

Library Board

**Monday, November 20, 2023
Edith Abbott Memorial Library**

AGENDA

1. Call to Order
This is a public meeting subject to the open meetings laws of the State of Nebraska. The requirements for an open meeting are posted on the wall in this room and anyone that wants to find out what those are is welcome to read through them. The Library Board may vote to go into Closed Session on any Agenda Item as allowed by State Law.
2. Roll Call
Tanya Hansen, President
Sara White, Vice President
Barbara Beck, Secretary
Jaime Parr
Kari Hooker-Leep
Anna Stehlik
Beth Stecker
3. Public Participation
4. Approval of Minutes of October 16, 2023
5. Approval of Financial Reports
6. Approval of Bills Submitted - October 24, 2023 and November 7, 2023
7. Director's Report
8. Board Communications and Committee Reports

9. Call To Action For This Month's Meeting
10. Strategic Plan
11. Next Meeting
12. Adjournment

Library Board

Monday, November 20, 2023

Regular Meeting

Item A1

Public Participation

This is an opportunity for individuals wishing to provide input on any of tonight's agenda items to reserve time to speak. Please come forward, state your name and address, and the Agenda topic on which you will be speaking.

Individuals may also request items for future library board meetings. If the issue can be handled administratively, notification will be provided. If the item is scheduled for a future meeting, notification of the date will be given.

Staff Contact:

Library Board

Monday, November 20, 2023

Regular Meeting

Item B1

Approval of Minutes of October 16, 2023

Staff Contact:

CITY OF GRAND ISLAND
GRAND ISLAND PUBLIC LIBRARY BOARD
OFFICIAL PROCEEDINGS
MINUTES OF REGULAR LIBRARY BOARD MEETING
October 16, 2023

Pursuant to due call and notice thereof, a Regular Meeting of the Library Board of the Grand Island Public Library was conducted on Monday, October 16, 2023. Notice appeared in the *Grand Island Independent* on October 12, 2023. A quorum present, President Tanya Hansen called the meeting to order at 5:15 p.m. The following members were present: Beth Stecker, Anna Stehlik, Kari Hooker-Leep, Sara White and Barbara Beck. Celine Swan and Mitch Nickerson were also present.

Open Meetings Law Notice: Provided by President Tanya Hansen.

Public Participation: None.

Meeting Minutes: Motion by Anna Stehlik, seconded by Beth Stecker, to approve the Minutes of the September 18, 2023 meeting. Upon vote, the Motion carried unanimously.

REPORTS:

Financial Reports: Motion by Beth Stecker, seconded by Kari Hooker-Leep, to approve the August 2023 Financials. Upon vote, the Motion carried unanimously.

Bills Submitted: Motion by Beth Stecker, seconded by Kari Hooker-Leep, to approve the September 26, 2023 and October 10, 2023 Bills. Upon vote, the Motion carried unanimously.

Director's Report: Celine shared her media report as well as the Supervisors reports for September. Tanya will be sharing the director's report with the foundation each month. The Makerspace is very busy. The tweens/teens really enjoy the baking programs.

Board Communications and Committee Report:

Tanya is working on revising the bylaws so we can bring on two more board members allowing the terms to be staggered.

Call To Action for this Month's Meeting: At our November meeting Tanya would like each board member at roll call to mention something they did to promote the library that month. Celine handed out the fall newsletter and talked about accreditation and how the board can take a class, watch a training, etc. to go toward accreditation hours.

Strategic Plan: Everyone has met. There will be a dedicated space on the library's website that will keep the public up to date regarding our strategic plan. Also in every newsletter there will be a section on each different strategic direction so everyone knows what the strategic plan is and what has been going on.

Barb gave a summary of her part of the strategic plan:

- Public Awareness Campaign: The city will be hiring a marketing person and the library will be a part of that marketing plan.
- Extending Outreach: Looking for App the foundation can use for volunteers.
- Changing library hours: we are keeping track of our turnaways for the meeting rooms due to lack of hours available. In order to do more outreach, deliver items, house a second library location etc, we will need more staff and hours. We are tracking and assessing needs of the community regarding these issues so we can share this information with the city.
- Presence in the community: ongoing

- Start Podcast: this may start out slowly until we can get more staff. The podcast could cover things such as what is available at the library, meet the librarians, general information, and so on. Barb mentioned the Historical Society would be a great asset to this.
- Barb is going to check with Chamber of Commerce to see if we can be a part of the Chamber Passport Program.

Next Meeting: Monday November 20, 2023 at 5:15 pm

There being no other business the meeting was adjourned at 5:47 p.m.

Barbara Beck, Secretary

Library Board

Monday, November 20, 2023

Regular Meeting

Item B2

Approval of Financial Reports

The reports of revenues and expenditures since the last board meeting are submitted as generated, subject to City Finance Department journal entry changes.

Staff Contact:

10/20/2023 13:50
aliciaj

CITY OF GRAND ISLAND
ALL REVENUES
FOR MONTH ENDING SEPTEMBER 2023

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FOR 2023 12

JOURNAL DETAIL 2023 12 TO 2023 12

ACCOUNTS FOR: 295	LOCAL ASSISTANCE		YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
ORIGINAL APPROP	REVISED BUDGET						
29555001 OTHER DEPARTMENT PROJECTS							
<hr/>							
74602 PLANNING COMMISSION PLAQUE							
<hr/>							
29555001 74602	PLANNING COMMISSION PLAQUE						
-120.00	-120.00		-60.00	0.00	0.00	-60.00	50.0%*
TOTAL PLANNING COMMISSION PLAQUE							
-120.00	-120.00		-60.00	0.00	0.00	-60.00	50.0%
<hr/>							
74701 EDITH ABBOTT MEMORIAL LIBRARY							
<hr/>							
29555001 74701	EDITH ABBOTT MEMORIAL LIBRARY						
-74,000.00	-74,000.00		-906.28	0.00	0.00	-73,093.72	1.2%*
29555001 74701 103	EDITH ABBOTT MEMORIAL LIBRARY						
0.00	0.00		-3,157.62	0.00	0.00	3,157.62	100.0%
29555001 74701 104	EDITH ABBOTT MEMORIAL LIBRARY						
0.00	0.00		-6,790.00	-6,790.00	0.00	6,790.00	100.0%
2023/12/000086	09/05/2023 CRP	-6,790.00	REF 304609	GI LIBRRARY FOUNDATI	09/05/23	RECEIPT	
29555001 74701 105	EDITH ABBOTT MEMORIAL LIBRARY						
0.00	0.00		-20,000.00	0.00	0.00	20,000.00	100.0%
29555001 74701 108	EDITH ABBOTT MEMORIAL LIBRARY						
0.00	0.00		-9,062.00	-9,062.00	0.00	9,062.00	100.0%
2023/12/000504	09/30/2023 GEN	-9,062.00	REF LIBR			ADJ INCOME OUT OF EXP ACCOUNT	
29555001 74701 109	EDITH ABBOTT MEMORIAL LIBRARY						
0.00	0.00		-825.00	0.00	0.00	825.00	100.0%

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CITY OF GRAND ISLAND
ALL REVENUES

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FOR MONTH ENDING SEPTEMBER 2023

