



# City of Grand Island

Tuesday, June 11, 2013

Council Session

## Item G-9

**#2013-175 - Approving Microsoft Select Plus Agreement Renewal**

Staff Contact: Jaye Monter

# **Council Agenda Memo**

**From:** Jaye Monter, Finance Director

**Meeting:** June 11, 2013

**Subject:** Approving Microsoft Select Plus Agreement

**Item #'s:** G-9

**Presenter(s):** Jaye Monter, Finance Director

## **Background**

The current Microsoft Select Plus agreement with the State of Nebraska is expiring June 30, 2013. In order for the City of Grand Island to continue benefiting from purchasing software from the Microsoft Select Plus agreement a new enrollment form must be signed prior to its expiration.

## **Discussion**

The Microsoft Select Plus Agreement saves the City money by allowing the City of Grand Island to make software purchases from a reseller without ongoing annual maintenance payments. This agreement also provides a license tracking tool by centralizing all purchases to a unique customer ID for the City of Grand Island.

*Signing this agreement does not obligate* the City of Grand Island to purchase any software but gives the City another option to pick the most competitive pricing for software needs of each City department. All purchases made under this agreement would follow City procurement rules.

## **Alternatives**

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Approve signing the Microsoft Select Plus Agreement allowing City departments access to price savings on Microsoft Software purchases.
2. Disapprove or deny the agreement.
3. Modify the Resolution to meet the wishes of the Council

## **Recommendation**

City Administration recommends that the Council approve signing the Microsoft Select Plus Agreement to allow additional competitive software pricing opportunities.

## **Sample Motion**

Move to approve signing the Microsoft Select Plus Agreement.

## Select Plus Affiliate Registration Form

## State and Local

Registration Type <i>Reseller to complete</i>	Lead Affiliate <input type="checkbox"/> Additional Affiliate <input checked="" type="checkbox"/>	Lead Affiliate Public Customer Number (PCN) <i>Reseller to complete</i>	63431543
Agreement Number Microsoft or Reseller to complete	6112414	Additional Affiliate Public Customer Number (PCN) <i>Reseller to complete</i>	
Qualifying Contract <i>Reseller to complete</i>		Change Affiliate Anniversary Month <i>Reseller to complete</i>	July

By registering, Registered Affiliate accepts and agrees to be bound by the terms of the agreement and any applicable attachments (the "agreement"), and will be allowed to acquire Products in accordance with the Agreement.

If Registered Affiliate registers as an Additional Affiliate, Registered Affiliate represents that the Additional Affiliate is an eligible entity of the Lead Affiliate identified above.

This registration is valid when accepted by Microsoft and until it is terminated. Registered Affiliate will receive an acceptance notification confirming the effective date of this registration. Microsoft may refuse to accept a registration if there is a business reason for doing so. Either party may terminate this registration for any reason with 60 days advance written notice. Terminating this registration will terminate the Registered Affiliate's ability to place Orders under the agreement.

Each Registered Affiliate may qualify for and receive additional benefits by electing Software Assurance membership. By electing Software Assurance membership, the Registered Affiliate is committing to include Software Assurance with every eligible Order. To make this election, complete and submit the Select Plus Software Assurance Membership Election Form.

**Qualifying systems Licenses.** The operating system Licenses granted under this program are upgrade Licenses only. *Full operating system Licenses are not available under this program.* If Customer selects the Windows Desktop Operating System Upgrade, all qualified desktops on which the Customer runs the Windows Desktop Operating System Upgrade must be licensed to run one of the qualifying operating systems identified in the Product List at <http://www.microsoft.com/licensing/contracts>. Exclusions are subject to change when new versions of Windows are released.

In order to use a third party to reimage the Windows Operating System Upgrade, Registered Affiliate must certify that it has acquired qualifying operating system licenses. See the Product List for details.

### 1. Primary Contact Information.

Registered Affiliate must identify an individual from inside its organization to serve as the primary contact. This contact is also an Online Administrator for the Volume Licensing Service Center and may grant online access to others.

**Name of entity\*** City of Grand Island  
**Contact name\*: First** Robyn **Last** Splattstoesser  
**Contact email address\*** robyns@grand-island.com  
**Street address\*** 100 E 1<sup>st</sup> St  
**City\*** Grand Island  
**State\*** NE  
**Postal code\*** 68801  
**Country\*** USA  
**Phone\*** (308)385-5444 ext 188

**Tax ID**

*\* indicates required fields*

**2. Notices and online administrator.**

This individual receives contractual notices. They are also the online Administrator for the Volume Licensing Service Center and may grant online access to others.

