



# City of Grand Island

Tuesday, June 24, 2008

Council Session

## Item G2

**Approving Minutes of June 17, 2008 City Council Study Session**

Staff Contact: RaNae Edwards

CITY OF GRAND ISLAND, NEBRASKA

MINUTES OF CITY COUNCIL STUDY SESSION

June 17, 2008

Pursuant to due call and notice thereof, a Study Session of the City Council of the City of Grand Island, Nebraska was conducted in the Council Chambers of City Hall, 100 East First Street, on June 17, 2008. Notice of the meeting was given in the *Grand Island Independent* on June 11, 2008.

Mayor Margaret Hornady called the meeting to order at 7:00 p.m. The following members were present: Councilmember's Haase, Nickerson, Gericke, Carney, Gilbert, Ramsey, Niemann, and Meyer. Councilmember Brown and Zapata were absent. The following City Officials were present: City Administrator Jeff Pederson, City Clerk RaNae Edwards, City Attorney Dale Shotkoski, Public Works Director Steve Riehle, and Finance Director David Springer.

INVOCATION was given by Pastor Keith Davis, New Life Community Church, 301 West 2<sup>nd</sup> Street followed by the PLEDGE OF ALLEGIANCE.

Finance Director David Springer commented on the 2008/2009 budget process.

Review 2008/2009 Fee Schedule. David Springer, Finance Director reviewed the General Fund Cash Reserves which had annually averaged a decrease of \$2.5 million since 2004. Compared were General Fund revenues vs. expenses along with General Fund personnel expenses. Capital projects expenses were compared to General fund transfers.

The following breakdown for the 2008/2009 Budgeted General Fund Appropriations was presented:

- 49% Public Safety
- 19% Public Works
- 16% Environment & Leisure
- 10% General Government
- 6% Non-Department

Reviewed were changes to the Fee Schedule for 2008/2009. Discussion was held concerning Humane Society fees for un-neutered/un-spayed pet license fee being too high. City Attorney Dale Shotkoski commented the Animal Advisory board suggested the fees with council approval.

Question was asked by council why the Heartland Public Shooting Park Adult Sporting Clays per round had decreased. Steve Paustian, Parks & Recreation Director stated to be comparable to other parks this fee was too high and the theory was to increase the number of shooters. Towing fees were discussed, with Police Chief Steve Lamken explaining the administrative and towing fees.

Steve Riehle, Public Works Department commented on the Waste Water Treatment Plant fees.

Review of 2008/2009 Full Time Equivalent's (FTE) Requests: David Springer, Finance Director reported the original FTE requests from all departments were 23.500 but were pared to only those that were critical or economically justifiable. 3.75 FTE's were proposed with a net of \$113,000 in the General Fund. (See attached summary of FTE requests.)

Discussion was held regarding volunteer help at the Library. Steve Fosselman, Library Director commented they had been working with the RSVP agency which was a limited but valuable service. Mr. Fosselman explained the need for the 2.000 increase request in FTE's. Total employees were 32 with FTE's equaling 27.348. Also explained was the teen program.

Jon Rosenlund, Emergency Management Director explained the need for the additional Communications Specialist. Steve Lamken, Police Chief explained the change in the Evidence Technician and Custodian positions. Gary Mader, Utilities Director explained the need of a Lineman Apprentice position, which was not one of the 3.75 proposed.

Mr. Springer answered the question of how to balance the 2008/2009 budget. Property tax increase was inevitable or a cut in services. City Administrator Jeff Pedersen commented this budget was submitted without any significant decreases in services. Mr. Springer stated a 1 cent increase would create \$23,000 with a 4 cent increase creating approximately \$1 million.

Council recessed at 8:10 p.m. and reconvened at 8:20 p.m.

Review of 2008/2009 Outside Agencies Funding Requests: David Springer, Finance Director reported Outside Agencies were contacted to submit their requests for the 2008/2009 fiscal year. (See attached summary of Outside Agency's requests.)

Comments were made by councilmember's regarding funding these agencies with taxpayer's money. Odalys Perez and Paul Briseno representing the Multicultural Coalition explained the matching funds required for this agency to exist.

Pat Langer, President of United Way commented on the number of agencies who provide services to Grand Island.

The following people reported on the services provided to the City of Grand Island:

- Shellie Pointer, Crisis Center Director
- Barb Ernst, Hope Harbor Executive Director
- Jeri Garrouette, Senior Center Industry Board representative
- LaDonna Cords, RSVP Program
- John Meister, Grand Island Izaak Walton

Paul Briseno, Assistant to the City Administrator commented on the current status of the Household Hazardous Waste facility. When this facility is complete there would not be a need to fund the Clean Community Systems. Steve Riehle, Public Works Director commented on the \$20,000 budgeted for the Clean Community Systems.

Mr. Springer stated Outside Agencies would be brought back to Council for a vote at the June 24, 2008 meeting.

ADJOURNMENT: The meeting was adjourned at 9:00 p.m.

