



GIAMPO - Policy Board

**Tuesday, September 23, 2014
City Hall - Community Meeting Room 4:00pm**

AGENDA

1. Call to Order
This is a public meeting subject to the open meetings laws of the State of Nebraska.
The requirements for an open meeting are posted on the wall in this room and anyone that wants to find out what those are is welcome to read through them.
2. Roll Call & Introductions
3. Approve Minutes of the July 22, 2014 Policy Board Minutes
4. Approve Minutes of the August 12, 2014 Policy Board Special Meeting
5. Approve September 2014 Financial Report
6. Transit Interlocal Agreement with Hall County - Assessment Study Discussion
7. Long Range Transportation Plan Status
8. Policy Board By-Laws
9. Next Meeting
10. Adjournment

GIAMPO – Policy Board

Tuesday, September 23, 2014

Regular Session

Item H1

Approve Minutes of the July 22, 2014 Policy Board Minutes

Staff Contact: Mayor Jay Vavricek

GRAND ISLAND AREA METROPOLITAN PLANNING ORGANIZATION (GIAMPO)

MINUTES OF POLICY BOARD MEETING

Tuesday, July 22, 2014 at 4:00pm

Community Meeting Room

Grand Island City Hall, 100 E. 1st Street, Grand Island, NE

VOTING MEMBERS ATTENDANCE:

Scott Arnold, Hall County Board	Present
Chuck Haase, City of Grand Island, Council Member	Absent
Julie Hehnke, City of Grand Island, Council Member	Absent
Kent Mann, City of Grand Island, Council Member	Absent
Vaughn Minton, City of Grand Island, Council Member	Present
Pat O'Neill, Planning Commission Chairman	Present
Randy Peters, Director, NE Dept. of Roads	Present
Gary Quandt, Hall County Board	Present
Jay Vavricek, Mayor, City of Grand Island	Present

NON-VOTING MEMBERS ATTENDANCE:

Mokhtee Ahmad, Administrator, FTA Region VII	Absent
Mary Lou Brown, City of GI, City Administrator	Present
Terry Brown, City of GI, Director of Engineering Service	Absent
John Collins, City of GI Public Works Director	Present
Justin Luther, Transportation Planner, Realty, Civil Rights Federal Hwy. Admin.	Absent
Chad Nabity, Regional Planning Director	Present
Joan Roeseler, FTA Region VII Admin.	Absent
Wes Wahlgren, NDOR District 4 Engineer	Present
Joseph Werning, Administrator, FHWA NE Division	Absent
Brad Zumwalt, NDOR Highway Planning Manager	Present

OTHERS in ATTENDANCE:

John Adams, MPO Program Manager
Jaye Monter, Finance Director
Bob Sivick, City Attorney
Nicki Stoltenberg, Assistant to the City Administrator

Mayor Vavricek called the meeting to order at 4:00 pm. The Nebraska Open Meetings Act was acknowledged, roll call was taken and other introductions were made.

Acknowledge New Hall County Board Appointments

Mayor Vavricek acknowledged the new Hall County Board appointments by referencing the minutes from the June 3, 2014 Hall County Board of Supervisors meeting. The supervisors appointed to the GIAMPO Policy Board are Scott Arnold and Gary Quandt.

Approve of minutes of the May 27, 2014 Policy Board Meeting

Motion by Minton to approve the minutes of the May 27, 2014 meeting. Seconded by O'Neill. Upon roll call vote, all voted in favor of the motion, with Quandt abstaining from the motion.

Approve July 2014 Financial Report

Motion by O'Neill to approve the July Financial Report. Seconded by Peters. Upon roll call vote, all voted in favor of the motion.

Discuss and Approve Correction to the Adjusted 2010 Census Boundary Map & Resolution 2014-3

The Policy Board approved the Boundary Map at the May meeting with Resolution 2014-2. However upon reviewing the approved map, the Federal Highway Administration recommended changes based on the census guidelines that indicate where the population will be in the future. Adams reminded the Board that this map only indicates the census boundary; it does not affect the MPO Boundary.

Motion by Arnold to approve Resolution 2014-3. Seconded by O'Neill. Upon roll call vote, all voted in favor of the motion.

MPO Planning Conference Report

Adams attended the MPO Planning Conference in Omaha and found the financial reporting and invoicing information to be most helpful, as we develop our MPO. The conference is offered twice-a-year.

