



GIAMPO - Policy Board

**Tuesday, November 25, 2014
4:00 pm @ City Hall - Community Meeting Room**

AGENDA

1. Call to Order
This is a public meeting subject to the open meetings laws of the State of Nebraska. The requirements for an open meeting are posted on the wall in this room and anyone that wants to find out what those are is welcome to read through them.
2. Roll Call & Introductions
3. Approve Minutes of the September 23, 2014 Policy Board Meeting
4. Long Range Transportation Plan Update
5. Approve 1st Quarter Billing and Activity Report
6. Amendment to the FY 2015 Unified Planning Work Program: Aerial Photography for the Long Range Transportation Plan -Resolution 2014-4
7. Amendment to the FY 2015 Unified Planning Work Program: Transit Needs Assessment Plan -Resolution 2014-5
8. Significant Projects in the Planning Area Update
9. Next Meeting
10. Adjournment

GIAMPO – Policy Board

Tuesday, November 25, 2014

Regular Session

Item C1

Approve Minutes of the September 23, 2014 Policy Board Meeting

Staff Contact: Mayor Jay Vavricek

GRAND ISLAND AREA METROPOLITAN PLANNING ORGANIZATION (GIAMPO)

MINUTES OF POLICY BOARD MEETING

Tuesday, September 23, 2014 at 4:00pm

Community Meeting Room

Grand Island City Hall, 100 E. 1st Street, Grand Island, NE

VOTING MEMBERS ATTENDANCE:

Scott Arnold, Hall County Board	Present
Chuck Haase, City of Grand Island, Council Member	Present
Julie Hehnke, City of Grand Island, Council Member	Absent
Kent Mann, City of Grand Island, Council Member	Present
Vaughn Minton, City of Grand Island, Council Member	Present
Pat O'Neill, Planning Commission Chairman	Present
Randy Peters, Director, NE Dept. of Roads	Absent
Gary Quandt, Hall County Board	Absent
Jay Vavricek, Mayor, City of Grand Island	Present

NON-VOTING MEMBERS ATTENDANCE:

Mokhtee Ahmad, Administrator, FTA Region VII	Absent
Mary Lou Brown, City of GI, City Administrator	Present
Terry Brown, City of GI, Director of Engineering Service	Absent
John Collins, City of GI Public Works Director	Present
Justin Luther, Transportation Planner, Realty, Civil Rights Federal Hwy. Admin.	Absent
Chad Nability, Regional Planning Director	Present
Joan Roeseler, FTA Region VII Admin.	Absent
Wes Wahlgren, NDOR District 4 Engineer	Present
Joseph Werning, Administrator, FHWA NE Division	Absent
Brad Zumwalt, NDOR Highway Planning Manager	Absent

OTHERS in ATTENDANCE:

John Adams, MPO Program Manager
Jaye Monter, Finance Director
Bob Sivick, City Attorney
Nicki Stoltenberg, Assistant to the City Administrator

Mayor Vavricek called the meeting to order at 4:00 pm. The Nebraska Open Meetings Act was acknowledged, roll call was taken and other introductions were made. Mayor Vavricek

acknowledged the fact that Wes Wahlgren, NDOR District 4 Engineer, was the designee for Randy Peters, Director of the Nebraska Department of Roads.

Approve of minutes of the July 22, 2014 Policy Board Meeting

Motion by Mann to approve the minutes of the July 22, 2014 meeting. Seconded by O’Neill. Upon roll call vote, all voted in favor of the motion.

Approve of minutes of the August 12, 2014 Policy Board Special Meeting

Motion by Haase to approve the minutes of the August 12, 2014 special meeting. Seconded by Wahlgren. Upon roll call vote, all voted in favor of the motion.

Approve September 2014 Financial Report

Motion by Haase to approve the September Financial Report with the correction in carrying across the YTD numbers in the Project to Date Totals of \$18,177.19 of Costs this Period and \$18,151.32 Costs to Date. Seconded by Minton. Upon roll call vote, all voted in favor of the motion.

Transit Interlocal Agreement with Hall County – Assessment Study Discussion

The newly signed Interlocal Agreement between the County and the City of Grand Island was reviewed and discussed.

Long Range Transportation Plan Status

The Request for Proposal (RFP) is ready and we are waiting for approval by the NDOR to advertise for the plan. Once the RFP is awarded, it will need to be completed by March, 2016.

Policy Board Bylaws

The bylaws have been in use for a year. Staff is reviewing the bylaws for potential changes.

Next Meeting Date

The next meeting date will be Tuesday, November 25, 2014 at City Hall.

Adjournment

There being no further business, Mayor Vavricek adjourned the meeting at 4:18 pm.

GIAMPO – Policy Board

Tuesday, November 25, 2014

Regular Session

Item H1

Long Range Transportation Plan Update

Staff Contact: John Adams

GIAMPO – Policy Board

Tuesday, November 25, 2014

Regular Session

Item H2

Approve 1st Quarter Billing and Activity Report

Staff Contact: John Adams

Cost Breakdown Form

for Actual Cost Plus Fixed Fee Agreements with Local Funds

Agency Name:		City of Grand island		
Project No.:		SPR PL-1 (52) MPO - Planning Grant		
Project Location:		Grand Island Area Metropolitan Planning Organization		
Control No.:		918A		
Agreement No.:		VL1404		
Invoice No. and Date:		(#1) 11/26/2014		
% Work Completed:		25%		
Current Billing Period:		1st Quarter FY 2015		
Actual Cost plus Fixed Fee Amount		Limiting Max. Amount	Fixed Fee for Profit	Totals
		100%	\$135,177.00	\$0.00
20%	Local Share (Typically 20%)	\$27,035.40	\$0.00	\$27,035.40
80%	Federal Share (Typically 80%)	\$108,141.60	\$0.00	\$108,141.60
* The Amounts to be added below should represent the 100% amounts.		* Amount		
		This Period	Previously Billed	To Date
Direct Labor		\$17,729.25	\$0.00	\$17,729.25
Overhead @ 37.14% of Direct Labor		\$6,584.64	\$0.00	\$6,584.64
Direct Labor (Use when there are 2 dif overhead rates)				\$0.00
Overhead @ 0.00% of Direct Labor		\$0.00	\$0.00	\$0.00
Fee for Profit Rate = 0.00%		\$0.00	\$0.00	\$0.00
FCCM @ 0.00% of Direct Labor		\$0.00	\$0.00	\$0.00
Direct Non-Labor Costs		\$58.18	\$0.00	\$58.18
Indirect Costs		\$0.00		\$0.00
Outside Services (Subconsultants)				
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Subtotal – Outside Services		\$0.00	\$0.00	\$0.00
100 % TOTAL COST INCURRED		\$24,372.07	\$0.00	\$24,372.07
20%	Local Share	\$4,874.41	\$0.00	\$4,874.41
80%	Total Amount Due	\$19,497.66	\$0.00	\$19,497.66
<i>I certify that the billed amounts are actual and in agreement with the contract terms.</i>			Balance:	\$88,643.94
Signature:		Title:	Date:	

