



City of Grand Island

Tuesday, September 11, 2007

Council Session

Item G4

#2007-213 - Approving Bid Award for Window Treatments at Law Enforcement Center

Staff Contact: Steve Lamken

Council Agenda Memo

From: Steven Lamken, Police Chief

Meeting: September 11, 2007

Subject: Approving Bid Award for Window Treatments at the Law Enforcement Center

Item #'s: G-4

Presenter(s): Steven Lamken, Police Chief

Background

The Police Department and Sheriff's Office are preparing for moving to the new Law Enforcement Center in late 2007. The purchase of new window treatments for the center is a part of this project. The Police Department let bids for the purchase and installation of vertical blinds for the law enforcement center. We received bids from three vendors on August 28, 2007. We are recommending awarding the bid for vertical blinds to Floor to Ceiling of Grand Island for \$19,136.15.

Discussion

The Police Department let bids for the purchase and installation of window treatments consisting of vertical blinds for the new law enforcement center windows. We received three bids from vendors. Bids were opened August 28, 2007. The low bid, which also met all specifications, was submitted by Narber Enterprises LLC, Floor to Ceiling of Grand Island for a cost of \$19,136.15. The bid price was under the estimated cost for the purchase and installation of window treatments. Funding for the purchase and installation of window treatments is provided for in the facility budget.

Alternatives

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Move to Approve
2. Take no action on the issue
3. Postpone the issue to a future date

Recommendation

City Administration recommends that the Council approve the bid of Narber Enterprises LLC, Floor to Ceiling of 2627 W. Hwy 30, Grand Island, NE for the purchase and installation of window treatments in the law enforcement center for the bid price of \$19,136.15.

Sample Motion

Motion to approve the bid of Narber Enterprises LLC, Floor to Ceiling of 2627 W. Hwy 30, Grand Island, NE for the purchase and installation of window treatments in the law enforcement center for the bid price of \$19, 136.15.

Purchasing Division of Legal Department
INTEROFFICE MEMORANDUM



Dale M. Shotkoski, Assistant City Attorney

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Better Tomorrow, Today*

BID OPENING

BID OPENING DATE: August 28, 2007 at 11:00 a.m.

FOR: Window Treatments for Law Enforcement Center

DEPARTMENT: Police

ESTIMATE: \$35,000.00

FUND/ACCOUNT: 40015025-9006

PUBLICATION DATE: July 27, 2007

NO. POTENTIAL BIDDERS: 6

SUMMARY

Bidder:	<u>Drapery Den, Inc.</u> Grand Island, NE	<u>Diamond Vogel</u> Grand Island, NE
Bid Security:	\$1,448.00	No Bid Bond
Bid Price:	\$27,062.00	\$21,475.00
Bidder:	<u>Floor to Ceiling</u> Grand Island, NE	
Bid Security:	\$956.81	
Bid Price:	\$19,136.15	

cc: Steve Lamken, Police Chief
Wes Nespor, Assist. City Attorney

Dale Shotkoski, City Attorney
Sherry Peters, Legal Secretary

P1184

RESOLUTION 2007-213

WHEREAS, the City of Grand Island invited sealed bids for window treatments for the Law Enforcement Center, according to plans and specifications on file with the Grand Island Police Department; and

WHEREAS, on August 28, 2007, bids were received, opened and reviewed; and

WHEREAS, Narber Enterprises, LLC, Floor to Ceiling of Grand Island, Nebraska, submitted a bid in accordance with the terms of the advertisement of bids and plans and specifications and all other statutory requirements contained therein, such bid being in the amount of \$19,136.15; and

WHEREAS, the bid of Floor to Ceiling is less than the estimate for the window treatments.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that the bid of Narber Enterprises, LLC, Floor to Ceiling of Grand Island, Nebraska, in the amount of \$19,136.15 for window treatments for the Law Enforcement Center is hereby approved as the lowest responsible bid.

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Adopted by the City Council of the City of Grand Island, Nebraska, September 11, 2007.

Margaret Hornady, Mayor

Attest:

RaNae Edwards, City Clerk