☒ Same as primary contact

**Name of entity\***

**Contact name\*: First Last**

**Contact email address\***

**Street address\***

**City\***

**State\***

**Postal code\***

**Country\***

**Phone\***

☐ This contact is a third party (not the Registered Affiliate). Warning: This contact receives personally identifiable information of the Registered Affiliate.

*\* indicates required fields*

**3. Language preference.**

Select the language for notices. English

**5. Reseller information.**

**Reseller company name\*** En Pointe Technologies Sales, Inc

**Street address (PO boxes will not be accepted)\*** 1600 Providence Highway

**City\*** Walpole

**State\*** MA

**Postal code\*** 02081

**Country\*** USA

**Contact name\*** Stacie Boulay

**Phone\*** 508-203-3021

**Contact email address\*** sboulay@enpointe.com

*\* indicates required fields*

The undersigned confirms that the information is correct.

**Name of Reseller\*** En Pointe Technologies Sales, Inc.

**Signature\***

*Stacie Boulay*

**Printed name\*** Stacie Boulay

**Printed title\*** Contracts Manager

**Date\*** 06/05/13

*\* indicates required fields*

**Changing a Reseller.** If Microsoft or Reseller chooses to discontinue doing business with one another, Registered Affiliate must choose a replacement Reseller. If Registered Affiliate or Resellers intends to terminate their relationship, the initiating party it must notify Microsoft and the other party, using a form provided by Microsoft at least 90 days prior to the date on which the change is to take effect.

## 6. **Supplemental Contacts.**

Customer's Notices Contact identified above is the default contact for administrative and other communications. However, Customer may designate additional contacts using the Supplemental Contact Information form.

## 7. **Software Assurance Membership Election.**

Each Registered Affiliate may qualify for and receive additional benefits with Software Assurance membership. By electing Software Assurance membership below, Registered Affiliate is committing for a minimum period of one year to include Software Assurance with every eligible Order, and to maintain Software Assurance for all copies of Products licensed under this program for at least one Product pool.

Product pools	Yes	No
Applications	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Systems	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Servers	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Note:** If "Yes" is marked, orders for Licenses without Software Assurance will not be accepted.

**Only valid if attached to a signature form.**



# Program Signature Form

MBA/MBSA number

Agreement number 6112414

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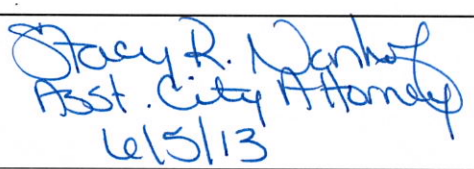
**Note:** Enter the applicable active numbers associated with the documents below. Microsoft requires the associated active number be indicated here, or listed below as new.

For the purposes of this form, "Customer" can mean the signing entity, Enrolled Affiliate, Government Partner, Institution, or other party entering into a volume licensing program agreement.

This signature form and all contract documents identified in the table below are entered into between the Customer and the Microsoft Affiliate signing, as of the effective date identified below.

Contract Document	Number or Code
<Choose Agreement>	Document Number or Code
<Choose Agreement>	Document Number or Code
<Choose Agreement>	Document Number or Code
<Choose Agreement>	Document Number or Code
<Choose Agreement>	Document Number or Code
Select Plus Affiliate Registration Form	X20-04921
<Choose Enrollment/Registration>	Document Number or Code
<Choose Enrollment/Registration>	Document Number or Code
<Choose Enrollment/Registration>	Document Number or Code
<Choose Enrollment/Registration>	Document Number or Code
Document Description	Document Number or Code
Document Description	Document Number or Code
Document Description	Document Number or Code
Document Description	Document Number or Code
Document Description	Document Number or Code

By signing below, Customer and the Microsoft Affiliate agree that both parties (1) have received, read and understand the above contract documents, including any websites or documents incorporated by reference and any amendments and (2) agree to be bound by the terms of all such documents.

Customer	
Name of Entity (must be legal entity name)* City of Grand Island	
Signature* _____	
Printed First and Last Name* Jay Vavricek	 ASST. CITY ATTORNEY 6/5/13
Printed Title* Mayor	
Signature Date*	
Tax ID 47-6006205	

\* indicates required field

Microsoft Affiliate	
Microsoft Licensing, GP	
Signature _____	
Printed First and Last Name _____	
Printed Title _____	
Signature Date _____ (date Microsoft Affiliate countersigns)	
Effective Date _____ (may be different than Microsoft's signature date)	

Optional 2<sup>nd</sup> Customer signature or Outsourcer signature (if applicable)

Customer
Name of Entity (must be legal entity name)* _____
Signature* _____
Printed First and Last Name* _____
Printed Title* _____
Signature Date* _____

\* indicates required field

Outsourcer
Name of Entity (must be legal entity name)* _____
Signature* _____
Printed First and Last Name* _____
Printed Title* _____
Signature Date* _____

\* indicates required field

If Customer requires physical media, additional contacts, or is reporting multiple previous Enrollments, include the appropriate form(s) with this signature form.