*** This Invoice Reflects ONLY SPR-PL(1) Planning Funds, Transit 5303 Funding Billed Under Separate Invoice
October 2014

TRANSIT

Cost Breakdown Form for Maximum Not to Exceed Agreements

Company Name:	City of Grand Island		
Address:	100 E. First Street		
Project No.:	Transit Planning		
Project Location:	City of Grand Island Metropolitan Planning Area - GIAMPO		
Control No.:	TBA		
Agreement No.:	TBA		
Invoice No. and Date:	(#1) 11/25/2014		
Progress Report Date:	11/17/2014		
% Work Completed:			
Current Billing Period:	July 1, 2014 - September 30, 2014		

Total Maximum Not to Exceed Amount	\$27,335.00
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	Amount		
	This Period	Previously Billed	To Date
Direct Labor	\$954.80	\$0.00	\$954.80
Overhead @ 37.14% of Direct Labor	\$354.61	\$0.00	\$354.61
Fee for Profit Rate = 0.00% of Labor and Overhead	\$0.00	\$0.00	\$0.00
FCCM @ = 0% of Direct Labor	\$0.00		\$0.00
Direct Non-Labor Costs	\$0.00	\$0.00	\$0.00
Indirect Costs			\$0.00
Outside Services (Subconsultants)			
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
Subtotal – Outside Services	\$0.00	\$0.00	\$0.00
Total Amount Due >	\$1,309.41	\$0.00	\$1,309.41
<i>I certify that the billed amounts are actual and in agreement with the contract terms.</i>		Balance:	\$26,025.59
Signature:	Title:	Date:	

DR Form 162a, April 2014

Grand Island Area Metropolitan Planning Organization
DISTRIBUTION OF COSTS CLAIMED / CURRENT PERIOD COST REPORT

Invoice # 1

FY 2015 1st Quarter - Month 1

July 1, 2014 - July 31, 2014

Project Number - 1(52) , Control Number - 00918A Agreement VL 1404

Category	Cost Category	Hours	Total	NE Federal	Grand Island	Total
				80.00%	20.00%	100.00%
UPWP						
	Direct Labor	18.0	693.00	554.40	138.60	693.00
	Fringe/Indirect		257.38	205.90	51.48	257.38
	Other Direct		-	-	-	-
	Total		950.38	760.30	190.08	950.38
TIP						
	Direct Labor	0.0	-	-	-	-
	Fringe/Indirect		-	-	-	-
	Other Direct		-	-	-	-
	Total		-	-	-	-
PPP						
	Direct Labor	0.0	-	-	-	-
	Fringe/Indirect		-	-	-	-
	Other Direct		13.30	10.64	2.66	13.30
	Total		13.30	10.64	2.66	13.30
LRP						
	Direct Labor	97.0	3,734.50	2,987.60	746.90	3,734.50
	Fringe/Indirect		1,386.99	1,109.59	277.40	1,386.99
	Other Direct		-	-	-	-
	Total		5,121.49	4,097.19	1,024.30	5,121.49
Transit Planning						
	Direct Labor	7.0	269.50	215.60	53.90	269.50
	Fringe/Indirect		100.09	80.07	20.02	100.09
	Other Direct		-	-	-	-
	Total		369.59	295.67	73.92	369.59
Administration/System Management						
	Direct Labor	62.0	2,387.00	1,909.60	477.40	2,387.00
	Fringe/Indirect		886.53	709.23	177.31	886.53
	Other Direct		3.64	2.91	0.73	3.64
	Total		3,277.17	2,621.74	655.43	3,277.17
FY 2015	Direct Labor FHwA		6,814.50	5,451.60	1,362.90	6,814.50
	Direct Labor FTA		269.50	215.60	53.90	269.50
	Fringe/Indirect FHwA		2,530.91	2,024.72	506.18	2,530.91
	Fringe/Indirect FTA		100.09	80.07	20.02	100.09
	Other Direct		16.94	13.55	3.39	16.94
	Total	184.0	9,731.94	7,785.56	3,818.86	9,731.94

NOTES:

MPO Program Manager Effective Rate \$38.50
Fringe/Indirect Rate per Hour \$14.30 37.14%

Total Highway FHwA Billing does not include FTA Transit Planning

Grand Island Area Metropolitan Planning Organization
PROGRAM FINANCIAL STATUS REPORT / CUMULATIVE COST REPORT

