



City of Grand Island

Tuesday, July 22, 2014

Council Session - Corrected

Item I-1

#2014-201 - Consideration of FTE Amendment for the Wastewater Treatment Plant

Staff Contact: John Collins PE - Public Works Director

Council Agenda Memo

From: Marvin Strong, P.E. Wastewater Plant Engineer

Meeting: July 22, 2014

Subject: Consideration of FTE Amendment for the Wastewater Treatment Plant

Item #'s: I-1

Presenter(s): John Collins, P.E. - Public Works Director
Marvin Strong, P.E. Wastewater Plant Engineer

Background

The City's National Pollutant Discharge Elimination System (NPDES) Permit requires 24 hour per day 7 days per week operational coverage. The number of shifts, holidays, vacation, sick days, and required training creates a need for 4.75 Plant Operator I/II positions.

A few years ago it took more than three (3) full time employees to meet the sludge hauling demands of the Wastewater Treatment Facility (WWTF). Various improvements have significantly reduced the need to haul sludge, so that the demand can be handled by a single Equipment Operator.

It is a good time to address these two issues since the Senior Equipment Operator Position is now vacant.

Discussion

The Wastewater Plant Engineer reviews staffing levels and skill sets at periodic intervals and is recommending two changes to meet Wastewater's current and projected needs. At this time we are proposing the addition of a Wastewater Operator I/II (\$32,104.28-\$50,508.90) and the elimination of the Senior Equipment Operator (\$38,800.32-\$54,595.58). There will be no net change in the number of Wastewater FTEs, and the City would be better able to meet its wastewater obligations.

An FTE Amendment is needed to approve the changes in the 2013/2014 budget FTE schedule.

Alternatives

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Move to approve
2. Refer the issue to a Committee
3. Postpone the issue to future date
4. Take no action on the issue

Recommendation

City Administration recommends that the Council approve amending the City's current FTE schedule to reflect the addition of a Wastewater Plant Operator I/II as well as the elimination of the Senior Equipment Operator.

Sample Motion

Move to approve amending the City's current FTE schedule to reflect the addition of the Wastewater Plant Operator I/II and the elimination of the Senior Equipment Operator at this time.

RESOLUTION 2014-201

WHEREAS, the City approves the FTEs for each department as part of the budget process; and

WHEREAS, an amendment is required to allow changes to be made to the FTE schedule; and

WHEREAS, the Wastewater Treatment Plant Division of the Public Works Department has requested a reclassification of a position which will result in the deletion of one FTE Senior Equipment Operator and the addition of one FTE Wastewater Plant Operator I/II; and

WHEREAS, the FTE adjustment will result in a net zero change to the number of FTEs in the Wastewater Treatment Plant Division of the Public Works Department; and

WHEREAS, an amendment to the Wastewater Treatment Plant Division Personnel FTE Budget Allocation is necessary to allow for the elimination of the Senior Equipment Operator and the addition of the Wastewater Plant Operator I/II.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that amending the Wastewater Treatment Plant Division Personnel FTE Budget Allocation is hereby approved.

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Adopted by the City Council of the City of Grand Island, Nebraska, July 22, 2014.

Jay Vavricek, Mayor

Attest:

RaNae Edwards, City Clerk

Approved as to Form	☐ _____
July 21, 2014	☐ City Attorney