



City of Grand Island

Tuesday, October 28, 2014

Council Session

Item I-4

#2014-337 - Consideration of Approving Amendment to Finance Personnel FTE Budget Allocation

Staff Contact: Jaye Monter, Finance Director

Council Agenda Memo

From: Jaye Monter, Finance Director

Meeting: October 28, 2014

Subject: Approving Amendment to Finance Personnel FTE Budget Allocation

Item #'s: I-4

Presenter(s): Billy Clingman, Senior Accountant

Background

Dependent upon City Council approval, the Finance Department in cooperation with the Fire/Ambulance Department will be moving to a third party vendor to process ambulance billings and collections. Currently the finance department utilizes 1.5 FTEs to process all ambulance billings and collections.

Discussion

In conjunction with a recent retirement and the intent to transfer daily ambulance billing and collections to the Council approved third party vendor, the workload of the accounting clerks and other staff involved in ambulance billings and collections will significantly be reduced. Therefore, the Finance Department is asking Council to eliminate one full-time accounting clerk position currently vacant. This position along with benefits is budgeted at \$73,000 in the 2014-2015 Finance Department personnel allocation.

Alternatives

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Move to approve
2. Refer the issue to a Committee
3. Postpone the issue to future date
4. Take no action on the issue

Recommendation

City Administration recommends that the Council approve this amendment to the Finance Personnel 2014-2015 FTE Budget Allocation with a decrease of 1.00 accounting clerk FTE.

Sample Motion

Move to approve this amendment to the Finance Personnel 2014-2015 FTE Budget Allocation with a decrease of a 1.00 FTE.

RESOLUTION 2014-337

WHEREAS, the City of Grand Island Finance Department and Fire/Ambulance Departments have an opportunity to transfer all ambulance billings and collections to a third party vendor; and

WHEREAS, upon City Council approval of a third party vendor to process ambulance billings and collections, the Finance Department will be able to reduce the workload of accounting clerks and other staff involved in these daily processes; and

WHEREAS, in conjunction with a recent retirement, there is no need to replace the accounting clerk position budgeted at \$73,000 for fiscal year 2014-2015; and

WHEREAS, an amendment to the Finance Personnel FTE Budget Allocation is necessary to allow for the decrease a 1.00 FTE.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that amending the Finance Personnel FTE Budget Allocation with a decrease of a 1.00 FTE for fiscal year 2014-2015 is hereby approved.

- - -

Adopted by the City Council of the City of Grand Island, Nebraska, October 28, 2014.

Jay Vavricek, Mayor

Attest:

RaNae Edwards, City Clerk

Approved as to Form	☐ _____
October 24, 2014	☐ City Attorney