



City of Grand Island

Tuesday, October 13, 2009

Council Session

Item G28

**#2009-266 - Approving Contract with Police Reports. US for On
Line Accident Reports**

Staff Contact: Steve Lamken

Council Agenda Memo

From: Steven Lamken, Police Chief

Meeting: October 13, 2009

Subject: Contract with PoliceReports. US for On Line Accident Reports

Item #'s: G-28

Presenter(s): Steven Lamken, Police Chief

Background

The Police Department desires to provide on line public access for acquiring accident reports. This is a feature provided by many law enforcement agencies through their web sites. Many customers request this service. PoliceReports. US is a company that contracts with law enforcement agencies to provides the software, administration and technical support needed to provide this service to the public. PoliceReports. US charges fees for users of the service and there is no cost to the Police Department.

Discussion

The Police Department has wanted to offer on line access to Department accident reports for some time. The Police Department does not have personnel with the technical skills to develop, maintain, and administer such a program. PoliceReports. US is a private vendor that contracts with law enforcement agencies to provide on line access to reports. PoliceReports. US provides for the development, maintenance, and administration of an on line report program. They index each report received from the Department so that individuals and businesses can search for an accident based upon four criteria: Department case number, drivers names, date of accident and location of accident. PoliceReports. US developes a page on the Police Department web site which is used to access the on line purchase of accident reports. PoliceReports provides these services at no cost to the Police Department.

The cost of purchasing an accident report on line will be \$4.50. PoliceReports. US charges an administrative fee and an indexing fee to persons purchasing an on line accident report. They also collect the Department's \$1.00 fee for the reports and remit these fees to the Department on a monthly basis

Persons or businesses obtaining an accident report at the Service Desk of the Police Department will be charged the Department \$1.00 fee as is current practice.

The Police Department recommends entering into a three year agreement with PoliceReports. US for the contract. The three year contract fixes the administrative costs charged by PoliceReports. US for the life of the contract.

Alternatives

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Approve the contract with PoliceReports. US
2. Not approve the contract with PoliceReports. US
- 3.
- 4.

Recommendation

City Administration recommends that the Council approve a three year contract with PoliceReports. US, LLC. for providing on line accident report access to Police Department accident reports.

Sample Motion

Move to approve a three year contract with PoliceReports. US, LLC for providing on line accident report access to Police Department accident reports.

MEMORANDUM OF AGREEMENT

This Agreement is made and entered into between **POLICEREPORTS.US, LLC**, with an office located at 219 Williamson Rd. Suite 2201, Mooresville, North Carolina 28117; and the Grand Island Police Department (“Agency”) with an office located at 111 Public Safety Drive, Grand Island, Nebraska 68801.

PoliceReports.US Agrees:

1. To license the software for use by the Agency.
2. To provide all upgrades, modifications, and other enhancements that are routine and necessary to maintain functioning of the online report distribution system.
3. To provide no-cost customer service to the Agency and to purchasers of reports.
4. To abide by all applicable laws and regulations relating in any way to the distribution of reports.
5. That the Agency may terminate this agreement at any time upon providing written notice.
6. To not increase the cost of service or reports during the defined “Term of Agreement” period indicated below.

Agency Agrees:

1. To not disclose any information to a third party that is considered confidential, including: strategies and technologies, product or service development information, business plans and models, commercial and marketing information, technical information, computer source and object code, memoranda, correspondence, data, documents, or analyses unless compelled by law to do so.
1. To upload the data (reports) in a timely manner.
2. To allow PoliceReports.US to provide vehicular information to third parties (e.g., CarFax). This does not include personally identifying information of driver or passengers.
3. That PoliceReports.US has no control over the content of reports submitted by the Agency and bears no liability from claims based on content.
4. That it may terminate this agreement at any time upon giving written notice.

Terms of Agreement:

Effective Date of Agreement: _____

Term of Agreement: 1 2 3 Years

Cost of Service Options: Charge Per Report Fee (e-commerce)

e-commerce Fees:	Accident Report	Incident Report
The fee collected for each report distributed is:	\$ 4.50	N/A
PoliceReports.US fee per report is:	\$ 3.00	N/A
Report Indexing fee per report	\$.50	N/A
Credit Card processing fee is:	Included	N/A
Amount returned to the agency per report is:	\$ 1.00	N/A

Payment Terms:

PoliceReports.US will collect the fees for all reports distributed through our system. Within 10 days of the end of each month, PoliceReports.US will provide a report of the number of reports distributed and a check or electronic funds transfer for the appropriate amount to be returned to the agency.

Ancillary Services:

NONE

The parties each hereby cause this Agreement to be executed by their duly authorized representative effective as of November 1, 2009.

Agency: City of Grand Island

PoliceReports.US:

PoliceReports.US, LLC

By: _____

By: _____

Name Printed: _____

Name Printed: H. C. Huneycutt

Title: Mayor

Title: President

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FOR HOME OFFICE USE ONLY:

AGREEMENT NUMBER: NE002

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RESOLUTION 2009-266

WHEREAS, The Police Department desires to provide on line access to accident reports, and

WHEREAS, The Police Department does not have the resources to provide this service, and,

WHEREAS, PoliceReports. US, LLC provides technical and administrative support to law enforcement agencies to provide on line access to reports, and

WHEREAS, PoliceReports. US, LLC will contract with the City to provide this service without cost to the City.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that the Mayor be, and hereby is, authorized and directed to authorize and sign the contract with PoliceReports. US, LLC to provide on line access for Police Department accident reports.

Adopted by the City Council of the City of Grand Island, Nebraska, October 13, 2009.

Margaret Hornady, Mayor

Attest:

RaNae Edwards, City Clerk