Invoice # 1

FY 2015 1st Quarter - Month 1

July 1, 2014 - July 31, 2014

Project Number - 1(52) , Control Number - 00918A Agreement VL 1404

Category	Cost Category		Total	NE Federal	Grand Island	Total
				80.00%	20.00%	100.00%
UPWP	Previous Costs		-	-	-	-
	Costs This Period		950.38	760.30	190.08	950.38
	Costs To Date		950.38	760.30	190.08	950.38
	Budgeted Amount		11,140.00	8,912.00	2,228.00	11,140.00
	% Expended To Date		9%	9%	9%	9%
TIP	Previous Costs		-	-	-	-
	Costs This Period		-	-	-	-
	Costs To Date		-	-	-	-
	Budgeted Amount		12,228.00	9,782.40	2,445.60	12,228.00
	% Expended To Date		0%	0%	0%	0%
PPP	Previous Costs		-	-	-	-
	Costs This Period		13.30	10.64	2.66	13.30
	Costs To Date		13.30	10.64	2.66	13.30
	Budgeted Amount		23,585.00	18,868.00	4,717.00	23,585.00
	% Expended To Date		0%	0%	0%	0%
LRP	Previous Costs		-	-	-	-
	Costs This Period		5,121.49	4,097.19	1,024.30	5,121.49
	Costs To Date		5,121.49	4,097.19	1,024.30	5,121.49
	Budgeted Amount		50,022.00	40,017.60	10,004.40	50,022.00
	% Expended To Date		10%	10%	10%	10%
Transit Planning						
	Previous Costs		-	-	-	-
	Costs This Period		369.59	295.67	73.92	369.59
	Costs To Date		369.59	295.67	73.92	369.59
	Budgeted Amount		27,335.00	21,868.00	5,467.00	27,335.00
	% Expended To Date		1%	1%	1%	1%
Administration/System Management (ASM)						
	Previous Costs		-	-	-	-
	Costs This Period		3,277.17	2,621.74	655.43	3,277.17
	Costs To Date		3,277.17	2,621.74	655.43	3,277.17
	Budgeted Amount		37,303.00	29,842.40	7,460.60	37,303.00
	% Expended To Date		9%	9%	9%	9%
Program Funding						
Project To Date Totals	Previous Costs		-	-	-	-
	Costs This Period		9,731.94	7,785.55	1,946.39	9,731.94
	Costs To Date		9,731.94	7,785.55	1,946.39	9,731.94
	Budgeted Amount		161,613.00	129,290.40	32,322.60	161,613.00
	FHwA Cost-to-Date		9,362.35	7,489.88	1,872.47	9,362.35
	FTA Cost-to-Date		369.59	295.67	73.92	369.59
	% Expended To Date		6%	6%	6%	6%

Grand Island Area Metropolitan Planning Organization
DISTRIBUTION OF COSTS CLAIMED / CURRENT PERIOD COST REPORT

Invoice # 1

FY 2015 1st Quarter - Month 2

August 1, 2014 - August 31, 2014

Project Number - 1(52) , Control Number - 00918A Agreement VL 1404

Category	Cost Category	Hours	Total	NE Federal	Grand Island	Total
				80.00%	20.00%	100.00%
UPWP						
	Direct Labor	23.0	885.50	708.40	177.10	885.50
	Fringe/Indirect		328.87	263.10	65.77	328.87
	Other Direct		-	-	-	-
	Total		1,214.37	971.50	242.87	1,214.37
TIP						
	Direct Labor	0.0	-	-	-	-
	Fringe/Indirect		-	-	-	-
	Other Direct		-	-	-	-
	Total		-	-	-	-
PPP						
	Direct Labor	6.0	231.00	184.80	46.20	231.00
	Fringe/Indirect		85.79	68.63	17.16	85.79
	Other Direct		12.57	10.06	2.51	12.57
	Total		329.36	263.49	65.87	329.36
LRP						
	Direct Labor	64.0	2,464.00	1,971.20	492.80	2,464.00
	Fringe/Indirect		915.13	732.10	183.03	915.13
	Other Direct		-	-	-	-
	Total		3,379.13	2,703.30	675.83	3,379.13
Transit Planning						
	Direct Labor	14.0	539.00	431.20	107.80	539.00
	Fringe/Indirect		200.18	160.15	40.04	200.18
	Other Direct		-	-	-	-
	Total		739.18	591.35	147.84	739.18
Administration/System Management						
	Direct Labor	41.5	1,597.75	1,278.20	319.55	1,597.75
	Fringe/Indirect		593.40	474.72	118.68	593.40
	Other Direct		1.46	1.17	0.29	1.46
	Total		2,192.61	1,754.09	438.52	2,192.61
FY 2015	Direct Labor FHwA		5,178.25	4,142.60	1,035.65	5,178.25
	Direct Labor FTA		539.00	431.20	107.80	539.00
	Fringe/Indirect FHwA		1,923.20	1,538.56	384.64	1,923.20
	Fringe/Indirect FTA		200.18	160.15	40.04	200.18
	Other Direct		14.03	11.22	2.81	14.03
	Total	148.5	7,854.67	6,283.74	2,994.03	7,854.67

NOTES:

MPO Program Manager Effective Rate

\$38.50

Fringe/Indirect Rate per Hour

\$14.30

37.14%

Total Highway FHwA Billing does not include FTA Transit Planning

Grand Island Area Metropolitan Planning Organization
PROGRAM FINANCIAL STATUS REPORT / CUMULATIVE COST REPORT

Invoice # 1

FY 2015 1st Quarter - Month 2

August 1, 2014 - August 31, 2014

Project Number - 1(52) , Control Number - 00918A Agreement VL 1404

Category	Cost Category	Total	NE Federal	Grand Island	Total
			80.00%	20.00%	100.00%
UPWP	Previous Costs	950.38	760.30	190.08	950.38
	Costs This Period	1,214.37	971.50	242.87	1,214.37
	Costs To Date	2,164.75	1,731.80	432.95	2,164.75
	Budgeted Amount	11,140.00	8,912.00	2,228.00	11,140.00
	% Expended To Date	19%	19%	19%	19%
TIP	Previous Costs	-	-	-	-
	Costs This Period	-	-	-	-
	Costs To Date	-	-	-	-
	Budgeted Amount	12,228.00	9,782.40	2,445.60	12,228.00
	% Expended To Date	0%	0%	0%	0%
PPP	Previous Costs	13.30	10.64	2.66	13.30
	Costs This Period	329.36	263.49	2.51	266.00
	Costs To Date	342.66	274.13	5.17	279.30
	Budgeted Amount	23,585.00	18,868.00	4,717.00	23,585.00
	% Expended To Date	1%	1%	0%	1%
LRP	Previous Costs	5,121.49	4,097.19	1,024.30	5,121.49
	Costs This Period	3,379.13	2,703.30	675.83	3,379.13
	Costs To Date	8,500.62	6,800.50	1,700.12	8,500.62
	Budgeted Amount	50,022.00	40,017.60	10,004.40	50,022.00
	% Expended To Date	17%	17%	17%	17%
Transit Planning					
	Previous Costs	369.59	295.67	73.92	369.59
	Costs This Period	739.18	591.35	147.84	739.18
	Costs To Date	1,108.78	887.02	221.76	1,108.78
	Budgeted Amount	27,335.00	21,868.00	5,467.00	27,335.00
	% Expended To Date	4%	4%	4%	4%
Administration/System Management (ASM)					
	Previous Costs	3,277.17	2,621.74	655.43	3,277.17
	Costs This Period	2,192.61	1,754.09	438.52	2,192.61
	Costs To Date	5,469.79	4,375.83	1,093.96	5,469.79
	Budgeted Amount	37,303.00	29,842.40	7,460.60	37,303.00
	% Expended To Date	15%	15%	15%	15%
Program Funding					
Project To Date Totals	Previous Costs	9,731.94	7,785.55	1,946.39	9,731.94
	Costs This Period	7,854.67	6,283.73	1,570.93	7,854.67
	Costs To Date	17,586.60	14,069.28	3,517.32	17,586.60
	Budgeted Amount	161,613.00	129,290.40	32,322.60	161,613.00
	FHwA Cost-to-Date	16,477.83	13,182.26	3,295.57	16,477.83
	FTA Cost-to-Date	1,108.78	887.02	221.76	1,108.78
	% Expended To Date	11%	11%	11%	11%

