



City of Grand Island

Tuesday, January 08, 2008

Council Session

Item I3

**#2008-13 - Consideration of Approving Amendment to the
Humane Society Contract of November 4, 2003**

Staff Contact: Dale Shotkoski

Council Agenda Memo

From: Jeff Peterson, City Administrator

Meeting: January 8, 2008

Subject: Amendment to the Central Nebraska Humane Society
Contract Dated November 4, 2003

Item #'s: I-3

Presenter(s): Dale Shotkoski, City Attorney

Background

On November 4, 2003 the City Council approved Resolution #2003-332 entering into an Agreement with the Central Nebraska Humane Society to provide animal code enforcement services.

Discussion

Before you is a recommendation to approve an Addendum to the existing Agreement with the Humane Society for animal control services. There is a minor change to the hours of operation, otherwise the only other change to the Agreement is the payment. The Addendum will increase the current monthly payment of \$13,958.33 to \$22,770.83 for the period of October through the expiration of the Agreement in September. The effect of this increase will be to meet the demand of the Humane Society for an increase in funding from \$167,500 to \$248,000 for the final year of the Agreement.

It was explained to the Humane Society that it is the intent of the City to put this service out for competitive bid (or RFP) ahead of expiration of the Agreement. At this point, we anticipate interest from local veterinarian(s), and I also believe that it would be appropriate for the City to participate in the competitive process with the prospect of performing animal control through a City department. Representatives of the Humane Society present in our final negotiation did not express any opposition to the City conducting such a process.

Throughout the negotiation process, it has been our intent to improve the standing of animal control in the City budget through a more workable Agreement that would no longer be funded through the "outside agency" funding process. With the increased

payment requested by the Humane Society, we also believe that the need for public accountability for the overall expenditure has increased. Attached to this memo you will find a cost-out provided to me by the Humane Society which categorizes expenditures attributable to it's performance of the animal control function.

Alternatives

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Move to approve
2. Refer the issue to a Committee
3. Postpone the issue to future date
4. Take no action on the issue

Recommendation

City Administration recommends that the Council approve the Addendum to Agreement with the Central Nebraska Humane Society.

Sample Motion

Move to approve the Addendum to Agreement for animal control with the Central Nebraska Humane Society.

CITY OF GRAND ISLAND - ANIMAL CONTROL OPERATIONS

Budget Analysis for Animal Control Operations
City of Grand Island, NE

<u>EXPENSE CATEGORY</u>	<u>TOTAL</u>
Three Animal Control Officers	\$ 92,000
Three Kennel Workers	54,000
Part Time Vet Tech	15,000
Manager	36,000
Operating and Office Supplies	10,100
Utilities / Water / Sewer / Garbage / Internet	14,000
Staff Training	4,000
Rabies Series for Staff (3)	4,500
Vehicle Repair, Maintenance, Gas, Replacement Cost	14,000
Insurance: Business, Health, Workman's Comp. & Unemployment	18,000
Facility Cost	10,000
Retirement Plan	5,500
Uniforms	1,500
Professional Fees	600
Repairs & Maintenance	4,200
Grounds Upkeep, Mowing, Snow Removal	3,000
Veterinary Fees, Vaccinations, Transfers, Spay/Neuters	<u>9,600</u>
(\$6.58 per person)	<u>\$ 296,000</u>

197,000

→ 1/2 of total

→ 1/2 of total

Community research has shown Animal Control costs \$6.00 - \$7.32 per capita. Based on a population of 45,000, Grand Island presently pays \$3.72 per capita. Our current costs of Animal Control represent a cost of \$6.58 per capita and our organization has been making up the difference. This has put so much financial stress on our organization that we are unable to continue at this present rate.

ADDENDUM TO AGREEMENT

This Addendum is to the Agreement made on November 4, 2003, by and between the CITY OF GRAND ISLAND, NEBRASKA, A Municipal Corporation, hereinafter referred to as the "City" and the CENTRAL NEBRASKA HUMANE SOCIETY, INC., A Non Profit Corporation, hereinafter referred to as the "Humane Society".

It is agreed by and between the parties that the Agreement dated November 4, 2003, shall be amended in the following particulars:

1. It is agreed that paragraph 2 of the original Agreement of November 4, 2003, shall be amended to reflect the hours of operation and days of operation as set out below.
 - a. The Humane Society shall furnish, maintain and operate an animal shelter with equipment, supplies and facilities to be utilized in connection with the Humane Society's performance of this Animal Control Agreement.
 - b. The animal shelter shall remain open during all normal business hours of the Humane Society which are hereby defined as Tuesday through Friday from 10:00 a.m. to 6:00 p.m., and Saturdays from 12:00 p.m. to 5:00 p.m., Sundays from 1:00 p.m. to 5:00 p.m., excluding holidays as observed by the City of Grand Island except those which shall fall on a weekend at which time the shelter shall also be closed on the day of observation by the City as well as the holiday itself. Business hours may be changed due to public demand. The Humane Society shall maintain its business telephone and records at the animal shelter and shall provide all services related to this animal control contract in a courteous and efficient manner.
 - c. The Humane Society shall employ three full time animal control officers and provide at least one truck with the intent of staffing the animal shelter and providing services in the administration and enforcement of City Ordinances pertaining to animals within the city limits of Grand Island. At least one Animal Control Officer shall be on duty during all business

hours of the Humane Society. Animal Control Officer hours shall be from April 15 through October 15 of each year, Monday through Friday from 7:00 a.m. until 7:00 p.m. and on Saturday from 9:00 a.m. until 5:00 p.m., and Sunday from 10:00 a.m. until 5:00 p.m. An Animal Control Officer shall respond to all priority-one calls when an Animal Control Officer is not regularly scheduled. For the period October 16 to April 14 of each year, Monday through Friday from 7:00 a.m. until 6:00 p.m. and on Saturday from 9:00 a.m. until 5:00 p.m. and Sunday from 10:00 a.m. until 5:00 p.m. An Animal Control Officer shall respond to all priority-one calls when an Animal Control Officer is not regularly scheduled. The name and telephone number of said on-call officers shall be maintained with the Grand Island Emergency Center. The Humane Society shall employ the appropriate support and supervisory staff for the Animal Control Officers.

2. It is further agreed by the parties that the City's duties, paragraph 3(c) of the original Agreement shall be amended in the following particulars:
 - a. The City shall pay to the Humane Society eight monthly payments of Twenty Two Thousand Seven Hundred Seventy Dollars and Eighty Three Cents (\$22,770.83) commencing in February, 2008 and ending with the month of September, 2008.

All other portions of the original Agreement of November 4, 2003, shall remain in full force and effect.

DATED this ____ day of January, 2008.

Attest:

CITY OF GRAND ISLAND, NEBRASKA,
A Municipal Corporation,

RaNae Edwards, City Clerk

By: _____
Margaret Hornady, Mayor

Approved as to form by City Attorney _____
Approved by Resolution 2008-_____

Attest:

CENTRAL NEBRASKA HUMANE SOCIETY,
INC., a Non-Profit Corporation,

_____ By: _____
President

Attest:

CENTRAL DISTRICT HEALTH DEPARTMENT,

_____ By: _____
Teresa Anderson, Director

RESOLUTION 2008-13

WHEREAS, the City is authorized by state law to contract with the Central Nebraska Humane Society, Inc., a non-profit corporation ("Humane Society"), to provide animal code enforcement services; and

WHEREAS, the Humane Society currently provides the City with animal code enforcement services; and

WHEREAS, the parties desire to enter into an addendum to continue to perform such animal code enforcement services; and

WHEREAS, the City shall provide funding to the Humane Society in an amount authorized by the Mayor and City Council pursuant to adopted budget statements and annual appropriation ordinances; and

WHEREAS, the City Attorney has reviewed and approved the proposed addendum with the Humane Society.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that the Addendum between the City and the Central Nebraska Humane Society, Inc., a non-profit corporation, is hereby approved to provide animal code enforcement services within the city limits; and the Mayor is hereby authorized and directed to execute such addendum on behalf of the City of Grand Island.

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Adopted by the City Council of the City of Grand Island, Nebraska, January 8, 2008.

Margaret Hornady, Mayor

Attest:

RaNae Edwards, City Clerk

Approved as to Form	☐ _____
January 4, 2008	☐ City Attorney