



GIAMPO – Technical Advisory Committee
Monday, October 13, 2014
City Hall - Community Meeting Room at 10:00am

AGENDA

1. Call to Order
This is a public meeting subject to the open meetings laws of the State of Nebraska. The requirements for an open meeting are posted on the wall in this room and anyone that wants to find out what those are is welcome to read through them.
2. Roll Call & Introductions
3. Approve Minutes of the August 11, 2014 Technical Advisory Committee Meeting
4. Discuss and Approve the Recommendation of Amendment to FY 2015 UPWP for Transit Needs Analysis Plan & Resolution 2014-4
5. Discuss and Approve the Recommendation of Amendment to FY 2015 UPWP for Aerial Photography & Resolution 2014-5
6. Long Range Transportation Plan - RFP Update
7. Regional Area Projects Update
8. Next Meeting
9. Adjournment

Technical Advisory Committee

Monday, October 13, 2014

Regular Session

Item H1

**Approve Minutes of the August 11, 2014 Technical Advisory
Committee Meeting**

Staff Contact: Chad Nabity

**GRAND ISLAND AREA METROPOLITAN PLANNING ORGANIZATION (GIAMPO)
TECHNICAL ADVISORY COMMITTEE (TAC) MINUTES**

August 11, 2014 at 10:00 am

Community Meeting Room

Grand Island City Hall, 100 E. 1st Street, Grand Island, NE

Voting Members in Attendance:

Mary Lou Brown, City of GI, City Administrator	Absent
Terry Brown, City of GI, Director of Engineering Service	Absent
John Collins, City of GI Public Works Director	Present
Mike Meyer, Merrick Co. Hwy. Superintendent	Present
Chad Nability, Hall Co. Regional Planning Director	Present
Ramona Schafer, Village of Alda	Absent
Casey Sherlock, Hall Co. Public Works Director	Absent
Wes Wahlgren, NDOR District 4 Engineer	Present
Brad Zumwalt, NDOR Highway Planning Manager	Present

Non-Voting Members in Attendance:

Mike Kleffner, NDOR Local Projects Urban Engineer	Present
Larry Legg, NDOR Local Projects Engineer	Present
Jaye Monter, City of GI, Finance Director	Absent
Cindy Johnson, Grand Island Area Chamber of Commerce	Present
Randy Gard, Grand Island Area Economic Development Corp.	Present
Mike Olson, Central NE Regional Airport	Absent
Mokhtee Ahmad, FTA Region VII Transportation Planner	Absent
Justin Luther, Transportation Planner, Realty, Civil Rights Federal Highway Admin.	Present
Mike Blackley, Union Pacific Railroad	Absent
Kelli O'Brien, Union Pacific Railroad	Absent
Andy Williams, Burlington Northern Santa Fe Railroad	Absent
Shannon Callahan, City of GI Public Works Street Superintendent	Absent

Others in Attendance:

Jim Wilkinson, NDOR, Planning & Locational Studies
John Adams, MPO Program Manager
Nicki Stoltenberg, Assistant to the City Administrator

Call to Order

Nability called the meeting to order at 10:00 am. The Nebraska Open Meetings Act was acknowledged.

Roll Call & Introductions

Roll call was taken and other introductions were made.

Approve Minutes of the June 9, 2014 Technical Advisory Committee

At the time of the June 9, 2014 TAC meeting, the Federal Highway Administration had not approved the map. Minutes will reflect the change to read: City staff submitted the map to the Nebraska Department of Roads to ultimately submit to the Federal Highway Administration for their approval.

Motion by Wahlgren, seconded by Meyer to approve the minutes. Upon roll call vote, all voted aye. Motion adopted.

Discuss and Recommend Approval of the Agreement with the Nebraska Department of Roads for the Development of a Performance Based Long Range Transportation Plan (LRTP)

Adams presented the agreement for the Performance Based Long Range Transportation Plan from the Nebraska Department of Roads. This agreement allows for the GIAMPO to receive federal funding through the Nebraska Department of Roads.