FOR 2023 12

JOURNAL DETAIL 2023 12 TO 2023 12

ACCOUNTS FOR: 295	LOCAL ASSISTANCE		YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
ORIGINAL APPROP	REVISED BUDGET						
TOTAL EDITH ABBOTT MEMORIAL LIBRA							
-74,000.00	-74,000.00		-40,740.90	-15,852.00	0.00	-33,259.10	55.1%
74735 CONTINGENCY PROJECTS							
29555001 74735	CONTINGENCY PROJECTS						
-250,000.00	-250,000.00		-25,000.00	0.00	0.00	-225,000.00	10.0%*
TOTAL CONTINGENCY PROJECTS							
-250,000.00	-250,000.00		-25,000.00	0.00	0.00	-225,000.00	10.0%
74805 TRANSFERS IN							
29555001 74805	TRANSFERS IN						
-1,000,000.00	-1,000,000.00		0.00	0.00	0.00	-1,000,000.00	.0%*
TOTAL TRANSFERS IN							
-1,000,000.00	-1,000,000.00		0.00	0.00	0.00	-1,000,000.00	.0%
TOTAL OTHER DEPARTMENT PROJECTS							
-1,324,120.00	-1,324,120.00		-65,800.90	-15,852.00	0.00	-1,258,319.10	5.0%

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CITY OF GRAND ISLAND
ALL EXPENSES
FOR MONTH ENDING SEPTEMBER 2023

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FOR 2023 12

JOURNAL DETAIL 2023 12 TO 2023 12

ACCOUNTS FOR: 295 LOCAL ASSISTANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
29555001 OTHER DEPARTMENT PROJECTS							
91 OPERATING EXPENSES							
29555001 85041 PLAQUE	130	130	133.90	.00	.00	-3.90	103.0%*
29555001 85042 LIBRARY	0	0	-5,161.11	.00	.00	5,161.11	100.0%
29555001 85042 103 LIBRARY	0	0	3,708.08	67.70	.00	-3,708.08	100.0%*
2023/12/000348 09/20/2023 API	67.70	VND 010168 VCH566040	BANK OF AMERICA	AMAZON - Supplies			8476
29555001 85042 104 LIBRARY	0	0	6,669.51	.00	.00	-6,669.51	100.0%*
29555001 85042 105 LIBRARY	0	0	22,801.81	2,851.58	.00	-22,801.81	100.0%*
2023/12/000348 09/20/2023 API	439.94	VND 010168 VCH565977	BANK OF AMERICA	USCUTTER - Makerspace			8476
2023/12/000348 09/20/2023 API	868.95	VND 010168 VCH565979	BANK OF AMERICA	HEAT PRESS - Makerspace			8476
2023/12/000348 09/20/2023 API	103.97	VND 010168 VCH565983	BANK OF AMERICA	WALMART - Supplies			8476
2023/12/000348 09/20/2023 API	667.09	VND 010168 VCH565988	BANK OF AMERICA	AMER BUTTON - Makerspace			8476
2023/12/000348 09/20/2023 API	47.94	VND 010168 VCH565999	BANK OF AMERICA	WALMART - Supplies			8476
2023/12/000348 09/20/2023 API	12.78	VND 010168 VCH566012	BANK OF AMERICA	HOBBY LOBBY - Program Supplies			8476
2023/12/000348 09/20/2023 API	43.80	VND 010168 VCH566021	BANK OF AMERICA	WALMART - Supplies			8476
2023/12/000348 09/20/2023 API	-77.88	VND 010168 VCH566028	BANK OF AMERICA	WALMART - Credit			8476
2023/12/000348 09/20/2023 API	45.31	VND 010168 VCH566089	BANK OF AMERICA	HOBBY LOBBY - Program Supplies			8476
2023/12/000348 09/20/2023 API	107.38	VND 010168 VCH566272	BANK OF AMERICA	WALMART - Program Supplies			8476
2023/12/000348 09/20/2023 API	34.66	VND 010168 VCH566326	BANK OF AMERICA	SUPER SAVER - Program Supplies			8476
2023/12/000348 09/20/2023 API	69.98	VND 010168 VCH566329	BANK OF AMERICA	AMAZON - Supplies			8476
2023/12/000348 09/20/2023 API	14.53	VND 010168 VCH566331	BANK OF AMERICA	SAM'S - Program Supplies			8476
2023/12/000348 09/20/2023 API	47.16	VND 010168 VCH566338	BANK OF AMERICA	SAMS - Program Supplies			8476
2023/12/000348 09/20/2023 API	23.15	VND 010168 VCH566360	BANK OF AMERICA	WALMART - Program Supplies			8476
2023/12/000348 09/20/2023 API	52.82	VND 010168 VCH566485	BANK OF AMERICA	WALMART - Program Supplies			8476
2023/12/000351 09/26/2023 API	350.00	VND 011592 VCH565831	HARGIS HOUSE WOMANS	TEA PARTY			232636
29555001 85042 106 LIBRARY	0	69,197	.00	.00	51,823.00	17,374.00	74.9%
29555001 85042 107 LIBRARY	0	0	1,729.16	.00	.00	-1,729.16	100.0%*

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CITY OF GRAND ISLAND
ALL EXPENSES
FOR MONTH ENDING SEPTEMBER 2023

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FOR 2023 12		JOURNAL DETAIL 2023 12 TO 2023 12						
ACCOUNTS FOR: 295 LOCAL ASSISTANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
29555001 85042 108 LIBRARY	0	0	9,062.00	9,062.00	.00	-9,062.00	100.0%*	
2023/12/000504 09/30/2023 GEN	9,062.00	REF LIBR			ADJ INCOME OUT OF EXP ACCOUNT			
29555001 85042 109 LIBRARY	0	0	4,426.02	.00	.00	-4,426.02	100.0%*	
TOTAL OPERATING EXPENSES	130	69,327	43,369.37	11,981.28	51,823.00	-25,865.37	137.3%	
96 CAPITAL OUTLAY								
29555001 85010 CONTPROJ	270,000	270,000	.00	.00	.00	270,000.00	.0%	
TOTAL CAPITAL OUTLAY	270,000	270,000	.00	.00	.00	270,000.00	.0%	
TOTAL OTHER DEPARTMENT PROJECTS	270,130	339,327	43,369.37	11,981.28	51,823.00	244,134.63	28.1%	

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CITY OF GRAND ISLAND
LIBRARY REVENUES
FOR MONTH ENDING SEPTEMBER 2023

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FOR 2023 12

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10044301 LIBRARY							
74350 COUNTY SHARE OF LIBRARY	-27,500	-27,500	-27,500.00	.00	.00	.00	100.0%
74365 STATE GRANTS	-7,107	-7,107	-11,809.60	-2,958.00	.00	4,702.60	166.2%
74576 COPY MACHINE USE FEES	-11,000	-11,000	-14,329.78	-1,120.36	.00	3,329.78	130.3%
74703 FINES AND PENALTIES	-10,000	-10,000	-5,634.95	-506.70	.00	-4,365.05	56.3%
74725 NONRESIDENT CARD FEE	-5,500	-5,500	-5,374.10	-482.00	.00	-125.90	97.7%
74795 OTHER REVENUE	-2,500	-2,500	-7,439.58	.00	.00	4,939.58	297.6%
TOTAL LIBRARY	-63,607	-63,607	-72,088.01	-5,067.06	.00	8,481.01	113.3%
TOTAL GENERAL FUND	-63,607	-63,607	-72,088.01	-5,067.06	.00	8,481.01	113.3%

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CITY OF GRAND ISLAND
LIBRARY EXPENSES
FOR MONTH ENDING SEPTEMBER 2023