City Council Memo & Resolution Approving the FY 2015 Unified Planning Work Program (UPWP)

The City Council approved the FY 2015 Unified Planning Work Program at the July 8, 2014 meeting. This is a planning agreement for the purpose of obtaining Federal approval and financial assistance for the GIAMPO.

Letter of Approval from FTA & FHWA for FY 2015 Unified Planning Work Program (UPWP)

Adams presented a copy of the letter that was sent to the Nebraska Department of Roads indicating that the Nebraska Work Program had been approved by the Federal Transit Administration and the Federal Highway Administration.

Federal Legislative Updates

Adams presented an article from the AASHTO Journal providing the Board with an update from the House Ways and Means Committee, the Senate Finance Committee and MAP-21 funding that is scheduled to expire in September.

Next Meeting Date

The next meeting date will be Tuesday, September 23, 2014 at City Hall.

Adjournment

There being no further business, Mayor Vavricek adjourned the meeting at 4:25 pm.

GIAMPO – Policy Board

Tuesday, September 23, 2014

Regular Session

Item H2

Approve Minutes of the August 12, 2014 Policy Board Special Meeting

Staff Contact: Mayor Jay Vavricek

GRAND ISLAND AREA METROPOLITAN PLANNING ORGANIZATION (GIAMPO)

MINUTES OF POLICY BOARD SPECIAL MEETING

Tuesday, August 12, 2014 at 4:00pm

Community Meeting Room

Grand Island City Hall, 100 E. 1st Street, Grand Island, NE

VOTING MEMBERS ATTENDANCE:

Scott Arnold, Hall County Board	Absent
Chuck Haase, City of Grand Island, Council Member	Present
Julie Hehnke, City of Grand Island, Council Member	Absent
Kent Mann, City of Grand Island, Council Member	Present
Vaughn Minton, City of Grand Island, Council Member	Absent
Pat O'Neill, Planning Commission Chairman	Present
Randy Peters, Director, NE Dept. of Roads	Absent
Gary Quandt, Hall County Board	Present
Jay Vavricek, Mayor, City of Grand Island	Present

NON-VOTING MEMBERS ATTENDANCE:

Mokhtee Ahmad, Administrator, FTA Region VII	Absent
Mary Lou Brown, City of GI, City Administrator	Absent
Terry Brown, City of GI, Director of Engineering Service	Absent
John Collins, City of GI Public Works Director	Present
Justin Luther, Transportation Planner, Realty, Civil Rights Federal Hwy. Admin.	Absent
Chad Nabity, Regional Planning Director	Present
Joan Roeseler, FTA Region VII Admin.	Absent
Wes Wahlgren, NDOR District 4 Engineer	Present
Joseph Werning, Administrator, FHWA NE Division	Absent
Brad Zumwalt, NDOR Highway Planning Manager	Absent

OTHERS in ATTENDANCE:

John Adams, MPO Program Manager
Bob Sivick, City Attorney
Nicki Stoltenberg, Assistant to the City Administrator

Mayor Vavricek called the meeting to order at 4:00 pm. The Nebraska Open Meetings Act was acknowledged, roll call was taken and other introductions were made. Wes Wahlgren announced that he will be voting on behalf of Randy Peters as a representative for the Nebraska Department of Roads.

Long Range Transportation Plan Program Agreement – State Planning & Research Funds

Adams presented the agreement for the Performance Based Long Range Transportation Plan from the Nebraska Department of Roads. This agreement allows for the GIAMPO to receive federal funding through the Nebraska Department of Roads.

Motion by Quandt to recommend City Council approval of the Nebraska Department of Road agreement. Seconded by Haase. Upon roll call vote, all voted in favor of the motion

Next Meeting Date

The next meeting date will be Tuesday, September 23, 2014 at City Hall.

Adjournment

There being no further business, Mayor Vavricek adjourned the meeting at 4:05 pm.

