



# City of Grand Island

Tuesday, November 13, 2007

Council Session

## Item G6

**#2007-273 - Approving Intergovernmental Agreement with the  
Nebraska Department of Environmental Quality for Storm Water  
Management Plan Program**

Staff Contact: Steven P. Riehle, City Engineer/Public Works Direc

# **Council Agenda Memo**

**From:** Steven P. Riehle, Public Works Director

**Meeting:** November 13, 2007

**Subject:** Approving Inter-Governmental Agreement between the Nebraska Department of Environmental Quality and the City of Grand Island for the Storm Water Management Plan Program Grant

**Item #'s:** G-6

**Presenter(s):** Steven P. Riehle, Public Works Director

## **Background**

The Nebraska Legislature allocated \$2.5 million in funding for cities and counties with Storm Water permits to implement their local Storm Water Management Plans (SWMPs). The Nebraska Department of Environmental Quality (NDEQ) administers the grant funds. Eligible communities include Omaha/Douglas County, Lincoln/Lancaster County, South Sioux City, Beatrice, Columbus, Fremont, Grand Island, Hastings, Kearney, Lexington, Norfolk, North Platte and Scottsbluff.

The City of Grand Island is coordinating SWMP activities among the 10 permitted non-metropolitan communities. On August 7, 2007 the City Council approved a grant application for the Storm Water Management Plan Program. The City of Grand Island has been awarded up to \$93,806.70. The required 20% match of \$18,761.34 is in the Fiscal Year 2007/2008 budget.

## **Discussion**

The Inter-Governmental Agreement between NDEQ and the City of Grand Island will allow the two to work together in implementing the Storm Water Management Plan.

Grant activities are restricted to the Best Management Practices (BMP's) and six Minimum Control Measures (MCM's) identified in the city's storm water permit. The six MCM's are:

- 1) Education and outreach,
- 2) Public involvement/participation,

- 3) Illicit discharge detection and elimination,
- 4) Construction site storm water runoff control,
- 5) Post-construction storm water management in new development and redevelopment,  
and
- 6) Pollution prevention good housekeeping for municipal operations.

### **Alternatives**

It appears that the Council has the following alternatives concerning the issue at hand.  
The Council may:

1. Move to approve
2. Refer the issue to a Committee
3. Postpone the issue to future date
4. Take no action on the issue

### **Recommendation**

City Administration recommends that the Council authorize the Mayor to sign the Inter-Governmental Agreement between the Nebraska Department of Environmental Quality and the City of Grand Island Regarding the Implementation of the Storm Water Management Plan Program.

### **Sample Motion**

Move to authorize the Mayor to sign the Inter-Governmental Agreement with the Nebraska Department of Environmental Quality.

**INTERGOVERNMENTAL AGREEMENT**  
**Between the**  
**Nebraska Department of Environmental Quality**  
**and the**  
**City of Grand Island**  
**Regarding the Implementation of**  
**Storm Water Management Plan Program**

THIS INTERGOVERNMENTAL AGREEMENT is made and entered into by and between the Nebraska Department of Environmental Quality (NDEQ) and the City of Grand Island (Sponsor),

WHEREAS, the Sponsor agrees to utilize funds which have been made available to NDEQ pursuant to Nebraska State Statute 46-2,139; and

WHEREAS, grant monies are being awarded to cities and/or counties with an NDEQ-approved storm water management plan to fund the duties required under the federal Clean Water Act, 33 U.S.C. 1251 et seq., as such act existed on January 1, 2006, regarding storm water runoff under the National Pollutant Discharge Elimination System requirements; and

WHEREAS, grant funds in an amount up to \$93,806.70 and a non-federal match of at least \$18,761.34 are to be used to implement the entitled "Storm Water Management Plan Program".

NOW, THEREFORE, the parties do hereby agree to the terms and conditions of this Agreement as follows:

**I. TERM OF AGREEMENT**

This Agreement will go into effect on October 1, 2007, and will remain in effect until all identified tasks are completed for the project "Storm Water Management Plan Program"; unless terminated under §P of this Intergovernmental Agreement, but will not remain in effect past June 30, 2009, unless extended by amendment.

**II. CONDITIONS OF AGREEMENT**

**A. General Conditions**

1. The Sponsor agrees to submit annual progress reports to the NDEQ by July 31<sup>st</sup>. These reports shall address project activity for the previous state fiscal year, which runs from July 1<sup>st</sup> – June 30<sup>th</sup>, and contain the following components:
  - a. Progress to date;
  - b. Financial report of money spent for each approved activity element;
  - c. Significant findings or events;
  - d. Corrective actions taken to resolve any problems that are encountered.
2. The Sponsor agrees that if indirect costs are authorized, as specified in the approved plan, they will be charged at the approved indirect rate.
3. The Sponsor agrees that a copy of any contract, interagency agreement, subagreement and/or procurement of equipment under this grant, for a value of \$5,000 or more, will be provided to the NDEQ with their annual report.
4. A Quality Assurance/Quality Control project plan must be approved by NDEQ prior to expending any funds for environmental monitoring. Any environmental data collected must be provided to NDEQ.

