



City of Grand Island

Tuesday, May 14, 2013

Council Session

Item G-11

#2013-134 - Approving Bid Award for Lawn Maintenance at the Wastewater Treatment Plant

Staff Contact: John Collins, P.E. - Public Works Director

Council Agenda Memo

From: Marvin Strong PE, Wastewater Plant Engineer

Meeting: May 14, 2013

Subject: Approving Bid Award for Lawn Maintenance at the Wastewater Treatment Plant

Item #'s: G-11

Presenter(s): John Collins PE, Public Works Director

Background

On April 4, 2013 the Wastewater Division of the Public Works Department advertised for bids for lawn maintenance at the Wastewater Treatment Plant, including equipment and labor. There were five (5) potential bidders.

Discussion

One (1) bid was received and opened on April 23, 2013. The Wastewater Division of the Public Works Department and the Purchasing Division of the City Attorney's Office reviewed the bid that was received. The bid is shown below.

<i>BIDDER</i>	<i>DESCRIPTION</i>	<i>BID</i>
Rick's Lawn Care Co. of Grand Island, Nebraska	Mowing	\$38,080.00 annually
	Maintenance	\$12,339.00 annually
GRAND TOTAL = \$50,419.00		

One of our primary objectives in our Wastewater Internal Improvement Initiative is to focus on our core function of operating the Wastewater Treatment Plant so that we can address a number of issues and avoid additional environmental and safety violations going forward. Staff performance tends to improve as they get more training and practice, which is facilitated by divesting ancillary functions such as mowing. By contracting the lawn maintenance for the Wastewater Treatment Plant staff will be able to focus on their core function of operating the plant. In the past this work has been performed by a maintenance worker for several months each year, supplemented by a seasonal worker for 4 to 5 months. This creates hardship, requiring others to work overtime for several months to make up for this staffing shortage.

Hiring additional seasonal staff was considered, but this creates additional management overhead. Past experience has included a high worker's compensation claim (for a shoulder) and seasonal employees filing for unemployment. Additionally there is concern with the Affordable Healthcare Act going forward.

The intent is to test a lawn care contract this year rather than hire a seasonal worker. The program will be evaluated for potential improvements at the end of the mowing season.

Alternatives

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Move to approve
2. Refer the issue to a Committee
3. Postpone the issue to future date
4. Take no action on the issue

Recommendation

City Administration recommends that the Council approve awarding the contract for Lawn Maintenance at the Wastewater Treatment Plant to Rick's Lawn Care Company of Grand Island, Nebraska.

Sample Motion

Move to approve the resolution.



Stacy Nonhof, Purchasing Agent

*Working Together for a
Better Tomorrow, Today*

BID OPENING

BID OPENING DATE: April 23, 2013 at 2:15 p.m.
FOR: Lawn Maintenance – Wastewater Treatment Plant
DEPARTMENT: Public Works
ESTIMATE: \$40.00 - mowing each
\$9,000.00 – yearly lump sum
FUND/ACCOUNT: 53030001-85319
PUBLICATION DATE: April 4, 2013
NO. POTENTIAL BIDDERS: 5

SUMMARY

Bidder: Rick's Lawn Care Co.
Grand Island, NE
Exceptions: None
Bid Price:
Mowing: \$38,080.00
Maintenance: \$12,339.00
Grand Total: \$50,419.00

cc: John Collins, Public Works Director
Mary Lou Brown, City Administrator

Catrina DeLosh, PW Admin. Assist.
Stacy Nonhof, Purchasing Agent

P1639

**WASTEWATER TREATMENT PLANT
ESTIMATED GRASS MOWING EXPENSES**

Maintenance Mehcanic I	\$23.63	per hour (Step 8 - October 1, 2012)	8 months per year	50% Overhead	\$ 49,152.30
Seasonal Employee	\$9.00	per hour	8 months per year	25% Overhead	\$ 15,624.00
Fertilizer	\$2,700.00	per year	Munis		\$ 2,700.00
Miscellaneous	\$1,000.00	Maintenance and Fuel for Lawn Mowing Equipment			\$ 1,000.00
ANNUAL TOTAL					\$ 68,476.30

*Seasonal employees do not receive the same level of benefits that full time employees receive

R E S O L U T I O N 2013-134

WHEREAS, the City of Grand Island invited sealed bids for lawn maintenance at the Wastewater Treatment Plant, according to specifications on file in the office of the Public Works Department; and

WHEREAS, on April 23, 2013, one bid was received, and opened and reviewed; and

WHEREAS, Rick's Lawn Care Company of Grand Island, Nebraska, submitted a bid in accordance with terms of the advertisement of the specifications and all other statutory requirements contained therein, such bid being as follows:

<i>BIDDER</i>	<i>DESCRIPTION</i>	<i>BID</i>
Rick's Lawn Care Co. of Grand Island, Nebraska	Mowing	\$38,080.00 annually
	Maintenance	\$12,339.00 annually
GRAND TOTAL = \$50,419.00		

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that the bid of Rick's Lawn Care Company of Grand Island, Nebraska for Lawn Maintenance at the Wastewater Treatment Plant in the amounts identified above is hereby approved.

BE IF FURTHER RESOLVED, that a contract between the City and such contractor for such lawn maintenance be entered into, and the Mayor is hereby authorized to execute such contract on behalf of the City of Grand Island, Nebraska.

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Adopted by the City Council of the City of Grand Island, Nebraska, May 14, 2013.

Jay Vavricek, Mayor

Attest:

RaNae Edwards, City Clerk

Approved as to Form <input type="checkbox"/> _____ May 10, 2013 <input type="checkbox"/> City Attorney
