
City of Grand Island



Tuesday, August 10, 2004

Council Session Packet

City Council:

Carole Cornelius

Peg Gilbert

Joyce Haase

Margaret Hornady

Robert Meyer

Mitchell Nickerson

Don Pauly

Jackie Pielstick

Scott Walker

Fred Whitesides

Mayor:

Jay Vavricek

City Administrator:

Gary Greer

City Clerk:

RaNae Edwards

7:00:00 PM

Council Chambers - City Hall

100 East First Street

Call to Order

Pledge of Allegiance /Invocation - Associate Pastor Allan Davis, Independent Bethel Baptist Church, 1223 East 6th Street

Roll Call

A - SUBMITTAL OF REQUESTS FOR FUTURE ITEMS

Individuals who have appropriate items for City Council consideration should complete the Request for Future Agenda Items form located at the Information Booth. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a meeting or study session, notification of the date will be given.

B - RESERVE TIME TO SPEAK ON AGENDA ITEMS

This is an opportunity for individuals wishing to provide input on any of tonight's agenda items to reserve time to speak. Please come forward, state your name and address, and the Agenda topic on which you will be speaking.

MAYOR COMMUNICATION

This is an opportunity for the Mayor to comment on current events, activities, and issues of interest to the community.



City of Grand Island

Tuesday, August 10, 2004

Council Session

Item C1

Recognition of Gary Mader for 30 Years of Service with the City

The Mayor and City Council will recognize Gary Mader, Director of Utility Operations for 30 years of service with the City. Mr. Mader was hired on August 1, 1974 as a Utilities Engineer I. In January of 1975 his was promoted to Utilities Engineer Mechanic, in January of 1978 he was promoted to Engineer III. In May of 1986 he was promoted to Director of Utility Operations. We Congratulate Mr. Mader for his dedication and service to the City of Grand Island.

Staff Contact: Brenda Sutherland



City of Grand Island

Tuesday, August 10, 2004

Council Session

Item E1

Public Hearing on Proposed FY 2004-2005 City Single Budget

Staff Contact: David Springer

Budget in Brief

For 2004-05

An Overview of the
City of Grand Island's
2004-05 Operating Budget &
Capital Improvement Program

CITY OF **GRAND ISLAND**

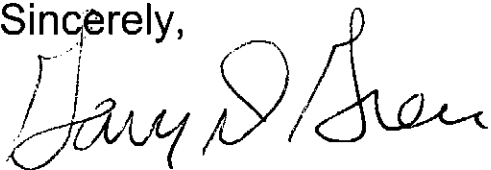
July, 2004

Citizens:

We are pleased to present this "Budget in Brief" to the community in order to provide a reader friendly, concise summery version of the 2004-05 City of Grand Island Budget. It is the hope of City Administration that this condensed version of the budget will create greater understanding of the city's fiscal plan.

There are many different laws, rules and regulations that require the actual city budget to be cumbersome and complicated to read for the average citizen. We have attempted to cut through the complexities of the budget process to provide an easy to read version. Further, more in depth information can be found in this official budget document or by contacting the Finance Department.

Sincerely,



Gary D. Greer
City Administrator

City of Grand Island, Nebraska

Elected Officials

Mayor
Jay Vavricek

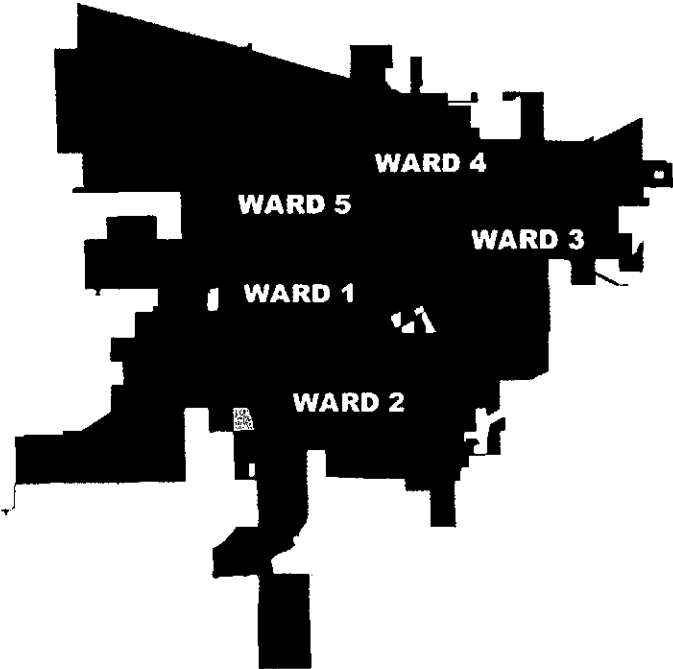
Ward 1
City Council Members
Carole Cornelius
Scott Walker

Ward 2
City Council Members
Margaret Hornady
Peg Gilbert

Ward 3
City Council Members
Fred Whitesides
Robert Meyer

Ward 4
City Council Members
Jackie Pielstick
Mitch Nickerson

Ward 5
City Council Members
Don Pauly
Joyce Haase



Appointed Officials

City Administrator

Gary D. Greer

City Clerk

RaNae Edwards

City Treasurer

Dave Springer

City Attorney

Dough Walker

City Engineer

Steven Riehle

Department Managers

Building Department

Craig Lewis

Emergency Department

Howard Maxon

Finance Department

David Springer

Fire Department

Jim Rowell

Legal Department

Doug Walker

Library

Steve Fosselman

Parks & Recreation

Steve Paustian

Personnel Department

Brenda Sutherland

Police Department

Kyle Hetrick

Public Works Department

Steven Riehle

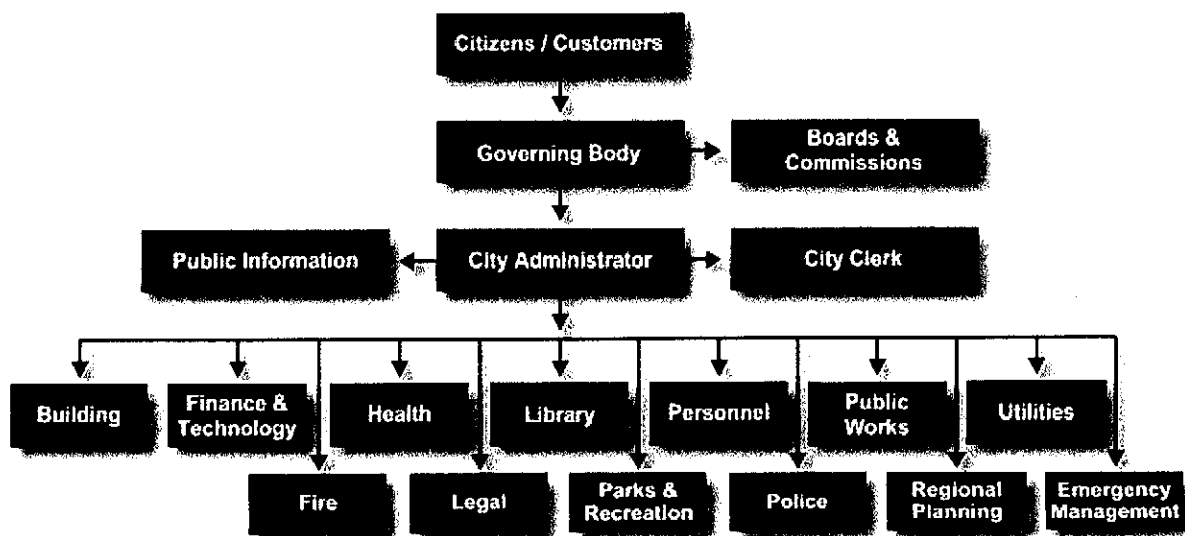
Regional Planning & Community Development

Chad Nabity

Utilities Department

Gary Mader

City of Grand Island Government Organizational Chart



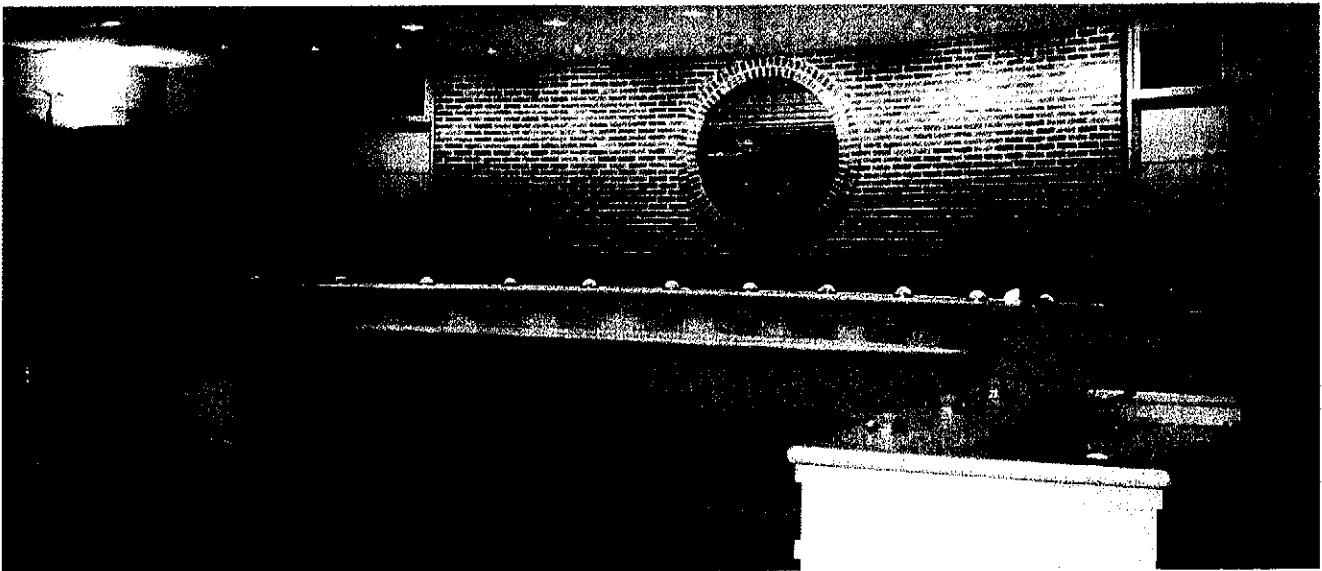
Grand Island

Governing Body Overview

Grand Island has a Mayor-Council form of government. The City Council, as the governing body, adopts ordinances and determines policy which directs City government. The ten member City Council is composed of two representatives from each of the five voting wards and are elected to four-year, staggered terms. A City Council President is elected by the Council each year. The Council meets in regular session on the second and fourth Tuesdays of each month at 7 p.m. in the Council Chambers of City Hall.

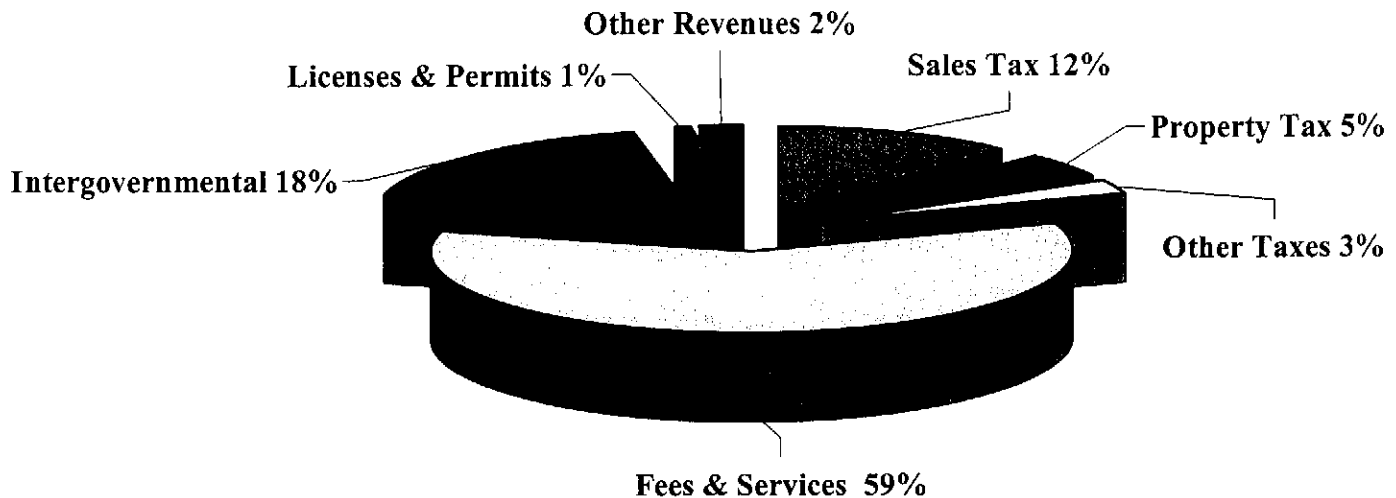
The Mayor works together with the City Council to establish goals and objectives for the city and to formulate policy to achieve them. Meetings are called to order by the Mayor, and conducted in an orderly, parliamentary manner. Grand Island's Mayor is elected at large for a four-year term. The Mayor presides over official meetings, serving as the executive officer for the City. The mayor votes, only when his/her vote is the deciding vote. The Mayor has the power to veto any ordinance or resolution.

The City Administrator reports to the Mayor, and is responsible for carrying out established policies and providing for the efficient administration of City activities. City staff provides information to assist in the Council deliberations. City staff is available to answer questions regarding agenda items.



2004 – 05 Revenues

Budgeted 2005 revenues are \$97,130,331. The City budget is financed through a wide variety of revenue sources. The property tax supported funds receive funding from various sources including taxes, user fees, licenses, permits and grants. The enterprise funds are supported mainly by user fees.



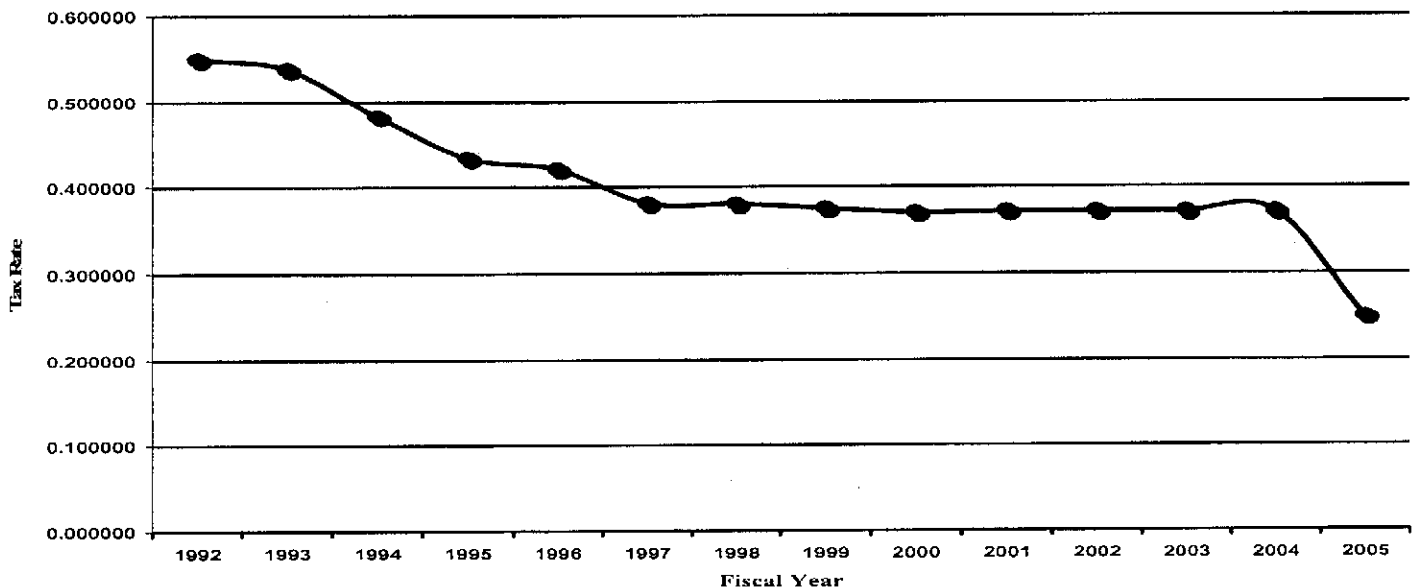
Sales Tax	\$11,850,000
Property Tax	\$4,573,903
Other Taxes	\$2,704,909
Fees & Services	\$57,678,058
Intergovernmental	\$17,440,934
Licenses & Permits	\$631,600
Other Revenues	\$2,250,927
Total City Revenue	\$97,130,331

Summary of Property Tax Levy

Fiscal Year	Valuation	Rate	Tax	Rate Change	Tax Change
2004-2005					
General	1,829,562,627**	0.188440	3,447,623		
Debt Service	1,829,562,627	0.041178	753,383		
Inter-locals	1,829,562,627	0.020382	372,897		
2003-2004 Total		0.250000	4,573,903	-32.70%	-30.69%
2003-2004					
General	1,776,274,395	0.313385	5,566,570		
Debt Service	1,776,274,395	0.042223	750,000		
Inter-locals	1,776,274,395	0.015932	283,000		
2003-2004 Total		0.371540	6,599,570	0.00%	1.85%
2002-2003	1,746,977,924	0.371540	6,480,000	-0.30%	7.11%
2001-2002	1,627,889,323	0.371648	6,050,018	-0.40%	3.25%
2000-2001	1,574,307,749	0.371796	5,853,209	0.42%	6.00%
1999-2000	1,491,474,306	0.370231	5,521,895	-1.30%	2.79%
1998-1999	1,432,085,273	0.375107	5,371,853	-1.31%	6.36%
1997-1998	1,328,728,768	0.380100	5,050,487	-0.26%	3.29%
Valuation excludes motor vehicle from tax base valuation (LB271) 1997 legislative session					
1996-1997	1,399,421,981	0.381080	5,333,015	-9.40%	6.13%
1995-1996	1,350,855,644	0.420600	5,681,151	-2.91%	20.98%
1994-1995	1,084,055,614	0.433200	4,695,773	-10.22%	2.70%
1993-1994	947,713,703	0.482500	4,572,320	-10.27%	-8.43%
1992-1993	928,739,460	0.537700	4,993,275	-2.13%	5.00%
1991-1992	865,804,620	0.549300	4,755,500	2.86%	5.00%
1990-1991	848,049,994	0.534000	4,528,587	-24.50%	-22.19%
1989-1990	822,776,516	0.707400	5,820,321	35.90%	36.21%