GIAMPO – Policy Board

Tuesday, September 23, 2014

Regular Session

Item H3

Approve September 2014 Financial Report

Staff Contact: John Adams

PROGRAM FINANCIAL STATUS REPORT / CUMULATIVE COST REPORT

SPR-PL-1(52)

00918A

July 2014-August 2014

VL1404

Category	Cost Category	Hours	Total	NE Federal	Grand Island	Total
				80.00%	20.00%	100.00%
UPWP	Previous Costs		-	-	-	-
	Costs This Period	21.0	1,063.65	850.92	212.73	1,063.65
	Costs To Date		1,063.65	850.92	212.73	1,063.65
	Budgeted Amount		11,140.00	8,912.00	2,228.00	11,140.00
	% Expended To Date		10%	10%	10%	10%
TIP	Previous Costs		-	-	-	-
	Costs This Period		-	-	-	-
	Costs To Date		-	-	-	-
	Budgeted Amount		12,228.00	9,782.40	2,445.60	12,228.00
	% Expended To Date		0%	0%	0%	0%
PPP	Previous Costs		-	-	-	-
	Costs This Period	36.0	1,823.40	1,458.72	364.68	1,823.40
	Non-Labor Cost		25.87	20.70	5.17	25.87
	Costs To Date		1,849.27	1,479.42	369.85	1,849.27
	Budgeted Amount		23,585.00	18,868.00	4,717.00	23,585.00
	% Expended To Date		8%	8%	8%	8%
L RTP	Previous Costs		813.92	651.14	162.78	813.92
	Costs This Period	160.0	5,824.75	4,659.80	1,164.95	5,824.75
	Costs To Date		6,638.67	5,310.94	1,327.73	6,638.67
	Budgeted Amount		50,022.00	40,017.60	10,004.40	50,022.00
	% Expended To Date		13%	13%	13%	13%
Transit	Previous Costs	10.0	-	-	-	-
	Costs This Period		506.50	405.20	101.30	506.50
	Costs To Date		506.50	405.20	101.30	506.50
	Budgeted Amount		27,335.00	21,868.00	5,467.00	27,335.00
	% Expended To Date		2%	2%	2%	2%
Administration/System Management (ASM)						
	Previous Costs		-	-	-	-
	Costs This Period	105.0	8,104.00	6,483.20	1,620.80	8,104.00
	Non-Labor Cost		15.10	12.08	3.02	15.10
	Costs To Date		8,119.10	6,495.28	1,623.82	8,119.10
	Budgeted Amount		37,303.00	29,842.40	7,460.60	37,303.00
	% Expended To Date		22%	22%	22%	22%
Y-T-D						
Project To Date Totals	Previous Costs		-	-	-	-
	Costs This Period		18,177.19	14,541.75	3,635.44	-
	Costs To Date		18,151.32	14,521.06	3,630.26	-
	Budgeted Amount		162,512.00	130,010.00	32,502.00	162,512.00
	% Expended To Date		11%	11%	11%	0%

GIAMPO – Policy Board

Tuesday, September 23, 2014

Regular Session

Item J1

Transit Interlocal Agreement with Hall County - Assessment Study Discussion

Staff Contact: John Adams

**INTERLOCAL COOPERATION AGREEMENT BETWEEN THE COUNTY OF HALL AND
THE CITY OF GRAND ISLAND FOR TRANSIT SERVICE**

WHEREAS, pursuant to the Nebraska Interlocal Cooperation Act codified at Article 8, Chapter 13 and §13-303 et seq. of the Nebraska Revised Statutes, the County of Hall (County) and the City of Grand Island (City) do hereby enter into an Interlocal Cooperation Agreement (Agreement) for the County to provide transit service for residents of the County and the City to provide the necessary matching funds to the County to provide that service; and

WHEREAS, in March, 2012, the United States Bureau of the Census designated Grand Island and its surrounding area as an Urbanized Area having a population in excess of fifty thousand (50,000) persons; and

WHEREAS, as a result of the aforementioned designation by the U.S. Census Bureau, residents of the Urbanized Area lost access to Section 5311 Rural Transit funds; and

WHEREAS, the State of Nebraska has unexpended Section 5311 Rural Transit funds and will allow those funds to be disbursed to benefit the residents of the Urbanized Area as it transitions to using Section 5307 Urban Transit funds to provide urban transit services; and

WHEREAS, the Parties wish to continue to provide existing transit services until the City can establish urban transit services through the use of Section 5307 funds.

NOW, THEREFORE, the Parties do hereby set forth the terms of their Interlocal Cooperation Agreement for the City to provide matching funds to the County to enable the County to continue to provide transit services as follows:

I.

The duration of this Agreement shall be for 12 months commencing on October 1, 2014 and ending on September 30, 2015.

