
Technical Advisory Committee

Monday, October 13, 2014

Regular Session

Item H2

**Discuss and Approve the Recommendation of Amendment to FY
2015 UPWP for Transit Needs Analysis Plan & Resolution 2014-4**

Staff Contact: John Adams

MEMORANDUM

TO: TECHNICAL ADVISORY COMMITTEE
FROM: JOHN T. ADAMS
SUBJECT: AMENDMENT TO FY 2015 UPWP FOR TRANSIT NEEDS ANALYSIS PLAN
DATE: OCTOBER 6, 2014

BACKGROUND

In March of 2012, the City of Grand Island was declared a Census Defined Urbanized Area. This designation changed the funding streams and responsibilities for a number of programs, including those used to provide Transportation Services within the City of Grand Island. With this new designation, Section 5307 Urban Transit Funds became available to the City of Grand Island. Previously transit services were provided to Grand Island by Hall County using Section 5311 Rural Transit funds

As part of the FY 2015 Unified Planning Work Program (UPWP), the development of a Request for Proposal for a "Transit Needs Analysis Plan" was approved. The drafting of the RFP is nearly complete and should be ready for advertisement after the November Policy Board meeting.

PURPOSE OF AMENDMENT

Amend the FY 2015 UPWP, to include funding from the Federal Transit Administration Section 5307 Urban Transit Funds, for consulting services to develop a "**Transit Needs Analysis Plan**" for the continuation of transit service within the City of Grand Island. The Plan shall include the following tasks:

Task 1. Project Announcement

Task 2. Assessment of Existing Public Transit Service Conditions

Identify all of the transit and social agencies that provide transit services. Once all of the service providers have been identified, the consultant will assess the services provided and the ridership of each agency. Methods used to collect this information may include, but are not limited to on-board surveys and data collected by the provider(s).

Task 3. Determination of Latent Demand

The consultant shall conduct a needs assessment for transit services for residents within the study area.

Task 4. Transit Service Options

Using the latent demand research results and understanding of transit needs, the consultant shall develop a spectrum of delivery and funding alternatives designed to maximize the use of available federal funding related to levels of need (ie Good, Better, Best).

Task 5. Recommendations

Based on the options for transit service, the consultant shall make final recommendations for the most efficient and effective service delivery option, as paired with demand, funding, and other variables influencing the effectiveness of the system.

Task 6. Study Coordination

Currently, the GIAMPO study area is conducting their initial Long Range Transportation Plan (LRTP). It is essential that the consultant shall work with the LRTP consultant group in the development of the transit section of the LRTP whenever possible.

Task 7. Public/Community Involvement

City staff will oversee and guide the progress of the study. This committee, as well as stakeholders must be taken into consideration throughout the study. The study shall incorporate creative and comprehensive public involvement in the course of the latent demand/needs assessment process.

Task 8. Conduct a Final Assessment

The analysis will consider the best service delivery option(s) that will meet the communities' vision, values, and goals.

Task 9. Produce overall draft project report that contains, as components, specific service delivery options, plans, and recommendations

Produce overall draft project report that contains, as components, specific service delivery options, plans, and recommendations.

Task 10. Finalize reports with recommendations to the City of Grand Island and GIAMPO Policy Board and Technical Advisory Committee

Presentations to appropriate stakeholder groups and public.

Task 11. Publicize findings/results and make available county-wide

Task 12 Assist in Development of RFP (if needed)

The consultant shall assist in the preparation of an RFP if needed to procure transit services locally and aid in evaluation of proposals received?

RECOMMENDED ACTION

Motion for recommendation to the GIAMPO Policy Board to amend the FY 2015 UPWP by Resolution 2014-4 to include consultant services to conduct a "Transit Needs Analysis Plan" for the City of Grand Island.