Grand Island Area Metropolitan Planning Organization
DISTRIBUTION OF COSTS CLAIMED / CURRENT PERIOD COST REPORT

Invoice # 1

FY 2015 1st Quarter - Month 3

September 1, 2014 - September 30, 2014

Project Number - 1(52) , Control Number - 00918A Agreement VL 1404

Category	Cost Category	Hours	Total	NE Federal	Grand Island	Total
				80.00%	20.00%	100.00%
UPWP						
	Direct Labor	11.0	423.50	338.80	84.70	423.50
	Fringe/Indirect		157.29	125.83	31.46	157.29
	Other Direct		-	-	-	-
	Total		580.79	464.63	116.16	580.79
TIP						
	Direct Labor	0.0	-	-	-	-
	Fringe/Indirect		-	-	-	-
	Other Direct		-	-	-	-
	Total		-	-	-	-
PPP						
	Direct Labor	4.0	154.00	123.20	30.80	154.00
	Fringe/Indirect		57.20	45.76	11.44	57.20
	Other Direct		23.13	18.50	4.63	23.13
	Total		234.33	187.46	46.87	234.33
LRP						
	Direct Labor	61.0	2,348.50	1,878.80	469.70	2,348.50
	Fringe/Indirect		872.23	697.79	174.45	872.23
	Other Direct		-	-	-	-
	Total		3,220.73	2,576.59	644.15	3,220.73
Transit Planning						
	Direct Labor	10.0	385.00	308.00	77.00	385.00
	Fringe/Indirect		142.99	114.39	28.60	142.99
	Other Direct		-	-	-	-
	Total		527.99	422.39	105.60	527.99
Administration/System Management						
	Direct Labor	73.0	2,810.50	2,248.40	562.10	2,810.50
	Fringe/Indirect		1,043.82	835.06	208.76	1,043.82
	Other Direct		4.08	3.26	0.82	4.08
	Total		3,858.40	3,086.72	771.68	3,858.40
FY 2015	Direct Labor FHwA		5,736.50	4,589.20	1,147.30	5,736.50
	Direct Labor FTA		385.00	308.00	77.00	385.00
	Fringe/Indirect FHwA		2,130.54	1,704.43	426.11	2,130.54
	Fringe/Indirect FTA		142.99	114.39	28.60	142.99
	Other Direct		27.21	21.77	5.44	27.21
	Total	159.0	8,422.24	6,737.80	3,263.30	8,422.24

NOTES:

MPO Program Manager Effective Rate

\$38.50

Fringe/Indirect Rate per Hour

\$14.30

37.14%

Total Highway FHwA Billing does not include FTA Transit Planning

Grand Island Area Metropolitan Planning Organization
PROGRAM FINANCIAL STATUS REPORT / CUMULATIVE COST REPORT

Invoice # 1

FY 2015 1st Quarter - Month 3

September 1, 2014 - September 30, 2014

Project Number - 1(52) , Control Number - 00918A Agreement VL 1404

Category	Cost Category		Total	NE Federal	Grand Island	Total
				80.00%	20.00%	100.00%
UPWP	Previous Costs		2,164.75	1,731.80	432.95	2,164.75
	Costs This Period		580.79	464.63	116.16	580.79
	Costs To Date		2,745.54	1,731.80	432.95	2,164.75
	Budgeted Amount		11,140.00	8,912.00	2,228.00	11,140.00
	% Expended To Date		25%	19%	19%	19%
TIP	Previous Costs		-	-	-	-
	Costs This Period		-	-	-	-
	Costs To Date		-	-	-	-
	Budgeted Amount		12,228.00	9,782.40	2,445.60	12,228.00
	% Expended To Date		0%	0%	0%	0%
PPP	Previous Costs		342.66	274.13	5.17	279.30
	Costs This Period		234.33	187.46	4.63	192.09
	Costs To Date		576.99	461.59	9.80	471.39
	Budgeted Amount		23,585.00	18,868.00	4,717.00	23,585.00
	% Expended To Date		2%	2%	0%	2%
LRP	Previous Costs		8,500.62	6,800.50	1,700.12	8,500.62
	Costs This Period		3,220.73	2,576.59	644.15	3,220.73
	Costs To Date		11,721.36	9,377.08	2,344.27	11,721.36
	Budgeted Amount		50,022.00	40,017.60	10,004.40	50,022.00
	% Expended To Date		23%	23%	23%	23%
Transit Planning						
	Previous Costs		1,108.78	887.02	221.76	1,108.78
	Costs This Period		527.99	422.39	105.60	527.99
	Costs To Date		1,636.77	1,309.41	327.35	1,636.77
	Budgeted Amount		27,335.00	21,868.00	5,467.00	27,335.00
	% Expended To Date		6%	6%	6%	6%
Administration/System Management (ASM)						
	Previous Costs		5,469.79	4,375.83	1,093.96	5,469.79
	Costs This Period		3,858.40	3,086.72	771.68	3,858.40
	Costs To Date		9,328.19	7,462.55	1,865.64	9,328.19
	Budgeted Amount		37,303.00	29,842.40	7,460.60	37,303.00
	% Expended To Date		25%	25%	25%	25%
Program Funding						
Project To Date Totals	Previous Costs		17,586.60	14,069.28	3,517.32	17,586.60
	Costs This Period		8,422.24	6,737.79	1,684.45	8,422.24
	Costs To Date		26,008.84	20,807.07	5,201.77	26,008.84
	Budgeted Amount		161,613.00	129,290.40	32,322.60	161,613.00
	FHwA Cost-to-Date		24,372.07	19,497.65	4,874.41	24,372.06
	FTA Cost-to-Date		1,636.77	1,309.41	327.35	1,636.77
	% Expended To Date		16%	16%	16%	16%