The Policy Board is scheduled to review the agreement at a special meeting tomorrow afternoon.

Motion by Collins, seconded by Zumwalt to recommend approval to the GIAMPO Policy Board. Upon roll call vote, all voted aye. Motion adopted.

Report Changes to Smooth Urbanized Boundary Map

Adams presented the updated Urbanized Boundary Map that was approved by the Policy Board with Resolution 2014-3 and submitted to the Nebraska Department of Roads. The Federal Highway Administration still needs to approve the map. Adams reminded the TAC that this does not affect or change our MPO Boundary; it is a census boundary map.

Discuss Long Range Plan Transportation Plan Schedule

Adams presented the Long Range Transportation Plan proposed schedule of events. The timeline will be a good reference for the TAC and for staff as so we can all see when individual tasks need to be completed and more importantly need official action.

Present Long Range Transportation Plan Consultant Selection Criteria Scoring

Adams presented the NDOR scoring sheet that will be used to evaluate the consultants. The team chosen to review the consultant applications is Sherlock, Adams, Brown and Nability.

Next Meeting Date

The next meeting of the TAC will be October 13, 2014. It was mentioned that this is a State Holiday and we may need to consider rescheduling.

Adjournment

There being no further business, Nabity adjourned the meeting at 10:45 am.

Technical Advisory Committee

Monday, October 13, 2014

Regular Session

Item H2

**Discuss and Approve the Recommendation of Amendment to FY
2015 UPWP for Transit Needs Analysis Plan & Resolution 2014-4**

Staff Contact: John Adams

MEMORANDUM

TO: TECHNICAL ADVISORY COMMITTEE
FROM: JOHN T. ADAMS
SUBJECT: AMENDMENT TO FY 2015 UPWP FOR TRANSIT NEEDS ANALYSIS PLAN
DATE: OCTOBER 6, 2014

BACKGROUND

In March of 2012, the City of Grand Island was declared a Census Defined Urbanized Area. This designation changed the funding streams and responsibilities for a number of programs, including those used to provide Transportation Services within the City of Grand Island. With this new designation, Section 5307 Urban Transit Funds became available to the City of Grand Island. Previously transit services were provided to Grand Island by Hall County using Section 5311 Rural Transit funds

As part of the FY 2015 Unified Planning Work Program (UPWP), the development of a Request for Proposal for a "Transit Needs Analysis Plan" was approved. The drafting of the RFP is nearly complete and should be ready for advertisement after the November Policy Board meeting.

PURPOSE OF AMENDMENT

Amend the FY 2015 UPWP, to include funding from the Federal Transit Administration Section 5307 Urban Transit Funds, for consulting services to develop a "**Transit Needs Analysis Plan**" for the continuation of transit service within the City of Grand Island. The Plan shall include the following tasks:

Task 1. Project Announcement

Task 2. Assessment of Existing Public Transit Service Conditions

Identify all of the transit and social agencies that provide transit services. Once all of the service providers have been identified, the consultant will assess the services provided and the ridership of each agency. Methods used to collect this information may include, but are not limited to on-board surveys and data collected by the provider(s).

Task 3. Determination of Latent Demand

The consultant shall conduct a needs assessment for transit services for residents within the study area.

Task 4. Transit Service Options

Using the latent demand research results and understanding of transit needs, the consultant shall develop a spectrum of delivery and funding alternatives designed to maximize the use of available federal funding related to levels of need (ie Good, Better, Best).

Task 5. Recommendations

Based on the options for transit service, the consultant shall make final recommendations for the most efficient and effective service delivery option, as paired with demand, funding, and other variables influencing the effectiveness of the system.

Task 6. Study Coordination

Currently, the GIAMPO study area is conducting their initial Long Range Transportation Plan (LRTP). It is essential that the consultant shall work with the LRTP consultant group in the development of the transit section of the LRTP whenever possible.

