



City of Grand Island

Tuesday, October 12, 2004

Council Session

Item G11

#2004-251 - Approving Revision to Copier Lease with Imagistics International

Staff Contact: David Springer

Council Agenda Memo

From: David Springer, Finance Director

Meeting: October 12, 2004

Subject: Approving Revision to Copier Lease with Imagistics International, Inc.

Item #'s: G-11

Presenter(s): David Springer, Finance Director

Background

Since January 27, 2004, the City has leased several copiers from Imagistics International, Inc., of Grand Island. This lease agreement has proven to be cost effective and provides flexibility in dealing with obsolescence issues inherent with this type of equipment.

Discussion

The copier in Utilities/Public Works suite that was purchased in 1998 is experiencing excessive misfeeds and other maintenance problems, such that the low lease cost of a replacement makes more sense than continuing with down time and repairs on this six year old unit. A copier similar to those currently in use, with network printing and scanning capabilities can be leased for \$123.93 per month. There would be no additional minimums required on the maintenance contract. Sufficient funds are appropriated in accounts #52081295-92100 and #52591200-79300.

Alternatives

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Approve the revision to increase the copier lease by \$123.93 per month.
2. Disapprove or deny the revision to the lease.
3. Modify the Resolution to meet the wishes of the Council
4. Table the issue

Recommendation

City Administration recommends that the Council approve the request to increase the copier lease by \$123.93, to include a new replacement machine.

Sample Motion

Approve the request to revise the copier lease with Imagistics International, Inc., to include an additional machine and increase the lease rate by \$123.93 per month.

R E S O L U T I O N 2004-251

WHEREAS, the City has leased several copiers from Imagistics International, Inc. of Grand Island, Nebraska since January 27, 2004; and

WHEREAS, the photocopier for the Utilities/Public Works/Parks & Recreation suite has experienced an increase in the number of maintenance issues, and it is prudent to include a new copier for this suite at this time; and

WHEREAS, it is recommended that the lease agreement with Imagistics International, Inc. be modified to include a new photocopier/printer/scanner for the Utilities/Public Works/Parks & Recreation suite for an additional monthly rate of \$123.93.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that the lease agreement with Imagistics International, Inc. of Grand Island, Nebraska, is hereby amended to include a an additional copier/printer/scanner for the Utilities/Public Works/Parks & Recreation suite at an additional cost of \$123.93 per month.

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Adopted by the City Council of the City of Grand Island, Nebraska, October 12, 2004.

RaNae Edwards, City Clerk