



City of Grand Island

Tuesday, November 12, 2013

Council Session

Item I-2

**#2013-371 - Consideration of Amending the City Council Meeting
Schedule for December 2013**

Staff Contact: RaNae Edwards

Council Agenda Memo

From: RaNae Edwards, City Clerk
Meeting: November 12, 2013
Subject: Approving Amending City Council Meeting Schedule
Item #'s: I-2
Presenter(s): RaNae Edwards, City Clerk

Background

Section 2-2 of the Grand Island City Code provides that regular City Council meetings shall be held on the second and fourth Tuesdays of each month. On October 9, 2012, the City Council approved Resolution #2012-282 setting the City Council Regular Meeting schedule for 2013. Amendments to this schedule need to be approved by the City Council.

Discussion

The meeting schedule for calendar year 2014, as approved in October 2012, did not adequately consider the timing of meetings for the purpose of making sure city bills are paid in a timely manner or the ability to have an agenda ready for a meeting.

Current Schedule

Tuesday, November 26	second council meeting for the month of November
Wednesday, November 27	agenda for first council meeting for month of December distributed based on agenda items identified by Friday, November 22
Thursday, November 28	Thanksgiving Day
Friday, November 29	City offices closed
Monday, December 2	
Tuesday, December 3	currently scheduled as first meeting in December
Tuesday, December 17	currently scheduled as second meeting in December

The first meeting in December was approved for December 3. Given the last meeting in November is scheduled for November 26 and due to the Thanksgiving holiday on November 28 and 29, city staff will not have agenda items ready for a December 3 meeting.

In order to spread the meetings out in December, act in a fiscally responsible manner in regards to paying vendors and avoid the need for the calling of a special meeting for the purpose of paying bills, the recommendation is being made to modify December meeting dates.

The recommendation is as follows:

Move December 3 meeting to December 10

Move December 17 meeting to Monday, December 30 with a start time of 5:30 P.M.

If Council decides to leave the meeting schedule as is, a special meeting will most likely be called by the mayor for December 30, 2012 so city vendors do not need to wait four weeks before being paid in January.

Alternatives

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Move to approve
2. Refer the issue to a Committee
3. Postpone the issue to future date
4. Take no action on the issue

Recommendation

City Administration recommends that the Council approve amending the meeting schedule for December and hold regular sessions on Tuesday, December 17, 2013 at 7:00 p.m. and Monday, December 30, 2013 at 5:30 p.m.

Sample Motion

Move to approve the amended meeting schedule for December 2013.

RESOLUTION 2013-371

WHEREAS, Section 2-2 of the Grand Island City Code provides that regular City Council meetings shall be held on the second and fourth Tuesday's of each month; and

WHEREAS, on October 9, 2012, by Resolution 2012-282, the City Council approved the meeting dates for city council meetings for calendar year 2013; and

WHEREAS, due to the length of time from the last meeting scheduled in December 2013 and the first meeting scheduled in 2014, it is necessary to amend the 2013 meeting schedule for regular city council meetings to Tuesday, December 10, 2013 at 7:00 p.m. and Monday, December 30, 2013 at 5:30 p.m.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that the regular City Council meetings for December be scheduled for Tuesday, December 10, 2013 at 7:00 p.m. and Monday, December 30, 2013 at 5:30 p.m.

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Adopted by the City Council of the City of Grand Island, Nebraska, November 12, 2013.

Jay Vavricek, Mayor

Attest:

RaNae Edwards, City Clerk

Approved as to Form	by _____
November 8, 2013	City Attorney