**Estimate

Tax Rate History

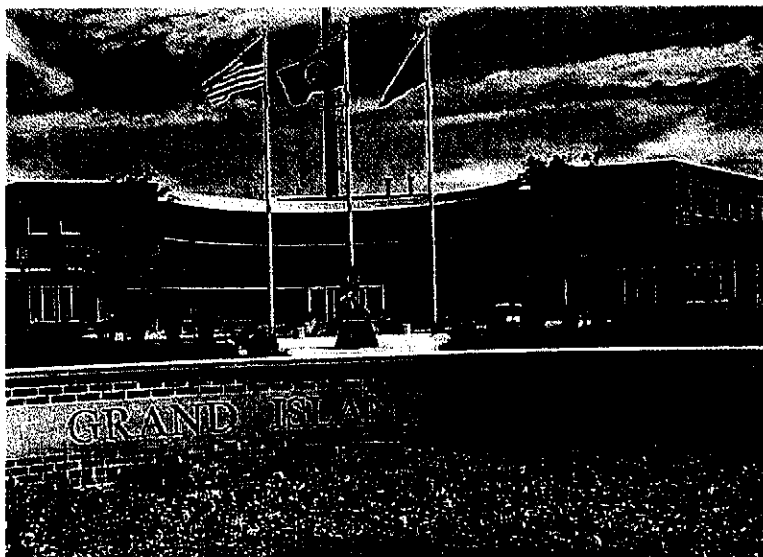


Division of the Tax Dollar

	FY2004	FY2005*
Hall County	0.378822	0.378822
School District	1.262905	1.262905
City of Grand Island	0.371540	0.250000
Airport Authority	0.023381	0.023381
Educational Service Unit	0.015000	0.015000
Natural Resources District	0.033498	0.033498
Community College	0.079063	0.079063
Agricultural Society	0.005261	0.005261
CRA	0.025325	0.025325
Parking District #2	0.001576	0.001576
Consolidated Total Levy	2.196371	2.074831
Municipal Valuation	1,776,274,395	1,829,562,627**

*City levy is proposed, all other levies are from prior year

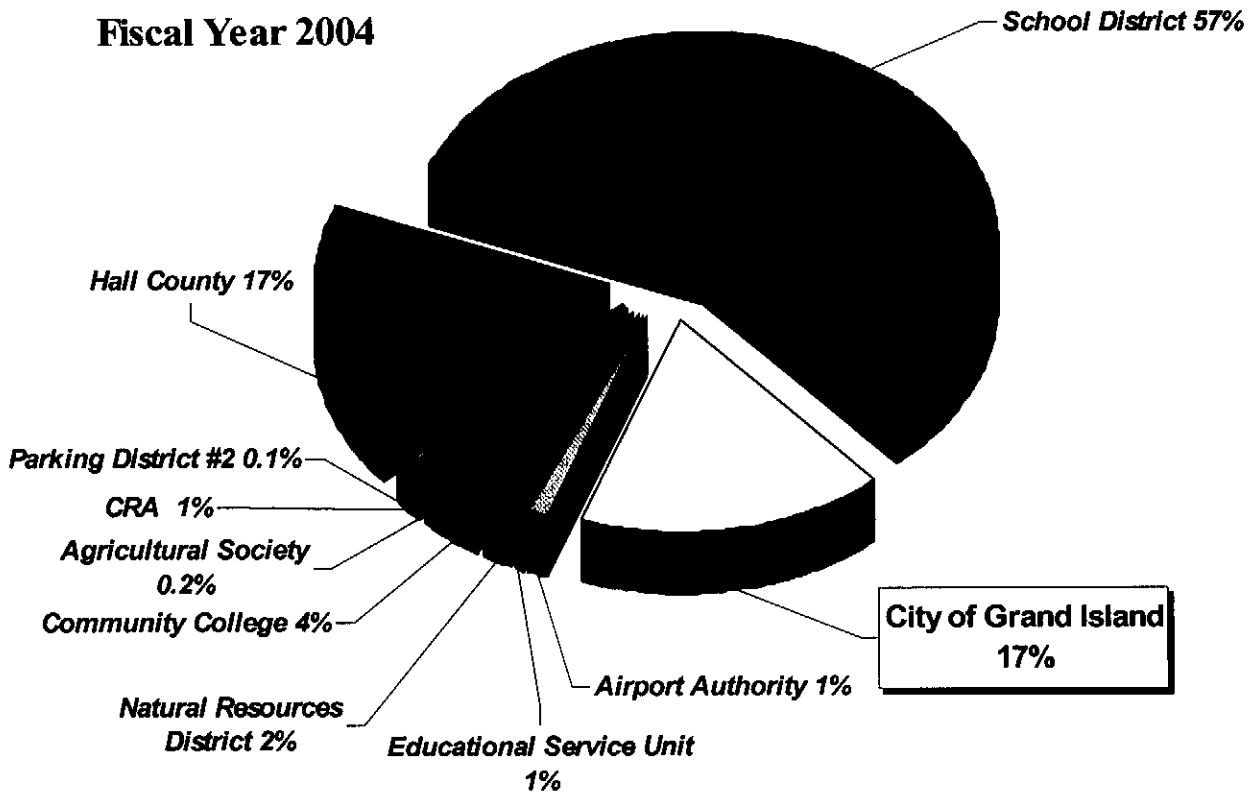
**Estimate



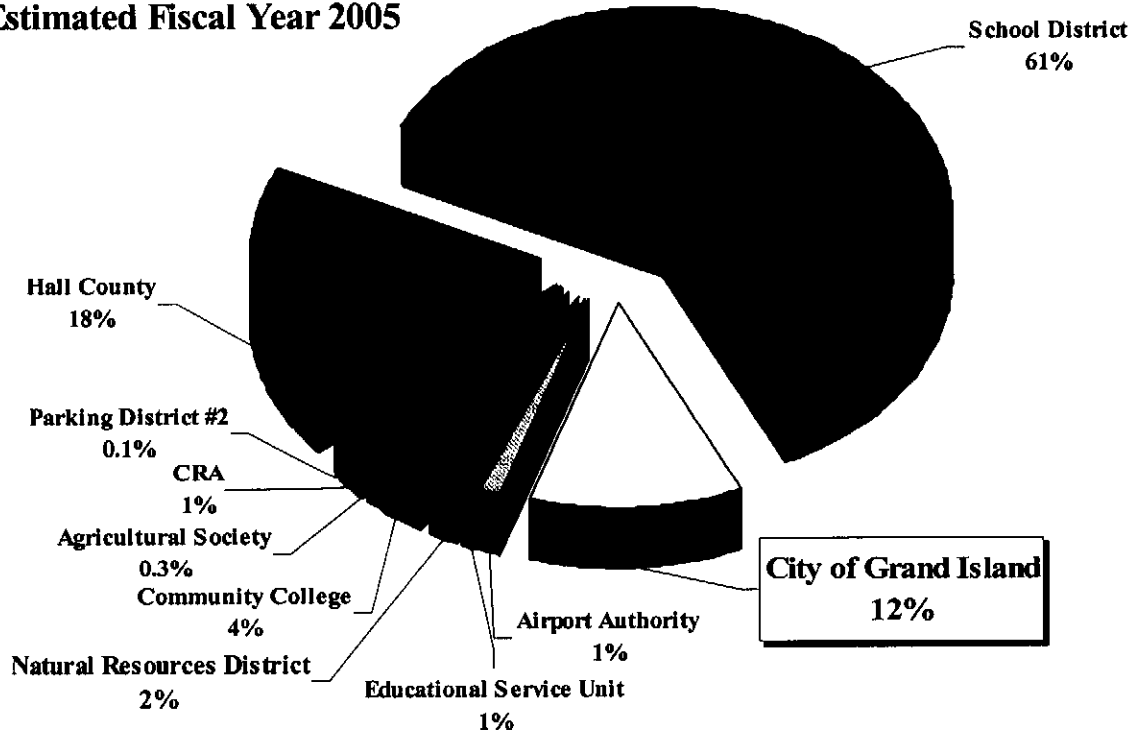
A levy indicates the amount of tax property owners pay for each \$100 valuation of their property.

*Property Tax = (Assessed Valuation / 100) X Levy

Fiscal Year 2004



Estimated Fiscal Year 2005



2004 - 05 Budgeted Appropriation

By Fund

General Fund	2004 Revised Budget	2005 Budget
General Government		
City Administrator's Office	\$275,150	\$322,714
Economic Development	\$855,200	\$802,250
Mayor's Office	\$21,295	\$24,095
Legislative	\$93,715	\$98,590
City Clerk	\$89,290	\$92,373
Finance	\$1,845,344	\$1,788,138
Legal	\$337,922	\$336,014
Purchasing	\$60	\$0
Code Compliance	\$64,306	\$68,188
Community Projects	\$157,725	\$0
City Hall	\$388,628	\$362,589
Human Resources	\$374,320	\$381,738
Total General Government	\$4,502,955	\$4,276,689
Public Safety		
Building Inspection	\$533,079	\$527,950
Fire Services	\$3,915,517	\$4,157,131
Emergency Medical Service	\$1,531,757	\$1,566,246
Police	\$6,441,796	\$6,870,289
Emergency Management	\$840,384	\$841,908
Total Public Safety	\$13,262,533	\$13,963,524
Public Works		
Engineering	\$781,508	\$809,297
Streets & Transportation	\$4,742,179	\$4,498,428
Total Public Works	\$5,523,687	\$5,307,725
Environment & Leisure		
Planning	\$170,391	\$182,759
Library	\$1,456,064	\$1,522,242
Parks	\$1,512,690	\$1,416,650
Cemetery	\$429,621	\$445,177
Recreation	\$246,599	\$231,906
Aquatics	\$622,091	\$658,065
Public Information	\$127,473	\$237,280
Environment & Leisure	\$4,564,929	\$4,694,079

Non-Department

Non-Department	\$849,123	\$1,629,558
Total Non-Department	\$849,123	\$1,629,558

Total General Fund Appropriation	\$28,703,227	\$29,871,575
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Special Revenue Funds	2004 Budget	2005 Budget
Infrastructure Fund	\$0	\$0
Gas Tax	\$0	\$0
Enhanced 911	\$364,907	\$412,090
Keno	\$0	\$0
Family Preservation Grant	\$48,722	\$48,722
Revolving Loan	\$220,000	\$100,000
Economic Development	\$450,000	\$472,500
Homestead Loans	\$45,000	\$100,100
Community Development	\$194,020	\$193,667
Community Grants	\$645,300	\$648,206
Police Grants	\$105,636	\$78,638
Parking District #1	\$84,680	\$64,914
Parking District #2	\$44,322	\$37,617
Business Improvement District #2	\$88,759	\$0
Business Improvement District #3	\$47,466	\$0
Business Improvement District #4	\$5,560	\$0
Business Improvement District #5	\$0	\$0
Backflow	\$61,215	\$57,804
Local Assistance	\$78,900	\$85,500
TOTAL SPECIAL REVENUE FUNDS	\$2,484,487	\$2,299,758

2004 - 05 Capital Improvements

Capital Improvements By Department

Public Works Projects	2005
Drainage Projects	\$180,000
Street Construction Projects	\$545,000
Bonded Street & Sewer Projects	\$3,018,000
Miscellaneous Public Works Projects	\$205,000
Total Public Works Projects	\$3,948,000
Parks and Recreation Projects	
CAPP Land Development	\$500,000
Hiker/Biker Trails	\$625,000
Arboretum	\$100,000
Miscellaneous Parks and Recreation Projects	\$215,000
Total Parks and Recreation Projects	\$1,440,000
Building & Capital Planning	
Fiber Optic Connections	\$75,000
Grand Generation Center	\$210,000
Infrastructure Emergency Funds	\$60,000
Half Cent Sales Tax:	
Site Acquisition & Clearing	\$1,900,000
Planning & Design	\$399,000
Construction	\$1,500,000
Total Building & Capital Planning	\$4,144,000
TOTAL PROJECTS	
Total Public Works Projects	\$3,948,000
Total Parks Projects	\$1,440,000
Total Building & Capital Planning	\$4,144,000
TOTAL CAPITAL PROJECTS	\$9,532,000

ENTERPRISE FUNDS	2004 Budget	2005 Budget
Solid Waste		
Personnel Services	\$596,212	\$631,082
Operating Expense	\$597,521	\$617,270
Debt Services	\$366,150	\$366,150
Capital Outlay	\$492,000	\$580,000
Total Solid Waste	\$2,051,883	\$2,194,502
Golf Course		
Personnel Services	\$290,989	\$292,368
Operating Expense	\$370,312	\$372,811
Capital Outlay	\$40,000	\$0
Total Golf Course	\$701,301	\$665,179
Electric Utility		
General Admin. Service Expense	\$3,557,140	\$4,477,375
Operating Expense	\$30,764,820	\$33,236,368
Total Capital Expenses	\$29,873,000	\$10,020,000
Less Depreciation	(\$8,436,000)	(\$8,634,000)
Total Electric Utility	\$55,758,960	\$39,099,743
Water Utility		
General Admin. Service Expense	\$678,100	\$785,630
Operations Expense	\$2,016,000	\$2,310,958
Total Capital Expenses	\$2,720,000	\$1,660,000
Less Depreciation	(\$522,000)	(\$527,600)
Total Water Utility	\$4,892,100	\$4,228,988
Wastewater Utility		
Personnel Services	\$1,432,216	\$1,474,863
Operating Expenses	\$6,359,106	\$12,947,130
Capital Outlay	\$9,042,838	\$9,394
Total Wastewater Utility	\$16,834,160	\$14,431,387
TOTAL ENTERPRISE FUNDS	\$80,238,404	\$60,619,799

Total Budgeted City Expenditures	2004 Revised Budget	2005 Budget	Difference
General Fund	\$28,703,225	\$29,871,575	\$1,168,350
Special Revenue	\$2,484,487	\$2,299,658	(\$184,829)
Debt Service	\$5,890,593	\$944,388	(\$4,946,205)
Capital Projects	\$10,366,804	\$9,532,000	(\$834,804)
Enterprise Funds	\$80,238,404	\$60,619,799	(\$19,618,605)
Internal Service	\$9,573,329	\$10,112,982	\$539,653
Agency	\$1,393,973	\$903,797	(\$490,176)
Pension & Trust	\$233,990	\$2,181,879	\$1,947,889
Grand Total	\$138,884,805	\$116,466,078	(\$22,418,727)

Outstanding Debt As of September 30, 2004

Issue	2004 - 05 Budgeted Debt Service PMT	Budgeted Balance	Maturity Date
Wood River Flood Control Bonds	\$291,498	\$2,415,000	12/15/14
Various Purpose Paving Bonds	\$56,215	\$330,000	12/15/10
Various Purpose-South Locust Street Project	\$407,170	\$4,150,000	12/15/17
Total General Obligation Bonds	\$754,883	\$6,895,000	
Various Purpose Paving Bonds	\$139,505	\$385,000	10/01/07
Total General Obligation & Assessment Bonds	\$894,388	\$7,280,000	
Sanitary Landfill Bonds	\$376,150	\$2,490,000	10/15/12
Sanitary Sewer Bonds	\$1,711,635	\$14,720,000	04/01/14
Water Revenue	\$406,420	\$3,170,000	07/01/14
Electric Revenue Bonds	\$1,198,588	\$4,020,000	08/15/16
Electric Turbine Project	\$5,115,870	\$48,775,000	08/15/16
Total Enterprise Bonds	\$8,808,663	\$73,175,000	
Total City of Grnad Island Debt	\$9,703,051	\$80,455,000	

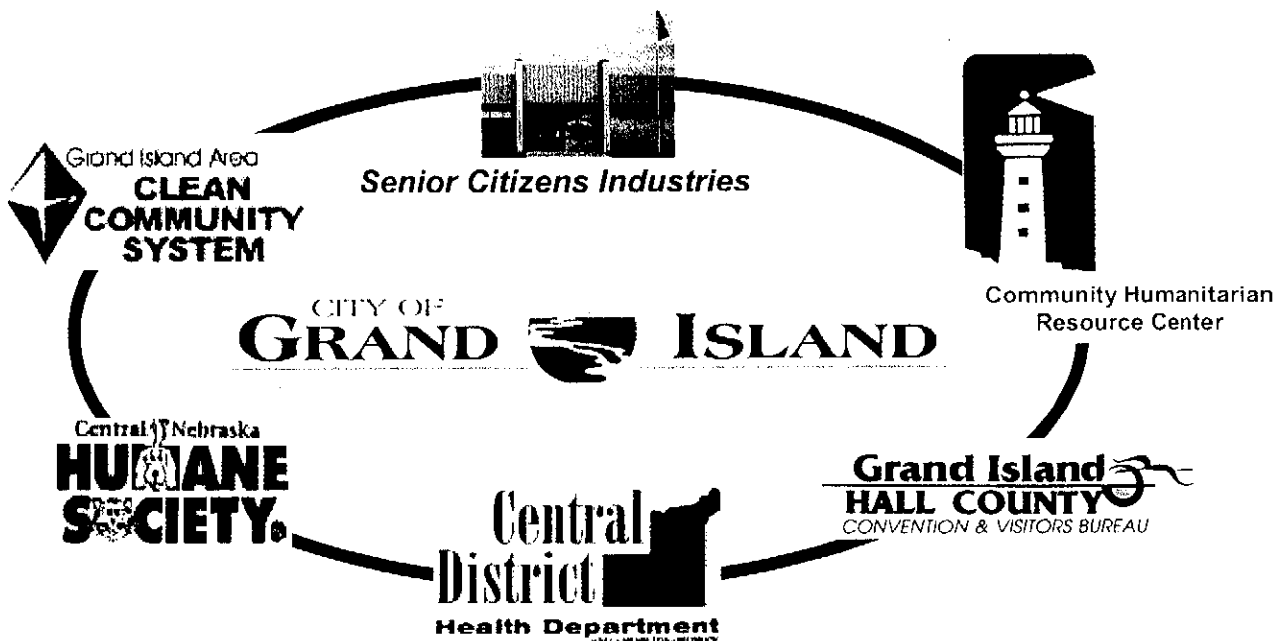
Anticipated Ending 2004 Cash Balances

General	\$5,909,327	
Library Trust	\$18,237	
Cemetery Trust	\$325,861	
Infrastructure	\$306,347	
Gas Tax	\$188,258	
Enhanced 911	\$7,436	
Keno	\$234,262	
Family Preservation Grant	\$17,542	
Revolving Loan	\$166,535	
Economic Development	\$144,516	
Homestead Loans	\$24,529	
Community Development	\$16,186	
Community Grants	\$12,794	
Police Grants	\$43,378	
Parking District #1	\$17,000	
Parking District #2	\$78,623	
Backflow	-\$1,043	
Local Assistance	\$89,125	
Debt Service	\$2,381	
Capital Projects	\$24,513	
Special Assessments	\$242,750	Total General Government
Solid Waste	\$4,379,521	\$7,868,557
Golf Course	\$30,466	
Electric Utility	\$9,408,110	
Water Utility	\$1,102,873	
Wastewater Utility	\$1,218,643	
Information Technology	\$26,860	
Equipment Reserve	\$100,000	
Fleet Services	\$12,003	
General Insurance	\$707,004	Total Proprietary
Employee Benefits	\$5,000	\$16,985,480
Cafeteria Plan	\$13,496	
Outside Agencies	\$16,010	
BID Assessments	\$1,000	
Police and Fire Pension	\$31,357	
Police Pension	\$161,721	
Employee Benefit Trust	\$77,822	
Fire Pension Employee Benefits Trust	\$7,186,123	Total Fiduciary
		\$7,492,529
TOTAL OF ALL FUNDS	\$32,346,566	\$32,346,566

Outside Agencies

The City of Grand Island has funding within the General Fund for the following agencies in 2004 - 05:

Agency	2004	2005
Community Humanitarian Resource Center	\$4,500	\$4,500
Retired Senior Volunteer Program	\$10,000	\$10,000
Multicultural Coalition	\$5,000	\$10,000
Council for International Visitors	\$1,000	\$1,000
Hooked on Fishing Derby	\$2,000	\$2,000
Crisis Center	\$12,000	\$12,000
Convention & Visitors Bureau	\$10,000	\$10,000
Senior Citizens Industries	\$15,000	\$15,000
Clean Community Systems	\$20,000	\$20,000
Central Nebraska Health Department	\$135,000	\$135,000
Central Nebraska Humane Society	\$150,000	\$150,000
Total	\$364,500	\$369,500





*Working Together for a
Better Tomorrow. Today.*

Honorable Mayor and City Council,

It is an honor and privilege for City Administration to present the 2004-05 budget for the City of Grand Island. It was the intent of the Management Team to prepare an efficient and effective budget that follows the policy direction of the Mayor and City Council. Additionally, it is our goal to meet the highest standards regarding delivery of services to Citizens. A great deal of prioritizing, analyzing and scrutinizing has gone into the preparation of the budget in order to assure that expenditures bring about the best return on the Citizens' investment.