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FOR 2023 12

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10044301 LIBRARY							
85105 SALARIES - REGULAR	1,207,132	1,207,132	1,166,610.63	137,264.07	.00	40,521.37	96.6%
85110 SALARIES - OVERTIME	0	0	435.60	7.37	.00	-435.60	100.0%
85115 F.I.C.A. PAYROLL TAXES	91,431	91,431	84,117.92	10,056.93	.00	7,313.08	92.0%
85120 HEALTH INSURANCE	252,950	252,950	228,321.54	20,277.94	.00	24,628.46	90.3%
85125 LIFE INSURANCE	2,550	2,550	2,060.20	130.80	.00	489.80	80.8%
85130 DISABILITY INSURANCE	3,145	3,145	3,043.88	363.34	.00	101.12	96.8%
85145 PENSION CONTRIBUTION	67,498	67,498	66,306.93	7,820.18	.00	1,191.07	98.2%
85150 WORKERS COMPENSATION	2,231	2,231	300.40	.00	.00	1,930.60	13.5%
85160 OTHER EMPLOYEE BENEFITS	0	0	341.00	19.55	.00	-341.00	100.0%
85161 HRA-VEBA	13,230	13,230	5,300.00	570.00	.00	7,930.00	40.1%
85213 CONTRACT SERVICES	20,000	20,000	19,048.05	7,186.13	.00	951.95	95.2%
85241 COMPUTER SERVICES	40,000	40,000	39,917.81	.00	.00	82.19	99.8%
85245 PRINTING & BINDING SERVICES	1,500	1,500	1,404.27	.00	.00	95.73	93.6%
85305 UTILITY SERVICES	59,400	59,400	36,596.60	4,044.27	.00	22,803.40	61.6%
85317 NATURAL GAS	11,000	11,000	13,501.71	.00	.00	-2,501.71	122.7%
85319 REPAIR & MAIN-LAND IMP/IRRIGA	1,000	1,000	433.80	25.98	.00	566.20	43.4%
85324 REPAIR & MAINT - BUILDING	21,600	21,600	18,098.57	4,037.60	.00	3,501.43	83.8%
85330 REPAIR & MAINT-OFF FURN & EQ	10,000	10,000	339.50	.00	3,510.00	6,150.50	38.5%
85335 REPAIR & MAINT - VEHICLES	480	480	.00	.00	.00	480.00	.0%
85350 SANITATION SERVICE	810	810	1,032.20	71.40	.00	-222.20	127.4%
85410 TELEPHONE EXPENSE	0	0	6,891.21	489.28	.00	-6,891.21	100.0%
85413 POSTAGE	6,480	6,480	9,284.50	849.99	.00	-2,804.50	143.3%
85416 ADVERTISING	500	500	905.78	13.60	.00	-405.78	181.2%
85422 DUES & SUBSCRIPTIONS	27,040	27,040	21,779.55	322.00	.00	5,260.45	80.5%
85425 BOOKS	109,250	109,250	115,027.20	5,799.69	.00	-5,777.20	105.3%
85426 AV/ELECTRONIC MEDIA	118,386	118,386	120,553.40	8,029.81	2,495.00	-4,662.40	103.9%
85427 PERIODICALS	11,550	11,550	11,360.14	.00	.00	189.86	98.4%
85428 TRAVEL & TRAINING	5,000	5,000	6,494.28	798.00	.00	-1,494.28	129.9%
85453 CASH OVER & SHORT	108	108	25.57	.00	.00	82.43	23.7%
85490 OTHER EXPENDITURES	1,080	1,080	1,359.71	107.07	.00	-279.71	125.9%
85505 OFFICE SUPPLIES	52,530	52,530	47,051.97	3,380.87	.00	5,478.03	89.6%
85510 CLEANING SUPPLIES	4,000	4,000	3,532.46	.00	.00	467.54	88.3%
85515 GASOLINE	750	750	434.97	34.12	.00	315.03	58.0%
85540 SMALL TOOLS & PARTS	15,000	15,000	8,378.54	.00	.00	6,621.46	55.9%
TOTAL LIBRARY	2,157,631	2,157,631	2,040,289.89	211,699.99	6,005.00	111,336.11	94.8%
TOTAL GENERAL FUND	2,157,631	2,157,631	2,040,289.89	211,699.99	6,005.00	111,336.11	94.8%

Library Board

Monday, November 20, 2023

Regular Meeting

Item B3

Approval of Bills Submitted - October 24, 2023 and November 7, 2023

The following bills were submitted by the Library Director in accordance with the Library Funds Policy since the last library board meeting.

Staff Contact:

Schedule of Bills

102423

Org	Object	Vendor # Name	Description	Invoice	PO #	WO#	Check #	Amount
10044301		LIBRARY						
	85241		COMPUTER SERVICES					
	1	11258 THE LIBRARY CORPORATION	YEAR 3 ILS SOFTWARE	2023080057	36875		0	17,374.00
	85305		UTILITY SERVICES					
	1	91 CITY OF GRAND ISLAND-UTILITIES	INTERDEPT UTILITY BILLS	SEPT 2022			0	4,019.65
	85324		REPAIR & MAINT - BUILDING					
	0	10168 BANK OF AMERICA	"ACE - Batteries, Clamp Hoses"	TXN00112533			8512	28.76
	0	10168 BANK OF AMERICA	WALMART - Doorbell and parts	TXN00112743			8512	29.00
	85330		REPAIR & MAINT - OFF FURN & EQ					
	1	10416 AUDIO MARKETING SOLUTIONS	TELEPHONE MAINTENANCE/TROUBLES	65088	38579		0	187.50
	1	10965 LIBRARY FURNITURE INTERNATIONAL	CUSTOM END PANEL	8700	38353		0	3,510.00
	85350		SANITATION SERVICE					
	0	10168 BANK OF AMERICA	MID NE DISPOSAL - Sanit Sept23	TXN00112763			8512	63.40
	85410		TELEPHONE					
	1	107 CENTURYLINK INC	PHONE BILL CITY HALL	308 E22-1707 952 OCT			232824	28.00
	1	107 CENTURYLINK INC	PHONE LIBRARY	308 385-5333 OCT 23			232839	159.32
	6	387 STATE OF NE DIV OF COMM	NETWORK SVC CHGS 09/2023	1391125			0	4.08
	1	387 STATE OF NE DIV OF COMM	SEP 2013 FOR ACCT 01 0240	1393911			0	300.63
	85413		POSTAGE					
	1	407 UNITED STATES POSTMASTER	POSTAGE DUE ACCOUNT	POSTAGE 95021000			232823	50.00
	85416		ADVERTISING					
	1	214 LEE BHM CORP	BOARD MEETING AD	118-60115812/SEPT23			0	27.20
	85422		DUES & SUBSCRIPTIONS					
	1	3767 OCLC ONLINE COMPUTER LIBRARY	CATALOG & METADATA SUBSCR 23-24	1000324990			0	29,025.35
	85425		BOOKS					
	0	10168 BANK OF AMERICA	INGRAM - Books	TXN00112860			8512	73.04
	0	10168 BANK OF AMERICA	INGRAM - Books	TXN00112876			8512	75.98
	0	10168 BANK OF AMERICA	INGRAM - Books				8512	119.96
Grand Island	0	10168 BANK OF AMERICA	INGRAM - Books	Regular Meeting - 11/20/2023	TXN00112619		8512	180.77