BI-WEEKLY TIME SHEET
PUBLIC WORKS DEPARTMENT
PAY PERIOD ENDING 7/13/2014



PROJECT NO./JOB DUTY	M	T	W	TH	F	SA	SU	M	T	W	TH	F	SA	SU	TOTAL HOURS
UPWP	XXX	1	2	3	4	5	6	7	8	9	10	11	12	13	6.0
TIP	XXX						X	X					X	X	0.0
Public Participation	XXX						X	X					X	X	0.0
L RTP	XXX	8.0		8.0		X	X	6.0	4.0	8.0	5.0	X	X	X	39.0
Transit Planning	XXX						X	X					X	X	0.0
Administration	XXX		2.0			X	X	8.0	2.0	4.0	3.0	X	X	X	19.0
	XXX						X	X					X	X	0.0
VACATION	XXX						X	X					X	X	0.0
SICK LEAVE	XXX						X	X					X	X	0.0
HOLIDAY	XXX				8.0		X	X					X	X	8.0
TIME OFF WITHOUT PAY	XXX						X	X					X	X	0.0
OTHER ()	XXX						X	X					X	X	0.0
TOTAL HOURS	XXX	8.0	8.0	8.0	8.0	8.0	X	8.0	8.0	8.0	8.0	8.0	0.0	0.0	72.0

REMARKS:
John T Adams
EMPLOYEE

BI-WEEKLY TIME SHEET
PUBLIC WORKS DEPARTMENT
PAY PERIOD ENDING 7/27/2014



PROJECT NO./JOB DUTY	M	T	W	TH	F	SA	SU	M	T	W	TH	F	SA	SU	TOTAL HOURS
UPWP	14	15	16	17	18	19	20	21	22	23	24	25	26	27	6.0
TIP			6.0				X	X					X	X	0.0
Public Participation							X	X					X	X	0.0
L RTP		8.0		8.0	4.0	X	X	4.0	6.0	8.0	2.0	X	X	X	42.0
Transit Planning							X	X					X	X	0.0
Administration	8.0	2.0			4.0	X	X	8.0	4.0			6.0	X	X	32.0
							X	X					X	X	0.0
VACATION							X	X					X	X	0.0
SICK LEAVE							X	X					X	X	0.0
HOLIDAY							X	X					X	X	0.0
TIME OFF WITHOUT PAY							X	X					X	X	0.0
OTHER ()							X	X					X	X	0.0
TOTAL HOURS	8.0	8.0	8.0	8.0	8.0	8.0	X	8.0	8.0	8.0	8.0	8.0	0.0	0.0	80.0

REMARKS:
John T Adams
EMPLOYEE

BI-WEEKLY TIME SHEET
PUBLIC WORKS DEPARTMENT
PAY PERIOD ENDING 8/10/2014



PROJECT NO./JOB DUTY	M	T	W	TH	F	SA	SU	M	T	W	TH	F	SA	SU	TOTAL HOURS
UPWP	28	29	30	31	1	2	3	4	5	6	7	8	9	10	10.0
TIP			6.0				X	X				4.0	X	X	0.0
Public Participation							X	X					X	X	0.0
L RTP		8.0		8.0		X	X	2.0		3.0	8.0	4.0	X	X	31.0
Transit Planning	5.0				2.0	X	X			5.0			X	X	12.0
Administration	3.0	2.0			6.0	X	X	8.0	6.0				X	X	25.0
							X	X					X	X	0.0
VACATION							X	X					X	X	0.0
SICK LEAVE							X	X					X	X	0.0
HOLIDAY							X	X					X	X	0.0
TIME OFF WITHOUT PAY							X	X					X	X	0.0
OTHER ()							X	X					X	X	0.0
TOTAL HOURS	8.0	8.0	8.0	8.0	8.0	8.0	X	8.0	8.0	8.0	8.0	8.0	0.0	0.0	80.0

REMARKS:
John T Adams
EMPLOYEE

BI-WEEKLY TIME SHEET
PUBLIC WORKS DEPARTMENT
PAY PERIOD ENDING 8/24/2014



PROJECT NO./JOB DUTY	M	T	W	TH	F	SA	SU	M	T	W	TH	F	SA	SU	TOTAL HOURS
UPWP	11	12	13	14	15	16	17	18	19	20	21	22	23	24	13.0
TIP			4.0				X	X		5.0		4.0	X	X	0.0
Public Participation							X	X					X	X	0.0
L RTP		2.0	8.0	8.0	6.0	X	X	4.0		3.0	3.0		X	X	30.0
Transit Planning							X	X		4.0	5.0		X	X	9.0
Administration	6.0	4.0			2.0	X	X	8.0				0.5	X	X	20.5
							X	X					X	X	0.0
VACATION							X	X					X	X	0.0
SICK LEAVE							X	X				3.5	X	X	3.5
HOLIDAY							X	X					X	X	0.0
TIME OFF WITHOUT PAY							X	X					X	X	0.0
OTHER ()							X	X					X	X	0.0
TOTAL HOURS	8.0	8.0	8.0	8.0	8.0	8.0	X	8.0	8.0	8.0	8.0	8.0	0.0	0.0	80.0

