Department of Roads (NDOR) for the purpose of assisting the Local Public Agency (LPA) [i.e. the City of Grand Island] in obtaining Federal approval and financial assistance to ensure a continued, comprehensive, and cooperative transportation planning process between the state and local governments for the 2015 fiscal year; and

WHEREAS, on August 12, 2014, by Resolution No. 2014-215 City Council approved the agreement with NDOR and the City for the purpose of Performance Based Long Range Transportation Planning, which allows the City to received federal funds for the development of this process; and

WHEREAS, a core requirement of the Transportation Planning Process is the development of a multimodal Long Range Transportation Plan, identifying existing and projected deficiencies in the Transportation System within the urbanized area; and

WHEREAS, the City of Grand Island invited proposals for consulting services for the Long Range Transportation Plan, according to the Request for Qualifications on file with the Engineering Division of the Public Works Department; and

WHEREAS, on November 4, 2014 proposals were received, reviewed and evaluated in accordance with established criteria in the RFQ; and

WHEREAS, Olsson Associates of Grand Island, Nebraska submitted a proposal in accordance with the terms of the Request for Qualifications and all statutory requirements contained therein and the City Procurement Code with the work performed at \$527,747.66; and

WHEREAS, federal participation will be approximately \$150,000 and local participation will be approximately \$377,747.66 for the life of the project; and

WHEREAS, The Long Range Transportation Plan may be eligible for an additional federal fund participation of approximately \$135,000, which will be incorporated by amendment at a later date; and

WHEREAS, all aspects of the project must remain eligible for Federal funding and decisions made and actions taken for the project must have adequate supporting documentation filed.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that the proposal of Olsson Associates of Grand Island, Nebraska for consulting services for the Long Range Transportation Plan is hereby approved.

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized and directed to execute such agreement on behalf of the City of Grand Island.

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Adopted by the City Council of the City of Grand Island, Nebraska, March 10, 2015.

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Jeremy L. Jensen, Mayor

Attest:

\_\_\_\_\_  
RaNae Edwards, City Clerk

Approved as to Form	☐ _____
March 6, 2015	☐ City Attorney