Schedule of Bills

Org	Object	Vendor #_Name	Description	Invoice	PO #	WO#	Check #	Amount
10044301		LIBRARY						
	85425	BOOKS						
	0	10168 BANK OF AMERICA	INGRAM - Books	TXN00112890			8512	315.97
	0	10168 BANK OF AMERICA	INGRAM - Books	TXN00112823			8512	1,223.80
	0	10168 BANK OF AMERICA	INGRAM - Books	TXN00112562			8512	1,534.47
	0	10168 BANK OF AMERICA	INGRAM - Books	TXN00112985			8512	1,554.65
	85426	AV/ELECTRONIC MEDIA						
	0	10168 BANK OF AMERICA	Nintendo - Game Card Cases	TXN00112789			8512	60.11
	1	562 MIDWEST TAPE	DVD'S & PLAYAWAYS	504356762	20247		0	77.98
	1	562 MIDWEST TAPE	DVD'S & PLAYAWAYS	504421200	20247		0	87.22
	1	562 MIDWEST TAPE	HOOPLA - SEPT 2023	504429326	20247		0	5,580.22
	85505	OFFICE SUPPLIES						
	1	11436 ALL COPY PRODUCTS INC	KONICA/MINOLTA/BIZHUB C2227 CO	AR4081908	38593		0	97.80
	0	10168 BANK OF AMERICA	AMAZON - Electronic Screen Wip	TXN00112955			8512	21.90
	0	10168 BANK OF AMERICA	AMAZON - Labels	TXN00112751			8512	36.08
	0	10168 BANK OF AMERICA	DEMCO - Book Carts	TXN00112237			8512	2,705.89
	1	311 CAPITAL BUSINESS SYSTEMS, INC	COPY BASE/COPY OVERAGE FEES	1321203	20242		0	371.02
	1	311 CAPITAL BUSINESS SYSTEMS, INC	OVERAGE FEES 7-6-23 THRU 10-15-23	1326292	20242		0	246.09
	1	165 EAKES INC	COPY FEES 7-1-23 THRU 9-30-23	INV494241	20244		0	380.16
	1	10769 PEREGRINE SERVICES INC	YEARLY LIBRARY INSERT	531586			0	959.00
	85510	CLEANING SUPPLIES						
	0	10168 BANK OF AMERICA	"HOME DEP Sanitizer, Soap Refi	TXN00112810			8512	292.14
	85515	GASOLINE						
	1	83 CITY OF GRAND ISLAND-TREASURI	REPAIR SHOP SEPTEMBER 2023	LIBR 2023-09			0	130.21
10044301 Org Total								70,931.35

Schedule of Bills

Org	Object	Vendor #_Name	Description	Invoice	PO #	WO#	Check #	Amount
29555001		OTHER DEPARTMENT PROJECTS						
	85042	EDITH ABBOTT MEMORIAL LIBRARY						
		103	HUMANITIES NEBRASKA					
0	10168	BANK OF AMERICA	CULVERS -PreK Primetime Fall23	TXN00112872			8512	145.93
0	10168	BANK OF AMERICA	DOMINO'S-Prek Primetime Fall23	TXN00112612			8512	79.90
0	10168	BANK OF AMERICA	PIZZA HUT - Program Food	TXN00112239			8512	100.98
0	10168	BANK OF AMERICA	PIZZA HUT Fam Primetime Fall23	TXN00112377			8512	104.25
0	10168	BANK OF AMERICA	PIZZA HUT OFFSETS TXN00112239	TXN00112366			8512	(100.98)
0	10168	BANK OF AMERICA	SUP SAV -PreK Primetime Fall23	TXN00112415			8512	21.64
0	10168	BANK OF AMERICA	SUP SAV -PreK Primetime Fall23	TXN00112851			8512	22.98
0	10168	BANK OF AMERICA	SUP SAV Fam Primetime Fall23	TXN00112702			8512	179.45
0	10168	BANK OF AMERICA	SUP SAV-Prek Primetime Fall23	TXN00112626			8512	22.98
		105	GI PUBLIC LIBRARY FOUNDATION					
0	10168	BANK OF AMERICA	AMAZON - Program Supplies	TXN00112907			8512	19.99
0	10168	BANK OF AMERICA	HOBBY LOBBY - Program Supplies	TXN00112953			8512	25.44
0	10168	BANK OF AMERICA	SAMS - Program Supplies	TXN00112761			8512	114.76
0	10168	BANK OF AMERICA	WALMART - Program Supplies	TXN00112909			8512	81.99

29555001 Org Total 819.31

Prepared by

Nancy Bech

Library Funds Disbursement Voucher	
Approved by: <i>Tanya Hansens</i>	Date: <i>Nov. 6, 2023</i>
Library Board President <i>[Signature]</i>	
Authenticated by: <i>Barbara Beck</i>	Date: <i>Oct 24, 2023</i>
Library Board Secretary <i>Barbara Beck</i>	

Schedule of Bills

110723

<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85241		COMPUTER SERVICES						
0	10168	BANK OF AMERICA	Dell-WiFi Antenna	TXN00113375			8550	45.73
0	10168	BANK OF AMERICA	Dell-WiFi Antenna	TXN00113410			8550	45.73
0	10168	BANK OF AMERICA	Dell-WiFi Card	TXN00112994			8550	45.73
0	10168	BANK OF AMERICA	QUIPU - PITS Subscription Fee	TXN00112717			8550	2,500.00
85324		REPAIR & MAINT - BUILDING						
0	10168	BANK OF AMERICA	"ACE - Drill Bit, Duct tape, e	TXN00112982			8550	33.56
0	10168	BANK OF AMERICA	ACE	TXN00112919			8550	87.58
0	10168	BANK OF AMERICA	AMAZON - Bulbs	TXN00112563			8550	155.03
0	10168	BANK OF AMERICA	FLAGSTORE - Nebraska Flag	TXN00112960			8550	187.00
0	10168	BANK OF AMERICA	NE SAFETY&FIRE - Alarm Inspect	TXN00113102			8550	350.00
0	10168	BANK OF AMERICA	SAM'S - Maintenance Supplies	TXN00112948			8550	58.44
85413		POSTAGE						
0	10168	BANK OF AMERICA	ENDICIA - Monthly Service Fee	TXN00112700			8550	19.99
0	10168	BANK OF AMERICA	USPS - Rolls of Stamps	TXN00113223			8550	264.00
85425		BOOKS						
0	10168	BANK OF AMERICA	INGRAM - ANF Trust Account	TXN00113038			8550	70.41
0	10168	BANK OF AMERICA	INGRAM - ANF Trust Grant	TXN00113084			8550	201.75
0	10168	BANK OF AMERICA	INGRAM - Books	TXN00113066			8550	157.02
0	10168	BANK OF AMERICA	INGRAM - Books	TXN00113129			8550	279.58
0	10168	BANK OF AMERICA	INGRAM - Credit	TXN00112639			8550	(62.05)
85427		PERIODICALS						
0	10168	BANK OF AMERICA	SHELTON CLIPPER - Newspaper Re	TXN00113160			8550	68.00
85428		TRAVEL & TRAINING						
0	10168	BANK OF AMERICA	CONCORDIA - Fentress Training	TXN00112641			8550	150.00
85505		OFFICE SUPPLIES						
0	10168	BANK OF AMERICA	AMAZON - Scanner Cleaning Shee	TXN00112927			8550	16.78
0	10168	BANK OF AMERICA	AMAZON - Staff Calendars/Magni	TXN00112961			8550	130.66

Schedule of Bills

110723

<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85505			OFFICE SUPPLIES					
0	10168	BANK OF AMERICA	BRODART - Book Jacket Covers	TXN00112727			8550	1,038.00
0	10168	BANK OF AMERICA	QUILL Toner Children's Printer	TXN00112732			8550	84.59
0	10168	BANK OF AMERICA	WALMART - HDMI Cables	TXN00113212			8550	27.76
85507			MAKERSPACE SUPPLIES					
0	10168	BANK OF AMERICA	AMAZON - Program Supplies	TXN00112633			8550	53.60
0	10168	BANK OF AMERICA	AMZN Mktg US	TXN00112774			8550	4.49
0	10168	BANK OF AMERICA	JOHNSON PLASTIC - Makerspace S	TXN00112636			8550	152.26
85510			CLEANING SUPPLIES					
0	10168	BANK OF AMERICA	SAM'S - Maintenance Supplies	TXN00112948			8550	204.82
10044301 Org Total								6,370.46