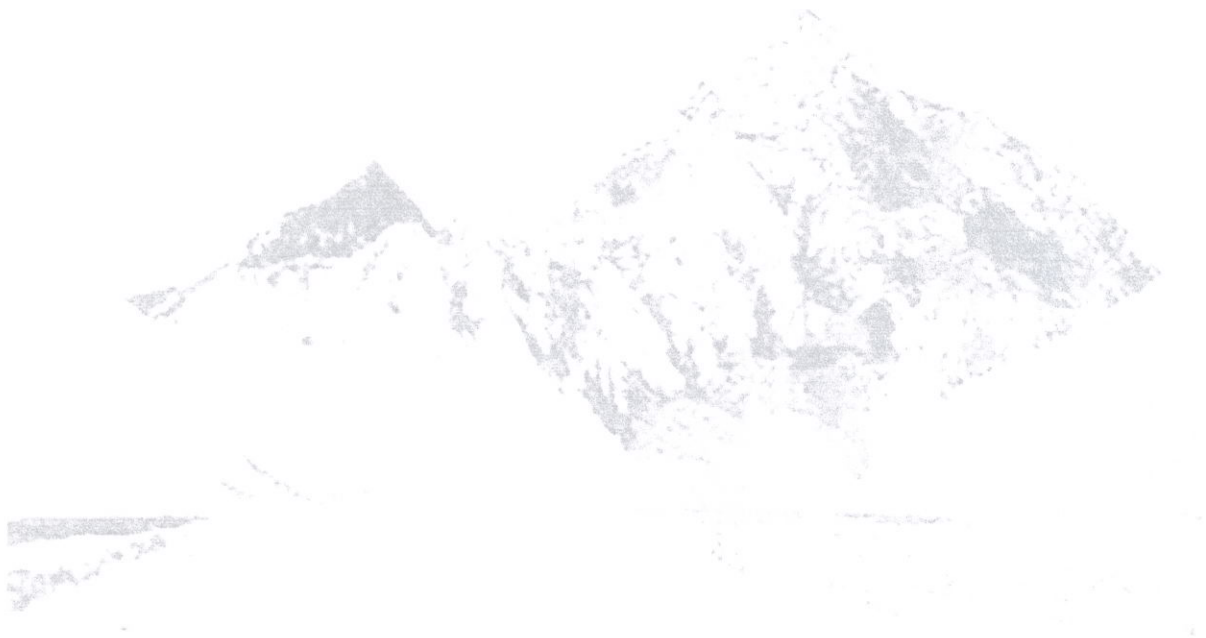
After this signature form is signed by the Customer, send it and the Contract Documents to Customer's channel partner or Microsoft account manager, who must submit them to the following address. When the signature form is fully executed by Microsoft, Customer will receive a confirmation copy.

**Microsoft Licensing, GP**  
 Dept. 551, Volume Licensing  
 6100 Neil Road, Suite 210  
 Reno, Nevada 89511-1137  
 USA



**Prepared By:** Name of Preparer

Email of Preparer



RESOLUTION 2013-175

WHEREAS, the Information Technology Division of the Finance Department continually works on cost effective opportunities for purchases pertaining to City's computer network, computer hardware, software, etc.; and

WHEREAS, there is a need to purchase Microsoft software licenses for City owned devices by all departments; and

WHEREAS, the City of Grand Island by enrolling in the Microsoft Select Plus agreement allows software license pricing without additional annual maintenance costs, better known as Software Assurance, for one time purchases; and

WHEREAS, the City of Grand Island can benefit from an additional purchasing opportunity at a cost below retail prices by this enrollment; and

WHEREAS, the Microsoft Select Plus agreement has been reviewed and approved by the City Attorney's office.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that the Microsoft Select Plus agreement enrollment for reduced cost purchasing opportunities is hereby approved.

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Adopted by the City Council of the City of Grand Island, Nebraska, June 11, 2013.

\_\_\_\_\_  
Jay Vavricek, Mayor

Attest:

\_\_\_\_\_  
RaNae Edwards, City Clerk

Approved as to Form	▣ _____
June 7, 2013	▣ City Attorney