Grand Island is a vibrant, dynamic community that is experiencing growth in several areas. It appears that the community is poised to change over the next decade in an unprecedented manner. A City budget which sets progressive direction for the community is critical to orderly, positive change. The Budget document is the single most important report presented to the Mayor and Council. It determines how resources will be allocated and how revenues will be invested for the future.

On May 11th, 2004, the voters of Grand Island passed an additional ½ % sales tax to pay for needed capital projects and reduce the City property tax levy. The new revenue from sales tax is the most significant change in the budget from last year. City Administration has reduced the levy/ property tax asking as directed by the voters.

There are also organizational changes in the administrative area of the City. The Community Projects department has been eliminated and its functions dropped or re-allocated to other departments. The GITV division has been re-aligned and scope expanded to allow for greater and more integrated communication with the community. Its new title of Public Information Department will better reflect this mission.

A cost included in the budget is the proposed increase in the charges the City is incurring for licenses and use of the integrated public safety technology system. The 2003-04 budget cost for this service was \$187,000 and the 2004 actual cost is projected to be \$198,106. In 2004-05 the budget calls for \$244,051, which is 30% higher than last years budget. The increase is the result of the Police Department's pro-rated share for the Information Technology Manager hired by the County and for critical infrastructure updates and equipment replacement required to maintain the system. Although this cost only reflects 3.55% of the total Police Department budget, there is a need to engage in cost containment activities concerning this expenditure.

Overall, it appears that the financial health of Grand Island will continue to be strong for the next year. Growth in the community is going to continue to require that capital improvement spending be maintained at similar levels as it has over the last few years. It is critical to allocate resources in the most efficient and effective way in order to bring about the best return on the City's dollar. The 2004-05 budget attempts to maximize our position and set the table for future prosperity.

Following are summary sections geared to provide an understanding of the priorities of the budget along with highlights of the fiscal plan.

Fiscal Summary

The total 2004-05 budget is projected to be \$116,466,078. This is \$15,685,911 or 11.9% less than was proposed (\$132,151,989) in the 2003-04 budget. Following is a summary of the budget for each of the fund groups contained in the 2004-05:

General Fund	\$ 29,871,575
Permanent Funds	\$0
Special Revenue Funds	\$2,299,658
Debt Service Fund	\$944,388
Capital Projects Fund	\$9,532,000
Special Assessments Fund	\$0
Enterprise Funds	\$60,619,799
Internal Service Fund	\$10,112,982
Agency Fund	\$903,797
Trust Fund	\$2,181,879

Property Taxes

The proposed property tax requirement for the 2004-05 budget year is \$4,573,903 or 30.69 % **less** than the 2003-04 requirement of \$ 6,599,570. The City of Grand Island certified valuation for 2004 is estimated at \$1,829,562,627; therefore, the proposed property tax levy for the 2004-05 budget year is \$.25 per \$100 of valuation. This is approximately \$.12154 per \$100 of valuation, or 32.7%, **less** than the 2003-04 levy.

User Fees

A great deal of scrutiny has taken place on User Fees to assure proper revenue for the Departments that collect fees for their services. In reviewing the various fee based departments some concerns arose that are being addressed in the 2004-05 budget. There are adjustments to fees planned to offset increased cost of operation, regulation, and demand regarding Building Permits, Ambulance, Cemetery, Aquatics, Planning, Wastewater, Water and Solid Waste activities.

Additionally, the City is engaged in a comprehensive study of rates for the Electric Department as the costs have risen significantly due to the cost of raw materials and

federal regulation over the last few years. Rate increases are not proposed in the Budget, but, will most likely be implemented during the budget year after the study is complete. Electrical rates have not been increased in Grand Island since 1980.

Another area of concern is Jackrabbit Run Golf Course. It appears that revenues continue to erode and are not meeting the needs of the Golf Course. Increases are included in the budget to correct the problem and maintain the operation's profitability. After reviewing the market and financial position of the enterprise fund, golf rounds will incrementally increase (\$1.00 to 1.25) beginning January 1, 2005.

Compensation, Benefits, and Staffing

Compensation

In order to keep salaries competitive, comparable and in accordance with agreed upon contracts the following salary adjustments are included in the 2004-05 budget:

Non Union Employees	3%
IBEW	2.5%
FOP	3.5%
AFSCME	2.5
IAFF	1.35% (average)

Benefits

There are two notable changes in Benefits for City Employees.

The City has been fortunate to experience less than market increases in Health Insurance premiums over the last few years due to using cost savings methods. However, the 2004-05 budget will have to respond to increases in health care cost by increasing employee and employer premiums 10%. Additionally, employees will experience increased out of pocket costs to further contain costs.

The City has also requested proposals for life insurance on behalf of City Employees. During the 2004-05 budget year, City Administration is proposing to increase coverage from \$30,000 to \$50,000 per employee. Also proposed is increasing the dependent coverage from \$5,000-spouse and \$2,500 for children to \$10,000 for spouse and \$5,000 for children. The cost for this increased benefit is approximately \$18,000.

Staffing

It was the attempt of City Administration to only allow changes in personnel when they were overwhelmingly justified, increased efficiency, or were connected to a revenue stream. After reviewing all positions of the City and making some changes there will be a 1.55 decrease in FTE's for the 2004-05 budget year. Following are the key position changes included in the 2004-05 Budget by department:

Fire Department

- Reclassification of 3 Fire Fighter/EMT positions to Fire Fighter/ Paramedic positions to align with the activity of the department. This results in no increase in FTE's.

Police Department

- Reclassification of three Captains positions to respond to last year's departmental reorganization. This results in no increase in FTE's.
- Realignment of crossing guard positions reducing FTE's by .96.
- Reduction of hours for the Downtown parking attendant as requested by the Downtown Board resulting in a reduction of .125 FTE's.
- Deleting the Deputy Police Chief position and filling it with a Victim Assistance Coordinator. This results in no increase in FTE's.

Library Department

- Addition of .173 FTE for a Library Assistant to be funded by the Grand Island Public School District through the 21st Century Community Learning Center Grant for after-school reading enrichment programs at five elementary schools.

Finance/ IT Department

- Addition of one Computer Technician to eliminate cost of contracts and provide better service resulting in the addition of 1 FTE.
- Elimination of a Controller Position and replacing with an Accountant. No FTE changes but a cost reduction will be experienced.
- Elimination of a Senior Accounting Clerk resulting in a reduction of 1 FTE.

Emergency Management Department

- Elimination of 1 Telecommunicator position to adjust to the workload, resulting in a reduction of 1 FTE.

Solid Waste Department

- Realignment of a Maintenance Worker 1 position to a Solid Waste Clerk, resulting in a .15 addition in FTE's.

Cash Balance

It is extremely important to maintain cash balances in the City Budget to assure cash flow strength, promote prudent spending and to have adequate reserves in case of an emergency. Grand Island's conservative approach to budgeting and spending has allowed for proper levels of cash balance over the last decade. The 2004-05 budget again includes \$ 32,346,567 in cash balance in all funds and \$ 5,909,327 in the general fund. The budgeted cash balance in 2003-04 was \$30,710,280 for all funds and \$7,016,346 for the General Fund. Strong economic conditions and conservative spending should allow the City to maintain an appropriate level of contingency.

Notable Projects/Expenditures

Following is a list of Notable Projects/Expenditures by department that have been included in the 2004-05 budget:

General Fund

- \$750,000 is included to fund economic development activities as determined by the Cities LB 840 plan.
- Bond Payments for the Heartland Events Center are included in the amount of \$350,000, \$500,000 for a State Grant, and \$150,000 pass through of the County's contribution.
- 2 unmarked (\$38,000) and 6 marked (\$156,000) Police vehicles are included to replace aging units.
- \$244,051 is included in the Police Department budget to continue to contract with the County for use of the computerized law enforcement management system.
- A replacement vehicle for the Engineering Department in the amount of \$20,000 is included.
- The Street Department will conduct a de-watering study for \$110,000, purchase a replacement snow blower \$46,000, and backhoe, \$85,000.
- The Library will continue the automation system enhancement program for \$35,000.
- The Parks Department plans to purchase a replacement mower, \$17,500 and a Utility Truck for \$15,500.
- The Cemetery will replace a ¾ ton Pickup for \$28,000.
- Public Information will upgrade several pieces of equipment for \$20,000 to upgrade GITV and will update the City's website for \$65,000.
- A 3 year program to update the City's information network will be commenced for \$30,000.

Capital Improvement Fund

- The Street Department is planning to pave Claude Road for \$210,000; Replace the Wood River Bridge at Blaine for \$45,000; Finalize Stolley Park Road construction west of Highway 281 for \$240,000.
- There are several street related bonded projects in the budget. They include; South Locust bridges 4125R, \$1,095,000; 4120R, \$1,060,000; and annual paving projects, \$400,000. 75% of this cost will be reimbursed by the State of Nebraska.
- \$50,000 is included for annual sidewalk projects.
- The continued funding of the CAAP land development project is included for \$500,000; \$625,000 for various Hike/Bike trails, and \$100,000 for the Stolley Park Arboretum.
- There are funds included for the initial stages of Site Acquisition & Clearing \$1,900,000; Planning & Design \$399,000 and Design \$1,500,000 for projects associated with the ½ % sales tax capital projects. These numbers are preliminary cash costs for the initial projects. Figures above and beyond these will have to be bonded as Fire Station #1, Fire Training Facility, Law Enforcement Center, and Library projects are developed.

Enterprise Funds

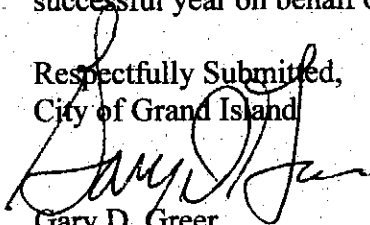
- The Solid Waste Transfer Station is planning to add a truck storage bay for \$90,000 and improve the main building for \$20,000.
- \$450,000 is included to purchase a replacement compactor at the Landfill.
- The Electric Department will continue to upgrade the electrical system by investing \$100,000 to increase the capacity of two sections of the 115kV transmission line to meet load growth and engaging in substation modifications for a total of \$300,000. Additionally, building improvements will begin at the newly acquired Thompson building for \$200,000 and Coal handling improvements will be completed to enhance operations, improve fire protection, and assure compliance with applicable laws for \$400,000.
- Two replacement pick-ups, for \$25,000 and \$35,000 for electrical operations and the dispatch center are planned.
- An Integrated Resources Planning and Rate Study will commence to determine possible electrical rate changes for \$100,000.
- Expansion of electrical distribution substations E (north of the Swift facility) and F (north of Menard's) are planned for a cost of \$200,000.
- The water department includes \$30,000 for a used dump truck and new electrical switchgear at the well field pumping station for \$100,000.
- \$620,000 is planned in trunk line expansion for the water department and \$250,000 for the Rogers pumping station expansion, which will allow for greater pumping capacity in Northwest Grand Island.
- The Sewer Department plans to purchase a compost spreader, \$30,000 and two replacement loaders for \$65,000. Additionally, a compost spreader truck, \$70,000 and a pick up, \$30,000 will be replaced.

Acknowledgments

A great deal of time and hard work has gone into the construction of the 2004-05 budget. Special thanks go to David Springer, Finance Director for his undying effort to present a professional budget. Jaye Monter, Senior Accountant, and Yolanda Rayburn, Senior Accounting Clerk were very dedicated in their efforts to assist Mr. Springer. Paul Briseno, Executive Assistant was also instrumental in the process. The City Directors should also be given compliments for their hard work, conservative and pragmatic approach to creating their budgets. Working with their staffs, they responded to every request and met the challenges put before them.

Finally, City Administration would like to thank the Mayor and City Council for their policy direction and support. We look forward to working together for another successful year on behalf of the Citizens of Grand Island.

Respectfully Submitted,
City of Grand Island



Gary D. Greer
City Administrator



City of Grand Island

Tuesday, August 10, 2004

Council Session

Item F1

#8926 - Consideration of Approving Salary Ordinance

Staff Contact: Brenda Sutherland

Council Agenda Memo

From: Brenda Sutherland
Meeting: August 10, 2004
Subject: Salary Ordinance
Item #'s: F -1
Presenter(s): Brenda Sutherland, Human Resources Director

Background

The purpose of the salary ordinance is to provide approved guidelines for employees of the City to be paid for the work performed in approved classifications. City staff works within the parameters set by the salary ordinance to recruit, hire and process payroll for employees of the City.

Discussion

The proposed salary ordinance reflects changes to current salaries based primarily on comparability and labor agreements. The proposed wage changes are as follows; 2.5% increase for positions covered by the AFSCME bargaining unit, per contract, 2.5 % increase for positions covered by the IBEW bargaining unit, per contract, 2.78% for the position of firefighter and 1.41% for the position of paramedic covered by the IAFF bargaining unit, per contract, 3.5% for positions covered by the FOP bargaining unit and 3% for all other employees classified as non-union.

Also reflected is a slight change to the positions of Equipment Operator and Sr. Equipment Operator for the Solid Waste division as grouping all equipment operators was done in error in the last ordinance. The Police Captain position has two significant changes to it. Firstly, it is being removed from the FOP bargaining unit. The FOP president has been contacted about the City's intention to remove the position from the bargaining unit and the City is awaiting a reply. However at this time the recommendation is to move forward with the proposal in the ordinance as if it will occur. Secondly, the position will become a position that is exempt from overtime. Survey work was done to appropriately compensate for the position and the proposed wages reflect survey results.

Along with wage changes there are some title changes and reclassifications. The positions known as Telecommunicator and Sr. Telecommunicator will now be called Communications Specialist and Sr. Communications Specialist. The Community Projects Secretary position will be eliminated and will be reclassified more appropriately as an Administrative Assistant for Administration. The title Executive Assistant will also be changed to reflect a more appropriate title of Assistant to the City Administrator.

Lastly, the positions of Controller and Deputy Police Chief will be eliminated.

Alternatives

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Approve the recommended salary ordinance
2. Disapprove or deny the recommended salary ordinance
3. Modify the recommended salary ordinance to meet the wishes of the Council.
4. Table the issue

Recommendation

City Administration recommends that the Council approve the recommended salary ordinance.

Sample Motion

Approve the recommended salary ordinance.

ORDINANCE NO. 8926

An ordinance to amend Ordinance No. 8885 known as the Salary Ordinance which lists the currently occupied classifications of officers and employees of the City of Grand Island, Nebraska and established the ranges of compensation of such officers and employees; to amend the salary ranges for the general employees to reflect comparability; to rename the Community Projects Secretary position to Administrative Assistant – Administration; to rename the Executive Assistant – Administration position to Assistant to the City Administrator; to rename the Telecommunicator/EMD position to Communications Specialist/EMD; to remove the classification and salary range for the position of Community Projects Secretary; to remove the classification and salary range for the position of Deputy Police Chief; to remove the classification and salary range for the position of Finance Controller; to move the Police Captain position from the Fraternal Order of Police labor union to the general employees group; to rename the Senior Telecommunicator/EMD position to Senior Communications Specialist/EMD; to amend the salary ranges for employees under the AFSCME labor union in accordance with the labor agreement; to amend the salary ranges for employees under the IBEW labor union in accordance with the labor agreement; to remove the classification and salary range for the position of Computer/GIS Technician in accordance with the IBEW labor agreement; to amend the salary ranges for the employees under the FOP labor union in accordance with the labor agreement; to amend salary ranges for the employees under the IAFF labor union in accordance with the labor agreement; to remove the uniform allowance for Parking Monitors; to clarify the payment of an employee's unused sick leave for employees covered in the AFSCME bargaining agreement; to clarify the Health Reimbursement Account (HRA) contributions for employees covered in the IAFF bargaining agreement; to repeal Ordinance No. 8885, and any ordinance or

ORDINANCE NO. 8926 (Cont.)

parts of ordinances in conflict herewith; to provide for severability; to provide for the effective date thereof; and to provide for publication of this ordinance in pamphlet form.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA:

SECTION 1. The currently occupied classifications of officers and general employees of the City of Grand Island, and the ranges of compensation (salary and wages, excluding shift differential as provided by contract) to be paid for such classifications, and the number of hours and work period which certain officers and general employees shall work prior to overtime eligibility are as follows:

Classification	Bi-Weekly Pay Range Min/Max	Overtime Eligibility
Accountant	<u>1329.71 / 1871.63</u> 1290.98 / 1817.12	Exempt
Accounting Technician – Solid Waste, <u>Streets,</u> <u>WWTP</u>	<u>988.62 / 1391.17</u> 959.83 / 1350.65	40 hrs/week
Accounting Technician—Streets	959.83 / 1350.65	40 hrs/week
Accounting Technician—WWTP	959.83 / 1350.65	40 hrs/week
Administrative Assistant – <u>Administration, Public</u> <u>Works, Utilities</u>	<u>1067.40 / 1502.85</u> 1036.31 / 1459.07	40 hrs/week
Administrative Assistant—Utilities	1036.31 / 1459.07	40 hrs/week
Administration Secretary	<u>885.60 / 1245.73</u> 859.81 / 1209.45	40 hrs/week
<u>Assistant to the City Administrator</u>	<u>1351.00 / 1902.00</u>	<u>Exempt</u>
Assistant Public Works Director	<u>1799.78 / 2532.16</u> 1747.36 / 2458.40	Exempt
Assistant Utility Director – Administration	<u>2398.25 / 3374.86</u> 2328.40 / 3276.56	Exempt
Assistant Utility Director – PGS & PCC	<u>2597.86 / 3655.91</u> 2522.20 / 3549.43	Exempt
Attorney	<u>1888.08 / 2656.82</u> 1833.09 / 2579.43	Exempt
Audio-Video Technician	<u>1236.22 / 1739.52</u> 1200.21 / 1688.86	40 hrs/week

ORDINANCE NO. 8926 (Cont.)