Schedule of Bills

110723

Org Object Vendor #_Name
20110001 LIBRARY TRUST
85425 BOOKS
 0 10168 BANK OF AMERICA
 0 10168 BANK OF AMERICA

Description

INGRAM - ANF Trust Account
 INGRAM - ANF Trust Grant

Invoice

TXN00113038
 TXN00113084

PO # WO#

Check #

Amount

8550 41.84
 8550 32.00

20110001 Org Total

73.84

Schedule of Bills

110723

<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
29555001		OTHER DEPARTMENT PROJECTS						
85042		EDITH ABBOTT MEMORIAL LIBRARY						
	103	HUMANITIES NEBRASKA						
0	10168	BANK OF AMERICA	CULVERS Fam Primetime Fall23	TXN00113232			8550	265.68
0	10168	BANK OF AMERICA	SUP SAV Fam Primetime Fall23	TXN00113269			8550	49.23
0	10168	BANK OF AMERICA	SUP SAV PreK Primetime Fall23	TXN00113148			8550	101.04
	105	GI PUBLIC LIBRARY FOUNDATION						
0	10168	BANK OF AMERICA	AMAZON - Program Supplies	TXN00112635			8550	17.98
0	10168	BANK OF AMERICA	AMAZON - Program Supplies	TXN00112633			8550	23.48
0	10168	BANK OF AMERICA	SAMS - Program Supplies	TXN00113324			8550	27.46
0	10168	BANK OF AMERICA	SUP SAV Food for Teen Program	TXN00113180			8550	28.87

29555001 Org Total 513.74

Prepared by

Nancy Broch

Library Funds Disbursement Voucher	
Approved by: Tanya Hansen	Date Nov 6, 2023
Library Board President <i>Tanya Hansen</i>	
Authenticated by: Barbara Beck	Date Nov 7, 2023
Library Board Secretary <i>Barbara Beck</i>	

Library Board

Monday, November 20, 2023

Regular Meeting

Item C1

Director's Report

The Director's Report typically consists of:

- 1) a monthly report of programs and activities, public use of meeting spaces, library media, and Librarians' Reports*
- 2) a quarterly Report of Household Library Cards Issued to Hall County Residents Outside of Grand Island provided in January, April, July and October of each year*
- 3) a quarterly statistical usage report provided in February, May, August and November of each year*
- 4) upon execution of agreement, regularly scheduled report of use of Grand Island Public Library Foundation library support funds*
- 5) upon publication, a Library newsletter*
- 6) and additional administrative items of note, either in the agenda packet or discussed at the meeting.*

Staff Contact:

Library Director

Name: Celine Swan

Date: November 2023

Since Last Report

October

- Media Report, Shaun, Laura, and Erica Report, Policies Committee didn't meet
- Art Exhibit for October is the "Community Art Show" (Sept 10 2 pm Artist's reception)
- Strategic Plan Work-Updated
- Literacy Council is doing Community Conversation classes on Sundays at the library.
- Oct-Library Utility Insert in English and Spanish in paper utility bills
- 10/1 started Celtic Music program
- 10/3 Sam Shaw NE Library Commission training 10-12 pm Celine attended for survey
- 10/7 Laura attended the Plum Creek Literacy Festival in Seward NE
- 10/8 Monster Within Humanities Program at 2 pm
- 10/14 ByGone Bookclub-More than Football 11 am, Crafternoon in Makerspace 1 pm
- 10/19 Central Plains Conference in Kearney Celine is attending
- 10/21 Cooking the Books theme Mediterranean at Noon
- 10/22 Genealogy programs 2 and 3 pm with Shaun
- 10/24 Project Connect Outreach
- 10/24 Literacy Council Trunk or Treat 5:30-7:30 pm
- 10/26 Dodge School Trunk or Treat evening
- 10/28 and 10/30 are the last Humanities NE PrimeTime Family Reading sessions
- 10/29 Willa Cather reception 2:00 pm
- 10/31 Pizza Hut Food Truck Foundation Fundraiser

Upcoming-Library work

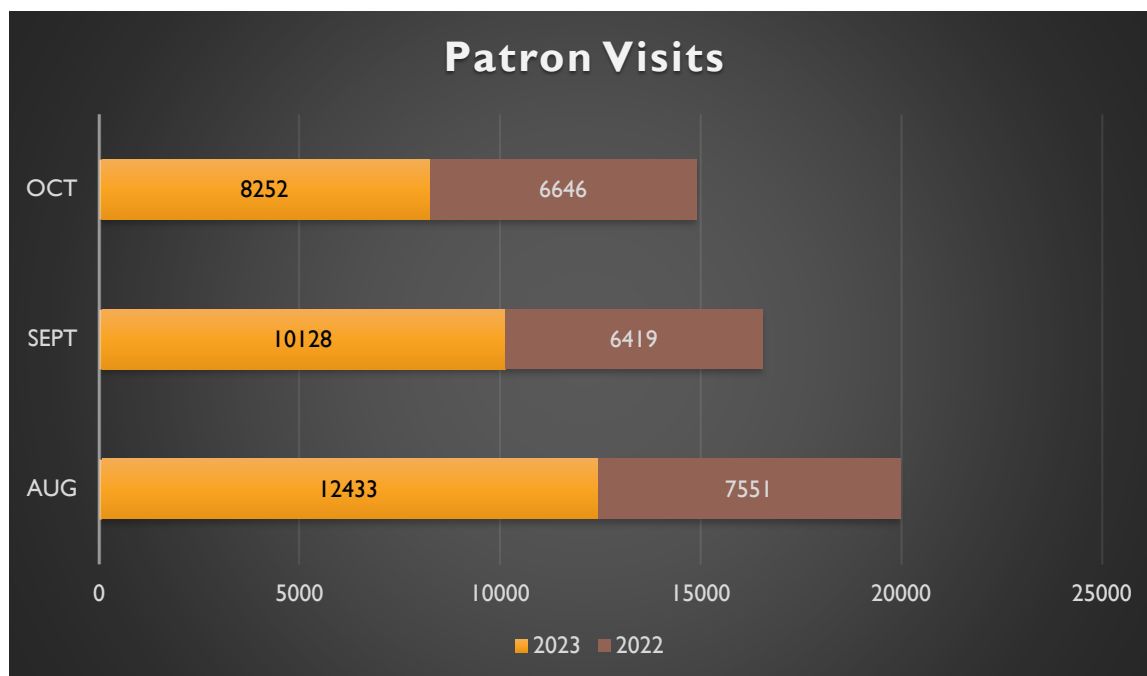
- Art Exhibit for November is the Willa Cather & Material Culture Nov 1
 - Attended GI Children's Museum Bd. Meetings monthly, City Admin. monthly, Director weekly, and Central Plains Library System, TLC ILS mtg., Librarian, MST, Zone mtg, Grow with Words, Welcoming Initiative with United Way
 - 11/1-11/8 Day of the Dead Displays, Veteran's Display, Native American Indian Display
 - 11/7 Talk-a-Book Meeting with O'Connor Learning Center
 - 11/9 Tween Mystery Science 4:30 pm.
 - 11/12 Outreach-Alessandra ACAP from 2-4 pm for Children's Day at E-Free Church.
 - 11/9 Tween Mystery Science today at 4:30 pm.
 - 11/12 Crafternoons at 1 pm. Program is FULL.
 - 11/14 Congrats Elle, Cameron, and Addie Supencheck for your new baby boy! August
 - 11/16 Library Foundation Meeting at 12 pm
 - 11/16 Library Homeschooler Programs at 2 pm
 - 11/17 Railside Christmas Friday at Full Circle Venue Downtown 530-8pm
 - 11/17 Staff Fire Extinguisher Training GIFD
 - 11/17 Celine attending NLA State Advisory Meeting Lincoln
 - 11/18 Kitty Café is coming at 11am. Partnership with Central Nebraska Humane Society
 - 11/18 Cooking the Books at 12pm
 - 11/20 Library Board Meeting at 5:15 pm
- Thanksgiving Week Programs –schools out, 12/8 City Library Staff Christmas Dinner on Friday Dec 8th at 5 pm after we close, fencing around HVAC, Chairs recovered

