



# City of Grand Island

Tuesday, February 25, 2014

Council Session

## Item G-9

**#2014-32 - Approving Change Order #1 - Utility Management System - Mainsaver Software**

Staff Contact: Tim Luchsinger, Stacy Nonhof

# Council Agenda Memo

**From:** Timothy G. Luchsinger, Utilities Director  
Stacy Nonhof, Assistant City Attorney

**Meeting Date:** February 25, 2014

**Subject:** Utilities Management System –  
Mainsaver Change Order #1

**Item #'s:** G-9

**Presenter(s):** Timothy Luchsinger, Utilities Director

## Background

The Utilities Department utilizes an accounting program on the AS400 computer for detailed accounting of its operations. This program was developed by City information technology staff in the 1980's and allows for cost tracking on work activities, based on Federal Electric Regulatory Commission (FERC) account codes that are mandated for public utilities. The Department also utilizes third party software systems for purchase orders, inventory, and for scheduling some work activities or preventive maintenance. None of these systems are integrated and, along with payroll and accounts payable, require that information be transferred or entered manually and/or multiple times.

As the use of the AS400 computer is being phased out due to support issues, staff from the Utilities and Finance Departments developed a Request for Proposals to replace the above systems with an integrated system that would incorporate work and asset management, purchasing, and accounting for the Utilities Department, and also allow electronic transfer of information for payroll and accounts payable to the City's MUNIS business accounting system. In addition to supplying the software system, the scope of the specifications included transfer of the information of the existing systems to the new system, and support services for both the new system integration and as required on an ongoing basis.

On September 24, 2013, the department recommended that the proposal from Mainsaver Software be accepted for the Utilities Management System. The proposal from Mainsaver included a detailed estimated activity pricing breakdown which will be billed at actual cost, for a not-to-exceed total price of \$209,320. This not-to-exceed cost does not include travel expenses, which will also be billed at actual cost. The cost of the new software system and in-house implementation expenses will be funded by the Utilities Enterprise Funds.

## **Discussion**

The new management system is currently being integrated into use by Mainsaver and Department staff. During the integration process, various changes unique to the City's system were recommended by Department staff to Mainsaver to accommodate City or Department requirements or methods, requiring special programming that was not included in the original contract. In many cases, these changes were to allow greater ease of use or acceptance by Department employees, which should promote a smoother transition and favorable long-term benefits from the system to Department operations. The detailed changes and cost breakdowns are provided in the attached contract change orders. Department management staff has reviewed these changes and recommend their approval as being in accordance with the terms of the contract.

## **Alternatives**

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Move to approve
2. Refer the issue to a Committee
3. Postpone the issue to future date
4. Take no action on the issue

## **Recommendation**

City Administration recommends that Council award Change Order #1 to the Contract for Utilities Management System in the amount of \$26,040.00.

## **Sample Motion**

Move to approve Change Order #1 for Utilities Management System to Mainsaver, in the amount of \$26,040.00.C



TO: Mainsaver Software  
1803 Thornmint Road Suite 200  
San Diego CA 92127

PROJECT: Utility Management System

You are hereby directed to make the following change in your contract:

1. Additional payment per the attached quotations:

ADDITION of \$26,040.00

The original Contract Sum	<u>\$ 209,320.00</u>
Previous Change Order Amounts	<u>\$ 00.00</u>
The Contract Sum is increased by this Change Order	<u>\$ 26,040.00</u>
The Contract Sum is decreased by this Change Order	<u>\$ 0.00</u>
The total modified Contract Sum to Date	<u>\$ 235,360.00</u>

Approval and acceptance of this Change Order acknowledges understanding and agreement that the cost and time adjustments included represent the complete values arising out of and/or incidental to the work described therein.

APPROVED: CITY OF GRAND ISLAND

By: \_\_\_\_\_

Date: \_\_\_\_\_

Attest: \_\_\_\_\_

\_\_\_\_\_  
Approved as to Form, City Attorney

ACCEPTED: MAINSAVER SOFTWARE

By: \_\_\_\_\_

Date: \_\_\_\_\_

RESOLUTION 2014-32

WHEREAS, Mainsaver Software Inc. of San Diego, California, was awarded the contract for the Utilities Management System, at the September 24, 2013 City Council meeting; and

WHEREAS, during the integration process with various divisions of the Utilities Department, changes unique to the City's system were recommended by Department staff to Mainsaver to accommodate City or Department requirements or methods, requiring special programming that was not included in the original contract; and

WHEREAS, these changes will allow for greater ease which should promote a smoother transition and favorable long-term benefits from the system to Department operations; and

WHEREAS, Change Order #1 was prepared for a contract adjustment of an additional amount of \$26,040.00, resulting in a final contract amount of \$235,360.00.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that Change Order #1 with Mainsaver Software, Inc., of San Diego, California, resulting in an additional cost of \$26,040.00, for a final contract price of \$235,360.00, is hereby approved.

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Adopted by the City Council of the City of Grand Island, Nebraska, February 25, 2014.

\_\_\_\_\_  
Jay Vavricek, Mayor

Attest:

\_\_\_\_\_  
RaNae Edwards, City Clerk

Approved as to Form	☐ _____
February 21, 2014	☐ City Attorney