



City of Grand Island

Tuesday, May 13, 2014

Council Session

Item G-13

#2014-110 - Approving Change Order #2 - Utilities Management System Software

Staff Contact: Tim Luchsinger, Stacy Nonhof

Council Agenda Memo

From: Timothy G. Luchsinger, Utilities Director
Stacy Nonhof, Assistant City Attorney

Meeting Date: May 13, 2014

Subject: Utilities Management System –
Mainsaver Change Order #2

Item #'s: G-13

Presenter(s): Timothy Luchsinger, Utilities Director

Background

The Utilities Department utilizes an accounting program on the AS400 computer for detailed accounting of its operations. This program was developed by City information technology staff in the 1980s and allows for cost tracking on work activities, based on Federal Electric Regulatory Commission (FERC) account codes that are mandated for public utilities. The Department also utilizes third party software systems for purchase orders, inventory, and for scheduling some work activities or preventive maintenance. None of these systems are integrated and, along with payroll and accounts payable, require that information be transferred or entered manually and/or multiple times.

As the use of the AS400 computer is being phased out due to obsolescence, staff from the Utilities and Finance Departments developed a Request for Proposals to replace the above systems with an integrated system that would incorporate work and asset management, purchasing, and accounting for the Utilities Department, and also allow electronic transfer of information for payroll and accounts payable to the City's MUNIS business accounting system. In addition to supplying the software system, the scope of the specifications included transfer of the information of the existing systems to the new system, and support services for both the new system integration and as required on an ongoing basis.

On September 24, 2013, the Department recommended that the proposal from Mainsaver Software be accepted for the Utilities Management System. The proposal from Mainsaver included a detailed estimated activity pricing breakdown which will be billed at actual cost, for a not-to-exceed total price of \$209,320. This not-to-exceed cost does not include travel expenses, which will also be billed at actual cost. The cost of the new software system and in-house implementation expenses will be funded by the Utilities Enterprise Funds.

Discussion

The new management system is currently being integrated into use by Mainsaver and Department staff. During the integration process, various changes unique to the City's system were recommended by Department staff to Mainsaver to accommodate City or Department requirements or methods, requiring special programming that was not included in the original contract. In many cases, these changes were to allow greater ease of use or acceptance by Department employees, which should promote a smoother transition and favorable long-term benefits from the system to Department operations. The detailed changes and cost breakdowns are provided in the attached contract change order. This change order, along with the previously approved Change Order #1, will result in a total contract cost of \$290,485. Department management staff has reviewed these changes and recommend their approval as being in accordance with the terms of the contract.

Alternatives

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Move to approve
2. Refer the issue to a Committee
3. Postpone the issue to future date
4. Take no action on the issue

Recommendation

City Administration recommends that Council award Change Order #2 to the Contract for Utilities Management System in the amount of \$55,125.00.

Sample Motion

Move to approve Change Order #2 for Utilities Management System to Mainsaver, in the amount of \$55,125.00.



10803 Thornmint Road, Suite 200
 San Diego, CA 92127
 Phone 858-674-8700 Fax 858-674-8735

DATE 4/22/2014
 Quotation # 140422-001
 Customer ID 1448

Name Tim Luchsinger
 Company City of Grand Island
 Address Utilities Department
 Address City Hall, 100 East First Street
 City, State ZIP Grand Island, NE 68801
 Phone (308) 385-5444 x280

Quotation valid until: 5/22/2014
 Prepared by: Tim Boyle
 Phone: (864) 438-1665
 Email: tboyle@mainsaver.com

