



City of Grand Island

Tuesday, November 27, 2007

Council Session

Item G5

**#2007-297 - Approving Lease Expansion for Multi-Function Copy
Machines for New Law Enforcement Center**

Staff Contact: Steve Lamken

Council Agenda Memo

From: Captain Robert Falldorf, Police Department

Meeting: November 27, 2007

Subject: Lease Expansion with Eakes Office Products for Multi-Function Copy Machines for New Law Enforcement Center

Item #'s: G-5

Presenter(s): Steve Lamken, Chief of Police

Background

In November of 2005 the police department received proposals from Office Net, Imagistics, Modern Methods and Eakes Office Products for the lease of a multi-function copy machine. Eakes Office Products provided the low quote for the machine and in December of 2005 a 48-month lease agreement was signed with Eakes for the copy machine.

In October of 2007 contact was made again with Eakes Office Products to determine what options they would have to expand our current lease agreement with them and add four additional multi-function copy machines to the existing lease. The police department received an additional proposal from Eakes Office Products for a 60-month lease, to include our current copy machine and the four additional copy machines for the new Law Enforcement Center. The quote was for \$526.60 per month for the 60-month lease period.

Discussion

Due to the fact that we currently have a lease agreement in place with Eakes Office Products and would like to keep our copy lease agreement with only one company, the police department is requesting council approval to expand the lease agreement with Eakes to include four additional copy machines for the new Law Enforcement Center. The total amount of the lease will be \$31,596 for the 60-month lease period, which will include a cost share with the Hall County Sheriff's Department (they will provide 30% of the cost share for the lease period, leaving the city share at \$22,117.20).

Alternatives

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Approve the expanded lease agreement for copy machines with Eakes.
2. Send to committee for further discussion.
3. Table for more discussion.
4. Take no action.

Recommendation

City Administration recommends that the Council approve the expansion of the lease agreement with Eakes Office Products for the 60-month lease term.

Sample Motion

Move to approve the expansion of the copy machine lease agreement with Eakes Office Products for the 60-month lease term.

R E S O L U T I O N 2007-297

WHEREAS, in December, 2005, the City of Grand Island entered into a 48 month lease agreement with Eakes Office Products for a multi-function copy machine for the Grand Island Police Department; and

WHEREAS, the Grand Island Police Department has obtained an additional proposal from Eakes Office Products for a 60 month lease to include four additional multi-function copy machines for the Law Enforcement Center; and

WHEREAS, total cost of the expansion of the lease agreement is \$31,596.00 for the 60 month lease agreement, which will include a 30% cost share from Hall County, leaving a balance of \$22,117.20 to be paid by the City of Grand Island.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that the expansion of the lease agreement between the City of Grand Island and Eakes Office Products, at a cost to the City of \$22,117.20, is hereby approved.

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized and directed to execute such lease agreement on behalf of the City of Grand Island.

- - -

Adopted by the City Council of the City of Grand Island, Nebraska, November 27, 2007.

Margaret Hornady, Mayor

Attest:

RaNae Edwards, City Clerk