Classification	Bi-Weekly Pay Range Min/Max	Overtime Eligibility
Biosolids Technician	1092.59 / 1538.00 1060.77 / 1493.20	40 hrs/week
Building Clerk	819.90 / 1153.50 796.02 / 1119.90	40 hrs/week
Building Department Director	1956.75 / 2752.34 1899.75 / 2672.17	Exempt
Building Inspector	1267.11 / 1782.79 1230.21 / 1730.86	40 hrs/week
Building Secretary	885.60 / 1245.73 859.81 / 1209.45	40 hrs/week
Cemetery Superintendent	1324.51 / 1864.71 1285.93 / 1810.39	Exempt
City Administrator	2976.62 / 4188.99 2889.92 / 4066.98	Exempt
City Attorney	2477.62 / 3487.02 2405.45 / 3385.45	Exempt
City Clerk	1316.94 / 1853.26 1278.58 / 1799.28	Exempt
Civil Engineering Manager – Public Works Engineering	1790.26 / 2520.04 1738.11 / 2446.64	Exempt
Civil Engineering Manager – Utility, PCC	1969.00 / 2772.09 1911.65 / 2691.35	Exempt
Code Compliance Officer	1127.14 / 1585.99 1094.30 / 1539.80	40 hrs/week
Collection System Supervisor	1283.82 / 1806.70 1246.43 / 1754.08	40 hrs/week
Communications Specialist/EMD Telecommunicator/EMD	918.32 / 1295.37 891.58 / 1257.64	40 hrs/week
Communications Supervisor	1173.52 / 1651.23 1139.34 / 1603.13	Exempt
Community Development Director	1688.10 / 2377.20 1638.94 / 2307.96	Exempt
Community Projects Secretary	884.18 / 1244.75	40 hrs/week
Community Service Officer – Police Department	802.50 / 1128.86 779.13 / 1095.98	40 hrs/week
Custodian	774.80 / 1093.38 752.23 / 1061.53	40 hrs/week
Deputy Police Chief	1807.87 / 2544.97	Exempt

ORDINANCE NO. 8926 (Cont.)

Classification	Bi-Weekly Pay Range Min/Max	Overtime Eligibility
Development Specialist	<u>910.71 / 1282.10</u> 884.18 / 1244.75	40 hrs/week
Electric Distribution Superintendent	<u>2048.58 / 2882.14</u> 1988.91 / 2798.19	Exempt
Electric Distribution Supervisor	<u>1730.70 / 2434.45</u> 1680.29 / 2363.54	40 hrs/week
Electric Underground Superintendent	<u>1824.29 / 2566.90</u> 1771.16 / 2492.14	Exempt
Electrical Engineer I	<u>1611.06 / 2268.12</u> 1564.13 / 2202.06	Exempt
Electrical Engineer II	<u>1867.30 / 2628.25</u> 1812.92 / 2551.70	Exempt
Electrical Inspector	<u>1267.11 / 1782.79</u> 1230.21 / 1730.86	40 hrs/week
Emergency Management Coordinator	<u>955.73 / 1344.42</u> 927.89 / 1305.26	40 hrs/week
Emergency Management Director	<u>1863.15 / 2621.65</u> 1808.88 / 2545.29	Exempt
EMS Division Chief	<u>1728.93 / 2432.69</u> 1678.57 / 2361.83	Exempt
Engineering Technician Supervisor	<u>1405.89 / 1978.98</u> 1364.94 / 1921.34	Exempt
Equipment Operator, Solid Waste	<u>1041.09 / 1466.16</u> 1000.76 / 1409.36	40 hrs/week
Equipment Operator, WWTP	<u>1030.78 / 1451.64</u> 1000.76 / 1409.36	40 hrs/week
Executive Assistant—Administration	1311.65 / 1846.60	Exempt
Finance Controller	1848.18 / 2599.60	Exempt
Finance Director	<u>2398.25 / 3374.86</u> 2328.40 / 3276.56	Exempt
Finance Secretary	<u>885.60 / 1245.73</u> 859.81 / 1209.45	40 hrs/week
Fire Chief	<u>2066.41 / 2907.00</u> 2006.23 / 2822.33	Exempt
Fire Operations Division Chief	<u>1728.93 / 2432.69</u> 1678.57 / 2361.83	Exempt

ORDINANCE NO. 8926 (Cont.)

Fire Prevention Division Chief	<u>1728.93 / 2432.69</u> 1678.57 / 2361.83	Exempt
Fire Training Division Chief	<u>1728.93 / 2432.69</u> 1678.57 / 2361.83	Exempt
Fleet Services Superintendent	<u>1417.14 / 1995.43</u> 1375.87 / 1937.31	Exempt
Fleet Services Supervisor	<u>1180.77 / 1661.62</u> 1146.38 / 1613.22	40 hrs/week
Golf Course Superintendent	<u>1649.80 / 2321.53</u> 1601.74 / 2253.92	Exempt
Grounds Management Crew Chief	<u>1237.08 / 1740.91</u> 1201.05 / 1690.21	40 hrs/week
Human Resources Director	<u>1975.93 / 2779.32</u> 1918.38 / 2698.37	Exempt
Human Resources Specialist	<u>1176.17 / 1654.76</u> 1141.91 / 1606.56	40 hrs/week
Information Technology Manager	<u>1878.31 / 2642.81</u> 1823.61 / 2565.84	Exempt
Information Technology Supervisor	<u>1575.88 / 2217.76</u> 1529.98 / 2153.17	Exempt
Legal Assistant	<u>1265.65 / 1781.59</u> 1228.78 / 1729.70	40 hrs/week
Legal Secretary	<u>950.54 / 1339.23</u> 922.85 / 1300.22	40 hrs/week
Librarian I	<u>1158.30 / 1629.24</u> 1124.56 / 1581.78	Exempt
Librarian II	<u>1274.30 / 1792.85</u> 1237.19 / 1740.63	Exempt
Library Assistant	<u>798.17 / 1122.81</u> 774.92 / 1090.10	40 hrs/week
Library Assistant Director	<u>1467.35 / 2064.68</u> 1424.61 / 2004.54	Exempt
Library Clerk	<u>669.01 / 942.62</u> 649.52 / 915.16	40 hrs/week
Library Director	<u>1864.71 / 2624.79</u> 1810.39 / 2548.34	Exempt
Library Page	<u>506.30 / 712.65</u> 491.56 / 691.89	40 hrs/week
Library Secretary	<u>885.60 / 1245.73</u> 859.81 / 1209.45	40 hrs/week

ORDINANCE NO. 8926 (Cont.)

Maintenance Mechanic I	<u>1014.58 / 1431.35</u> <u>985.02 / 1389.66</u>	40 hrs/week
Maintenance Mechanic II	<u>1139.08 / 1602.66</u> <u>1105.90 / 1555.98</u>	40 hrs/week
Maintenance Worker I – Solid Waste	<u>904.66 / 1274.30</u> <u>878.30 / 1237.18</u>	40 hrs/week
Maintenance Worker I – Building, Golf, Library	<u>929.75 / 1308.06</u> <u>902.67 / 1269.97</u>	40 hrs/week
Maintenance Worker I – WWTP	<u>948.35 / 1334.23</u> <u>920.73 / 1295.37</u>	40 hrs/week
Maintenance Worker II – Solid Waste	<u>953.13 / 1341.82</u> <u>925.37 / 1302.74</u>	40 hrs/week
Maintenance Worker II – Building, Golf	<u>979.10 / 1380.78</u> <u>950.58 / 1340.57</u>	40 hrs/week
Maintenance Worker II – WWTP	<u>998.68 / 1408.40</u> <u>969.59 / 1367.38</u>	40 hrs/week
Meter Reading Supervisor	<u>1204.40 / 1696.15</u> <u>1169.32 / 1646.75</u>	Exempt
Office Manager – Police Department	<u>1081.26 / 1521.89</u> <u>1049.76 / 1477.56</u>	40 hrs/week
Parking Monitor	<u>537.59 / 757.30</u> <u>521.94 / 735.25</u>	40 hrs/week
Parks and Recreation Director	<u>2014.47 / 2833.42</u> <u>1955.80 / 2750.89</u>	Exempt
Parks and Recreation Secretary	<u>885.60 / 1245.73</u> <u>859.81 / 1209.45</u>	40 hrs/week
Parks Maintenance Superintendent	<u>1498.52 / 2107.97</u> <u>1454.87 / 2046.57</u>	Exempt
Payroll Specialist	<u>1153.10 / 1622.30</u> <u>1119.52 / 1575.06</u>	40 hrs/week
Planning Director	<u>1753.65 / 2467.13</u> <u>1702.58 / 2395.27</u>	Exempt
Planning Secretary	<u>885.60 / 1245.73</u> <u>859.81 / 1209.45</u>	40 hrs/week
Planning Technician	<u>1242.27 / 1747.83</u> <u>1206.09 / 1696.93</u>	40 hrs/week
Plumbing Inspector	<u>1267.11 / 1782.79</u> <u>1230.21 / 1730.86</u>	40 hrs/week
<u>Police Captain</u>	<u>1728.93 / 2432.69</u> <u>1543.18 / 2117.26</u>	<u>Exempt</u>

ORDINANCE NO. 8926 (Cont.)

Police Chief	<u>2164.24 / 3046.38</u> <u>2101.20 / 2957.65</u>	Exempt
Police Records Clerk	<u>823.27 / 1159.16</u> <u>799.30 / 1125.40</u>	40 hrs/week
Power Plant Maintenance Supervisor	<u>1815.53 / 2553.79</u> <u>1762.65 / 2479.41</u>	Exempt
Power Plant Operations Supervisor	<u>1907.24 / 2683.47</u> <u>1851.69 / 2605.31</u>	Exempt
Power Plant Superintendent – Burdick	<u>2041.65 / 2872.98</u> <u>1982.19 / 2789.30</u>	Exempt
Power Plant Superintendent – PGS	<u>2353.71 / 3310.57</u> <u>2285.16 / 3214.15</u>	Exempt
Public Information Officer	<u>1176.17 / 1654.76</u> <u>1141.91 / 1606.56</u>	40 hrs/week
Public Safety Secretary	<u>978.24 / 1379.92</u> <u>949.74 / 1339.73</u>	40 hrs/week
Public Works Director	<u>2351.23 / 3308.68</u> <u>2282.74 / 3212.31</u>	Exempt
Public Works Secretary	<u>885.60 / 1245.73</u> <u>859.81 / 1209.45</u>	40 hrs/week
Purchasing Technician	<u>885.60 / 1245.73</u> <u>859.81 / 1209.45</u>	40 hrs/week
Recreation Superintendent	<u>1413.70 / 1988.54</u> <u>1372.52 / 1930.62</u>	Exempt
Regulatory and Environmental Specialist	<u>1815.53 / 2553.79</u> <u>1762.65 / 2479.41</u>	Exempt
Senior Accountant	<u>1396.88 / 1965.05</u> <u>1356.19 / 1907.81</u>	Exempt
Senior Communications Specialist/EMD Senior Telecommunicator/EMD	<u>992.61 / 1396.18</u> <u>963.70 / 1355.52</u>	40 hrs/week
Senior Electrical Engineer	<u>2044.42 / 2876.53</u> <u>1984.88 / 2792.75</u>	Exempt
Senior Engineering Technician	<u>1242.27 / 1747.83</u> <u>1206.09 / 1696.93</u>	40 hrs/week
Senior Equipment Operator, Solid Waste	<u>1093.16 / 1538.20</u> <u>1040.51 / 1464.12</u>	40 hrs/week
Senior Equipment Operator, WWTP	<u>1071.73 / 1508.04</u> <u>1040.51 / 1464.12</u>	40 hrs/week
Senior Library Assistant	<u>880.41 / 1238.81</u> <u>854.77 / 1202.73</u>	40 hrs/week

ORDINANCE NO. 8926 (Cont.)

Senior Maintenance Worker	<u>1101.69 / 1550.72</u> 1069.60 / 1505.55	40 hrs/week
Senior Utility Secretary	<u>888.21 / 1252.66</u> 862.34 / 1216.18	40 hrs/week
Solid Waste Division Clerk	<u>796.47 / 1120.54</u> 773.27 / 1087.90	40 hrs/week
Solid Waste Superintendent	<u>1613.65 / 2270.72</u> 1566.65 / 2204.58	Exempt
Street Superintendent	<u>1562.92 / 2201.34</u> 1517.40 / 2137.22	Exempt
Street Supervisor	<u>1240.63 / 1744.82</u> 1204.49 / 1694.00	40 hrs/week
Turf Management Specialist	<u>1242.27 / 1747.83</u> 1206.09 / 1696.93	40 hrs/week
Utility Director	<u>2923.28 / 4112.22</u> 2838.13 / 3992.45	Exempt
Utility Production Engineer	<u>2098.98 / 2953.95</u> 2037.84 / 2867.91	Exempt
Utility Secretary	<u>885.60 / 1245.73</u> 859.81 / 1209.45	40 hrs/week
Utility Services Manager	<u>1693.51 / 2383.15</u> 1644.18 / 2313.74	Exempt
Utility Warehouse Supervisor	<u>1342.20 / 1887.78</u> 1303.10 / 1832.80	40 hrs/week
Victim Assistance Unit Coordinator	<u>823.27 / 1159.16</u> 799.30 / 1125.40	40 hrs/week
Wastewater Clerk	<u>796.47 / 1120.54</u> 773.27 / 1087.90	40 hrs/week
Wastewater Engineering/Operations Superintendent	<u>1790.26 / 2520.04</u> 1738.11 / 2446.64	Exempt
Wastewater Plant Maintenance Supervisor	<u>1317.58 / 1854.32</u> 1279.21 / 1800.31	40 hrs/week
Wastewater Plant Operator I	<u>924.56 / 1301.14</u> 897.63 / 1263.24	40 hrs/week
Wastewater Plant Operator II	<u>1033.51 / 1455.27</u> 1003.41 / 1412.89	40 hrs/week
Wastewater Plant Process Supervisor	<u>1349.62 / 1900.20</u> 1310.31 / 1844.86	40 hrs/week
Wastewater Plant Senior Operator	<u>1092.59 / 1538.00</u> 1060.77 / 1493.20	40 hrs/week

ORDINANCE NO. 8926 (Cont.)

Water Superintendent	<u>1631.56 / 2295.01</u> <u>1584.04 / 2228.17</u>	Exempt
Water Supervisor	<u>1391.14 / 1959.15</u> <u>1350.62 / 1902.09</u>	40 hrs/week
Worker / Seasonal	412.00 / 1600.00	Exempt
Worker / Temporary	412.00	40 hrs/week

SECTION 2. The currently occupied classifications of employees of the City of Grand Island included under the AFSCME labor agreement, and the ranges of compensation (salary and wages, excluding shift differential as provided by contract) to be paid for such classifications, and the number of hours and work period which certain such employees included under the AFSCME labor agreement shall work prior to overtime eligibility are as follows:

Classification	Bi-Weekly Pay Range Min/Max	Overtime Eligibility
Equipment Operator – Streets	<u>932.48 / 1311.30</u> <u>909.74 / 1279.31</u>	40 hrs/week
Fleet Services Attendant/Clerk	<u>847.70 / 1195.62</u> <u>827.18 / 1166.46</u>	40 hrs/week
Fleet Services Inventory Specialist	<u>929.83 / 1308.65</u> <u>907.15 / 1276.73</u>	40 hrs/week
Fleet Services Mechanic	<u>1042.86 / 1466.72</u> <u>1017.42 / 1430.94</u>	40 hrs/week
Horticulturist	<u>984.58 / 1387.23</u> <u>960.57 / 1353.40</u>	40 hrs/week
Maintenance Worker – Cemetery	<u>925.42 / 1302.47</u> <u>902.85 / 1270.70</u>	40 hrs/week
Maintenance Worker – Parks	<u>919.23 / 1294.52</u> <u>896.81 / 1262.94</u>	40 hrs/week
Maintenance Worker – Streets	<u>899.80 / 1266.26</u> <u>877.86 / 1235.38</u>	40 hrs/week
Senior Equipment Operator – Streets	<u>1021.66 / 1438.46</u> <u>996.74 / 1403.38</u>	40 hrs/week
Senior Maintenance Worker – Parks	<u>1021.66 / 1438.46</u> <u>996.74 / 1403.38</u>	40 hrs/week

ORDINANCE NO. 8926 (Cont.)

Senior Maintenance Worker – Streets	<u>1021.66 / 1438.46</u> <u>996.74 / 1403.38</u>	40 hrs/week
Traffic Signal Technician	<u>1021.66 / 1438.46</u> <u>996.74 / 1403.38</u>	40 hrs/week

SECTION 3. The currently occupied classifications of employees of the City of Grand Island included under the IBEW labor agreements, and the ranges of compensation (salary and wages, excluding shift differential as provided by contract) to be paid for such classifications, and the number of hours and work period which certain such employees included under the IBEW labor agreements shall work prior to overtime eligibility are as follows:

Classification	Bi-Weekly Pay Range Min/Max	Overtime Eligibility
Accounting Clerk	<u>866.75 / 1221.67</u> <u>845.61 / 1191.87</u>	40 hrs/week
Computer / GIS Technician	1230.00 / 1730.74	40 hrs/week
Computer Programmer	<u>1358.84 / 1910.94</u> <u>1325.70 / 1864.34</u>	40 hrs/week
Computer Technician	<u>1060.02 / 1491.22</u> <u>1034.16 / 1454.85</u>	40 hrs/week
Custodian	<u>808.45 / 1137.65</u> <u>788.73 / 1109.90</u>	40 hrs/week
Electric Distribution Crew Chief	<u>1574.88 / 2215.29</u> <u>1536.47 / 2161.26</u>	40 hrs/week
Electric Underground Crew Chief	<u>1574.88 / 2215.29</u> <u>1536.47 / 2161.26</u>	40 hrs/week
Engineering Technician I	<u>1113.58 / 1566.74</u> <u>1086.42 / 1528.53</u>	40 hrs/week
Engineering Technician II	<u>1356.86 / 1910.14</u> <u>1326.76 / 1863.54</u>	40 hrs/week
GIS Technician	<u>1462.24 / 2056.79</u> <u>1426.58 / 2006.62</u>	40 hrs/week
Instrument Technician	<u>1614.32 / 2271.02</u> <u>1574.94 / 2215.62</u>	40 hrs/week
Lineworker Apprentice	<u>1114.50 / 1568.02</u> <u>1087.32 / 1529.78</u>	40 hrs/week

ORDINANCE NO. 8926 (Cont.)