REMARKS:
John T Adams
EMPLOYEE

BI-WEEKLY TIME SHEET
PUBLIC WORKS DEPARTMENT
PAY PERIOD ENDING 9/7/2014



PROJECT NO./JOB DUTY	M	T	W	TH	F	SA	SU	31	1	2	3	4	5	6	7	TOTAL HOURS
UPWP			6.0					x	x	x						6.0
TIP								x	x	x						0.0
Public Participation								x	x	x						0.0
L RTP	3.0	8.0		8.0				x	x	8.0	8.0					36.0
Transit Planning								x	x	2.0						2.0
Administration	5.0	2.0						x	x	8.0	5.0					20.0
VACATION						8.0		x	x							8.0
SICK LEAVE								x	x							0.0
HOLIDAY								x	8.0							8.0
TIME OFF WITHOUT PAY								x	x							0.0
OTHER ()								x	x							0.0
TOTAL HOURS	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0	0.0	0.0	80.0

REMARKS:
John T Adams
EMPLOYEE

BI-WEEKLY TIME SHEET
PUBLIC WORKS DEPARTMENT
PAY PERIOD ENDING 9/21/2014



PROJECT NO./JOB DUTY	M	T	W	TH	F	SA	SU	14	15	16	17	18	19	20	21	TOTAL HOURS
UPWP			6.0					x	x			3.0				9.0
TIP								x	x							0.0
Public Participation								x	x							0.0
L RTP		8.0		8.0				x	x	4.0	6.0					26.0
Transit Planning								x	x	4.0						4.0
Administration	6.5	2.0			8.0			x	x	8.0		5.0	8.0			37.5
VACATION								x	x							0.0
SICK LEAVE								x	x							0.0
HOLIDAY		1.5						x	x		2.0					3.5
TIME OFF WITHOUT PAY								x	x							0.0
OTHER ()								x	x							0.0
TOTAL HOURS	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0	80.0

REMARKS:
John T Adams
EMPLOYEE

BI-WEEKLY TIME SHEET
PUBLIC WORKS DEPARTMENT
PAY PERIOD ENDING 10/5/2014



PROJECT NO./JOB DUTY	M	T	W	TH	F	SA	SU	28	29	30	1	2	3	4	5	TOTAL HOURS
UPWP					2.0			x								2.0
TIP								x								0.0
Public Participation	4.0							x								4.0
L RTP		8.0						x	x	2.0						18.0
Transit Planning	4.0							x	x							4.0
Administration			2.5		6.0			x	8.0	6.0						22.5
VACATION								x								0.0
SICK LEAVE								x								0.0
HOLIDAY			5.5					x	x							5.5
TIME OFF WITHOUT PAY								x	x							0.0
OTHER ()								x	x							0.0
TOTAL HOURS	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0	56.0

REMARKS:
John T Adams
EMPLOYEE



P 143
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CITY OF GRAND ISLAND
EXPENSES
FOR THE MONTH ENDING AUG 2014

09/12/2014 16:42
williamc

JOURNAL DETAIL 2014 11 TO 2014 11

FOR 2014 11

ACCOUNTS FOR: 225 METROPOLITAN PLANNING ORG	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
91 OPERATING EXPENSES							
22522501 85250 UNIFIED PLANNING WO	18,400	18,400	340.67	.00	.00	18,059.33	1.9%
22522501 85251 TRANSPORT IMPROVEME	9,600	9,600	.00	.00	.00	9,600.00	.0%
22522501 85252 PUBLIC PARTICIPATIO	22,400	22,400	64.32	12.57	.00	22,335.68	.3%
2014/11/000148 08/26/2014 API	12.57 VND 000214 VCH352911	GI INDEPENDENT			JULY 2014 BILL		188652
22522501 85253 LONG-RANGE TRANSPOR	112,000	112,000	.00	.00	.00	112,000.00	.0%
22522501 85254 ADMIN/SYSTEMS MANAG	70,695	70,695	2,307.15	-.09	.00	68,387.85	3.3%
2014/11/000016 08/05/2014 APM	-19 VND 000367 VCH	SAMS CLUB			DETAILED STATEMENTS		
22522501 85410 TELEPHONE EXPENSE	0	0	8.71	1.46	.00	-8.71	100.0%*
2014/11/000153 08/21/2014 API	1.46 VND 000107 VCH353186	CENTURYLINK			PHONE BILL ALLOCATION		188480
TOTAL OPERATING EXPENSES	233,095	233,095	2,720.85	13.94	.00	230,374.15	1.2%
TOTAL METROPOLITAN PLANNING ORG	330,835	330,835	39,970.00	1,730.69	.00	290,865.00	12.1%

Det Requario



P 143
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CITY OF GRAND ISLAND
EXPENSES
FOR THE MONTH ENDING JULY 2014

08/11/2014 13:45
williamc

JOURNAL DETAIL 2014 10 TO 2014 10

FOR 2014 10

ACCOUNTS FOR: 225 METROPOLITAN PLANNING ORG	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL PERSONNEL SERVICES	97,740	97,740	35,532.40	9,974.16	.00	62,207.60	36.4%
91 OPERATING EXPENSES							
22522501 85250 UNIFIED PLANNING WO	18,400	18,400	340.67	.00	.00	18,059.33	1.9%
22522501 85251 TRANSPORT IMPROVEME	9,600	9,600	.00	.00	.00	9,600.00	.0%
22522501 85252 PUBLIC PARTICIPATIO	22,400	22,400	51.75	13.30	.00	22,348.25	.2%
2014/10/000090 07/22/2014 API	13.30 VND 000214 VCH350061		GI INDEPENDENT	JUNE BILLING			187930
22522501 85253 LONG-RANGE TRANSPOR	112,000	112,000	.00	.00	.00	112,000.00	.0%
22522501 85254 ADMIN/SYSTEMS MANAG	70,695	70,695	2,307.24	2.19	.00	68,387.76	3.3%
2014/10/000090 07/22/2014 API	2.19 VND 000311 VCH350010		CAPITAL BUSINESS SYS COPIES				187767
22522501 85410 TELEPHONE EXPENSE	0	0	7.25	1.45	.00	-7.25	100.0%*
2014/10/000105 07/17/2014 API	1.45 VND 000107 VCH350545		CENTURYLINK	PHONE BILL ALLOCATION			187752
TOTAL OPERATING EXPENSES	233,095	233,095	2,706.91	16.94	.00	230,388.09	1.2%
TOTAL METROPOLITAN PLANNING ORG	330,835	330,835	38,239.31	9,991.10	.00	292,595.69	11.6%