Task 7. Public/Community Involvement

City staff will oversee and guide the progress of the study. This committee, as well as stakeholders must be taken into consideration throughout the study. The study shall incorporate creative and comprehensive public involvement in the course of the latent demand/needs assessment process.

Task 8. Conduct a Final Assessment

The analysis will consider the best service delivery option(s) that will meet the communities' vision, values, and goals.

Task 9. Produce overall draft project report that contains, as components, specific service delivery options, plans, and recommendations

Produce overall draft project report that contains, as components, specific service delivery options, plans, and recommendations.

Task 10. Finalize reports with recommendations to the City of Grand Island and GIAMPO Policy Board and Technical Advisory Committee

Presentations to appropriate stakeholder groups and public.

Task 11. Publicize findings/results and make available county-wide

Task 12 Assist in Development of RFP (if needed)

The consultant shall assist in the preparation of an RFP if needed to procure transit services locally and aid in evaluation of proposals received?

RECOMMENDED ACTION

Motion for recommendation to the GIAMPO Policy Board to amend the FY 2015 UPWP by Resolution 2014-4 to include consultant services to conduct a "Transit Needs Analysis Plan" for the City of Grand Island.

“DRAFT” Resolution “DRAFT”
Grand Island Area Metropolitan Planning Organization (GIAMPO)

A resolution amending the FY 2015 Unified Planning Work Program (UPWP)
Transit Needs Analysis Plan

WHEREAS, the Policy Board of the Grand Island Area Metropolitan Planning Organization (GIAMPO), is designated by agreement as the Metropolitan Planning Organization (MPO) for the Grand Island Urbanized area, by the Governor acting through the Nebraska Department of Roads in cooperation with locally elected officials; and

WHEREAS, the use of Federal Transit Administration (FTA) Section 5311 Rural Transit Funding will no longer be made available for transit service; and

WHEREAS, the City of Grand Island is now the direct recipient of FTA Section 5307 Urban Transit funding to provide transit service; and

WHEREAS, the City of Grand Island wishes to have a comprehensive “Transit Needs Analysis Plan” conducted by a consultant to identify the needs for mass transit in the area; and

WHEREAS, the GIAMPO Technical Committee has reviewed a summary of the tasks to be conducted by the consultant for the Transit Needs Analysis Plan; and

WHEREAS, the Technical Advisory Committee has made a recommendation to the Policy Board to amend the FY 2015 UPWP with funding for the “Transit Needs Analysis Plan” from the Federal Transit Administration through the Section 5307 Urban Transit Funding Program.

NOW, THEREFORE, BE IT RESOLVED, by the Policy Board of the Grand Island Area Metropolitan Planning Organization for the Grand Island Urbanized Area amends:

The FY 2015 Unified Planning Work Program (UPWP) to include a “Transit Needs Analysis Plan” to be performed in CY 2014 – 2015, with implementation by fall 2015.

Certification:

The foregoing resolution was approved by the Grand Island Area Metropolitan Planning Organization Policy Board at its regularly scheduled meeting on November 25th, 2014.

Signed:

DRAFT

Mayor, Jay Vavricek, City of Grand Island
Chairperson

DRAFT

Date

Attest:

DRAFT

John Collins, P.E.
GIAMPO Director/Secretary

DRAFT

Date

Technical Advisory Committee

Monday, October 13, 2014

Regular Session

Item H3

**Discuss and Approve the Recommendation of Amendment to FY
2015 UPWP for Aerial Photography & Resolution 2014-5**

Staff Contact: John Adams

MEMORANDUM

TO: TECHNICAL ADVISORY COMMITTEE
FROM: JOHN T. ADAMS
SUBJECT: AMENDMENT TO FY 2015 FOR AERIAL PHOTOGRAPHY FOR THE LONG RANGE TRANSPORTATION PLAN

DATE: OCTOBER 6, 2014

BACKGROUND/NEED

As GIAMPO begins the development of the federally required Long Range Transportation Plan, the travel demand model, public involvement, and visualization will be key elements. There exists a need for current, up-to-date aerial photography to assist in the development and refinement of the data needed for traffic analysis zones, as well as for general displays and other visualization activities for the public involvement process. In 2012, the Nebraska Department of Roads (NDOR), made available to GIAMPO funds identified for the start-up of the transportation planning program in Grand Island. After the initial invoicing for start-up activities, the estimated remainder of \$19,958 federal funds has been carried over to assist in the development of the Long Range Transportation Plan in addition, to the \$150,000 federal funds available under the current signed agreement.