5. The Sponsor agrees to recognize the contributions and/or involvement of the Nebraska Department of Environmental Quality in project publicity, reports, newsletters, and other materials. The Sponsor shall work with the NDEQ to ensure that all necessary peer review requirements are met. A minimum of 10 copies of printed outreach material and 2 copies of videos produced under this grant shall be provided to the NDEQ unless otherwise specified.
6. A final project report must be submitted to NDEQ within 30 days after completion of the project or termination date.

**B. Statement of Costs**

The Sponsor will submit with their annual report a cost documentation of project expenses. For purposes of this agreement, expenditures and match claims shall be related to budget items as described in the approved work plan, included as Attachment A. The Sponsor must contribute and report a 20% cash match by completion of the project.

**C. Disbursements**

1. The Sponsor shall receive full payment of the award amount within thirty (30) working days after receipt of this Intergovernmental agreement signed by the Sponsor's authorized representative. The NDEQ shall not be held responsible for delays in payment, due to causes beyond its control.
2. No expenditures can be made for activities not approved in the workplan identified in Section II D of this Agreement.
3. Under no circumstances shall the payment under this Agreement exceed \$93,806.70.

**D. Work Description and Schedule**

This Agreement encompasses the project commonly known as "Storm Water Management Plan Program". The project shall complete objectives and work items as described in the workplan (Attachment A). The workplan includes activity elements from the Sponsor's Storm Water Management Plan as approved by NDEQ, and when this Plan is amended by the Sponsor and approved by NDEQ, those amendments are considered part of the Sponsor's work plan for this project.

**E. Amendments**

This agreement may be amended in writing at any time by mutual agreement of the parties, except insofar as any proposed amendments are in any way contrary to applicable law or requirements of the EPA or NDEQ.

**F. Forfeiture, Repayment and Delays in Disbursement of Funds**

NDEQ may recover from the Sponsor any costs, which result from violation of any of the conditions of this Agreement by the Sponsor or failure of the Sponsor to complete and maintain the project in the manner described in the work plan (Attachment A), including any amendments thereto which have been properly approved.

**G. Remedies Not Exclusive**

The use by either the Sponsor or the NDEQ of any remedy specified herein for the enforcement of this Agreement is not exclusive and shall not deprive the party from using such remedy, or limit the application of any other remedy provided by law.

**H. Assignment**

No assignment or transfer of this agreement or any part hereof, rights hereunder, or interest herein by the Sponsor shall be valid unless and until it is approved by the NDEQ and made subject to such reasonable terms and conditions as the NDEQ may impose.

**I. Waiver of Rights**

The Sponsor or NDEQ may from time to time waive any of their rights under this Agreement. However, any waiver of rights with respect to a default of any condition of this Agreement shall not be deemed to be a waiver with respect to any other default.

**J. Inspection of Books, Records and Reports**

The duly authorized representative of either party shall have the right to inspect and make copies of any books, records or reports of the other party pertaining to this Agreement or related matters during regular office hours. Each party shall maintain and make available for such inspection accurate records of all its costs, disbursements and receipts with respect to its activities under this Agreement.

**K. Independent Contractor**

The Sponsor is and shall perform this Agreement as an independent contractor and as such shall have and maintain exclusive control over all of its employees, agents and operations. Neither the Sponsor nor any person employed by the Sponsor shall act, propose to act or be deemed the NDEQ's agent, representative or employee. The Sponsor assumes full and exclusive responsibility for the payment of all premiums, contributions, payroll taxes and other taxes now or hereafter required by any law or regulation and agrees to comply with all applicable laws, regulations and orders relating to social security, unemployment compensation, OSHA, affirmative action, equal employment opportunity and other laws, regulations and orders of like nature. For any work hereunder subject to the Veterans Readjustment Assistance Act of 1974, or the Rehabilitation Act of 1973, the parties hereto shall comply with all provisions thereof, together with all applicable rules, regulations and orders of the Department of Labor, and the notices required pursuant to 41 CFR 60-1.4, 60-250.4 and 60-741.4 which are hereby incorporated by reference into this Agreement.

**L. Nondiscrimination**

The Nebraska Fair Employment Practice Act prohibits contractors to the State of Nebraska and their subcontractors from discriminating against any employee, or applicant for employment in the performance of such contracts, with respect to hire, tenure, terms, conditions or privileges of employment because of race, color, religion, sex, disability or national origin. The Sponsor's signature is a guarantee of compliance with the Nebraska Fair Employment Practice Act, and breach of this provision shall be regarded as a material breach of this Agreement. The Sponsor shall insert a similar provision in all subcontracts for services to be covered by any contract resulting from this Agreement.

**M. Publication Rights**

All parties shall have publication and reproduction rights for all reports and materials which are produced as a result of this Agreement.

**N. Termination**

This agreement may be terminated in whole or in part in writing by either party in the event of substantial failure by the other party to fulfill its obligations under this Agreement through no fault of the terminating party, provided that no termination may be effected unless the other party is given:

1. Not less than ten (10) calendar days' written notice (delivered by certified mail, return receipt requested) of intent to terminate, and
2. An opportunity for consultation with the terminating party prior to termination.

