



City of Grand Island

Tuesday, November 13, 2007

Council Session

Item G16

#2007-283 - Approving Bid Award - Uniform Rental for Utilities and Public Works Employees

Staff Contact: Gary R. Mader; Wesley Nespor

Council Agenda Memo

From: Robert H. Smith, Asst. Utilities Director
Bud Buettner, Asst. Public Works Director
Wesley Nespor, Asst. City Attorney/Purchasing

Meeting: November 13, 2007

Subject: Bid Award-Uniform Rental Utilities/Public Works Employees

Item #'s: G-16

Presenter(s): Gary R. Mader, Utilities Director

Background

Several divisions within the Utilities and Public Works Departments have uniform rental agreements in order to maintain standard uniforms for City employees in these departments. The Union Contracts require the employees to pay 40% of the cost and the City 60%. Not all employees take advantage of the uniforms so the total numbers change from time to time. The current supplier is Paramount Uniform and Linen. That contract has been in place for three years, so the service was recently re-bid.

Discussion

Bid documents were prepared and advertised in accordance with the City Purchasing Code. All bidders were given the number of uniforms detailed by each employees current usage so all bidders had the same information to base their bids. Unit prices were requested as part of the bid package to be used as new employees are hired or changes are made to each employees needs. Bids were publicly opened on Tuesday October 23, 2007. Four bids were received and evaluated by the Utilities and Public Works Departments. Bids were received from Aramark Uniform Services, Lincoln, NE; Paramount Linen and Uniform, Kearney, NE; Jackson Services, Inc., Columbus, NE; Village Uniform and Linen Service, Kearney, NE. The low bid was received from Paramount Linen and Uniform.

	JACKSON	VILLAGE	ARAMARK	PARAMOUNT
Bi-weekly Cost Estimate	\$948.17	\$2,020.80	\$905.16	\$890.39
Yearly Cost Estimate	\$24,652.42	\$52,540.80	\$23,534.16	\$23,150.14

Aramark requested a two year contract period with the option to renew for one additional year which is an exception to the Bid. The Bid Specifications state a one year contract with the option to renew for two additional one year periods. The intent is to stay with the successful contractor for three years, all things being constant.

The amount currently being spent for uniform rental is approximately \$26,000 per year. Employees pay 40% of this cost through payroll deduction. It is anticipated that approximately the same amount would be necessary to cover the Uniform Rental Agreement for the upcoming year.

Alternatives

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Move to approve
2. Refer the issue to a Committee
3. Postpone the issue to future date
4. Take no action on the issue

Recommendation

City Administration recommends that the Council accept the lowest bid for uniform rental which was from Paramount Linen and Uniform, Kearney, NE.

Sample Motion

Move to approve the award of the bid for Uniform Rental Services to Paramount Linen and Uniform.



Purchasing Division of Legal Department
INTEROFFICE MEMORANDUM

Wes Nespor, Assistant City Attorney

*Working Together for a
Better Tomorrow, Today*

BID OPENING

BID OPENING DATE: October 23, 2007 at 11:00 a.m.

FOR: Uniform Rental

DEPARTMENT: Utilities & Public Works

ESTIMATE: \$29,000.00

FUND/ACCOUNT:

Electric	52081295-92600
Water	52590600-70300
Streets	10033501-85140
WWTP	53030001-85160
Shop	61010001-85140
Solid Waste	50530041-85140

