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# Library Board

Monday, November 20, 2023

Regular Meeting

## Item B3

### Approval of Bills Submitted - October 24, 2023 and November 7, 2023

*The following bills were submitted by the Library Director in accordance with the Library Funds Policy since the last library board meeting.*

Staff Contact:

**Schedule of Bills**

102423

Org	Object	Vendor # Name	Description	Invoice	PO #	WO#	Check #	Amount
10044301		<b>LIBRARY</b>						
	85241		<b>COMPUTER SERVICES</b>					
	1	11258 THE LIBRARY CORPORATION	YEAR 3 ILS SOFTWARE	2023080057	36875		0	17,374.00
	85305		<b>UTILITY SERVICES</b>					
	1	91 CITY OF GRAND ISLAND-UTILITIES	INTERDEPT UTILITY BILLS	SEPT 2022			0	4,019.65
	85324		<b>REPAIR &amp; MAINT - BUILDING</b>					
	0	10168 BANK OF AMERICA	"ACE - Batteries, Clamp Hoses"	TXN00112533			8512	28.76
	0	10168 BANK OF AMERICA	WALMART - Doorbell and parts	TXN00112743			8512	29.00
	85330		<b>REPAIR &amp; MAINT - OFF FURN &amp; EQ</b>					
	1	10416 AUDIO MARKETING SOLUTIONS	TELEPHONE MAINTENANCE/TROUBLES	65088	38579		0	187.50
	1	10965 LIBRARY FURNITURE INTERNATIONAL	CUSTOM END PANEL	8700	38353		0	3,510.00
	85350		<b>SANITATION SERVICE</b>					
	0	10168 BANK OF AMERICA	MID NE DISPOSAL - Sanit Sept23	TXN00112763			8512	63.40
	85410		<b>TELEPHONE</b>					
	1	107 CENTURYLINK INC	PHONE BILL CITY HALL	308 E22-1707 952 OCT			232824	28.00
	1	107 CENTURYLINK INC	PHONE LIBRARY	308 385-5333 OCT 23			232839	159.32
	6	387 STATE OF NE DIV OF COMM	NETWORK SVC CHGS 09/2023	1391125			0	4.08
	1	387 STATE OF NE DIV OF COMM	SEP 2013 FOR ACCT 01 0240	1393911			0	300.63
	85413		<b>POSTAGE</b>					
	1	407 UNITED STATES POSTMASTER	POSTAGE DUE ACCOUNT	POSTAGE 95021000			232823	50.00
	85416		<b>ADVERTISING</b>					
	1	214 LEE BHM CORP	BOARD MEETING AD	118-60115812/SEPT23			0	27.20
	85422		<b>DUES &amp; SUBSCRIPTIONS</b>					
	1	3767 OCLC ONLINE COMPUTER LIBRARY	CATALOG & METADATA SUBSCR 23-24	1000324990			0	29,025.35
	85425		<b>BOOKS</b>					
	0	10168 BANK OF AMERICA	INGRAM - Books	TXN00112860			8512	73.04
	0	10168 BANK OF AMERICA	INGRAM - Books	TXN00112876			8512	75.98
	0	10168 BANK OF AMERICA	INGRAM - Books				8512	119.96
Grand Island	0	10168 BANK OF AMERICA	INGRAM - Books	Regular Meeting - 11/20/2023	TXN00112619		8512	180.77

**Schedule of Bills**

Org	Object	Vendor #_Name	Description	Invoice	PO #	WO#	Check #	Amount
10044301		<b>LIBRARY</b>						
	85425	<b>BOOKS</b>						
	0	10168 BANK OF AMERICA	INGRAM - Books	TXN00112890			8512	315.97
	0	10168 BANK OF AMERICA	INGRAM - Books	TXN00112823			8512	1,223.80
	0	10168 BANK OF AMERICA	INGRAM - Books	TXN00112562			8512	1,534.47
	0	10168 BANK OF AMERICA	INGRAM - Books	TXN00112985			8512	1,554.65
	85426	<b>AV/ELECTRONIC MEDIA</b>						
	0	10168 BANK OF AMERICA	Nintendo - Game Card Cases	TXN00112789			8512	60.11
	1	562 MIDWEST TAPE	DVD'S & PLAYAWAYS	504356762	20247		0	77.98
	1	562 MIDWEST TAPE	DVD'S & PLAYAWAYS	504421200	20247		0	87.22
	1	562 MIDWEST TAPE	HOOPLA - SEPT 2023	504429326	20247		0	5,580.22
	85505	<b>OFFICE SUPPLIES</b>						
	1	11436 ALL COPY PRODUCTS INC	KONICA/MINOLTA/BIZHUB C2227 CO	AR4081908	38593		0	97.80
	0	10168 BANK OF AMERICA	AMAZON - Electronic Screen Wip	TXN00112955			8512	21.90
	0	10168 BANK OF AMERICA	AMAZON - Labels	TXN00112751			8512	36.08
	0	10168 BANK OF AMERICA	DEMCO - Book Carts	TXN00112237			8512	2,705.89
	1	311 CAPITAL BUSINESS SYSTEMS, INC	COPY BASE/COPY OVERAGE FEES	1321203	20242		0	371.02
	1	311 CAPITAL BUSINESS SYSTEMS, INC	OVERAGE FEES 7-6-23 THRU 10-15-23	1326292	20242		0	246.09
	1	165 EAKES INC	COPY FEES 7-1-23 THRU 9-30-23	INV494241	20244		0	380.16
	1	10769 PEREGRINE SERVICES INC	YEARLY LIBRARY INSERT	531586			0	959.00
	85510	<b>CLEANING SUPPLIES</b>						
	0	10168 BANK OF AMERICA	"HOME DEP Sanitizer, Soap Refi	TXN00112810			8512	292.14
	85515	<b>GASOLINE</b>						
	1	83 CITY OF GRAND ISLAND-TREASURI	REPAIR SHOP SEPTEMBER 2023	LIBR 2023-09			0	130.21
<b>10044301 Org Total</b>								<b>70,931.35</b>