RaNae Edwards  
City Clerk

## SUMMARY OF REQUESTED FTE'S, FISCAL YEAR 2008-2009

( Five Year Financial Impact )

		PERSONAL COST					
Dept No.	Department Name	FTE Requested	Changes Requested	2009-10 Estimate	20010-11 Estimate	2011-12 Estimate	2012-13 Estimate
<b>GENERAL GOVERNMENT</b>							
114	<b>Finance</b>						
	Less: Meter Reader - Part Time	(0.500)	(\$15,475)	(\$15,939)	(\$16,417)	(\$16,910)	(\$17,417)
<b>PUBLIC SAFETY</b>							
223	<b>Police</b>						
	Evidence Technician - Old rate & scale	(1.000)	(\$41,861)	(\$43,117)	(\$44,410)	(\$45,743)	(\$47,115)
	Evidence Technician - New rate & scale	1.000	\$44,989	\$46,339	\$47,729	\$49,161	\$50,636
	Custodian	1.250	\$28,292	\$29,141	\$30,015	\$30,915	\$31,843
	<b>Total Police Services</b>	1.250	\$31,420	\$32,363	\$33,333	\$34,333	\$35,363
226	<b>Emergency Management</b>						
	Communications Specialist	1.000	\$48,657	\$50,117	\$51,620	\$53,169	\$54,764
<b>COMMUNITY ENVIRONMENT &amp; LEISURE</b>							
443	<b>Library</b>						
	Assistant Library Director	1.000	\$81,590	\$84,038	\$86,559	\$89,156	\$91,830
	Librarian II	(1.000)	(\$76,094)	(\$78,377)	(\$80,728)	(\$83,150)	(\$85,644)
	Library Assistant I - Part Time	1.000	\$25,641	\$26,410	\$27,203	\$28,019	\$28,859
	Library Page - Part Time	1.000	\$17,261	\$17,779	\$18,312	\$18,862	\$19,427
	<b>Total Library Services</b>	2.000	\$48,398	\$49,850	\$51,345	\$52,886	\$54,472
<b>PROPERTY TAX REQUIREMENT</b>							
	GENERAL GOVERNMENT	(0.500)	(\$15,475)	(\$15,939)	(\$16,417)	(\$16,910)	(\$17,417)
	PUBLIC SAFETY	2.250	\$80,077	\$82,479	\$84,954	\$87,502	\$90,127
	COMMUNITY ENVIRONMENT & LEISURE	2.000	\$48,398	\$49,850	\$51,345	\$52,886	\$54,472
	<b>GENERAL FUND PROPERTY TAX REQUIREMENT</b>	<b>3.750</b>	<b>\$113,000</b>	<b>\$116,390</b>	<b>\$119,882</b>	<b>\$123,478</b>	<b>\$127,182</b>
		=	=	=	=	=	=
	<b>TOTAL CITY</b>	<b>3.750</b>	<b>\$113,000</b>	<b>\$116,390</b>	<b>\$119,882</b>	<b>\$123,478</b>	<b>\$127,182</b>

**OUTSIDE AGENCIES 2008/2009**

<u>ORGANIZATION</u>	<u>2006 FUNDED</u>	<u>2007 FUNDED</u>	<u>2008 FUNDED</u>	<u>2009 REQUESTED</u>	<u>STAFF RECOMMEND</u>
Hope Harbor	\$ 4,500	\$ 4,500	\$ 4,500	\$ 5,000	\$ 4,500
Convention and Visitors Bureau	\$ 10,000	\$ 10,000	\$ 10,000	\$ 15,000	\$ 10,000
Council for International Visitors	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Crisis Center	\$ 12,000	\$ 12,000	\$ 12,000	\$ 13,000	\$ 12,000
G. I. Dive and Rescue Team - Trailer	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ -
Retired and Senior Volunteer Program (RSVP)	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Senior Citizens Industries, Inc.	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Multicultural Coalition	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Fishing Derby	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
Central Nebraska Ethnic Festival (Some in kind, postage, etc.)					\$ 900
Totals	\$ 66,500	\$ 66,500	\$ 65,400	\$ 71,000	\$ 65,400

**AGENCIES WITH WORKING RELATIONSHIPS WITH CITY DEPARTMENTS**

<u>ORGANIZATION</u>	<u>2006 FUNDED</u>	<u>2007 FUNDED</u>	<u>2008 FUNDED</u>	<u>2009 REQUESTED</u>	<u>STAFF RECOMMEND</u>
Central Nebraska Health Department	\$ 135,000	\$ 125,000	\$ 120,000	\$ 120,000	\$ 120,000
Clean Community Systems	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Totals	\$ 155,000	\$ 145,000	\$ 140,000	\$ 140,000	\$ 140,000
<b>TOTAL OUTSIDE AGENCIES</b>	<b>\$ 221,500</b>	<b>\$ 211,500</b>	<b>\$ 205,400</b>	<b>\$ 211,000</b>	<b>\$ 205,400</b>