PUBLICATION DATE: October 5, 2007

NO. POTENTIAL BIDDERS: 6

SUMMARY

Bidder:	Jackson Services, Inc.	Village Uniform	Aramark Uniform Services	Paramount Uniform
	Columbus, NE	Kearney, NE	Lincoln, NE	Kearney, NE
Exceptions:	None	None	None	None
Brand of Uniform:	Red Kap	Red Kap	Wear Guard	Red Kap
Bid Price: One (1) year contract				
a. Shirt, Industrial Poplin or equal; long sleeve	\$.41	\$.64	\$.38	\$.40
b. Shirt, Industrial Poplin or equal; short sleeve	.41	.73	.38	.40
c. Shirt, Oxford or equal; long sleeve	.56	.91	.55	.55
d. Shirt, Oxford or equal; short sleeve	.56	.79	.55	.55
e. Shirt, Uniform Blouse or equal; long sleeve	.41	.84	.38	.40
f. Shirt, Indura Work Shirt or equal; long sleeve	.83	2.10	.95	.80
g. Pan, Industrial Cut or equal	.42	.90	.38	.44
h. Pant, Jean Cut (West) or equal	.42	.90	.38	.44
i. Pant, Dress slacks or equal	.65	1.38	.55	.62
j. Pant, Half Elastic Industrial	.42	.99	.38	.44
k. Pant, Indura	.83	2.27	.99	.80
l. Pant, Denim (Big Ben) or equal	.49	.95	.45	.44
m. Pant, Denim (Wrangler) or equal	.49	1.25	.45	.44
n. Pant, Red Kap Denim or equal	.49	.98	.45	.44
Jacket; with inventory of 11 pants and shirts:				
o. Team or equal	N/C	.82	N/C	N/C
p. Panel or equal	N/C	.84	N/C	N/C
q. Indura Zip-in/Zip-out	N/C	2.85	3.60	N/C

Bidder:	Jackson Services, Inc.	Village Uniform	Aramark Uniform Services	Paramount Uniform
	Columbus, NE	Kearney, NE	Lincoln, NE	Kearney, NE
Jacket; with less-than inventory of 11 pants & shirts				
r. Team or equal	N/C	.82	N/C	N/C
s. Panel or equal	N/C	.84	N/C	N/C
t. Indura Zip-in/Zip-out	N/C	2.85	3.60	N/C
u. Coveralls, Action Back or equal; with inventory of 11 pants and shirts	.90	.71	.70	.80
v. Coveralls, Action Back or equal; rented in winter months only; with inventory of 11 pants and shirts	.90	1.00	.70	.80
w. Coveralls, Action Back or equal; rented in winter months only; with less than inventory of 11 pants and shirts	.90	1.50	.70	.80
x. Short/long sleeve option – per shirt in addition to individual shirt costs above	.10	1.50	.80	N/C
y. Pre-Set up charge per item	N/C	.75	N/C	N/C
z. Any other applicable cost not shown elsewhere	None	5% Energy Surcharge	None	None
aa. Emblem for department designation; one-time cost each emblem	N/C	2.50	N/C	N/C
bb. Emblem for employee name designation; one-time cost each emblem	N/C	1.50	N/C	N/C

cc: Gary Mader, Utilities Director
Steve Riehle, Public Works Director
Pat Gericke, Utilities Admin. Assist.
Dale Shotkoski, City Attorney
Sherry Peters, Legal Secretary

Bob Smith, Assist. Utilities Director
Bud Buettner, Assist. Utilities Director
Catrina Delosh, PW Admin. Assist.
Wes Nespor, Assist. City Attorney

RESOLUTION 2007-283

WHEREAS, the City of Grand Island invited sealed bids for uniform rental, according to specifications on file with the Utilities Department and Public Works Department; and

WHEREAS, on October 23, 2007, bids were received, opened and reviewed; and

WHEREAS, Paramount Linen and Uniform of Kearney, Nebraska, submitted a bid in accordance with the terms of the advertisement of bids and specifications and all other statutory requirements contained therein, such bid being in the amount of \$23,150.14 annually; and

WHEREAS, the bid of Paramount Linen Uniform is less than the estimate for uniform rental services.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that the bid of Paramount Linen and Uniform of Kearney, Nebraska, in the amount of \$23,150.14 annually for uniform rental services is hereby approved as the lowest responsible bid.

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Adopted by the City Council of the City of Grand Island, Nebraska, November 13, 2007.

Margaret Hornady, Mayor

Attest:

RaNae Edwards, City Clerk