II.

The County agrees to continue to adhere to Hall County Resolution 14-022 and the terms of its present agreement with Senior Citizens Industries, Inc. for transit services.

III.

The County agrees to pay only the cost of service to Hall County patrons outside the city limits of Grand Island.

IV.

The City agrees to pay the County matching funds in the amount of One Hundred Four Thousand Six Hundred Sixty-Five Dollars (\$104,665.00) that are necessary for the County to continue to receive Section 5311 funds. This amount is understood to include funding for cab tickets and approximately Eleven Thousand Dollars (\$11,000.00) for the annual purchase of a new bus. It is further understood that the \$104,665.00 amount represents matching funds for the fiscal year of the City commencing October 1, 2014 and ending September 30, 2015. The City agrees to provide said matching funds within thirty (30) days of receiving a written request by the County, but no sooner than October 1, 2014.

V.

The terms of this Agreement shall not be altered or amended unless done so in writing with the approval of both the governing bodies of the Parties.

VI.

This Agreement may be terminated by either Party for any reason or no reason upon the approval of such action by the governing body of either Party with a minimum of thirty (30) days notice to the other Party.

COUNTY OF HALL

8-12-2014
Date


By Bob McFarland
Bob McFarland, Chairman
Hall County Board of Supervisors


ATTEST:

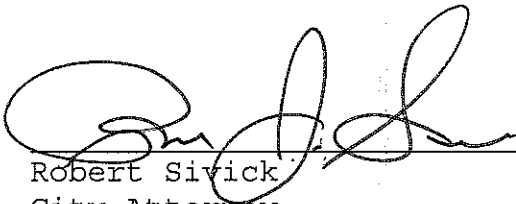
Marla J. Conley
Marla J. Conley
Hall County Clerk

CITY OF GRAND ISLAND

August 27, 2014
Date

BY 
Jay Vavricek, Mayor
City of Grand Island


RaNae Edwards
Grand Island City Clerk


Robert Sivick
City Attorney

Prepared by:
Jack Zitterkopf
Chief Deputy Hall County Attorney

RESOLUTION 2014-259

WHEREAS, Hall County has been providing transit services to all of the citizens of Hall County through an agreement with Senior Citizens Industries, Inc. and the State of Nebraska to use Section 5311 Rural Transit Funds within Hall County for almost 40 years; and

WHEREAS, the City of Grand Island, Nebraska has been declared a Census Defined Urbanized Area with a population of more than 50,000 people; and

WHEREAS, funding for transit services in Grand Island will be impacted because of the declaration of Grand Island as a Census Defined Urbanized Area; and

WHEREAS, the City and the County wish to continue to provide transit services to the Citizens who reside within the Census Defined Urbanized Area; and

WHEREAS, the State of Nebraska has made available unallocated funding under the Section 5311 Rural Transit Program that will allow Grand Island residents to continue to avail themselves of transit services in the same manner as has previously been provided within the agreement between Hall County and Senior Citizens Industries, Inc.; and

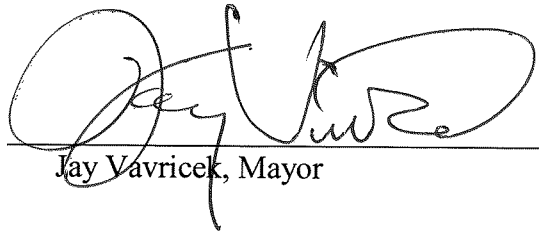
WHEREAS, it is in the best interest of the citizens of Grand Island, and the governing bodies of both Grand Island and Hall County for the City to fund transit services in the City through the existing contract between Hall County and Senior Citizen Industries, Inc. until such time as the City is ready to authorize a separate contract for the provision of transit services within the City; and

WHEREAS, the City of Grand Island and the Hall County, Nebraska, have indicated an interest in working together to provide transit services in their respective jurisdictions.

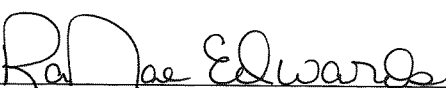
NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that the Interlocal Agreement between the City of Grand Island and Hall County for transit services is hereby approved.


BE IT FURTHER RESOLVED, that the Mayor is hereby authorized and directed to execute such agreement on behalf of the City of Grand Island.

Adopted by the City Council of the City of Grand Island, Nebraska, August 26, 2014.