P 137
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CITY OF GRAND ISLAND
EXPENSES

10/15/2014 09:23
williamc

FOR THE MONTH ENDING SEPT 2014

JOURNAL DETAIL 2014 12 TO 2014 12

FOR 2014 12

ACCOUNTS FOR:
225 METROPOLITAN PLANNING ORG

91 OPERATING EXPENSES

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
22522501 85250 UNIFIED PLANNING WO	18,400	18,400	340.67	.00	.00	18,059.33	1.9%
22522501 85251 TRANSPORT IMPROVEME	9,600	9,600	.00	.00	.00	9,600.00	.0%
22522501 85252 PUBLIC PARTICIPATIO	22,400	22,400	87.45	23.13	.00	22,312.55	.4%
✓ 2014/12/000128 09/23/2014 API	13.31 VND	000214 VCH355531	GI INDEPENDENT	ADS			189245
✓ 2014/12/000135 09/23/2014 APM	9.82 VND	000214 VCH355531	GI INDEPENDENT	ADS		0	
22522501 85253 LONG-RANGE TRANSPOR	112,000	112,000	.00	.00	.00	112,000.00	.0%
22522501 85254 ADMIN/SYSTEMS MANAG	70,695	70,695	2,309.77	2.62	.00	68,385.23	3.3%
✓ 2014/12/000032 09/09/2014 API	2.62 VND	000311 VCH354001	CAPITAL BUSINESS SYS COPIER FEES				188813
22522501 85410 TELEPHONE EXPENSE	0	0	10.17	1.46	.00	-10.17	100.0%*
✓ 2014/12/000117 09/18/2014 API	1.46 VND	000107 VCH355216	CENTURYLINK	PHONE BILL ALLOCATION			189070
TOTAL OPERATING EXPENSES	233,095	233,095	2,748.06	27.21	.00	230,346.94	1.2%
TOTAL METROPOLITAN PLANNING ORG	330,835	330,835	46,844.78	6,874.78	.00	283,990.22	14.2%

GIAMPO – Policy Board

Tuesday, November 25, 2014

Regular Session

Item I1

**Amendment to the FY 2015 Unified Planning Work Program: Aerial
Photography for the Long Range Transportation Plan -Resolution
2014-4**

Staff Contact: John Collins PE, Public Works Director

MEMORANDUM

TO: GIAMPO POLICY BOARD
FROM: JOHN T. ADAMS
SUBJECT: ITEM 6 – AMENDMENT TO FY 2015 FOR AERIAL PHOTOGRAPHY FOR THE LONG RANGE TRANSPORTATION PLAN
DATE: NOVEMBER 17, 2014

BACKGROUND/NEED

As GIAMPO begins the development of the federally required Long Rang Transportation Plan, the travel demand model, public involvement, and visualization will be key elements. There exists a need for current up-to-date aerial photography to assist in the development and refinement of the data needed for traffic analysis zones as well as for general displays and other visualization activities for the public involvement process. In 2012, the Nebraska Department of Roads (NDOR), made available to GIAMPO funds identified for the start-up of the transportation planning program in Grand Island. After the initial invoicing for start-up activities the estimated remainder of \$19,958 federal funds has be carried over to assist in the development of the Long Range Transportation Plan in addition, to the \$150,000 federal funds available under the current signed agreement.

The planned schedule for this activity would be the spring of 2015.

PURPOSE OF AMENDMENT

To amend the FY 2015 Unified Planning Work Program (UPWP), to ADD a work element under the Long Range Transportation Plan for digital aerial photography to be conducted in the spring of 2015, for the GIAMPO study area of approximately 132 square miles at a scale of at least 3” Ground Sample Distance (GSD). Estimated cost for this work element is \$25,000.

ACTION

To approve the FY 2015 Unified Planning Work Program resolution 2014-4, amending the FY 2015 Unified Planning Work Program (UPWP) to include digital aerial photography for the GIAMPO Study Area, to be flown in the spring CY 2015, at an estimated total cost of \$25,000.

RESOLUTION 2014-4
OF THE GRAND ISLAND AREA METROPOLITAN PLANNING ORGANIZATION (GIAMPO)

A resolution amending the FY 2015 Unified Planning Work Program (UPWP)
Spring 2015 High Resolution Aerial Photography MPO Planning Boundary

WHEREAS, the Policy Board of the Grand Island Area Metropolitan Planning Organization (GIAMPO), is designated by agreement as the Metropolitan Planning Organization (MPO) for the Grand Island Urbanized area, by the Governor acting through the Nebraska Department of Roads in cooperation with locally elected officials; and

WHEREAS, the Nebraska Department of Roads (NDOR) made available to the Grand Island Area Transportation Study (GIAMPO) start-up funds for the implementing a transportation planning program in the Grand Island Urbanized Planning Boundary; and

WHEREAS, the remaining funds from the initial start-up of the MPO have now been incorporated into the funding for the development of the Long Range Transportation Plan (LRTP), as additional funding; and

WHEREAS, the need to have current up-to-date high resolution aerial photography for the planning purposes in the development of the LRTP is critical; and

WHEREAS, the Technical Advisory Committee has reviewed and made a recommendation to the Policy Board to amend the FY 2015 UPWP with start-up carry-over funding from the SPR(1) 51, VL-1205 NDOR agreement; and

NOW, THEREFORE, BE IT RESOLVED, by the Policy Board of the Grand Island Area Metropolitan Planning Organization for the Grand Island Urbanized Area amends:

The FY 2015 Unified Planning Work Program (UPWP) to include a “High Resolution Aerial Photography” to be performed in spring of 2015 with federal carry-over funding from GIAMPO’s start-up funds, with total funding for this activity not to exceed \$25,000.

Certification:

The foregoing resolution was approved by the Grand Island Area Metropolitan Planning Organization Policy Board at its regularly scheduled meeting on November 25th, 2014.