| Qty | Description | Unit Cost | Extended Cost |
|-------------|--|-------------|--------------------|
| Days | Mainsaver Professional Services | | |
| 1 | Enhancement CR#08447 - PR Display Supplier Address | \$1,500.00 | \$1,500.00 |
| 4.5 | Enhancement CR-08448 PR Time Entry & View Changes | \$1,500.00 | \$6,750.00 |
| 1.5 | Enhancement CR#08506 - Edit from Weekly Time View | \$1,500.00 | \$2,250.00 |
| 7.5 | CR#08565 - Professional Services to Specify Multi-Plant Standards, Created Merged Database Plan, and specify Multi-Plant Configuration Professional Services- 7.5 Days at 1/2 rate | \$750.00 | \$5,625.00 |
| 1 | CR#08565 - Data Services to Merge Databases and Create Multi-Plant Configuration Data Services- 20 Days | fixed price | \$18,000.00 |
| (12) | Data Services Days Remaining on Current Project- 12 Days | \$1,500.00 | (\$18,000.00) |
| 8.5 | Enhancement CR#08566 - Multi-Plant Cost Reports | \$1,500.00 | \$12,750.00 |
| 3.5 | Enhancement CR#08567 - Timecard Custom Report | \$1,500.00 | \$5,250.00 |
| 5 | Enhancement CR#08568 - Timecard Overhead Charges | \$1,500.00 | \$7,500.00 |
| 1.5 | Enhancement CR#08569 - Custom PO Format | \$1,500.00 | \$2,250.00 |
| 7.5 | Enhancement CR#08570 - Default Account to Cost Center | \$1,500.00 | \$11,250.00 |
| | | | |
| | Total Technical Services | | \$55,125.00 |
| | | | |
| | Annual Software Support | | |
| 1 | Annual Support for CR#08447: \$180. Support will commence with Mainsaver technical support renewal date of 6/1/14 | \$180.00 | |
| 1 | Annual Support for CR#08448: \$810. Support will commence with Mainsaver technical support renewal date of 6/1/14 | \$810.00 | |
| 1 | Annual Support for CR#08506: \$270. Support will commence with Mainsaver technical support renewal date of 6/1/14 | \$270.00 | |
| 1 | Annual Support for CR#08566: \$1,530. Support will commence with Mainsaver technical support renewal date of 6/1/14 | \$1,530.00 | |
| 1 | Annual Support for CR#08567: \$630. Support will commence with Mainsaver technical support renewal date of 6/1/14 | \$630.00 | |
| 1 | Annual Support for CR#08568: \$900. Support will commence with Mainsaver technical support renewal date of 6/1/14 | \$900.00 | |
| 1 | Annual Support for CR#08569: \$270. Support will commence with Mainsaver technical support renewal date of 6/1/14 | \$270.00 | |
| 1 | Annual Support for CR#08570: \$1,350. Support will commence with Mainsaver technical support renewal date of 6/1/14 | \$1,350.00 | |
| | The amount shown is the additional annual support for the software enhancements that will be added to your existing annual support contract. The quoted amount will be pro-rated to expire with your current contract at the time of purchase. | | |
| | Professional Services Costs | | \$55,125.00 |



TO: Mainsaver Software
1803 Thornmint Road Suite 200
San Diego CA 92127

PROJECT: Utility Management System

RE: Change Order #2

You are hereby directed to make the following change in your contract:

1. Additional payment per the attached quotations:

ADDITION of \$26,040.00

| | |
|--|----------------------|
| The original Contract Sum | <u>\$ 209,320.00</u> |
| Previous Change Order Amounts | <u>\$ 26,040.00</u> |
| The Contract Sum is increased by this Change Order | <u>\$ 55,125.00</u> |
| The Contract Sum is decreased by this Change Order | <u>\$ 0.00</u> |
| The total modified Contract Sum to Date | <u>\$ 290,485.00</u> |

Approval and acceptance of this Change Order acknowledges understanding and agreement that the cost and time adjustments included represent the complete values arising out of and/or incidental to the work described therein.

APPROVED: CITY OF GRAND ISLAND

By: _____

Date: _____

Attest: _____

Approved as to Form, City Attorney

ACCEPTED: MAINSAVER SOFTWARE

By: _____

Date: _____

RESOLUTION 2014-110

WHEREAS, Mainsaver Software Inc. of San Diego, California, was awarded the contract for the Utilities Management System, at the September 24, 2013 City Council meeting; and

WHEREAS, during the integration process with various divisions of the Utilities Department, changes unique to the City's system were recommended by Department staff to Mainsaver to accommodate City or Department requirements or methods, requiring special programming that was not included in the original contract; and

WHEREAS, these changes will allow for greater ease which should promote a smoother transition and favorable long-term benefits from the system to Department operations; and

WHEREAS, Change Order #2 was prepared for a contract adjustment of an additional amount of \$55,125.00, resulting in a final contract amount of \$290,485.00.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that Change Order #2 with Mainsaver Software, Inc., of San Diego, California, resulting in an additional cost of \$55,125.00, for a final contract price of \$290,485.00, is hereby approved.

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Adopted by the City Council of the City of Grand Island, Nebraska, May 13, 2014.

Jay Vavricek, Mayor

Attest:

RaNae Edwards, City Clerk

| | |
|---------------------|-----------------|
| Approved as to Form | ☒ _____ |
| May 9, 2014 | ☒ City Attorney |