The planned schedule for the aerial photography would be the spring of 2015.

PURPOSE OF AMENDMENT

To amend the FY 2015 Unified Planning Work Program (UPWP), to ADD a work element under the Long Range Transportation Plan for digital aerial photography to be conducted in the Spring of 2015, for the GIAMPO study area of approximately 132 square miles at a scale of at least 3" Ground Sample Distance (GSD). Estimated cost for this work element is \$25,000.

ACTION

Motion for recommend to the GIAMPO Policy Board to approve Resolution 2014-5, amending the FY 2015 Unified Planning Work Program (UPWP) to include digital aerial photography for the GIAMPO Study Area, to be flown in the Spring CY 2015, at an estimated total cost of \$25,000.

“DRAFT” Resolution “DRAFT”

Grand Island Area Metropolitan Planning Organization (GIAMPO)

A resolution amending the FY 2015 Unified Planning Work Program (UPWP) Spring 2015 High Resolution Aerial Photography MPO Planning Boundary

WHEREAS, the Policy Board of the Grand Island Area Metropolitan Planning Organization (GIAMPO), is designated by agreement as the Metropolitan Planning Organization (MPO) for the Grand Island Urbanized area, by the Governor acting through the Nebraska Department of Roads in cooperation with locally elected officials; and

WHEREAS, the Nebraska Department of Roads (NDOR) made available to the Grand Island Area Transportation Study (GIAMPO) start-up funds for the implementing a transportation planning program in the Grand Island Urbanized Planning Boundary; and

WHEREAS, the remaining funds from the initial start-up of the MPO have now been incorporated into the funding for the development of the Long Range Transportation Plan (LRTP), as additional funding; and

WHEREAS, the need to have current up-to-date high resolution aerial photography for the planning purposes in the development of the LRTP is critical; and

WHEREAS, the GIAMPO Technical Committee has reviewed a summary of the tasks to be conducted by the consultant for the Transit Needs Analysis Plan; and

WHEREAS, the Technical Advisory Committee has made a recommendation to the Policy Board to amend the FY 2015 UPWP with funding for the “Transit Needs Analysis Plan” from the Federal Transit Administration through the Section 5307 Urban Transit Funding Program.

NOW, THEREFORE, BE IT RESOLVED, by the Policy Board of the Grand Island Area Metropolitan Planning Organization for the Grand Island Urbanized Area amends:

The FY 2015 Unified Planning Work Program (UPWP) to include a “High Resolution Aerial Photography” to be performed in spring of 2015 with federal carry-over funding from GIAMPO’s start-up funds, with total funding for this activity not to exceed \$25,000.

Certification:

The foregoing resolution was approved by the Grand Island Area Metropolitan Planning Organization Policy Board at its regularly scheduled meeting on November 25th, 2014.

Signed:

 DRAFT
Mayor, Jay Vavricek, City of Grand Island
Chairperson

 DRAFT
Date

Attest:

 DRAFT
John Collins, P.E.
GIAMPO Director/Secretary

 DRAFT
Date

Technical Advisory Committee

Monday, October 13, 2014

Regular Session

Item J1

Long Range Transportation Plan - RFP Update

Staff Contact: John Adams

Technical Advisory Committee

Monday, October 13, 2014

Regular Session

Item J2

Regional Area Projects Update

Capital Avenue & US HWY 281 Southbound Reconstruction

Staff Contact: John Adams