Signed:

Mayor, Jay Vavricek, City of Grand Island
Chairperson

Date

Attest:

John Collins, P.E.
GIAMPO Director/Secretary

Date

GIAMPO – Policy Board

Tuesday, November 25, 2014

Regular Session

Item I2

Amendment to the FY 2015 Unified Planning Work Program: Transit Needs Assessment Plan -Resolution 2014-5

Staff Contact: Chad Nabity, Regional Planning Director

MEMORANDUM

TO: GIAMPO POLICY BOARD
FROM: JOHN T. ADAMS
SUBJECT: ITEM 7 – AMENDMENT TO FY 2015 FOR TRANSIT NEEDS ANALYSIS PLAN
DATE: NOVEMBER 17, 2014

BACKGROUND

In March of 2012, the City of Grand Island was declared a Census Defined Urbanized Area. This designation changed the funding streams and responsibilities for a number of programs, including those used to provide Transportation Services within the City of Grand Island. With this new designation, Section 5307 Urban Transit Funds became available to the City of Grand Island. Previously transit services were provided to Grand Island by Hall County using Section 5311 Rural Transit funds

As part of the FY 2015 Unified Planning Work Program (UPWP), the development of a Request for Proposal for a “Transit Needs Analysis Plan” was approved. The drafting of the RFP is nearly complete and should be ready for advertisement after the November Policy Board meeting.

PURPOSE OF AMENDMENT

Amend the FY 2015 UPWP, to include funding from the Federal Transit Administration Section 5307 Urban Transit Funds, for consulting services, to develop a “**Transit Needs Analysis Plan**” for the continuation of transit service within the City of Grand Island. The Plan shall include the following tasks:

Task 1. Project Announcement

Task 2. Assessment of Existing Public Transit Service Conditions

Identify all of the transit and social agencies that provide transit services. Once all of the service providers have been identified, the CONSULTANT will assess the services provided and the ridership of each agency. Methods used to collect this information may include, but are not limited to, on-board surveys and data collected by the provider(s).

Task 3. Determination of Latent Demand

The CONSULTANT shall conduct a needs assessment for transit services for residents within the Study Area.

Task 4. Transit Service Options

Using the latent demand research results and understanding of transit needs, the CONSULTANT shall develop a spectrum of delivery and funding alternatives designed to maximize the use of available federal funding related to levels of need. (ie Good,Better,Best).

Task 5. Recommendations

Based on the options for transit service the CONSULTANT shall make final recommendations for the most efficient and effective service delivery option, as paired with demand, funding, and other variables influencing the effectiveness of the system.

Task 6. Study Coordination

Currently, the GIAMPO Study area is conducting their initial Long Range Transportation Plan (LRTP),the CONSULTANT shall work with the LRTP CONSULTANT group in the development of the transit section of the LRTP whenever possible is essential.

Task 7. Public/Community Involvement

City staff will oversee and guide the progress of the study. This committee as well as stakeholders must be taken into consideration throughout the study. The study shall incorporate creative and comprehensive public involvement in the course of the latent demand/needs assessment process.

Task 8. Conduct a final assessment

The analysis will consider the best service delivery option(s) that will meet the communities' vision, values, and goals.

Task 9. Produce overall draft project report that contains, as components, specific service delivery options, plans, and recommendations

Produce overall draft project report that contains, as components, specific service delivery options, plans, and recommendations.

Task 10. Finalize reports with recommendations to the City of Grand Island and GIAMPO's TAC and POLICY Committee's

Presentations to appropriate stakeholder groups and public.

Task 11. Publicize findings/results and make available county-wide

Task 12 Assist in Development of RFP (if needed)

The consultant shall assist in the preparation of an RFP if needed to procure transit services locally and aid in evaluation of proposals received?

RECOMMENDED ACTION

Motion to amend the FY 2015 Unified Planning Work Program to include professional consultant services to conduct a "Transit Needs Analysis Plan" for the City of Grand Island.

**RESOLUTION 2014-5
OF THE GRAND ISLAND AREA METROPOLITAN PLANNING ORGANIZATION
(GIAMPO)**

**A resolution amending the FY 2015 Unified Planning Work Program (UPWP)
Transit Needs Analysis Plan**

WHEREAS, the Policy Board of the Grand Island Area Metropolitan Planning Organization (GIAMPO), is designated by agreement as the Metropolitan Planning Organization (MPO) for the Grand Island Urbanized area, by the Governor acting through the Nebraska Department of Roads in cooperation with locally elected officials; and

WHEREAS, the use of Federal Transit Administration (FTA) Section 5311 Rural Transit Funding will no longer be made available for transit service; and

WHEREAS, the City of Grand Island is now the direct recipient of FTA Section 5307 Urban Transit funding to provide transit service; and

WHEREAS, the City of Grand Island wishes to have a comprehensive "Transit Needs Analysis Plan" conducted by a consultant to identify the needs for mass transit in the area; and

WHEREAS, the GIAMPO Technical Committee has reviewed a summary of the tasks to be conducted by the consultant for the Transit Needs Analysis Plan; and

WHEREAS, the Technical Advisory Committee has made a recommendation to the Policy Board to amend the FY 2015 UPWP with funding for the "Transit Needs Analysis Plan" from the Federal Transit Administration through the Section 5307 Urban Transit Funding Program; and

NOW, THEREFORE, BE IT RESOLVED, by the Policy Board of the Grand Island Area Metropolitan Planning Organization for the Grand Island Urbanized Area amends:

The FY 2015 Unified Planning Work Program (UPWP) to include a "Transit Needs Analysis Plan" to be performed in FY 2015, not to exceed \$100,000, FTA 5307 Urbanized Area Formula Funds, completion by fall 2015.

Certification:

The foregoing resolution was approved by the Grand Island Area Metropolitan Planning Organization Policy Board at its regularly scheduled meeting on November 25th, 2014.

Signed:

Mayor, Jay Vavricek, City of Grand Island
Chairperson

Date

Attest:

John Collins, P.E.
GIAMPO Director/Secretary

Date

GIAMPO – Policy Board

Tuesday, November 25, 2014

Regular Session

Item J1

Significant Projects in the Planning Area Update

Staff Contact: Terry Brown PE, Assistant Public Works Director