Jay Vavricek, Mayor

Attest:


RaNae Edwards, City Clerk

Approved as to Form August 25, 2014 
City Attorney

GIAMPO – Policy Board

Tuesday, September 23, 2014

Regular Session

Item J2

Long Range Transportation Plan Status

Staff Contact: John Adams

GIAMPO – Policy Board

Tuesday, September 23, 2014

Regular Session

Item J3

Policy Board By-Laws

Review & discuss meeting dates and times; Discuss possible amendment to the meetings section to allow for a cancelation of a regular scheduled meeting by the Chairperson for lack of action items.

Staff Contact: John Adams

**BYLAWS OF
GRAND ISLAND AREA METROPOLITAN PLANNING ORGANIZATION (GIAMPO)
POLICY BOARD**

ARTICLE I. - NAME

Section 1. The name of this body shall be the Grand Island Area Metropolitan Planning Organization (GIAMPO) Policy Board (hereinafter "Policy Board").

ARTICLE II. - PURPOSE

Section 1. The **Policy Board** shall serve as the local planning agency for matters necessary to comply with the requirements of Title 23, United States Code, and subsequent acts. The Policy Board shall have the power and duty to prepare and adopt comprehensive transportation studies and plans to guide the unified development of the Grand Island Area Metropolitan Planning Area and to promote the general welfare and prosperity of its people in an economic and efficient manner.

Section 2. The **Policy Board** shall examine projects concerning the development of a safe, efficient, and coordinated transportation network.

Section 3. The **Policy Board** shall annually adopt, at a minimum, a four-year MPO Transportation Improvement Program (TIP) and shall review the allocation of all federal-aid funds to eligible projects within each Annual Element of the TIP.

Section 4. The **Policy Board** shall annually review the MPO Long-Range Transportation Plan (LRTP) and update as necessary, or at least once every five years.

Section 5. The **Policy Board** shall annually adopt a MPO Unified Planning Work Program (UPWP) that details projected work activities and a proposed budget for implementation.

Section 6. The **Policy Board** shall adopt and implement a MPO Public Participation Process (PPP) that outlines the promotion and utilization of public involvement, to be reviewed annually and updated as necessary.

ARTICLE III. - MEMBERSHIP

Section 1. A **Policy Board** voting member shall be a member of the governmental entities listed in Subsection 1a.

1a. The mayor or chairperson of each of the following governmental entities shall submit in writing to the **Policy Board** Secretary the name of the designated voting member or designee if permitted by the GIAMPO Contract.

Subsection 1a. Voting Members

- Mayor of the City of Grand Island
- Four members of the Grand Island City Council recommended by the Mayor and approved by the City Council. Members are recommended and approved on an annual basis.
- Two members of the Hall County Board of Supervisors who reside within the Metropolitan Transportation Planning area, selected by the County Board of Supervisors
- The Chair of the Hall County Regional Planning Commission, or their designee from the Hall County Regional Planning Commission. Representative must live within the Metropolitan Transportation Planning area.
- The NDOR Director-State Engineer, or designee

A **Policy Board** non-voting member shall be a representative of the entities listed below. The name of the non-voting member or designee shall be submitted in writing to the **Policy Board** Secretary.

Subsection 1b. Ex-Officio (Non-Voting) Members

- The FHWA Nebraska Division Administrator or designee
- The FTA Region VII Administrator or designee
- Other members as approved by a majority vote of the Policy Board

Section 2. All vacancies occurring in the **Policy Board** shall be filled in a manner similar to the original appointment.

ARTICLE IV. - OFFICERS

Section 1. The officers of the **Policy Board** shall be: a Chairperson (Mayor of Grand Island) whose duties shall be to preside at all meetings and to call special meetings; a Vice-Chairperson who shall perform the duties of the Chairperson in his or her absence or inability to act; and a

Secretary who shall keep a full record of the proceedings of the **Policy Board** and of its committees and shall perform such other duties as the **Policy Board** may from time to time direct.

Section 2. The Vice-Chairperson shall be elected annually from the voting membership of the **Policy Board** for a term of one (1) year at the first regular meeting of each calendar year.

Section 3. The MPO Director shall serve as Secretary. The Secretary shall be responsible for keeping the records of the Committee, serve notice of meetings, and other duties as requested by the Policy Board.