**Schedule of Bills**

Org	Object	Vendor #_Name	Description	Invoice	PO #	WO#	Check #	Amount
29555001		OTHER DEPARTMENT PROJECTS						
85042		EDITH ABBOTT MEMORIAL LIBRARY						
		103	HUMANITIES NEBRASKA					
0	10168	BANK OF AMERICA	CULVERS -PreK Primetime Fall23	TXN00112872			8512	145.93
0	10168	BANK OF AMERICA	DOMINO'S-Prek Primetime Fall23	TXN00112612			8512	79.90
0	10168	BANK OF AMERICA	PIZZA HUT - Program Food	TXN00112239			8512	100.98
0	10168	BANK OF AMERICA	PIZZA HUT Fam Primetime Fall23	TXN00112377			8512	104.25
0	10168	BANK OF AMERICA	PIZZA HUT OFFSETS TXN00112239	TXN00112366			8512	(100.98)
0	10168	BANK OF AMERICA	SUP SAV -PreK Primetime Fall23	TXN00112415			8512	21.64
0	10168	BANK OF AMERICA	SUP SAV -PreK Primetime Fall23	TXN00112851			8512	22.98
0	10168	BANK OF AMERICA	SUP SAV Fam Primetime Fall23	TXN00112702			8512	179.45
0	10168	BANK OF AMERICA	SUP SAV-Prek Primetime Fall23	TXN00112626			8512	22.98
		105	GI PUBLIC LIBRARY FOUNDATION					
0	10168	BANK OF AMERICA	AMAZON - Program Supplies	TXN00112907			8512	19.99
0	10168	BANK OF AMERICA	HOBBY LOBBY - Program Supplies	TXN00112953			8512	25.44
0	10168	BANK OF AMERICA	SAMS - Program Supplies	TXN00112761			8512	114.76
0	10168	BANK OF AMERICA	WALMART - Program Supplies	TXN00112909			8512	81.99
<b>29555001 Org Total</b>							<b>819.31</b>	

Prepared by

Nancy Beck

<b>Library Funds Disbursement Voucher</b>	
<b>Approved by:</b> <i>Tanya Hansens</i>	<b>Date:</b> <i>Nov. 6, 2023</i>
<b>Library Board President:</b> <i>[Signature]</i>	
<b>Authenticated by:</b> <i>Barbara Beck</i>	<b>Date:</b> <i>Oct 24, 2023</i>
<b>Library Board Secretary:</b> <i>Barbara Beck</i>	