**O. Drug Free Workplace**

The Sponsor by executing this Agreement, certifies and assures that it operates a drug free workplace as addressed in the State of Nebraska Drug Free Workplace Policy of July 7, 1989.

**P. Project Managers**

The Project Manager for each party to this agreement shall be as follows. The Project Manager may be changed by any agency upon written notification.

<u>NDEQ</u>	<u>Sponsor</u>
Deana Barger	Gary Willard
Source Water Coordinator	Storm Water Technician
Planning Unit	City of Grand Island
402-471-6988	308-385-5444 ext 270

**Q. Equipment**

By signing this Agreement, Sponsor certifies that equipment purchased from grant funds provided pursuant to this Agreement will be used solely for approved work plan activities identified in Attachment A.

**NEBRASKA DEPARTMENT OF ENVIRONMENTAL QUALITY**

BY: Thomas R. Lamberson

TITLE: Deputy Director



DATE: October 17, 2007

**CITY OF GRAND ISLAND**

BY: Margaret Hornady

TITLE: Mayor

\_\_\_\_\_

DATE: \_\_\_\_\_

FEDERAL TAX ID NUMBER: \_\_\_\_\_

CA#: SW200711

ATTACHMENT A

# STORM WATER MANAGEMENT PLAN PROGRAM WORKPLAN

for the City of Grand Island (Sponsor)  
Regarding Implementation of the  
Storm Water Management Plan for Permit NER300010

CONTACT INFORMATION		
PROJECT MANAGER NAME <b>Gary Willard</b>		TITLE <b>Storm Water Technician</b>
STREET ADDRESS <b>100 East 1<sup>st</sup> Street PO Box 1968</b>		E-MAIL ADDRESS <b>gwillard@grand-island.com</b>
CITY / STATE / ZIP CODE <b>Grand Island / NE / 68801</b>		PHONE NUMBER <b>308-385-5444 ext. 270</b>
AWARD AMOUNT <b>\$ 93,806.70</b>	MATCH AMOUNT <b>\$18,761.34</b>	PROJECT END DATE <b>June 30, 2009</b>

ACTIVITY ELEMENTS & TIMELINE				
	MINIMUM CONTROL MEASURE	SECTION/SUBSECTION AND ACTIVITY ELEMENT DESCRIPTION FROM APPROVED SWMP	COST (PERCENTAGE OF GRANT)	EXPECTED COMPLETION DATE
1	Education & outreach	1.1 Distribute educational materials on storm water related issues in various media forms	10%	6-30-2009
2	Education & outreach	1.2 Develop and run Public Service Announcements	5%	6-30-2009
3	Public Involvement/ Participation	2.2 Participate/sponsor community clean-up events	5%	6-30-2009
4	Public Involvement/ Participation	2.3 Continue operation of storm sewer stenciling program	5%	6-30-2009
5	Illicit Discharge Detection and Elimination	3.2 Perform dry weather inspections of storm water outfalls	10%	6-30-2009
6	Illicit Discharge Detection and Elimination	3.3 Mapping of storm sewer system	10%	6-30-2009



## ATTACHMENT A

	MINIMUM CONTROL MEASURE	SECTION/SUBSECTION AND ACTIVITY ELEMENT DESCRIPTION FROM APPROVED SWMP	COST (PERCENTAGE OF GRANT)	EXPECTED COMPLETION DATE
7	Construction Site Runoff	4.3 Educate contractors and the development community	5%	6-30-2009
8	Construction Site Runoff	4.4 Develop design standards for storm water runoff control measures	5%	6-30-2009
9	Pollution Prevention/ Good Housekeeping	6.1 Continue training materials for city employees	5%	6-30-2009
10	Pollution Prevention/ Good Housekeeping	6.3 Continue evaluation of municipal operations and implementation of new BMPs at facilities	10%	6-30-2009
11	Monitoring	7.1 Develop standard operating procedures for conducting baseline wet weather monitoring	10%	6-30-2009
12	Monitoring	7.2 Assessment of BMPs by monitoring discharges	20%	6-30-2009

R E S O L U T I O N    2007-273

WHEREAS, the Nebraska Legislature allocated \$2,500,000.00 in funding for cities and counties with Storm Water permits to implement local Storm Water Management Plans (SWMPS); and

WHEREAS, On August 7, 2007, by Resolution 2007-186, the City Council approved a grant application for the Storm Water Management Plan Program; and

WHEREAS, the City of Grand Island is required to enter into an Inter-Governmental Agreement with the Nebraska Department of Environmental Quality to receive the grant funds.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that the Inter-Governmental Agreement between the Nebraska Department of Environmental Quality and the City of Grand Island is hereby approved and the mayor is hereby authorized and directed to execute such agreement on behalf of the City of Grand Island.

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Adopted by the City Council of the City of Grand Island, Nebraska, November 13, 2007.

\_\_\_\_\_  
Margaret Hornady, Mayor

Attest:

\_\_\_\_\_  
RaNae Edwards, City Clerk

Approved as to Form    ✕ \_\_\_\_\_  
November 8, 2007       ✕ City Attorney