GRAND ISLAND PUBLIC LIBRARY

OCTOBER 2023 STATS OVERVIEW & COMPARISON

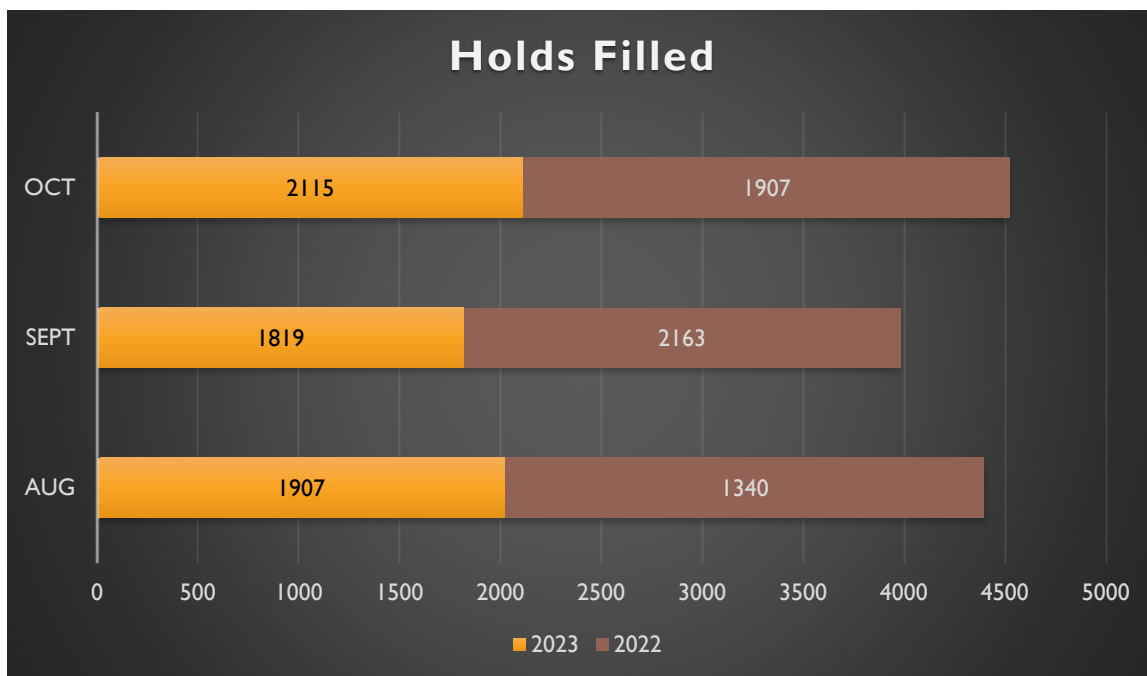
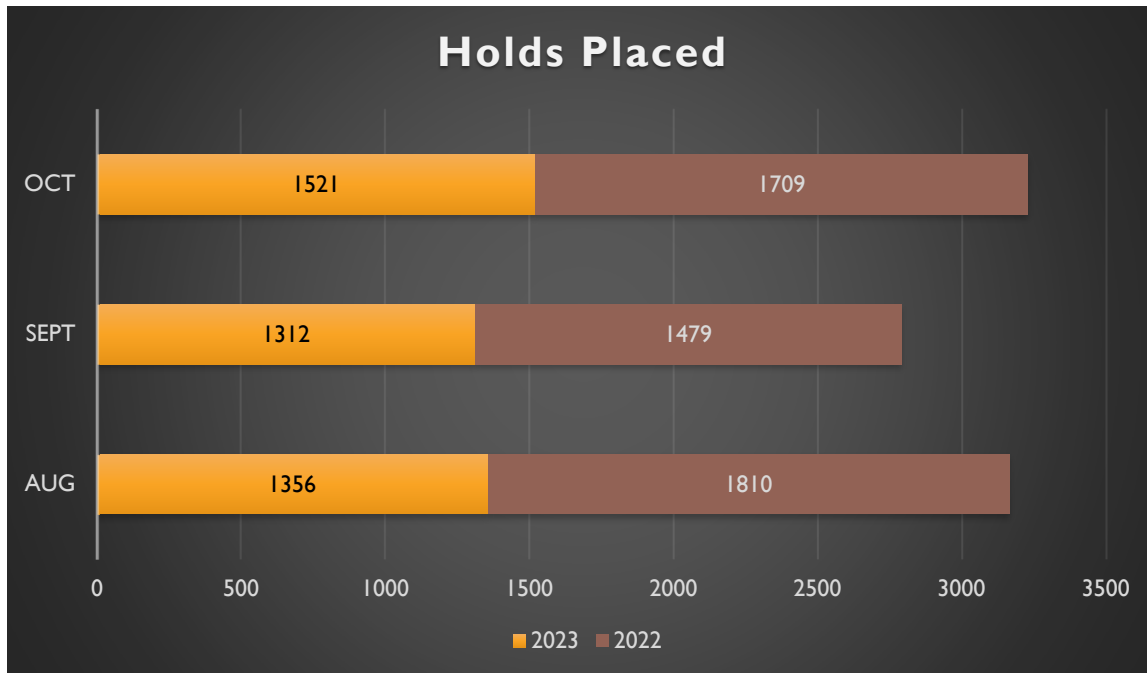