**Schedule of Bills**

110723

<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
<b>10044301</b>		<b>LIBRARY</b>						
<b>85241</b>		<b>COMPUTER SERVICES</b>						
0	10168	BANK OF AMERICA	Dell-WiFi Antenna	TXN00113375			8550	45.73
0	10168	BANK OF AMERICA	Dell-WiFi Antenna	TXN00113410			8550	45.73
0	10168	BANK OF AMERICA	Dell-WiFi Card	TXN00112994			8550	45.73
0	10168	BANK OF AMERICA	QUIPU - PITS Subscription Fee	TXN00112717			8550	2,500.00
<b>85324</b>		<b>REPAIR &amp; MAINT - BUILDING</b>						
0	10168	BANK OF AMERICA	"ACE - Drill Bit, Duct tape, e	TXN00112982			8550	33.56
0	10168	BANK OF AMERICA	ACE	TXN00112919			8550	87.58
0	10168	BANK OF AMERICA	AMAZON - Bulbs	TXN00112563			8550	155.03
0	10168	BANK OF AMERICA	FLAGSTORE - Nebraska Flag	TXN00112960			8550	187.00
0	10168	BANK OF AMERICA	NE SAFETY&FIRE - Alarm Inspect	TXN00113102			8550	350.00
0	10168	BANK OF AMERICA	SAM'S - Maintenance Supplies	TXN00112948			8550	58.44
<b>85413</b>		<b>POSTAGE</b>						
0	10168	BANK OF AMERICA	ENDICIA - Monthly Service Fee	TXN00112700			8550	19.99
0	10168	BANK OF AMERICA	USPS - Rolls of Stamps	TXN00113223			8550	264.00
<b>85425</b>		<b>BOOKS</b>						
0	10168	BANK OF AMERICA	INGRAM - ANF Trust Account	TXN00113038			8550	70.41
0	10168	BANK OF AMERICA	INGRAM - ANF Trust Grant	TXN00113084			8550	201.75
0	10168	BANK OF AMERICA	INGRAM - Books	TXN00113066			8550	157.02
0	10168	BANK OF AMERICA	INGRAM - Books	TXN00113129			8550	279.58
0	10168	BANK OF AMERICA	INGRAM - Credit	TXN00112639			8550	(62.05)
<b>85427</b>		<b>PERIODICALS</b>						
0	10168	BANK OF AMERICA	SHELTON CLIPPER - Newspaper Re	TXN00113160			8550	68.00
<b>85428</b>		<b>TRAVEL &amp; TRAINING</b>						
0	10168	BANK OF AMERICA	CONCORDIA - Fentress Training	TXN00112641			8550	150.00
<b>85505</b>		<b>OFFICE SUPPLIES</b>						
0	10168	BANK OF AMERICA	AMAZON - Scanner Cleaning Shee	TXN00112927			8550	16.78
0	10168	BANK OF AMERICA	AMAZON - Staff Calendars/Magni	TXN00112961			8550	130.66

**Schedule of Bills**

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<b>10044301</b>		<b>LIBRARY</b>						
<b>85505</b>		<b>OFFICE SUPPLIES</b>						
0	10168	BANK OF AMERICA	BRODART - Book Jacket Covers	TXN00112727			8550	1,038.00
0	10168	BANK OF AMERICA	QUILL Toner Children's Printer	TXN00112732			8550	84.59
0	10168	BANK OF AMERICA	WALMART - HDMI Cables	TXN00113212			8550	27.76
<b>85507</b>		<b>MAKERSPACE SUPPLIES</b>						
0	10168	BANK OF AMERICA	AMAZON - Program Supplies	TXN00112633			8550	53.60
0	10168	BANK OF AMERICA	AMZN Mktg US	TXN00112774			8550	4.49
0	10168	BANK OF AMERICA	JOHNSON PLASTIC - Makerspace S	TXN00112636			8550	152.26
<b>85510</b>		<b>CLEANING SUPPLIES</b>						
0	10168	BANK OF AMERICA	SAM'S - Maintenance Supplies	TXN00112948			8550	204.82
<b>10044301 Org Total</b>							<b>6,370.46</b>	

**Schedule of Bills**

110723

**Org Object Vendor #\_Name**  
**20110001 LIBRARY TRUST**  
**85425 BOOKS**  
0 10168 BANK OF AMERICA  
0 10168 BANK OF AMERICA

**Description**

INGRAM - ANF Trust Account  
INGRAM - ANF Trust Grant

**Invoice**

TXN00113038  
TXN00113084

**PO # WO#**

**Check #**

**Amount**

8550 41.84  
8550 32.00

**20110001 Org Total**

**73.84**

**Schedule of Bills**

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<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
29555001		OTHER DEPARTMENT PROJECTS						
85042		EDITH ABBOTT MEMORIAL LIBRARY						
	103	HUMANITIES NEBRASKA						
0	10168	BANK OF AMERICA	CULVERS Fam Primetime Fall23	TXN00113232			8550	265.68
0	10168	BANK OF AMERICA	SUP SAV Fam Primetime Fall23	TXN00113269			8550	49.23
0	10168	BANK OF AMERICA	SUP SAV PreK Primetime Fall23	TXN00113148			8550	101.04
	105	GI PUBLIC LIBRARY FOUNDATION						
0	10168	BANK OF AMERICA	AMAZON - Program Supplies	TXN00112635			8550	17.98
0	10168	BANK OF AMERICA	AMAZON - Program Supplies	TXN00112633			8550	23.48
0	10168	BANK OF AMERICA	SAMS - Program Supplies	TXN00113324			8550	27.46
0	10168	BANK OF AMERICA	SUP SAV Food for Teen Program	TXN00113180			8550	28.87

29555001 Org Total 513.74

Prepared by

*Nancy Broch*

Library Funds Disbursement Voucher	
Approved by: Tanya Hansen	Date Nov 6, 2023
Library Board President <i>Tanya Hansen</i>	
Authenticated by: Barbara Beck	Date Nov 7, 2023
Library Board Secretary <i>Barbara Beck</i>	