



# City of Grand Island

Tuesday, October 28, 2014

Council Session

## Item G-11

**#2014-326 - Approving the Agreement with the National Joint Powers Alliance for Joint Material Purchases (Utilities Department)**

Staff Contact: Tim Luchsinger, Stacy Nonhof

# **Council Agenda Memo**

**From:** Timothy Luchsinger, Utilities Director  
Stacy Nonhof, Assistant City Attorney

**Meeting:** October 28, 2014

**Subject:** National Joint Power Alliance

**Item #'s:** G-11

**Presenter(s):** Timothy Luchsinger, Utilities Director

## **Background**

The Council amended the City's purchasing/procurement policy on May 28, 2013 to allow the use of cooperative purchasing agreements. The Utilities Department would like to utilize the National Joint Powers Alliance buying group to facilitate purchases including utility trucks, aerial devices, tree trimming equipment and other components. This group would be used as a budgeting tool and ultimately as a purchasing option. There is no cost to join the NJPA, there is no obligation to buy, and it is used by government and non-profit corporations to make purchases of specialty equipment. The NJPA utilizes the same process as the State bidding to ensure the lowest price to the end user.

## **Discussion**

While there would be some overlap with the State of Nebraska contracts and other buying groups, there are commodities and equipment that are not available for some of the Department's needs or specifications, for example, digger derricks and aerial bucket trucks. The Department recommends that the Council approve membership by the City in the National Joint Powers Alliance as an authorized purchasing source.

## **Alternatives**

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Move to approve
2. Refer the issue to a Committee
3. Postpone the issue to future date

4. Take no action on the issue

### **Recommendation**

City Administration recommends that the Council approve membership by the City in the National Joint Powers Alliance as an authorized purchasing source.

### **Sample Motion**

Move to approve membership by the City in the National Joint Powers Alliance as an authorized purchasing source.

**MEMBERSHIP AGREEMENT  
PARTICIPATING MEMBER**



This Agreement, made and entered into this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between National Joint Powers Alliance®, hereinafter referred to as "NJPA" and \_\_\_\_\_ hereinafter referred to as the "Applicant".

**Witnesseth:**

That for a good and valuable consideration of the premises, mutual terms, covenants, provisions, and conditions hereafter set forth, it is agreed by and between the parties as follows:

*Whereas, the NJPA is created by Minnesota Statute §123A.21 (with membership further defined in M.S. §471.59) to serve cities, counties, towns, public or private schools, political subdivisions of Minnesota or another state, another state, any agency of the State of Minnesota or the United States including instrumentalities of a governmental unit and all non-profits; and*

*Whereas, NJPA's purpose as defined in M.S. §123A.21 is to assist in meeting specific needs of clients which could be better provided by NJPA than by the members themselves; and*

*Whereas, the NJPA Board of Directors has established the ability for an "Applicant" desiring to participate in NJPA contracts and procurement programs to become a Participating Member; and*

*Whereas, the NJPA Board of Directors has determined that Participating Members will have no financial or organizational liability to NJPA or to its organizational activities;*

**Now Therefore,** it is hereby stipulated and agreed that the "Applicant" Agency desires to be a Participating Member of NJPA with contract purchasing benefits, in accordance with terms and conditions of the applicable contract(s), and that NJPA hereby grants said Membership to said "Applicant."

**Term:**

This continuing agreement shall remain in force or until either party elects to dissolve the Agreement by written notice.

**THEREFORE, IN WITNESS THEREOF,**

the parties hereto have executed this Agreement the day and year written above.

**National Joint Powers Alliance®  
202 12th Street NE, P.O. Box 219  
Staples, MN 56479**

**Member Name:**

By \_\_\_\_\_  
AUTHORIZED SIGNATURE

\_\_\_\_\_  
AUTHORIZED SIGNATURE

Its \_\_\_\_\_  
TITLE

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE

**Please indicate an address to which your membership materials may be delivered. Thank you.**

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
PHONE

\_\_\_\_\_  
EMAIL ADDRESS

\_\_\_\_\_  
ORGANIZATION TYPE

For membership questions contact:

**Duff Erholtz**  
Phone: 218-894-5490  
Fax: 218-894-3045  
Email: duff.erholtz@njpacoop.org

7/18/2013

RESOLUTION 2014-326

WHEREAS, Council amended the City's Purchasing/Procurement Policy on May 28, 2013 to allow the use of cooperative purchasing agreements; and

WHEREAS, the Utilities Department would like to utilize the National Joint Powers Alliance Buying Group (NJPA) to facilitate purchases for the various divisions; and

WHEREAS, there is no cost to join the NJPA, there is no obligation to buy, and the NJPA utilizes the same process as the state bidding to ensure the lowest price to the end user.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that membership to the National Joint Powers Alliance is hereby approved.

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Adopted by the City Council of the City of Grand Island, Nebraska, October 28, 2014.

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Jay Vavricek, Mayor

Attest:

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RaNae Edwards, City Clerk

Approved as to Form	☐ _____
October 24, 2014	☐ City Attorney