PATRON VISITS – PREVIOUS THREE MONTHS

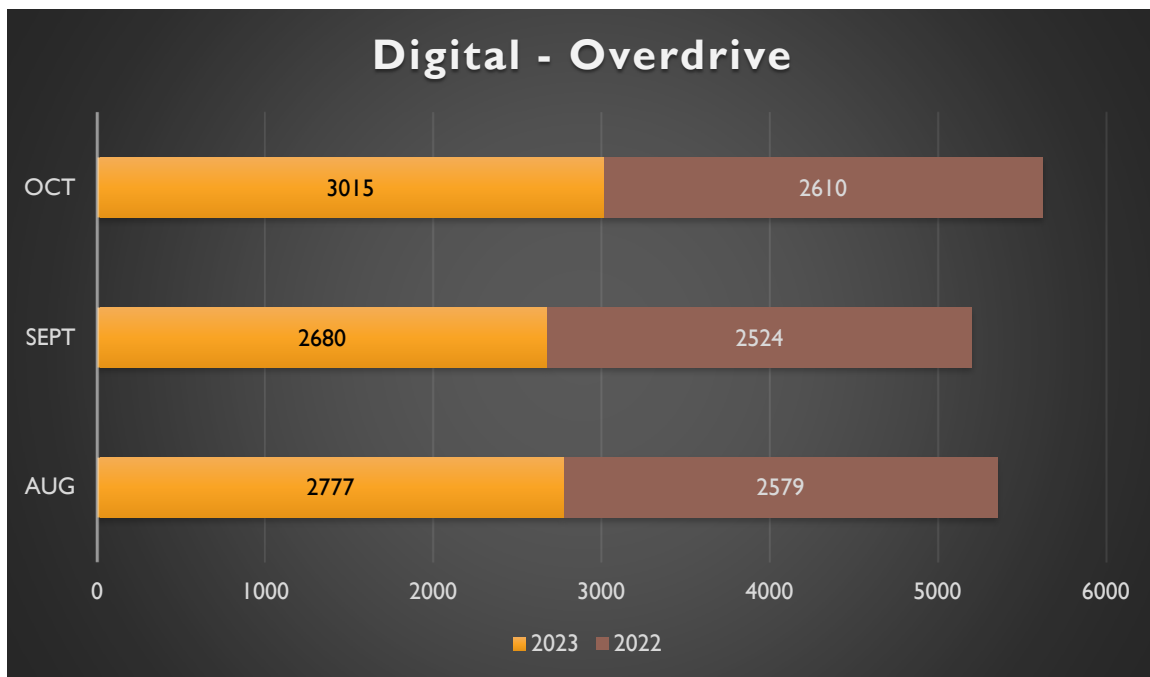
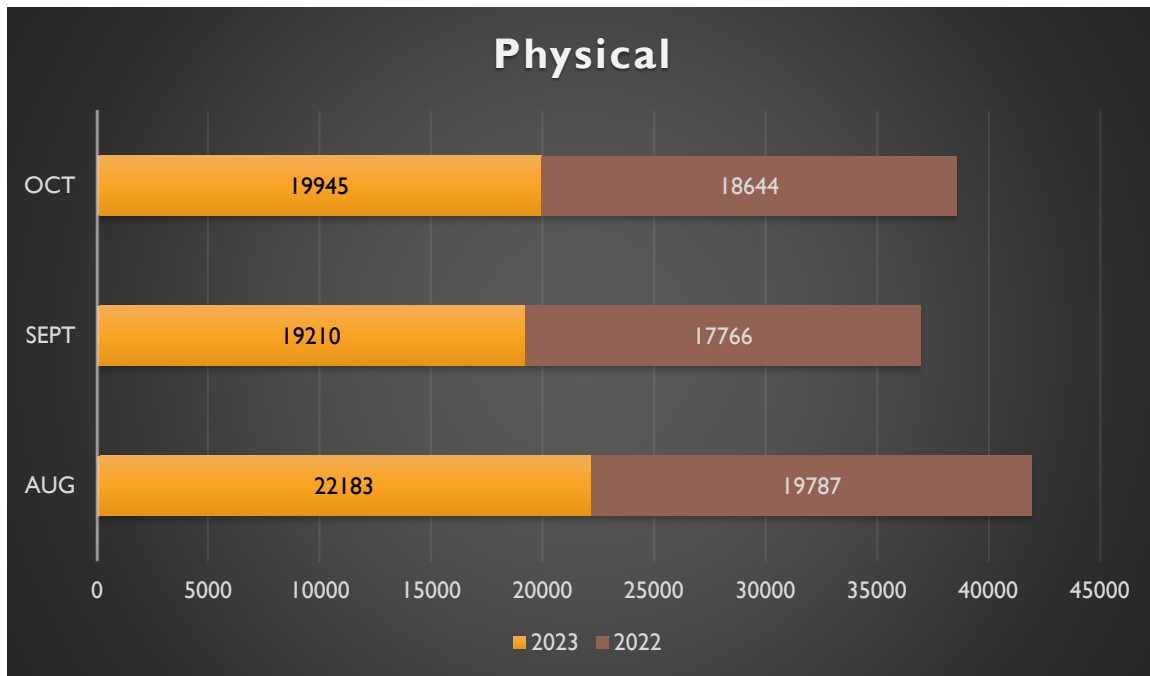


CIRCULATION

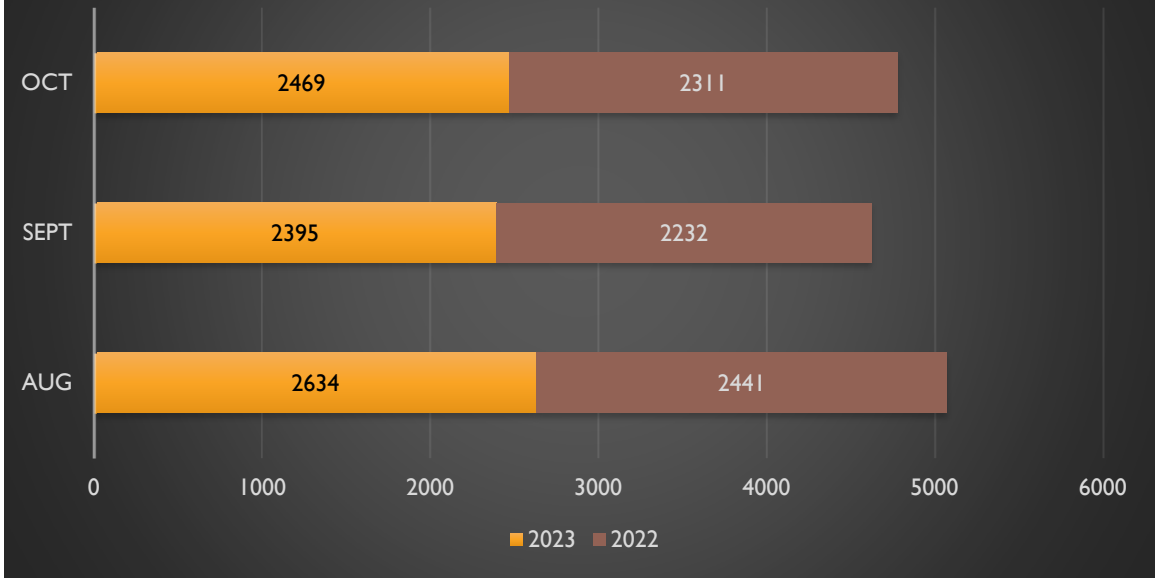
HOLDS PLACED



CHECKOUTS



Hoopla



Youth & Family Services Librarian Monthly Report

Laura Fentress

November 2023

Since Last Report

Fall programs

Program Day & Time	Program Name	Target Age Range	Average Attendance (October)	Compared with October 2022
Weekly programs				
Mondays at 6:30 PM	Pajamatime	0-11	13	+4%
Tuesdays at 10:30 AM	Bookbop	0-5	22	+122%
Wednesdays at 10:30 AM	Preschool Storytime	3-5	18	±0%
Fridays at 10:30 AM	Baby & Toddler Lapsit	0-2	21	+4%
Monthly & periodic programs				
2 nd Thursdays at 4:30 PM	Tween program October: Get Ready for the Solar Eclipse!	10-13	9	N/A
Fridays GIPS schools are out of session, at 10:30 AM	A Little Art	Grades K-5	11	-61%

Grant progress

- **ARPA Youth Grant for Excellence 2023** – we need to coordinate time for staff to participate in Zoom training for the telescope
- **IEEE Science Kits for Public Libraries grant** – next step is inventory and cataloguing; target availability date **January 2024**

Outreach

- Literacy Council **Trunk or Treat** October 24
- Dodge School **Trunk or Treat** October 26
- **Talk-a-Book** presentation for parents at OLC November 7
- **Children’s Day Festival** November 12

Prime Time finished

Upcoming

Upcoming outreach

- **Doniphan Trumbull field trip to the library** November 16
- **Railside Christmas** November 17

Upcoming programs

- **Homeschool program** November 16
- **Kitty Café** November 17

Thanksgiving Break Programs November 20-22

Monday, November 20

10:00 AM Family Game Time

All Ages

Bring your family or group and play a board game! Bring your own, or play one from the Library's newly updated collection.