Section 4. All vacancies occurring in the offices of the **Policy Board** shall be filled by election by a majority vote of the **Policy Board**; the officer or officers so elected will serve until the next regular annual election of officers.

ARTICLE V. - MEETINGS

Section 1. The **Policy Board** shall meet on the 3rd 4th Tuesday of every odd month (January, March, May, July, September and November). Special meetings may be called by the Chairperson or by at least three (3) voting members of the **Policy Board**.

Section 2. The Secretary of the **Policy Board** shall mail or deliver written (includes email) notice of each regular meeting, including a tentative agenda and designated location, to each member of the **Policy Board** at least seven (7) calendar days prior to such meeting. Notice of special meetings shall state the purpose for which said meeting is called and shall be called or delivered at least 24 hours in advance of the meeting date and time.

Section 3. **Policy Board** may adopt such rules of operation as is deemed necessary, be open to the public, and conform to the requirements of Chapter 84 per the Revised Statutes of Nebraska.

Section 4. Any member can initiate items for **Policy Board** meetings to the Chairperson or MPO staff for incorporation into the formal agenda.

Section 5. The current edition of Robert's Rules of Order shall guide the proceedings of the Policy Board where not in conflict with statutes or with any applicable law).

ARTICLE VI. - QUORUM

Section 1. The Secretary shall provide the **Policy Board** with an annual list of regular meetings. A quorum of any regular meeting of the **Policy Board** shall consist of those designated voting members or alternates in attendance.

Section 2. A quorum at any special meeting of the **Policy Board** shall consist of at least fifty (50) percent of the total voting membership of the Policy Board.

Section 3. The adoption of plans, amendments, revisions, or other actions thereof shall be by a majority vote of the **Policy Board** voting members present.

ARTICLE VII. - VOTING POWER

Section 1. Each **Policy Board** voting member shall have one vote. Non-voting members shall not have voting power.

Section 2. In the absence of a regular **Policy Board** voting member, the designate if one is permitted shall have the voting power.

Section 3. No proxy vote shall be accepted.

Section 4. **Policy Board** voting members will vote via Roll-Call vote protocol.

ARTICLE VIII. - COMMITTEES

Section 1. The Policy Board may use such committees as may be necessary to carry out their duties. Committees shall be appointed by action of the **Policy Board**.

Section 2. The MPO Transportation Technical Advisory Committee (Technical Advisory Committee) shall be created under separate bylaws and shall be directly responsible to the **Policy Board** for the initiation, review, and recommendations of transportation and transportation-related activities. The Technical Advisory Committee Chairperson or the MPO Director, in the Chairperson's absence, shall report committee activities to the **Policy Board**. All transportation related matters requiring action by the **Policy Board** shall first be submitted to the Technical Advisory Committee for their review and recommendation. The **Policy Board** shall give due consideration to the Technical Advisory Committee's recommendation in the disposition of their duties.

ARTICLE IX. - AMENDMENT TO BYLAWS


Section 1. All Bylaws of the **Policy Board** are subject to amendment, alteration, or repeal. New Bylaws or amendments, alterations or repeals may be made by the vote of a majority of all the voting members, provided that written or published notice shall be sent to each member at least seven (7) calendar days prior to the date of such meeting, which shall state an intention to alter, amend or reject or to adopt new provisions at such meeting.

Section 2. The **Policy Board** may adopt other rules or operational procedures that are not inconsistent with these or subsequently adopted Bylaws.

ARTICLE X.

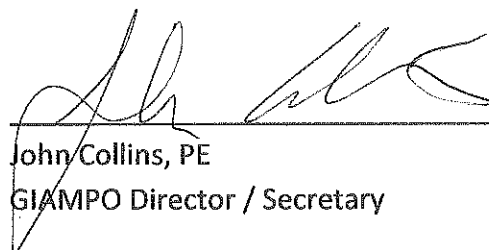
Section 1. If any one or more of the provisions of these Bylaws are declared contrary to law and therefore null and void, the validity of the remainder shall not be affected thereby.

The Bylaws of the Grand Island Area Metropolitan Planning Organization (GIAMPO) **Policy Board** are hereby passed and adopted this 23rd day of July to be effective immediately.



Mayor Jay Vavricek
GIAMPO Policy Board Chairperson

ATTEST:



John Collins, PE
GIAMPO Director / Secretary

Amended on September 17, 2013.