Classification	Bi-Weekly Pay Range Min/Max	Overtime Eligibility
Lineworker First Class	<u>1427.42 / 2007.82</u> 1392.61 / 1958.85	40 hrs/week
Materials Handler	<u>1357.98 / 1910.08</u> 1324.86 / 1863.50	40 hrs/week
Meter Reader	<u>914.75 / 1287.68</u> 892.44 / 1256.27	40 hrs/week
Meter Technician	<u>1141.69 / 1606.26</u> 1113.84 / 1567.09	40 hrs/week
Power Dispatcher I	<u>1574.41 / 2214.43</u> 1498.54 / 2107.73	40 hrs/week
Power Dispatcher II	<u>1653.63 / 2326.06</u> 1573.94 / 2213.97	40 hrs/week
Power Plant Maintenance Mechanic	<u>1427.42 / 2007.82</u> 1392.61 / 1958.85	40 hrs/week
Power Plant Operator	<u>1499.43 / 2108.98</u> 1462.86 / 2057.54	40 hrs/week
Senior Accounting Clerk	<u>910.46 / 1282.54</u> 888.26 / 1251.26	40 hrs/week
Senior Engineering Technician	<u>1462.24 / 2056.79</u> 1426.58 / 2006.62	40 hrs/week
Senior Materials Handler	<u>1499.43 / 2108.98</u> 1462.86 / 2057.54	40 hrs/week
Senior Meter Reader	<u>985.05 / 1384.56</u> 961.02 / 1350.79	40 hrs/week
Senior Power Dispatcher	<u>1824.66 / 2566.40</u> 1736.74 / 2442.74	40 hrs/week
Senior Power Plant Operator	<u>1654.62 / 2327.60</u> 1614.26 / 2270.83	40 hrs/week
Senior Substation Technician	<u>1614.32 / 2271.02</u> 1574.94 / 2215.62	40 hrs/week
Senior Water Maintenance Worker	<u>1229.51 / 1730.10</u> 1199.52 / 1687.90	40 hrs/week
Substation Technician	<u>1499.43 / 2108.98</u> 1462.86 / 2057.54	40 hrs/week
Systems Technician	<u>1614.32 / 2271.02</u> 1574.94 / 2215.62	40 hrs/week
Tree Trim Crew Chief	<u>1427.42 / 2007.82</u> 1392.61 / 1958.85	40 hrs/week

ORDINANCE NO. 8926 (Cont.)

Utilities Electrician	<u>1499.43 / 2108.98</u> 1462.86 / 2057.54	40 hrs/week
Utility Technician	<u>1574.88 / 2215.29</u> 1536.47 / 2161.26	40 hrs/week
Utility Warehouse Clerk	<u>1009.91 / 1421.42</u> 985.28 / 1386.75	40 hrs/week
Water Maintenance Worker	<u>1086.36 / 1528.98</u> 1059.86 / 1491.69	40 hrs/week
Wireworker I	<u>1230.25 / 1730.91</u> 1200.24 / 1688.70	40 hrs/week
Wireworker II	<u>1427.42 / 2007.82</u> 1392.61 / 1958.85	40 hrs/week

SECTION 4. The currently occupied classifications of employees of the City of Grand Island included under the FOP labor agreement, and the ranges of compensation (salary and wages, excluding shift differential as provided by contract) to be paid for such classifications, and the number of hours and work period which certain such employees included under the FOP labor agreement shall work prior to overtime eligibility are as follows:

Classification	Bi-Weekly Pay Range Min/Max	Overtime Eligibility
Police Captain	1543.18 / 2117.26	40 hrs/week
Police Officer	<u>1132.89 / 1583.70</u> 1094.58 / 1530.14	40 hrs/week
Police Sergeant	<u>1441.47 / 1975.15</u> 1392.73 / 1908.36	40 hrs/week

SECTION 5. The currently occupied classifications of employees of the City of Grand Island included under the IAFF labor agreement, and the ranges of compensation (salary and wages, excluding shift differential as provided by contract) to be paid for such

ORDINANCE NO. 8926 (Cont.)

classifications, and the number of hours and work period which certain such employees included under the IAFF labor agreement shall work prior to overtime eligibility are as follows:

Classification	Bi-Weekly Pay Range Min/Max	Overtime Eligibility
Fire Captain	1415.88 / 1992.60	212 hrs/28 days
Firefighter / EMT	<u>1078.94 / 1530.73</u> 1049.76 / 1489.32	212 hrs/28 days
Firefighter / Paramedic	<u>1189.41 / 1727.18</u> 1172.88 / 1703.16	212 hrs/28 days

SECTION 6 The classification of employees included under labor agreements with the City of Grand Island, and the ranges of compensation (salary and wages, excluding shift differential as provided by contract) to be paid for such classification, and the number of hours and work period which certain such employees shall work prior to overtime eligibility area as stated above. All full-time fire fighters and police officers shall be paid a clothing and uniform allowance in addition to regular salary. All full-time fire fighters shall be paid a clothing and uniform allowance in addition to regular salary in the amount of \$80.00 per month. All full-time police officers shall be paid a clothing and uniform allowance in addition to regular salary of \$50.00 per month. Full-time police officers may also receive a reimbursement toward the purchase of body armor, not to exceed \$400. Full-time fire fighters and fire captains may receive a one-time uniform acquisition allowance of up to \$850. Full-time fire fighters, fire captains, Fire Operations Division Chief, Fire Prevention Division Chief, Fire Training Division Chief, and EMS Division Chief may receive an annual stipend for longevity not to exceed \$520. If any such fire fighter or police officer shall resign, or his or her employment be terminated for any reason whatsoever, the clothing allowance shall be paid on a prorata basis, but no allowance shall be made for a fraction of a month.

ORDINANCE NO. 8926 (Cont.)

Non-union employees and employees covered by the AFSCME labor union, the FOP labor union, and the IBEW labor union may receive an annual stipend not to exceed \$500 for bilingual pay.

Utilities Department personnel in the IBEW bargaining unit and the classifications of Meter Reading Supervisor, Power Plant Superintendent, Power Plant Supervisor, Electric Distribution Superintendent, Electric Distribution Supervisor, Water Superintendent, Water Supervisor, Electric Underground and Substation Superintendent, Electric Underground and Substation Supervisor, and Engineering Technical Supervisor shall be eligible to participate in a voluntary uniform program providing an allowance up to \$18.00 per month. When protective clothing is required for Utilities Department personnel in the IBEW, the City shall pay 60% of the cost of providing and cleaning said clothing and the employees 40% of said cost. Public Works Department personnel in the AFSCME bargaining unit shall be eligible to participate in a voluntary uniform program providing an allowance up to \$18 per month. Full-time Shop Garage Division personnel shall receive a uniform allowance of \$12 biweekly. Public Works Department personnel in the job classifications Equipment Mechanic Supervisor, Garage Superintendent, and Equipment Mechanic shall receive a tool allowance of \$10 biweekly.

~~Parking Monitors may receive a one-time uniform acquisition allowance of \$250 upon employment and an annual allowance thereafter of \$100.~~

SECTION 7. Employees shall be compensated for unused sick leave as follows:

- (A) For all employees except those covered in the IAFF and AFSCME bargaining agreement, the City will include in the second paycheck in January of each year, payment for an employee's unused sick leave in excess of 960 hours accrued in the preceding calendar year. The compensation will be at the rate of

ORDINANCE NO. 8926 (Cont.)

one-half day's pay based on the employee's current pay rate at the time of such compensation, for each day of unused sick leave which exceeds 960 hours accrual of the preceding year.

For those employees covered in the AFSCME bargaining agreement, the City will include in the second paycheck in January of each year, payment for an employee's unused sick leave in excess of 968 hours accrued in the preceding calendar year. The compensation will be at the rate of one-half day's pay based on the employee's current pay rate at the time of such compensation, for each day of unused sick leave which exceeds 968 hours accrual of the preceding year.

For those employees covered in the IAFF bargaining agreement, the City will make a contribution into a Health Reimbursement Account (HRA) on behalf of the employee in lieu of ~~include in the second paycheck in January of each year,~~ payment for an employee's unused sick leave in excess of 2,880 hours accrued in the preceding calendar year. The contribution ~~compensation~~ will be at the rate of one-quarter day's pay based on the employee's current pay rate at the time of such contribution, compensation, ~~for each day of unused sick leave which exceeds~~ 2,880 hours accrual of the preceding year.

(B) All employees except those covered in the fire department bargaining agreement shall be paid for one-half of their accumulated sick leave at the time of their retirement, the rate of compensation to be based on the employee's salary at the time of retirement. Employees covered in the fire department bargaining agreement shall have a contribution to a Health Reimbursement Account (HRA) made on their behalf in lieu of payment ~~be paid~~ for one quarter of their

ORDINANCE NO. 8926 (Cont.)

accumulated sick leave at the time of their retirement, the amount of contribution ~~will be rate of compensation to be~~ based upon the employee's salary at the time of retirement.

(C) Department heads shall be paid for one-half of their accumulated sick leave, not to exceed 30 days of pay, upon their resignation, the rate of compensation to be based upon the salary at the time of termination. Compensation for unused sick leave at retirement shall be as provided above.

(D) The death of an employee shall be treated ~~the~~ same as retirement, and payment shall be made to the employee's beneficiary or estate for one-half of all unused sick leave.

SECTION 8. The city administrator shall receive a vehicle allowance of \$400 per month in lieu of mileage for use of personal vehicle travel within Hall County, payable monthly.

SECTION 9. Reimbursed expenses which are authorized by Neb. Rev. Stat. §13-2201, et. seq., the Local Government Miscellaneous Expenditure Act and/or which the Internal Revenue Service requires to be reflected on an employee IRS Form W-2 at year end, are hereby authorized as a payroll entry.

SECTION 10. The validity of any section, subsection, sentence, clause, or phrase of this ordinance shall not affect the validity or enforceability of any other section, subsection, sentence, clause, or phrase thereof.

SECTION 12. Ordinance No. 8885 and all other ordinances and parts of ordinances in conflict herewith be, and the same are, hereby repealed.

SECTION 13. The salary adjustments indicated in this ordinance shall become effective with the payroll period beginning October 4, 2004.

ORDINANCE NO. 8926 (Cont.)

SECTION 13. This ordinance shall be in full force and take effect from and after its passage and publication in pamphlet form in one issue of the Grand Island Independent as provided by law.

Enacted: August 10, 2004.

Jay Vavricek, Mayor

Attest:

RaNae Edwards, City Clerk



City of Grand Island

Tuesday, August 10, 2004

Council Session

Item G1

Approving Minutes of July 27, 2004 City Council Regular Meeting

The Minutes of July 27, 2004 City Council Regular Meeting are submitted for approval. See attached MINUTES.

Staff Contact: RaNae Edwards

OFFICIAL PROCEEDINGS

CITY OF GRAND ISLAND, NEBRASKA

MINUTES OF CITY COUNCIL REGULAR MEETING

July 27, 2004

Pursuant to due call and notice thereof, a Regular Meeting of the City Council of the City of Grand Island, Nebraska was conducted in the Council Chambers of City Hall, 100 East First Street, on July 27, 2004. Notice of the meeting was given in the Grand Island Independent on July 21, 2004.

Mayor Jay Vavricek called the meeting to order at 7:00 p.m. The following members were present: Councilmembers Meyer, Whitesides, Pielstick, Gilbert, Nicerkson, Cornelius, Hornady, Walker, and Haase. Councilmember Pauly was absent. The following City Officials were present: City Administrator Gary Greer, City Clerk RaNae Edwards, Finance Director David Springer, Public Works Director Steve Riehle, and City Attorney Doug Walker.

PLEDGE OF ALLEGIANCE was said followed by the INVOCATION given by Pastor John Hayes, Grace Baptist Church, 1115 South Vine Street.

RESERVE TIME TO SPEAK ON AGENDA ITEMS: One individual reserved time to speak on agenda items.

MAYOR COMMUNICATION: Mayor Vavricek welcomed Boy Scout Troop 147. He also reminded everyone of National Night Out on August 3, 2004 and that there would be no Council Meeting that night.

PRESENTATIONS AND PROCLAMATIONS:

Presentation of Certificates of Appreciation for K-9 Unit Contributions. The Mayor and City Council recognized Barry Sandstrom, Fonner Park; Dr. James Kimbrough, D.V.M.; Kevin Woodward, Woodward Construction; Lieutenant Mike Kerby, Nebraska State Patrol; Mrs. Brown, IAMS Company; Wayne Davis, Pump & Pantry; and Larry Wilhemi, Les Schimmer, Roger Luebbe, Dave Bailey, and Al Fuller from Ag Services for their contributions to the Police K-9 Unit. Police Sgt. Dale Hilderbrand Supervisor of the K-9 Unit introduced Police Officer Rick Ehlers and Police Dog "Framis" and Police Officer Rita Hemmer and Police Dog "Casey" were present for the presentation.

Recognition of Ken Hilligas for Years of Service to the Civil Service Commission. The Mayor and City Council recognized Ken Hilligas for his 26 years of dedicated service to the Civil Service Commission.

Presentation of the Community Redevelopment Authority (CRA) Budget. Cindy Johnson, Community Redevelopment Authority (CRA) Director presented the 2004-2005 CRA Budget to the Mayor and City Council.

ADJOURN TO THE GRAND ISLAND AREA SOLID WASTE AGENCY: Motion by Hornady, second by Walker, carried unanimously to adjourn to the Grand Island Area Solid Waste Agency.

Public Hearing on Proposed FY 2004-2005 Grand Island Area Solid Waste Agency Budget. Steve Riehle, Public Works Director reported that a separate hearing was required for the Solid Waste Agency Budget. The budget appeared in the City's Annual Budget Document for Fiscal Year 2004-2005. No public testimony was heard.

#2004-SWA-1 – Approivng Proposed FY 2004-2005 Grand Island Area Solid Waste Agency Budget. Discussion was had with regards to rent for grinding trees and clothing allowance which would be reviewed by the Public Works Department. Motion by Pielstick, second by Hornady, to approve Resolution #2004-SWA-1. Upon roll call vote, all voted aye. Motion adopted.

#2004-SWA-2 – Approving Call Redemption for Solid Waste Disposal Facilities Revenue Refunding Bonds, Series 1998. David Springer, Finance Director reported that on October 15, 1998, \$3,805,000 in Solid Waste Disposal Revenue Refunding bonds were issued to refinance the 1992 Series bonds. Currently there was \$2,735,000 still outstanding at an average interest rate of 4.885%. By refinancing these bonds at a lower interest rate the saving would be \$139,848. This resolution would call for the redemption of the Series 1998 bonds. Mr. Springer introduced Bruce Lefler and Bill Beavers from Ameritas Investment Corporation.

Motion by Hornady, second by Cornelius, to approve Resolution #2004-SWA-2. Upon roll call vote, all voted aye. Motion adopted.

#2004-SWA-3 – Approving Insurance of Solid Waste Disposal Facilities Revenue Refunding Bonds, Series 2004. David Springer, Finance Director reported that this resolution would issue the new bonds in the amount of \$2,485,000.

Motion by Hornady, second by Cornelius, to approve Resolution #2004-SWA-3. Upon roll call vote, all voted aye. Motion adopted.

RETURN TO REGULAR SESSION: Motion by Cornelius, second by Hornady, carried unanimously to return to Regular Session.

PUBLIC HEARINGS:

Public Hearing on Amendment to Community Redevelopment Authority (CRA) Redevelopment Plan and Authorizing Tax Increment Financing for Renovation of Facility at 504 & 512 Elm Street. Cindy Johnson, CRA Director reported that developer Fred Hoppe had submitted an application for tax increment financing in the amount of \$668,000 for property formerly known as Old Walnut School located at 504 & 512 Elm Street. This public hearing was for an amendment to the Redevelopment Plan. Fred Hoppe, Developer from Lincoln spoke in support. No further public testimony was heard.

Public Hearing on Request of Rafa's Tacos, Inc. dba Rafa's Tacos, 811 West 2nd Street for a Class "T" Liquor License. City Clerk RaNae Edwards reported that Rafa's Tacos, Inc. dba Rafa's Tacos, 811 West 2nd Street had submitted an application with the City Clerk's Office for a Class "T" Liquor License which allows for the sale of alcoholic beverages on sale only within the corporate limits of the city. Ms. Edwards presented the following exhibits for the record: application submitted to the Liquor Control Commission and received by the City on July 2, 2004; notice to applicant of date, time, and place of hearing mailed on July 2, 2004; notice to the general public of date, time, and place of hearing published on July 17, 2004; and Chapter 4 of the City Code. Rosalva Quezada, 2105 N. Nashville spoke in support. No further public testimony was heard.

Public Hearing for Acquisition of Right-of-Way and Public Utility Easement Along Stolley Park Road from U.S. Highway 281 West for Approximately 1/2 Mile. (E.N. & Merlene Roe, Tim & Susan Roe and New Holland, Inc.)) Steve Riehle, Public Works Director reported that acquisition of public right-of-way located along Stolley Park Road from U.S. Highway 281 west for approximately 1/2 mile was required in order to have access to maintain power appurtenances. This easement would be used for public utilities, roadway and drainage purposes. No public testimony was heard.

Public Hearing for Acquisition of Right-of-Way Along 13th Street West of the Highland Park Drainway (Drainway is Located Along the Shoemaker to Westridge Bike Trail). (Imogene & Teddy Lechner and Irene A. Neumann Revocable Living Trust) Steve Riehle, Public Works Department Director reported that acquisition of public right-of-way located along 13th Street west of Highland Park Drainway was required in order to complete construction of Sanitary Sewer District 510 and 514. No public testimony was heard.

ORDINANCES:

Councilmember Pielstick made the motion that the statutory rules requiring ordinances to be read by title on three different days be suspended and that ordinance numbered:

#8924 – Consideration of Street Name Change of Phoenix Court and Phoenix Circle to McShannon Place, In McShannon Subdivision

be considered for passage on the same day upon reading by number only and that the City Clerk be permitted to call out the number of these ordinances on first reading and then upon final passage and call for a roll call vote on each reading and then upon final passage. Councilmember Whitesides seconded the motion. Upon roll call vote, all voted aye. Motion adopted.

Mayor: Is there any one in the audience interested in this Ordinance? Discussion was held by Council concerning the cost to residents if the name was changed. Roger McShannon, 809 S Vine spoke in support. No further public comment was heard.

Motion was made by Whitesides to deny Ordinance #8924, second by Pielstick. Upon roll call vote, Councilmembers Meyer, Whitesides, Pielstick, Nickerson, Hornady, Walker, and Haase voted aye. Councilmembers Gilbert and Cornelius voted no. Motion adoted.

Councilmember Pielstick made the motion that the statutory rules requiring ordinances to be read by title on three different days be suspended and that ordinance numbered:

#8925 – Consideration of Issuance by the Grand Island Area Solid Waste Agency – Solid Waste Disposal Facilities Revenue Refunding Bonds, Series 2004 and Management and Service Agreements

be considered for passage on the same day upon reading by number only and that the City Clerk be permitted to call out the number of these ordinances on first reading and then upon final passage and call for a roll call vote on each reading and then upon final passage. Councilmember Hornady seconded the motion. Upon roll call vote, all voted aye. Motion adopted.

Mayor: Is there any one in the audience interested in this Ordinance? Finance Director David Springer explained that Ordinance #8925 was the Council action needed to issue the Refunding Bonds for the Solid Waste Agency which Council voted on earlier.

City Clerk: Ordinance #8925 on first reading. All those in favor of the passage of this ordinance on first reading, answer roll call vote. Upon roll call vote, all voted aye. Motion adopted.

City Clerk: Ordinance #8925 on final passage. All those in favor of the passage of this ordinance on final passage, answer roll call vote. Upon roll call vote, all voted aye. Motion adopted.

Mayor: By reason of the roll call votes on first reading and then upon final passage, Ordinance #8925 is declared to be lawfully passed and adopted upon publication as required by law.

CONSENT AGENDA: Item G-5 was pulled from the consent agenda. Motion by Hornady, second by Pielstick, to approve the Consent Agenda excluding item G-5. Upon roll call vote, all voted aye. Motion adopted.

Approving Minutes of July 12, 2004 City Council Joint Meeting. Councilmember Meyer abstained.

Approving Minutes of July 13, 2004 City Council Regular Meeting. It was noted that a correction needed to be made showing Councilmember Pielstick abstaining from voting on the claims. (So noted.)

Approving Minutes of July 20, 2004 City Council Study Session.

Approving Appointment of John Schultz to the Civil Service Commission.

Approving Request of Rosalva Quezada, 2105 Nashville for Liquor Manager Designation for Rafa's Tacos, 811 West 2nd Street.

#2004-174 – Approving Amendment to Community Redevelopment Authority (CRA) Redevelopment Plan and Authorizing Tax Increment Financing for Renovation of Facility at 504 & 512 Elm Street.

#2004-175 – Approving Acquisition of Right-of-Way and Public Utility Easement Along Stolley Park Road from U.S. Highway 281 West for Approximately 1/2 Mile.

#2004-176 – Approving Acquisition of Right-of-Way Along 13th Street West of the Highland Park Drainway (Drainway is Located Along the Shoemaker to Westridge Bike Trail)

#2004-179 – Approving Change Order No. 1 to the Contract for Street Improvement District No. 1251, Grand West Fourth Subdivision; Craig Drive, Morrison Drive, & Carol Street.

#2004-180 – Approving Certificate of Final Completion and Setting Board of Equalization Hearing Date for Street Improvement District No. 1251, Grand West Fourth Subdivision; Craig Drive, Morrison Drive, & Carol Street.

#2004-181 – Approving Bid Award for Widening Stolley Park Road West of U.S. Highway 281, Project 2004-P-8 with The Diamond Engineering Company of Grand Island, Nebraska in an Amount of \$650,154.90.

#2004-182 – Approving Certificate of Final Completion and Setting Board of Equalization Hearing Date for Water Extension District No. 445 and Water Main District No. 446T.

#2004-183 – Approving Final Completion for Repair and Renovation of Historic William Stolley House.

#2004-184 – Approving FY 2004-2005 User Fee Schedule.

#2004-185 – Approving FY 2004-2005 Annual Budget for Business Improvement District #3, South Locust Street from Stolley Park Road to Highway 34, and Setting Date for Board of Equalization.

#2004-186 – Approving FY 2004-2005 Annual Budget for Business Improvement District #4, South Locust Street from Stolley park Road to Fonner Park Road, and Setting Date for Board of Equalization.

#2004-187 – Approving FY 2004-2005 Annual Budget for Business Improvement District #5, Downtown, and Setting Date of Board of Equalization.

Approving Request of Rafa's Tacos, Inc. dba Rafa's Tacos, 811 West 2nd Street for Class "I" Liquor License. Discussion was held with regards to Rafa's Tacos failing to get the Fire and Building Department inspections completed as requested. Motion was made by Nickerson, second by Haase to forward this request to the Liquor Control Commission with no recommendation. Upon roll call vote, all voted aye. Motion adopted.

PAYMENT OF CLAIMS:

Motion by Cornelius, second by Horandy, carried unanimously to approve the Claims for the period of July 14, 2004 through July 27, 2004, for a total amount of \$3,138,605.46. Motion adopted. Councilmember Pielstick abstained from claim #3168.

EXECUTIVE SESSION: Motion by Hornady, second by Cornelius, to adjourn to Executive Session at 8:40 p.m. for the purpose of discussing real estate purchases. Upon roll call vote, all voted aye. Motion adopted.

RETURN TO REGULAR SESSION: Motion by Pielstick, second by Cornelius, to return to Regular Session at 9:35 p.m. Upon roll call vote, all voted aye. Motion adopted.

ADJOURNMENT: The meeting was adjourned at 9:35 p.m.

Respectfully submitted,

RaNae Edwards
City Clerk



City of Grand Island

Tuesday, August 10, 2004

Council Session

Item G2

Approving Re-appointments to the Community Development Advisory Board

The Mayor has submitted the re-appointment of Cindy Bennett and Bob Lowenstein to the Community Development Advisory Board. Their appointments would become effective August 10, 2004, upon approval by Council, and would expire August 10, 2007. Approval is recommended.

Staff Contact: Jeri Garroutte



City of Grand Island

Tuesday, August 10, 2004

Council Session

Item G3

Approving Re-appointments to the Business Improvement District #3 and #4

The Mayor has submitted the re-appointment of Bryon Wheeler, Hugh Miner, and Roy Neneman to the Business Improvement District #4. Their appointments would become effective August 10, 2004, upon approval by council, and would expire August 10, 2007. Approval is recommended.

The Mayor has submitted the re-appointment of Jack Rasmussen to the Business Improvement District # 3. Their appointments would become effective August 10, 2004, upon approval by council, and would expire August 10, 2007. Approval is recommended.

Staff Contact: Cindy Johnson



City of Grand Island

Tuesday, August 10, 2004

Council Session

Item G4

Approving Re-appointments to the Building Advisory Board

The Mayor has submitted the re-appointment of John O'Meara, Donald Skeen, and Steve Grubbs to the Building Code Advisory Board. Their appointments would become effective immediately, upon approval by Council, and would expire August 1, 2006. Approval is recommended.

Staff Contact: Craig Lewis



City of Grand Island

Tuesday, August 10, 2004

Council Session

Item G5

Approving Re-appointments to the Library Board

The Mayor has submitted the re-appointment of Dr. Michael J. Horn, Lori Hock, and Joseph W. Cook to the Library board. Their appointments would become effective August 10, 2004, upon approval by Council, and would expire June 30, 2008. Approval is recommended.

Staff Contact: Steve Fosselman



City of Grand Island

Tuesday, August 10, 2004

Council Session

Item G6

**#2004-188 - Approving Designation of Two Express Parking Zone
Parking Spaces on the East Side of the Downtown Center, 308
North Locust Street**

Staff Contact: Steven P. Riehle, P.E., Public Works Director

Council Agenda Memo

From: Steven P. Riehle, P.E., Director of Public Works

Meeting: August 10, 2004

Subject: Approving Designation of Two Express Zone Parking Spaces on the East Side of the Downtown Center, 308 N Locust Street

Item #'s: G-6

Presenter(s): Steven P. Riehle, Director of Public Works

Background

City Code Section 22-77 states that the city Council may, by Resolution, entirely prohibit, or fix a time limit for parking and stopping of vehicles in or on any public street, public property or portion thereof.

Discussion

A request was received to designate two Express Zone parking spaces on the east side of the Downtown Center, 308 N Locust. The Express Zone would accommodate the ten to twelve businesses whom occupy the building. They have requested the 3rd and 4th stalls along the west side of Locust street, North of 3rd Street. The Business Improvement District has no objections to the request.

Alternatives

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Approve designating two Express Zone parking spaces on the east side of the Downtown Center.
2. Disapprove or /Deny the request.
3. Modify the request to meet the wishes of the Council.
4. Table the issue.

Recommendation

City Administration recommends that the Council pass a resolution designating the creation of two Express Zone parking spaces on the East side of the Downtown Center.

Sample Motion

Move to approve designating the creation of two Express Zone parking spaces.

R E S O L U T I O N 2004-188

WHEREAS, the City Council, by authority of Section 22-77 of the Grand Island City Code may, by resolution, entirely prohibit, or fix a time limit for the parking and stopping of vehicles in or on any public street, public property, or portion thereof; and

WHEREAS, the Downtown Center has requested two Express Zone parking spaces on the east side of the building at 308 North Locust Street; and

WHEREAS, the proposed parking restriction will allow parking for no more than 20 minutes for express parking for customers that need to make a short visit to area businesses; and

WHEREAS, it is in the best interests of the City to effect such regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that:

1. Two Express Zone parking spaces be designated for the third and fourth parking spaces north of 3rd Street, on the west side of Locust Street.
2. The Street and Transportation Division is directed to erect and maintain the signs and street markings necessary to effect the above regulations.

- - -

Adopted by the City Council of the City of Grand Island, Nebraska, August 10, 2004.

RaNae Edwards, City Clerk

Approved as to Form	☐ _____
August 5, 2004	☐ City Attorney



City of Grand Island

Tuesday, August 10, 2004

Council Session

Item G7

**#2004-189 - Approving Continuation of Street Improvement
District No. 1253; Island Circle, West of Webb Road, in Lacy
Subdivision**

Staff Contact: Steven P. Riehle, P.E., Public Works Director

Council Agenda Memo

From: Steven P. Riehle, P.E., Director of Public Works

Meeting: August 10, 2004

Subject: Continuation of Street Improvement District No. 1253; Island Circle, West of Webb Road, in Lacy Subdivision

Item #'s: G-7

Presenter(s): Steven P. Riehle, Director of Public Works

Background

Street Improvement District 1253, Island Circle, west of Webb Road, was created by the City Council on June 22, 2004. Legal notice of the district creation was published in the *Grand Island Daily Independent* on June 30, 2004. Notification was also mailed to the property owners on that date, stating that the construction would take place unless more than 50% of the abutting landowners submitted written protests during the protest period.

Discussion

The District completed the 20-day protest period at 5:00 p.m. on July 20, 2004. There were no protests filed against this district by abutting property owners. Accordingly, this district may be continued and constructed.

Alternatives

1. Approve the continuation of Street Improvement District 1253.
2. Disapprove or /Deny the continuation of the District.
3. Modify the recommendation to meet the wishes of the Council.
4. Table the issue.

Recommendation

City Administration recommends that the Council pass a resolution for continuation of the district.

Sample Motion

Move to approve the continuation of Street Improvement District 1253.

POINT OF BEGINNING

STALKER

PLAZA
SUB.

PART OF N.E.1/4,
N.E.1/4, SEC. 24-11-10

SPELTS-SCHULTZ

LOT 2

ISLAND CIRCLE

PART OF S.E.1/4,
N.E.1/4,
SEC. 24-11-10

LACY

1

INDUSTRIAL
SUB.

LOT 1

2
SUB.

WEBB RD.

PART OF S.E.1/4,
N.E.1/4,
SEC. 24-11-10

3



STREET IMPROVEMENT DISTRICT 1253

EXHIBIT "A"

CITY OF
GRAND ISLAND
PUBLIC WORKS DEPARTMENT

DATE: 6/14/04
DRN BY: L.D.C.
SCALE: 1"=200'

PLAT TO ACCOMPANY
ORDINANCE NO. 8914

R E S O L U T I O N 2004-189

WHEREAS, Street Improvement District No. 1253 (Island Circle in Lacy Subdivision) was created by Ordinance No. 8914 on June 22, 2004; and

WHEREAS, notice of the creation of such street improvement district was published in the Grand Island Independent in accordance with the provisions of Section 16-619, R.R.S. 1943; and

WHEREAS, Section 16-620, R.R.S. 1943, provides that if the owners of record title representing more than 50% of the front footage of the property abutting upon the streets, avenues, or alleys, or parts thereof which are within such proposed district shall file with the City Clerk within twenty days from the first publication of said notice written objections to such street improvement district, said work shall not be done and the ordinance shall be repealed; and

WHEREAS, the protest period ended on July 20, 2004, and no protests were filed with the City Clerk against the creation of Street Improvement District 1252.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that insufficient protests having been filed with the City Clerk against the creation of Street Improvement District No. 1253, such district shall be continued and constructed according to law.

- - -

Adopted by the City Council of the City of Grand Island, Nebraska, August 10, 2004.

RaNae Edwards, City Clerk

Approved as to Form	☐ _____
August 5, 2004	☐ City Attorney



City of Grand Island

Tuesday, August 10, 2004

Council Session

Item G8

#2004-190 - Approving Donation of the Street Department's Old V-Plow to Hall County

Staff Contact: Steven P. Riehle, P.E., Public Works Director

Council Agenda Memo

From: Steven P. Riehle, P.E., Director of Public Works

Meeting: August 10, 2004

Subject: Approving Donation of the Street Department's Old V-Plow to Hall County

Item #'s: G-8

Presenter(s): Steven P. Riehle, Director of Public Works

Background

Items of value need Council approval to be donated or sold according to City purchasing rules.

Discussion

The City of Grand Island's Street Department has a surplus of equipment and will be disposing of one 1984 V snow plow. The estimated value of the plow is \$200.00. The Street Department would like to donate the plow to Hall County. If the donation is not approved, the plow will be for sale by auction. The unit was purchased in 1984 for \$950.00.

Alternatives

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Approve donating the surplus V-Plow to Hall County
2. Disapprove or/Deny the donation.
3. Modify the request to meet the wishes of the Council.
4. Table the issue.

Recommendation

City Administration recommends that the Council approve donating the V-Plow to Hall County.

Sample Motion

Move to approve the donation.

RESOLUTION 2004-190

WHEREAS, the City of Grand Island Public Works Department has declared a 1984 V snow plow as surplus equipment; and

WHEREAS, such plow was purchased used by the City in 1984 for \$950.00; and

WHEREAS, the current value of the plow is estimated at \$200.00; and

WHEREAS, it is recommended that such plow be donated to the Hall County Highway Department.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that the 1984 V snow plow declared surplus shall be donated to the Hall County Highway Department.

- - -

Adopted by the City Council of the City of Grand Island, Nebraska, August 10, 2004.

RaNae Edwards, City Clerk

Approved as to Form	☐ _____
August 5, 2004	☐ City Attorney



City of Grand Island

Tuesday, August 10, 2004

Council Session

Item G9

#2004-191 - Approving Agreement with the Nebraska Department of Roads for Improvements to the Intersection of U.S. HWY 30 and Engleman Road

Staff Contact: Steven P. Riehle, P.E., Public Works Department

Council Agenda Memo

From: Steven P. Riehle, P.E., Director of Public Works
Dale Shotkoski, Assistant City Attorney

Meeting: August 10, 2004

Subject: Approving Agreement for Project STPP-30-4(146) to Improve the Intersection of US HWY 30 and Engleman Road

Item #'s: G-9

Presenter(s): Steven P. Riehle, Director of Public Works

Background

All agreements must be approved by the City Council. The Nebraska Department of Roads is preparing plans for a safety project to improve the intersection of US HWY 30 and Engleman Road. The highway is scheduled for widening to five lanes in 2010.

Discussion

The City's share will be 20 percent of the preliminary engineering, right-of-way, utilities, construction and construction engineering which is estimated to be \$53,654.60. The total project construction is estimated to be \$268,273.00. The funding source for the city share will be from the city's Federal Surface Transportation Program (STP) allocation of funds which are maintained by the NDOR.

Alternatives

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Approve a resolution authorizing the Mayor to sign the agreement.
2. Disapprove or/Deny authorization for the Mayor to sign the agreement.
3. Modify the agreement to meet the wishes of the Council.
4. Table the issue.

Recommendation

City Administration recommends that the Council approve a resolution authorizing the Mayor to sign the agreement.

Sample Motion

Move to approve authorization for the Mayor to sign the agreement.

RESOLUTION 2004-191

WHEREAS, the Nebraska Department of Roads intends to improve the intersection of U.S. Highway 30 and Engleman Road; and

WHEREAS, in order to complete this project, the south side of U.S. Highway 30 will be widened in the construction area to accommodate left-turn lanes; and

WHEREAS, the total project costs are anticipated to be \$268,273, with the City's share to be approximately \$53,654.60; and

WHEREAS, the City intends to pay its share of the costs through its allowance of STP funds; and

WHEREAS, an agreement with the Nebraska Department of Roads is required to proceed with this project, known as Project No. STPP-30-4(146).

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that the agreement with the Nebraska Department of Roads for the improvement of the intersection of U.S. Highway 30 and Engleman Road is hereby approved.

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized and directed to execute such agreement on behalf of the City of Grand Island.

- - -

Adopted by the City Council of the City of Grand Island, Nebraska, August 10, 2004.

RaNae Edwards, City Clerk

Approved as to Form	☐ _____
August 5, 2004	☐ City Attorney



City of Grand Island

Tuesday, August 10, 2004

Council Session

Item G10

#2004-192 - Approving Agreement with Olsson Associates for Engineering Consulting Services for Widening Stolley Park Road, West of U.S. HWY 281

Staff Contact: Steven P. Riehle, P.E., Public Works Director

Council Agenda Memo

From: Steven P. Riehle, P.E., Director of Public Works

Meeting: August 10, 2004

Subject: Approving Agreement with Olsson Associates for Engineering Consulting Services for Widening Stolley Park Road, West of U.S. HWY 281

Item #'s: G-10

Presenter(s): Steven P. Riehle, P.E., Director of Public Works

Background

On July 16, 2004 the Engineering Division of the Public Works Department advertised to receive proposals for engineering consulting services to widen Stolley Park Road west of US HWY 281, adjacent to Case New Holland and Roe Buick.

Discussion

A single proposal was received from Olsson Associates on August 2, 2004. An agreement has been negotiated for the scope and the cost of the study.

The work will be performed on an actual cost basis with a maximum dollar amount of \$71,156.00. There are sufficient funds in account 40033525-90067 to fund these services.

Alternatives

1. Approve a resolution authorizing the Mayor to sign an agreement.
2. Disapprove or /Deny the Mayor authorization to sign the agreement.
3. Modify the agreement to meet the wishes of the Council.
4. Table the issue.

Recommendation

City Administration recommends that the Council approve a resolution authorizing the Mayor to sign an agreement with Olsson Associates to perform engineering consulting services for widening Stolley Park Road west of US HWY 281.

Sample Motion

Move to approve entering into an agreement with Olsson Associates.

RESOLUTION 2004-192

WHEREAS, the City of Grand Island invited proposals for Engineering Consulting Services for widening Stolley Park Road, west of U.S. Highway 281 in accordance with a Request for Proposal on file with Public Works Department; and

WHEREAS, on August 2, 2004, one proposal was received, reviewed and evaluated in accordance with established criteria; and

WHEREAS, Olsson Associates of Grand Island, Nebraska, submitted a proposal in accordance with the terms of the request for proposals and all statutory requirements contained therein; and

WHEREAS, an agreement was negotiated in accordance with the provisions of the City Procurement Code for actual costs not to exceed \$71,156.00; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that the negotiated proposal of Olsson Associates of Grand Island, Nebraska, for engineering consulting services for widening Stolley Park Road, west of U.S. Highway 281 for actual costs not to exceed \$71,156.00 is hereby approved.

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized and directed to execute such agreement for such services on behalf of the City of Grand Island.

- - -

Adopted by the City Council of the City of Grand Island, Nebraska, August 10, 2004.

RaNae Edwards, City Clerk

Approved as to Form	☐ _____
August 5, 2004	☐ City Attorney



City of Grand Island

Tuesday, August 10, 2004

Council Session

Item G11

**#2004-193 - Approving Bid Award for Street Improvement District
1250; Edna Drive from North Road West to Mabel Drive**

Staff Contact: Steven P. Rihele, P.E., Public Works Director

Council Agenda Memo

From: Steven P. Riehle, P.E., Director of Public Works
Dale Shotkoski, Assistant City Attorney

Meeting: August 10, 2004

Subject: Approving Bid Award for Street Improvement District 1250, Edna Drive, North Road to Mabel Drive (Asphalt Paving)

Item #'s: G-11

Presenter(s): Steven P. Riehle, Director of Public Works

Background

On July 7, 2004 the Engineering Division of the Public Works Department advertised for bids for Street Improvement District 1250.

Discussion

Two bids were received and opened on July 22, 2004. The Engineering Division of the Public Works Department and the Purchasing Division of the City Attorney's Office have reviewed the bids that were received. All bids were submitted in compliance with the contract, plans, and specifications with no exceptions. A summary of the bids is shown below.

<i>Bidder</i>	<i>Exceptions</i>	<i>Bid Security</i>	<i>Total Bid</i>
J.I.L Asphalt Paving Co. Grand Island NE	None	The Cincinnati Insurance Co.	\$27,165.11
Gary Smith Construction Co. Grand Island, NE	None	Inland Insurance Co.	\$30,948.18

The engineer's opinion of cost for this project is \$32,729.03. There are sufficient funds available in the Public Works account No. 40033525-90145.

Alternatives

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

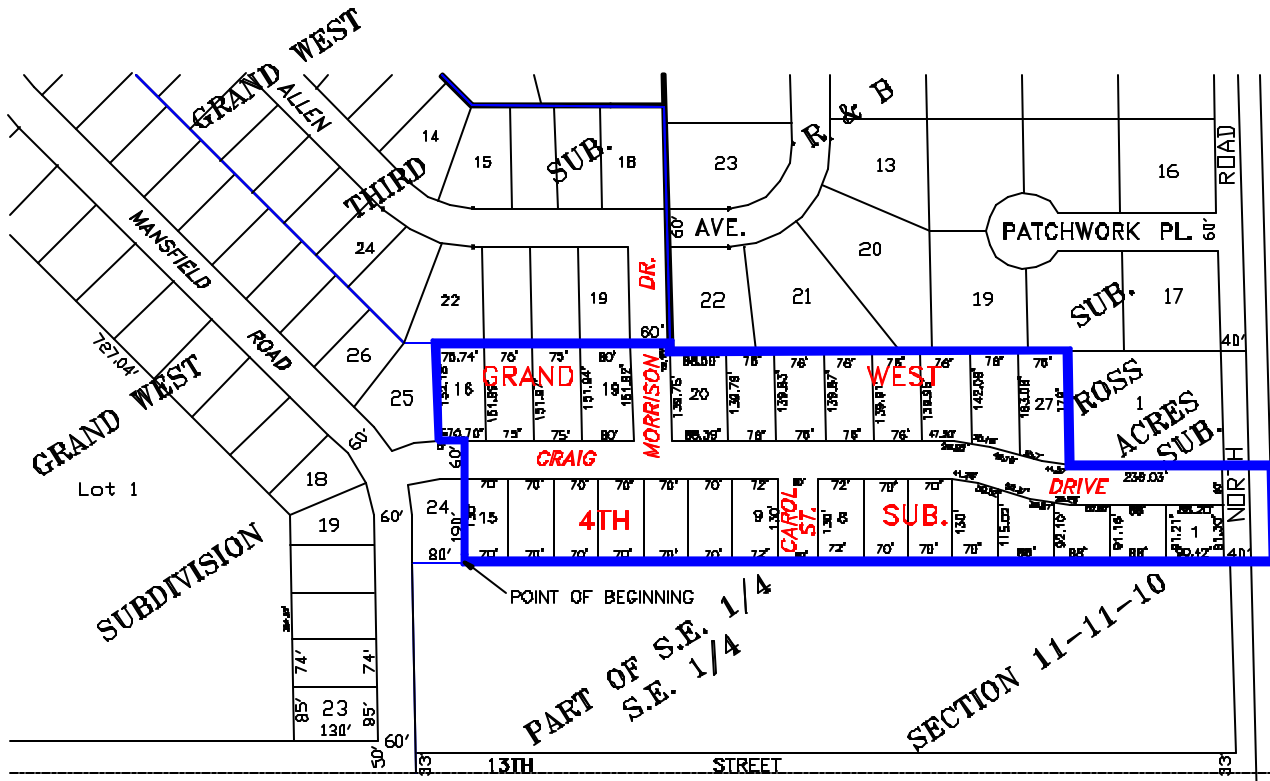
1. Approve awarding the contract for Street Improvement District 1250 to the lowest bidder.
2. Disapprove or/Deny awarding the contract.
3. Modify the contract to meet the wishes of the Council.
4. Table the issue, however, the contractor may withdraw their bid if it is not awarded within 45 days of bid opening.

Recommendation

City Administration recommends that the Council approve awarding the contract to J.I.L. Asphalt Co., of Grand Island, Nebraska, for the amount of \$27,165.11.

Sample Motion

Move to approve the award of the contract to the lowest bidder, J.I.L. Asphalt Co., of Grand Island, Nebraska for Street Improvement District 1250.



STREET IMPROVEMENT DISTRICT 1251

EXHIBIT "A"



DATE: 10/21/03
 DRN BY: L.D.C.
 SCALE: 1"=300'

PLAT TO ACCOMPANY
 ORDINANCE NO. 8861



Dale M. Shotkoski, Assistant City Attorney

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Better Tomorrow, Today*

BID OPENING

BID OPENING DATE: July 22, 2004 at 11:00 a.m.
FOR: Street Improvement District No. 1250
DEPARTMENT: Public Works
ESTIMATE: \$32,729.03
FUND/ACCOUNT: 40033525.90145
PUBLICATION DATE: July 7, 2004
NO. POTENTIAL BIDDERS: 8

SUMMARY

Bidder:	<u>J.I.L. Asphalt Paving Co.</u> Grand Island, NE	<u>Gary Smith Construction Co.</u> Grand Island, NE
Bid Security:	The Cincinnati Insurance Co.	Inland Insurance Company
Exceptions:	None	None
Bid Price:	\$27,165.11	\$30,948.18

cc: Steve Riehle, Public Works Director
Ron Underwood, Senior Engineering Manager
Gary Greer, City Administrator
Dale Shotkoski, Purchasing Agent
Laura Berthelsen, Legal Assistant

RESOLUTION 2004-193

WHEREAS, the City of Grand Island invited sealed bids for Street Improvement District No. 1250 located along Edna Drive from North Road to Mabel Drive, according to plans and specifications on file with the City Engineer; and

WHEREAS, on July 22, 2004, bids were received, opened and reviewed; and

WHEREAS, J.I.L. Asphalt Paving Company of Grand Island, Nebraska, submitted a bid in accordance with the terms of the advertisement of bids and plans and specifications and all other statutory requirements contained therein, such bid being in the amount of \$27,165.11; and

WHEREAS, J.I.L. Asphalt Paving Company's bid is less than the estimate for such project.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that the bid of J.I.L. Asphalt Paving Company of Grand Island, Nebraska, in the amount of \$27,165.11 for Street Improvement District No. 1250 is hereby approved as the lowest responsible bid.

- - -

Adopted by the City Council of the City of Grand Island, Nebraska, August 10, 2004.

RaNae Edwards, City Clerk

Approved as to Form	☐ _____
August 5, 2004	☐ City Attorney



City of Grand Island

Tuesday, August 10, 2004

Council Session

Item G12

**#2004-194 - Approving to Rescind Resolution #2003-272, in
Regards to the Final Clarifier Mechanisms for the Waste Water
Treatment Plant, to a Corrected Resolution**

Staff Contact: Steven P. Riehle, P.E., Public Works Director

Council Agenda Memo

From: Steven P. Riehle, P.E., Director of Public Works

Meeting: August 10, 2004

Subject: Approving to Rescind Resolution #2003-272, in Regards to the Final Clarifier Mechanisms for the Waste Water Treatment Plant, to a Corrected Resolution

Item #'s: G-12

Presenter(s): Steven P. Riehle, P.E., Director of Public Works

Background

The Waste Water Division of the Public Works Department advertised for bids for three (3) Final Clarifier Mechanisms on August 18, 2003. Bids were received and opened on September 4, 2003. All bids included a lump sum for the three Final Clarifier Mechanisms and an alternate additive for stainless steel. Dorr-Oliver EIMCO of Salt Lake City, UT was low bidder.

Discussion

The City Council approved Resolution Number 2003-272 at the September 23, 2003 meeting. An incorrect bid price was in the resolution.

Alternatives

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Approve a resolution rescinding the original resolution and passing a corrected version.
2. Disapprove or /Deny rescinding the original resolution.
3. Modify the request to meet the wishes of the Council
4. Table the issue.

Recommendation

City Administration recommends that the Council pass a resolution rescinding the original resolution and passing a corrected resolution for the Final Clarifier Mechanisms.

Sample Motion

Move to approve the rescinding of the original resolution and pass a corrected resolution.

R E S O L U T I O N 2004-194

WHEREAS, on September 23, 2003, by Resolution 2003-272, the City Council of the City of Grand Island approved the bid of Dorr-Oliver EIMCO of Salt Lake City, Utah for Final Clarifier Mechanisms, Project 2003-WWTP-2 in the amount of \$400,685.00; and

WHEREAS, such amount was incorrect; and

WHEREAS, Dorr-Oliver EIMCO provided an evaluated bid of \$620,817 which included Alternate A for Final Clarifier Mechanisms, Project 2003-WWTP-2; and

WHEREAS, the City chose not to accept Alternate A, reducing Dorr-Oliver EIMCO's bid to \$396,817.00; and

WHEREAS, after excluding Alternate A, Dorr-Oliver EIMCO was the low bidder for the project; and

WHEREAS, it is necessary to rescind Resolution 2003-272, and to accept the bid of Dorr-Oliver EIMCO for Final Clarifier Mechanisms, Project 2003-WWTP-2 in the amount of \$396,817.00; and

WHEREAS, a contract for such project in the amount of \$396,817.00 has been reviewed and approved by the City Attorney's office.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that:

1. Resolution 2003-272 is hereby rescinded.
2. The bid of Dorr-Oliver EIMCO of Salt Lake City, Utah for final clarifier mechanisms, Project 2003-WWTP-2 in the amount of \$396,817.00 is hereby approved.
3. The Mayor is hereby authorized and directed to execute an agreement with such contractor for such project on behalf of the City of Grand Island.

- - -

Adopted by the City Council of the City of Grand Island, Nebraska, August 10, 2004.

RaNae Edwards, City Clerk

Approved as to Form	☐ _____
August 5, 2004	☐ City Attorney



City of Grand Island

Tuesday, August 10, 2004

Council Session

Item G13

#2004-195 - Approving Bid Award - Purchase of Liquid Ortho-Polyphosphate for Corrosion Control - Water Department

Staff Contact: Gary R. Mader; Dale Shotkoski

Council Agenda Memo

From: Gary R. Mader, Utilities Director
Dale Shotkoski, Asst. City Attorney/Purchasing

Meeting: August 10, 2004

Subject: Award Memo for Liquid Ortho-Polyphosphate for Corrosion Control - Platte Pumping Station

Item #'s: G-13

Presenter(s): Gary R. Mader, Utilities Director

Background

The City was issued an Administrative Order by the Nebraska Health and Human Services on March 24, 1998, requiring compliance with the EPA Lead and Copper Rule. Because City water was corrosive enough to leach copper from household plumbing and fixtures in excess of EPA limits, the order required the preparation of an Optimum Corrosion Control Treatment program (OCCT).

The OCCT program includes the addition of liquid ortho-polyphosphate solution to the source water. The addition was implemented in May, 2003, using an ortho-polyphosphate product supplied by Aquasmart. Semi-annual testing of the water system indicates that the goal of reducing corrosiveness, and thus copper levels, to comply with the regulatory order has been achieved.

Discussion

The initial contract to provide the additive is completed. Therefore, specifications for the purchase of Liquid Ortho-Polyphosphate for Corrosion Control for an additional year were prepared and issued for bid. The specifications require a firm price for the product to maintain the specified dose rate. Two bids were received as listed below. The bids were evaluated based upon the total cost to treat 4.5 billion gallons of water (a high estimate of annual treatment needed).

<u>Bidder</u>	<u>Evaluated Annual Cost</u>
Aqua Smart, Inc. from Atlanta, Georgia	\$139,950.00
CalciQuest, Inc. from Belmont, NC	\$ 80,820.00

Our consultant for the project, CH2M Hill, and department engineering staff have reviewed the bids for compliance with the City's detailed specifications, and finds that both are compliant. CH2M Hill also checked references supplied by the low bidder to confirm product effectiveness.

Alternatives

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Approve the award for the Liquid Ortho-Polyphosphate for Corrosion Control.
2. Deny the award for the Liquid Ortho-Polyphosphate for Corrosion Control.
3. Table the issue.

Recommendation:

City Administration recommends that the purchase of liquid ortho-polyphosphate be awarded to CalciQuest, Inc. as the low responsive bidder, in an amount not to exceed \$80,820.00. Actual cost will depend on actual City water usage.

Sample Motion

I move that the purchase of Liquid Ortho-Polyphosphate for Corrosion Control in an amount not to exceed \$80,820.00 be awarded to CalciQuest, Inc. from Belmont, North Carolina.



Dale M. Shotkoski, Assistant City Attorney

*Working Together for a
Better Tomorrow, Today*

BID OPENING

BID OPENING DATE: July 16, 2004 at 11:00 a.m.
FOR: Purchase of Liquid Ortho-Polyphosphate for Corrosion Control
DEPARTMENT: Utilities
ESTIMATE: \$175,000.00
FUND/ACCOUNT: E525
PUBLICATION DATE: July 1, 2004
NO. POTENTIAL BIDDERS: 3

SUMMARY

Bidder:	<u>CalciQuest, Inc.</u> Belmont, NC	<u>Aqua Smart, Inc.</u> Atlanta, GA
Bid Security:	Aegis Security Ins. Co.	\$6,997.50
Exceptions:	None	None
Bid Price:	\$80,820.00	\$139,950.00

cc: Gary Mader, Utilities Director
Bob Smith, Assistant Utilities Director
Pat Geircke, Administrative Assistant
Shelly Schnakenberg, Senior Utilities Secretary
Gary Greer, City Administrator
Dale Shotkoski, Purchasing Agent
Laura Berthelsen, Legal Assistant

RESOLUTION 2004-195

WHEREAS, on March 24, 1998, the Nebraska Health and Human Services issued an Order requiring compliance with the EPA Lead and Copper Rule; and

WHEREAS, the order required the preparation of an Optimum Corrosion Control Treatment program which includes the addition of liquid ortho-polyphosphate solution to the source water; and

WHEREAS, the City of Grand Island invited sealed bids for the Purchase of Liquid Ortho-Polyphosphate for Corrosion Control, according to plans and specifications on file at the Platte Generating Station; and

WHEREAS, on July 16, 2004, bids were received, opened and reviewed; and

WHEREAS, CalciQuest, Inc. of Belmont, North Carolina, submitted a bid in accordance with the terms of the advertisement of bids and plans and specifications and all other statutory requirements contained therein, such bid being in an amount not to exceed \$80,820.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that the evaluated bid of CalciQuest, Inc. of Belmont, North Carolina, in an amount not to exceed \$80,820.00 for the purchase of liquid Ortho-Polyphosphate for corrosion control is hereby approved as the lowest responsible bid.

- - -

Adopted by the City Council of the City of Grand Island, Nebraska, August 10, 2004.

RaNae Edwards, City Clerk

Approved as to Form	☐ _____
August 5, 2004	☐ City Attorney



City of Grand Island

Tuesday, August 10, 2004

Council Session

Item G14

#2004-196 - Approving Bid Award - Feeder Protection Relays

Staff Contact: Gary R. Mader; Dale Shotkoski

Council Agenda Memo

From: Gary R. Mader, Utilities Director
Dale Shotkoski, Asst. City Attorney/Purchasing

Meeting: August 10, 2004

Subject: Bid Award – Feeder Protection Relays

Item #'s: G-14

Presenter(s): Gary R. Mader, Utilities Director

Background

Over the past decade, the capabilities of protective relaying for electric distributive systems have been greatly enhanced by the development of electronic, computer based systems. The electronic systems replace the previously used electro mechanical relays. In 2001, the Electric Department began the upgrade of the Grand Island system to modern industry standards. Approximately, 2/3 of the distribution system protective relaying has been upgraded. This project has been scheduled to be systematically completed over a number of years. The project has progressed to the point of ordering additional relays for installation.

Discussion

In order to continue the relay upgrade project, specifications were prepared for the purchase of twenty-eight (28) Feeder Protective Relays. The specifications were advertised and bids publicly opened in accordance with the City Purchasing Code. Six bids were received as tabulated below.

Bidder Manufacturer & Product	Commercial Exceptions	Mounting Dimension Exception	Communication Exception	Bid Price (with tax)
Areva T & D MiCOM P143Feeder Management Relay	No	Yes (12.19" x 6.97")	No	\$66,171.00
Kriz Davis Company Cooper Edison Idea	No	Yes (8.67" x 5.22")	Yes	\$67,840.50
NxtPhase Corporation F-PRO	No	No (19" x 5.22")	Yes	\$75,315.75
Wesco Distribution Inc		No		

ABB DPU2000R	No	(19" x 5.22")	No	\$81,706.80
Schweiter Engineering Laboratories Inc SEL 351	No	No (19" x 5.22")	Yes	\$90,064.92
Harold K Scholz Co ABB DPU2000R	No	No (19" x 5.25")	Yes	\$112,040.13

As is often the case with new technologies, particularly with electronic, programmable technologies, there were initially a variety of shapes, sizes, communication and configuration options. In the U.S., the industry is moving toward rack mounted relays with standard mounting dimensions of 19 1/2" x 5.22". The Electric Department has adopted that standard.

Also, there are a number of equipment communications systems available for various applications. The two most widely used relay communication protocols are referred to as DNP and MODBUS. In Grand Island, the distribution system protective relaying communication system utilizes a fiber optic Ethernet communication link. The communication path from remote locations is; serial output from protective relays, conversion to Ethernet, via Ethernet to Windows based status and control program at the Control Center. A similar sequence applies to the reverse path for control signals to the substations. Each portion of the communication link must integrate well with the other to provide for smooth system operation. For protective relays, the Electric Department utilizes the MODBUS and Ethernet protocols.

Two of the vendors took exception to the 19 1/2" rack mount requirement. The 19 1/2" rack mounted configuration is readily available from domestic manufacturers. Adoption of a standard size reduces dependence on a single manufacturer and enables future upgrades to be performed with minimal disruption. If the relays were intended to be mounted in brand new panels that could be designed for any width, the size of the relay would not be an issue until future improvements are necessary. However, since the relays will be installed in existing panels, size and orientation become important. The relays that are designed to fit in a 19 1/2" rack can be mounted either vertically or horizontally (the manufacturer simply rotates the display and keypad 90 degrees). The MiCom P143 relay offered by Areva T&D is only available in a horizontal configuration. The width is such that two relays can not be mounted side by side within our existing panels.

The Cooper Edison Idea and NxtPhase F-PRO bidders took exception to the specified MODBUS / Ethernet communication protocol for relay input/output. Both offered DNP Ethernet and MODBUS without Ethernet. Neither of these configurations meets the specified Ethernet relay communication protocol. Conversion of the relay MODBUS outputs to the specified output configuration is possible with an external device, and the specifications made a point to tell bidders that was an acceptable option. Requiring vendor furnished protocol support, places the responsibility for selecting a working combination of equipment on the equipment supplier, which was intended by the specifications.

The ABB DPU2000R offered by Wesco complies with both the dimensional and communications requirements. In addition, it fully meets the technical specification for feeder protection. Harold K. Scholz Company offered the ABB DPU2000R also. However, their bid was higher and did not include the available Ethernet option that was required to meet the specifications.

The ABB DPU 2000R relay, bid by WESCO of Grand Island, is the lowest bid meeting the specifications.

Alternatives

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Approve the award of the purchase of the Feeder Protective Relays to Wesco Distribution Inc.
2. Approve the award of the purchase of the Feeder Protective Relays to another bidder.
3. Deny award of the purchase of the Feeder Protective Relays.
4. Table the issue.

Recommendation

City administration recommends that the purchase of Feeder Protective Relays be awarded to Wesco Distribution Inc., of Grand Island, in the amount of \$81,706.80.

Sample Motion

I move that the purchase of the Feeder Protective Relays be awarded to Wesco Distribution Inc., in the amount of \$81,706.80.

INTEROFFICE MEMORANDUM



Dale M. Shotkoski, Assistant City Attorney

Working Together for a Better Tomorrow, Today

BID OPENING

BID OPENING DATE: July 30, 2004 at 11:00 a.m.

FOR: (28) Feeder Protection Relays

DEPARTMENT: Utilities

ENGINEER'S ESTIMATE: \$112,000.00

FUND/ACCOUNT: 520 Enterprise

PUBLICATION DATE: July 7, 2004

NO. POTENTIAL BIDDERS: 8

SUMMARY

Bidder:	<u>Schweitzer Engineering Laboratories, Inc.</u>	<u>NXT Phase Corporation</u>
	Pullman, WA 99163	Vancouver, BC - Canada
Bid Security:	Cashier's Check	Cashier's Check
Exceptions:	Noted	Noted
Bid Price:	\$84,568.00	\$75,315.75 (includes tax)

Bidder:	<u>Harold K. Scholz Company</u>	<u>Wesco Distribution, Inc.</u>
	Ralston, NE	Grand Island, NE
Bid Security:	Fidelity & Deposit Company	CNA Surety
Exceptions:	Noted	Noted
Bid Price:	\$112,040.13 (includes tax)	\$81,706.80 (includes tax)

Bidder:	<u>Areva T & D, Inc.</u>	<u>Cooper Power Systems/Kriz-Davis Co.</u>
	Bethlehem, PA 18017	Milwaukee, WI/Grand Island, NE
Bid Security:	Liberty Mutual Insurance	Safeco Insurance Company of America
Exceptions:	Noted	Noted
Bid Price:	\$66,171.00 (includes tax)	\$63,700.00

R E S O L U T I O N 2004-196

WHEREAS, the City of Grand Island invited sealed bids for Twenty-eight (28) Feeder Protection Relays for the Utilities Department, according to plans and specifications on file with the City Clerk; and

WHEREAS, on July 30, 2004, bids were received, opened and reviewed; and

WHEREAS, Wesco Distribution, Inc. of Grand Island, Nebraska, submitted a bid in accordance with the terms of the advertisement of bids and plans and specifications and all other statutory requirements contained therein, such bid being in the amount of \$81,706.80; and

WHEREAS, Wesco Distribution, Inc.'s bid is less than the estimate for such items.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that the bid of Wesco Distribution, Inc. of Grand Island, Nebraska, in the amount of \$81,706.80 for twenty-eight (28) feeder protection relays is hereby approved as the lowest responsible bid.

- - -

Adopted by the City Council of the City of Grand Island, Nebraska, August 10, 2004.

RaNae Edwards, City Clerk

Approved as to Form <input type="checkbox"/> _____ August 5, 2004 <input type="checkbox"/> City Attorney



City of Grand Island

Tuesday, August 10, 2004

Council Session

Item G15

**#2004-197 - Approving Phase II - Rogers Pumping Station
Improvements Project - Water System Engineering Services -
CH2M Hill**

Staff Contact: Gary R. Mader; Dale Shotkoski

Council Agenda Memo

From: Gary R. Mader, Utilities Director
Dale Shotkoski, Asst. City Attorney/Purchasing

Meeting: August 10, 2004

Subject: Award Memo for Phase 2 – Roger’s Pumping
Improvements Project- Water System Engineering
Services

Item #'s: G-15

Presenter(s): Gary R. Mader, Utilities Director

Background

The Utilities Department periodically retains the services of an engineering consultant to review the City’s water system for deficiencies and to assist in planning future requirements. The water system must meet certain operational standards to be suitable both for human consumption and for fire protection. These operational standards include analyzing chemical and microbiological components of the water, and hydraulic testing of the system for flow and pressure characteristics. The consultant also projects future system demands and recommends improvements for pumping and distribution components of the system. The last study was conducted in 2001 by CH2M Hill, which resulted in a Master Plan for the water system. Based on this Master Plan, areas of deficiency were noted, as well as a general timetable for completing corrective action. If these activities required additional engineering support, detailed proposals have been solicited from CH2M Hill because of their prior familiarity with the project. Some of the projects previously authorized for engineering support have been; design and implementation of the corrosion control system, modifications to the Platte River Pumping Station, and repairs to the Kimball Reservoir. These projects have been satisfactorily completed.

Discussion

Because of increasing groundwater contamination and more stringent regulations, the Master Plan recommends planning for abandonment of the remaining wells located in the City. Two of the seven wells that were in operation at the time the Master Report was drafted have since been abandoned because of contamination. To account for the loss in pumping capacity, the Master Plan recommends increasing the pumping capacity and the

storage volume at the Roger's Pumping Station, on the west side of the City. CH2M Hill was authorized and has completed Phase I of this project. Phase I included design services related to conceptual design of the expanded pump station and the preparation of contract documents for the purchase of the new pump. Purchase of the pump well in advance of construction was required because of the long lead time for pump manufacture and delivery.

Based on the conceptual design work, it is recommended that the new pump be installed in the existing pump station building with a building extension added for the required electrical supply panels, rather than constructing a second pumping station. To perform the next phase of detailed design and to prepare construction documents for bidding, CH2M Hill has provided a proposal for actual costs not to exceed \$138,418.40. Actual costs are to be billed by the engineer as work is completed. This project is scheduled to have the new pump in service prior to the 2005 summer peak demand season.

The addition of pumping capacity at Roger's Pumping Station will require outside engineering support. Department engineering staff has reviewed the proposal from CH2M Hill and finds it to be fair and reasonable for the scope of this project.

Alternatives

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Approve the Award of engineering service for Phase 2 – Rogers Pumping Improvement Project.
2. Deny the Award of engineering service for Phase 2 – Rogers Pumping Improvement Project.
3. Table the issue.

Recommendation

City Administration recommends that CH2M Hill be authorized to proceed with the engineering services for Phase 2 – Rogers Pumping Improvement Project, in an amount not to exceed \$138,418.40.

Sample Motion

I move that CH2M Hill be authorized to proceed with engineering services for Phase 2 – Rogers Pumping Improvement Project for payment not to exceed \$138,418.40.,

R E S O L U T I O N 2004-197

WHEREAS, on April 10, 2000, by Resolution 2000-110, the City Council of the City of Grand Island awarded the proposal submitted by CH2M Hill of Englewood, Colorado, for municipal water system engineering services for the Utilities Department; and

WHEREAS, such engineering services resulted in the completion of a Water System Master Plan; and

WHEREAS, the Master Plan recommends the abandonment of existing municipal wells due to increasing groundwater contamination and more stringent regulations of such wells; and

WHEREAS, due to the loss of water pumping capacity as a result of abandoning wells, the Master Plan recommends increasing the pumping capacity and the storage volume at the Roger's Pumping Station; and

WHEREAS, it is recommended that a new pump be installed in the existing pump station building with a building extension added for the required electrical supply panels; and

WHEREAS, CH2M Hill has provided a proposal for actual costs not to exceed \$138,418.40 to provide detailed design and to prepare construction documents for bidding such project; and

WHEREAS, based on CH2M Hill's knowledge and experience with the municipal water system, it is recommended that CH2M Hill be authorized to proceed with the engineering work for this phase of the project; and

WHEREAS, the City Attorney's office has reviewed and approved the contract for such project.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that CH2M Hill is hereby authorized to complete engineering services for Phase 2 – Rogers Pumping Improvement Project in an amount not to exceed \$138,418.40.

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized and directed to execute the contract with CH2M Hill for such services on behalf of the City of Grand Island.

- - -

Adopted by the City Council of the City of Grand Island, Nebraska, August 10, 2004.

Approved as to Form	☐ _____
August 5, 2004	☐ City Attorney

RaNae Edwards, City Clerk



City of Grand Island

Tuesday, August 10, 2004

Council Session

Item G16

**#2004-198 - Approving Annual Agreement for Operating System &
Database Administration Support with MUNIS**

Staff Contact: David Springer

Council Agenda Memo

From: David Springer, Finance Director

Meeting: August 10, 2004

Subject: Approving Annual Agreement for Operating System & Database Administration Support with MUNIS

Item #'s: G-16

Presenter(s): David Springer, Finance Director

Background

On July 10, 2001, Council approved the purchase and implementation of the MUNIS integrated financial software system. In order to receive needed software upgrades and technical assistance from the company, it is necessary to enter into an annual Operating System and Database Administration Support Agreement.

Discussion

The cost for the period of 9/14/2004 to 9/13/2005 of the Operating System Support is \$16,725.83 and for the MUNIS Licensing and Support is \$61,739.28, for a total annual cost of \$78,465.11. The need for annual support and their related costs were presented to Council at the time of the initial purchase. We have 50 client seats or licenses.

Alternatives

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Approve the 2004-2005 contract with MUNIS for software support.
2. Disapprove or deny the contract.
3. Modify the Resolution to meet the wishes of the Council
4. Table the issue

Recommendation

City Administration recommends that the Council approve the 2004-2005 software support contract with MUNIS.

Sample Motion

Approve the Annual Agreement for Operating System & Database Administration Support with MUNIS.

RESOLUTION 2004-198

WHEREAS, on July 10, 2001, by Resolution 2001-180, the City of Grand Island approved the proposal of Process, Inc., d/b/a Munis to implement new accounting software with an integrated financial program; and

WHEREAS, in order to receive continued upgrades and technical assistance from the company, it is necessary to enter into an annual Operating System and Database Administration Support Agreement; and

WHEREAS, the cost for the period of September 14, 2004 to September 13, 2005 for operation system support is \$16,725.83; and

WHEREAS, the cost for the period of September 14, 2004 to September 13, 2005 to Munis licensing and support is \$61,739.28; and

WHEREAS, the proposed agreements have been reviewed and approved by the City Attorney's office.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that the Annual Agreement for Operating System and Database Administration Support by and between the City and Munis, Inc. for the amount of \$16,725.83 is hereby approved.

BE IT FURTHER RESOLVED, that the Annual Support Agreement and License Agreement for Munis Software in the amount of \$61,739.28 is hereby approved.

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized and directed to execute such agreements on behalf of the City of Grand Island.

- - -

Adopted by the City Council of the City of Grand Island, Nebraska, August 10, 2004.

RaNae Edwards, City Clerk

Approved as to Form	☐ _____
August 5, 2004	☐ City Attorney



City of Grand Island

Tuesday, August 10, 2004

Council Session

Item G17

#2004-199 - Approving Contract for Employee Life Insurance Plan

Staff Contact: Brenda Sutherland

Council Agenda Memo

From: Brenda Sutherland
Meeting: August 10, 2004
Subject: Employee Life Insurance Benefit
Item #'s: G-17
Presenter(s): Brenda Sutherland, Human Resources Director

Background

The City of Grand Island presently provides all employees that work a minimum of 30 hours per week with a life insurance benefit of \$30,000. This benefit carries with it \$5,000 of coverage on their spouse and \$2,500 of coverage on eligible children. The city has provided this level of coverage since 1994. In addition to this basic life coverage, the City provides employees with the opportunity to purchase additional supplemental life insurance at the employee's expense. City administration advertised for an RFP for the life insurance benefit that is provided for employees in May, 2004 as a matter of fiduciary responsibility to insure that the City was paying an appropriate amount for the coverage they provide.

Discussion

The City received proposals from 10 different insurance companies. City administration asked the companies to make three proposals. The first proposal was for the current level of coverage which is \$30,000 on the employee, \$5,000 on their spouse and \$2,500 on their eligible children. The second proposal was for \$50,000 on the employee, \$10,000 on their spouse and \$5,000 on their eligible children. The third proposal was for 1x the employee's annual salary, \$10,000 on their spouse and \$5,000 on their eligible children. In addition, companies also provided proposals for a supplemental or voluntary life product to be paid for by the employees.

After examining each proposal in depth, five companies were interviewed. The companies that were chosen to be interviewed were the companies that showed the most competitive prices. All of the companies were rated on the following criteria; 1.) Financial strength of the company, 2.) How well RFP specs were followed, 3.) Rates, 4.) Transition process and 5.) Service.

City administration asked for the three different proposals for coverage primarily due to the fact that the current level of coverage has been in place for ten years and may not have the same financial impact that it did ten years ago. Through the negotiation process with the different unions at the City, our coverage was beginning to lag behind other municipalities in the arrays that have been used.

In comparing to other agencies it appears that the \$50,000 basic life level is a more appropriate level of coverage in today's marketplace. The insurance company that provided the strongest proposal at that level was Aetna. Cal Strong is the local representative for this company. Aetna is not a new name to the City as they currently provide the administration of our health insurance. Aetna's proposal was 15.5% lower than the next closest proposal at the \$50,000 level. Financially, Aetna is a very strong company and we are already familiar with the level of service that we can expect from both Aetna and Cal Strong.

The City currently pays approximately \$42,000 per year for its current levels of coverage. The contract and levels of coverage that staff is recommending will cost approximately \$56,000. The City has budgeted in excess of \$60,000 to cover possible rate increases. The increased amount of coverage still falls within the budgeted amount. Aetna has also guaranteed its rates for three years.

Alternatives

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Approve the recommendation from City staff to increase the life insurance benefit from the current level of \$30,000 / \$5,000 / 2,500 to \$50,000 / \$10,000 \$5,000 and award the contract to Aetna to provide that coverage.
2. Disapprove or deny the increase in benefit and change of insurance carriers
3. Modify the current benefit to meet the wishes of the Council.
4. Table the issue

Recommendation

City Administration recommends that the Council approve the contract with Aetna to provide insurance benefits to the employees of the City of Grand Island at the increased amount of \$50,000 for the employee, \$10,000 for their spouse and \$5,000 for their eligible children and also approve Aetna to provide the supplemental coverage as a voluntary program.

Sample Motion

Approve the motion to award Aetna the contract to provide City employees with the following coverages; a life insurance benefit of \$50,000 for the employee, \$10,000 for their spouse, \$5,000 for their eligible children and the supplemental insurance program.

R E S O L U T I O N 2004-199

WHEREAS, the City of Grand Island invited proposals for Employee Group Life Insurance Plan in accordance with a Request for Proposal on file with the Human Resources Department; and

WHEREAS, on June 15, 2004, proposals were received, reviewed and evaluated in accordance with established criteria; and

WHEREAS, Aetna Life Insurance Company of Hartford, Connecticut, submitted a proposal in accordance with the terms of the request for proposals and all statutory requirements contained therein and the City Procurement Code, such proposal being for an annual amount estimated at \$56,000 based on the current employee census for life insurance coverage for the employee at \$50,000, the employee's spouse at \$10,000, and \$5,000 for their eligible children; and

WHEREAS, the employee group life insurance premium is dependent on the current employee census which will vary over the life of the plan.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that the proposal of Aetna Life Insurance Company of Hartford, Connecticut, for an employee group life insurance plan is hereby approved.

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized and directed to execute such agreement for such services on behalf of the City of Grand Island.

- - -

Adopted by the City Council of the City of Grand Island, Nebraska, August 10, 2004.

RaNae Edwards, City Clerk

Approved as to Form	☐ _____
August 5, 2004	☐ City Attorney



City of Grand Island

Tuesday, August 10, 2004

Council Session

Item G18

**#2004-200 - Approving Contract for Police and Fire Pension
Administration Consultant**

Staff Contact: David Springer

Council Agenda Memo

From: David Springer, Finance Director

Meeting: August 10, 2004

Subject: Approving Contract for Police and Fire Pension Administration Consultant

Item #'s: G-18

Presenter(s): David Springer, Finance Director

Background

As part of its' fiduciary responsibilities, it is the City's policy to solicit a Request For Proposal (RFP) every 4-6 years for the administration of it's various pension plans. The Police and Fire Pension was last put out for bid in 1998 and the Police and Fire Pension Committee has requested that the City initiate the RFP process. In the selection of an administrator, costs are obviously a factor, but service and investment performance are also important concerns. The Pension Committee believes that the preparation of an RFP, establishment of selection criteria, and proposal evaluations can best be accomplished through the use of an independent, third party consultant.

Discussion

An RFP for a consultant was sent out on July 2, 2004 with a closing date of August 2, 2004. Only one proposal was received, from Mr. C. William Joe. We did not expect a large response, as one of the consulting requirements was that that entity not be a bidder for the pension business itself. Mr. Joe has extensive experience and is familiar with the unique Nebraska statutes related to Police and Fire Pension requirements. The Police and Fire Pension committee voted at their August 4th meeting to engage Mr. Joe's services. He has proposed a not-to-exceed fee of \$12,500. The Committee also agreed to fund this contract from forfeited monies in their respective pensions.

Alternatives

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Approve the consulting contract with Mr. Joe.
2. Disapprove or deny the contract.
3. Modify the Resolution to meet the wishes of the Council
4. Table the issue

Recommendation

City Administration recommends that the Council approve the pension consulting contract with Mr. Joe.

Sample Motion

Approve the Contract for Police and Fire Pension Administration Consulting with Mr. Joe.

RESOLUTION 2004-200

WHEREAS, the City of Grand Island invited proposals for Pension Administration Consultant for the Police and Fire Pension Assets in accordance with a Request for Proposal on file with Finance Department; and

WHEREAS, on August 2, 2004, one proposal was received, reviewed and evaluated in accordance with established criteria; and

WHEREAS, C. William Joe of Omaha, Nebraska, submitted a proposal in accordance with the terms of the request for proposals and all statutory requirements contained therein and the City Procurement Code, such proposal being for an amount not to exceed \$12,500; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that the proposal of C. William Joe of Omaha, Nebraska, for a pension administration consultant for the Police and Fire pension assets for an amount not to exceed \$12,500 is hereby approved.

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized and directed to execute such agreement for such services on behalf of the City of Grand Island.

- - -

Adopted by the City Council of the City of Grand Island, Nebraska, August 10, 2004.

RaNae Edwards, City Clerk

Approved as to Form	☐ _____
August 5, 2004	☐ City Attorney



City of Grand Island

Tuesday, August 10, 2004

Council Session

Item J1

Payment of Claims for the Period of July 28, 2004 through August 10, 2004

The Claims for the period of July 28, 2004 through August 10, 2004 for a total amount of \$2,679,922.55. A MOTION is in order.

Staff Contact: RaNae Edwards