Tuesday, November 21

10:30 AM Thanksgiving Crafts and Activities

Ages 3 and up

Write and color thank-you cards, make colorful corn mosaics, and more.

6:00 PM Storytime with the Tri-City Storm

All Ages

Hear a story and do a craft with members of the Tri-City Storm hockey team

Wednesday, November 22

10:30 AM Thanksgiving Family Storytime

All Ages

An all-ages storytime for the whole family, including a craft activity.

December programs

- **Storytelling with Molly of Denali Bilingual Family Program** (partnership with Nebraska Public Media) Tuesday, December 12 at 6:00 PM
- **Melted Crayon Ornament Craft** (December Tween Program) Thursday, December 14 at 4:30 PM
- **Breakfast with Santa** set for Saturday, December 16 at 10:00 AM
- **Winter Break Programs** December 21-January 3
 - Family Gingerbread House Building, Noon Year's Eve Party, and more!

TECHNOLOGY & TEEN SERVICES LIBRARIAN MONTHLY REPORT

Erica Rogers



SINCE LAST REPORT

T-shirts that were bleached by the Teens using laser cut stencils

Teen

- TLC (Teen Library Council)
 - Introduction meeting & second meeting
 - discussed upcoming Winter Break programs
 - took down Halloween decorations
- Anime Club
 - Made Dorayaki Pancakes with Nutella & Sweet Red Bean Paste
- Spooky Fun Trivia
 - 7 Kids
- DIY Bleach T-shirts
 - 25 people
- Tween Programs
 - Solar Eclipse
 - Mystery Science

Makerspace

- Lots of tours with groups and people in the community
- 112 people for appointments
- Makerspace Crafternoon
 - Made Canvas Prints
 - 14 people
 - considering doing an encore class

Other

- Working with IT on updating/replacing computers
- Working with Bibliotheca on fixing gates



Tweens learning about the chemical reactions between Alka Seltzer tablets and water and oil

UPCOMING

TEEN PROGRAMS

Anime Club

Tuesday November 21
Origami Pumpkins

TLC (Teen Library Council)

Tuesday December 5
Winter Break Planning

Painting with Jill

Monday November 20

TWEEN PROGRAM

Thursday December 14

Making Ornaments with
melted crayons

MAKERSPACE PROGRAMS

Adults

Saturday December 9
Sublimation Puzzles

MAKERSPACE TRAIN

Working with staff to get more
people trained and
comfortable helping people.

TEEN FICTION PROJECT

Going through the collection
and checking circulation
statistics

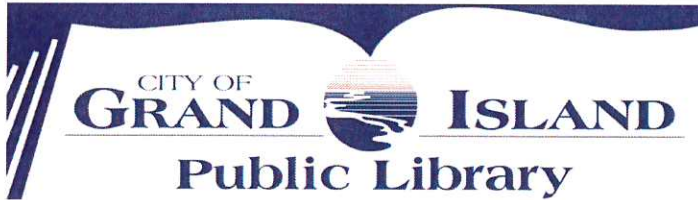
TECHNOLOGY PLAN

Work with IT on finishing up
getting the new computers
installed and running

GATE SOFTWARE

With with Bibliotheca, who
owns our RFID gates, to get
things running properly
again

GIPL: BEYOND THE STACKS		
Erica Rogers: Magic in the makerspace	10/1/2023	GI Independent
What's Going On: Calendar of area events	10/4/2023	GI Independent
Library reschedules genealogy program	10/4/2023	GI Independent
GIPL: BEYOND THE STACKS	10/7/2023	GI Independent
PRIME TIME PRESCHOOL IN GRAND ISLAND	10/7/2023	Humanities NE
October is National Estate Planning Month	10/14/2023	GI Independent
GIPL: BEYOND THE STACKS	10/15/2023	GI Independent
GIPL: BEYOND THE STACKS: It's never to late to read books.	10/21/2023	GI Independent
Support Groups for October 2023	10/21/2023	GI Independent
Project Connect Offers Free Services to the Community	10/24/2023	Local4 News
Library to dedicate Cather sculpture; open art exhibit	10/26/2023	GI Independent
GIPL: BEYOND THE STACKS		
Erica Rogers: Digital comics to die for	10/29/2023	GI Independent
Library, CCC host Day of the Dead celebrations	10/31/2023	GI Independent
Grand Island Public Library celebrating "Dia De Los Muertos"	11/2/2023	Local4 News
ARTS & ENTERTAINMENT: Celtic music at Grand Island Public Library	11/2/2023	GI Independent
Grand Island introduces new utility billing software	11/3/2023	GI Independent
GIPL: BEYOND THE STACKS: November is Native American Indian Month	11/4/2023	GI Independent
Shaun did interview with KSYZ 107.7 on Cook the Books other adult programs	11/5/2023	KSYZ
New quilt group having open house Nov. 13	11/6/2023	GI Independent
Nebraska Voter ID brochure available in Hall County, elsewhere	11/7/2023	GI Independent
GIPL: BEYOND THE STACKS;Feel-ine Fine at the Library	11/11/2023	GI Independent



**Quarterly Report of
Household Library Cards
Issued to Hall County Residents
Outside of Grand Island**

JULY-SEPTEMBER 2023

To Hall County Board of Supervisors:

As of September 1, 2023 there are a total of 1,289 Head of Household Hall County patron accounts. We added 1 new Head of Household account this past quarter between July 1 and September 30, 2023; 1 Head of Household Account was deleted; 12 cardholders were modified from other borrower types due to moving/change of address. This results in a net gain of 12 accounts from the previous report of 1,277 HCH accounts.

Our automated reporting of household cards is based on one member of each household manually coded as “head of household” no matter how many in the household have cards.

The Library continues to promote to Hall County residents that they can get their Library card for free and we are fine free too. The Library was a very busy place with our Summer Reading Programs for all ages that ended July 31. We had Humanities Nebraska Chautauqua programs at the Stuhr Museum and Grand Island Public Library July 21-22. We have several adult programs with the popular ByGone Book Club in partnership with the Hall County Historical Society, Makerspace Crafternoons, CrimeTime, and Cooking the Books Cookbook Book Clubs. Children’s and Teen Programs started up on September 5. The Library hosted a Multi-Lingual Storytime and community partners on September 10 as part of the Welcoming Initiative. Visit www.gilibrary.org or call 385-5333 for more information on programs and services. Check out our free databases such E-books and Audiobooks on Overdrive and Hoopla, and free homework help on Tutor.com from our website and with a Grand Island Public Library card.

Balance June 30, 2023	1,277
July-September added 1, deleted 1 and modified 12 cardholders	+12
Balance September 30, 2023	1,289

A handwritten signature in cursive that reads "Celine D. Swan".

Celine D. Swan, Library Director

October 2, 2023

Library Board

Monday, November 20, 2023

Regular Meeting

Item D1

Board Communications and Committee Reports

This item allows for the introduction and discussion of board communications and committee reports. Included are items of discussion and communication with the City Council liaison to the Library Board. Items requiring approval must also be indicated in Consideration of Unfinished Business or Consideration of New Business.

Staff Contact:

Library Board

Monday, November 20, 2023

Regular Meeting

Item E1

Call To Action For This Month's Meeting

Staff Contact:

Library Board

Monday, November 20, 2023

Regular Meeting

Item E2

Strategic Plan

Staff Contact: