



City of Grand Island

Tuesday, July 14, 2009

Council Session

Item G19

**#2009-172 - Approving Amendment to Library Personnel FTE
Budget Allocation**

Staff Contact: Steve Fosselman

Council Agenda Memo

From: Steve Fosselman, Library Director
Meeting: July 14, 2009
Subject: Approving Amendment to Library Personnel FTE Budget Allocation
Item #'s: G-19
Presenter(s): Steve Fosselman, Library Director

Background

Upon the resignation of an employee in the Library Assistant II classification this spring, the Grand Island Public Library has undertaken a review of the best means to fill this opening. The library has concluded that due to internal operational changes underway to help handle significant increases in general use of the library, filling this full-time opening with lower-pay-level part-time employees will be more cost-effective and better suits our service needs at this time. This change doesn't increase the library's total FTE's, but involves slight changes to classification allocations within the library's FTE budget. Since the city Human Resources Department derives its authority in advertising positions from the City Council-approved budget which includes specific allocations for library personnel classifications, an amendment to the Library Personnel FTE Budget Allocation is necessary.

Discussion

Rather than hire 1.0 FTE Library Assistant II employee, the Library would be hiring .60 FTE Library Assistant I (24 hours/week) and .40 FTE Library Page (16 hours/week). This changes the Library Personnel FTE Budget Allocation as follows:

<u>Personnel Classification</u>	<u>Budgeted</u>	<u>Revised</u>	<u>Net Change</u>
Library Assistant I & II	14.7595 FTE	14.3595 FTE	- .40 FTE
Library Page	2.2135 FTE	2.6135 FTE	+ .40 FTE

Alternatives

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Move to approve
2. Refer the issue to a Committee
3. Postpone the issue to future date
4. Take no action on the issue

Recommendation

City Administration recommends that the Council approve this amendment to the Library Personnel FTE Budget Allocation.

Sample Motion

Move to approve this amendment to the Library Personnel FTE Budget Allocation.

R E S O L U T I O N 2009-172

WHEREAS, the Grand Island Public Library has undertaken a review of the best means to fill a current employment opening and has concluded that due to internal operational changes underway to help handle significant increases in general use of the library, filling this full-time opening with lower-pay-level part-time employees will be more cost-effective and better suits its service needs at this time; and

WHEREAS, this change doesn't increase the library's total FTE's, but involves changes to classification allocations within the library's FTE budget; and

WHEREAS. the city Human Resources Department derives its authority in advertising positions from the City Council-approved budget which includes specific allocations for library personnel classifications; and

WHEREAS, an amendment to the Library Personnel FTE Budget Allocation is necessary to allow for a net reduction of .40 FTE in the Library Assistant I and II classifications and a net increase of .40 FTE in the Library Page classification.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that the Council approve this amendment to the Library Personnel FTE Budget Allocation.

- - -

Adopted by the City Council of the City of Grand Island, Nebraska, July 14, 2009.

Margaret Hornady, Mayor

Attest:

RaNae Edwards, City Clerk