

Library Board

**Monday, October 16, 2023
Edith Abbott Memorial Library**

AGENDA

1. Call to Order
This is a public meeting subject to the open meetings laws of the State of Nebraska. The requirements for an open meeting are posted on the wall in this room and anyone that wants to find out what those are is welcome to read through them. The Library Board may vote to go into Closed Session on any Agenda Item as allowed by State Law.
2. Roll Call
Tanya Hansen, President
Sara White, Vice President
Barbara Beck, Secretary
Jaime Parr
Kari Hooker-Leep
Anna Stehlik
Beth Stecker
3. Public Participation
4. Approval of Minutes of September 18, 2023
5. Approval of Financial Reports
6. Approval of Bills Submitted - September 26, 2023 and October 10, 2023
7. Approval of Director's Report
8. Board Communications and Committee Reports

9. Call to Action For This Month's Meeting
10. Strategic Plan
11. Next Meeting
12. Adjournment

Library Board

Monday, October 16, 2023

Regular Meeting

Item A1

Public Participation

This is an opportunity for individuals wishing to provide input on any of tonight's agenda items to reserve time to speak. Please come forward, state your name and address, and the Agenda topic on which you will be speaking.

Individuals may also request items for future library board meetings. If the issue can be handled administratively, notification will be provided. If the item is scheduled for a future meeting, notification of the date will be given.

Staff Contact:

Library Board
Monday, October 16, 2023
Regular Meeting

Item B1

Approval of Minutes of September 18, 2023

Staff Contact:

CITY OF GRAND ISLAND
GRAND ISLAND PUBLIC LIBRARY BOARD
OFFICIAL PROCEEDINGS
MINUTES OF REGULAR LIBRARY BOARD MEETING
September 18, 2023

Pursuant to due call and notice thereof, a Regular Meeting of the Library Board of the Grand Island Public Library was conducted on Monday, September 18, 2023. Notice appeared in the *Grand Island Independent* on September 14, 2023. A quorum present, President Tanya Hansen called the meeting to order at 5:15 p.m. The following members were present: Beth Stecker, Anna Stehlik, Jaime Parr, Kari Hooker-Leep, Sara White and Barbara Beck. Celine Swan and Mitch Nickerson were also present.

Open Meetings Law Notice: Provided by President Tanya Hansen.

Public Participation: None.

Meeting Minutes: Motion by Kari Hooker-Leep, seconded by Beth Stecker, to approve the Minutes of the August 21, 2023 meeting. Upon vote, the Motion carried unanimously.

REPORTS:

Financial Reports: Motion by Anna Stehlik, seconded by Jaime Parr, to approve the July 2023 Financials. Upon vote, the Motion carried unanimously.

Bills Submitted: Motion by Anna Stehlik, seconded by Jaime Parr, to approve the August 22, 2023 and September 12, 2023 Bills. Upon vote, the Motion carried unanimously.

Director's Report: Celine shared her media report as well as the Supervisors reports for August. Adult programming is way up. Shaun has received many compliments regarding the programs he is offering to adults.

Board Communications and Committee Report:

Tanya checked to see if zoom or telephone is still acceptable for future meetings. If anyone wants to join a meeting this way, they would need a copy of the agenda and the packet with them. This should only be done if it is an emergency. Celine needs notified in advance in order to set the zoom link up.

Library board bylaws are currently being revised.

Call To Action for this Month's Meeting: Celine shared ideas of how the board can continually share library happenings.

Strategic Plan:

Culture of Excellence: Kari and Celine

- The importance of Staff Continuing Education...wants to make sure all kinds of training are available. Library staff are signed up for one already. The library holds a staff meeting every Friday. Staff will continue to cross train. Additional staff members are currently receiving training in the Makerspace.
- More volunteers wanted down the road.
- Expand patron access to technology - The library currently utilizes social media each day as well as a weekly library column in newspaper. Every year an insert is placed in the utility billings. Erica has a list of equipment that is near end of life and is working on this project now.

Library for Everyone: Sara and Celine.

- One goal was to go fine free and that is completed.
- Reach out to different organizations to develop a good plan to work together.
- Research to see what our public transportation options are. Possibly an outreach vehicle, off site book

drop, etc. This discussion will continue as the board researches the many options. Another suggestion is to have community and agencies give some input as well.

- Keep all this updated on our website so people can see everything we are working on.

Next Meeting: Monday October 16, 2023 at 5:15 pm

There being no other business the meeting was adjourned at 6:10 p.m.

Barbara Beck, Secretary

Library Board

Monday, October 16, 2023
Regular Meeting

Item B2

Approval of Financial Reports

The reports of revenues and expenditures since the last board meeting are submitted as generated, subject to City Finance Department journal entry changes.

Staff Contact:

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CITY OF GRAND ISLAND
LIBRARY REVENUES

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FOR MONTH ENDING AUGUST 2023

FOR 2023 11

JOURNAL DETAIL 2023 11 TO 2023 11

ACCOUNTS FOR: 100	GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10044301 LIBRARY								
74350	COUNTY SHARE OF LIBRARY	-27,500	-27,500	-27,500.00	.00	.00	.00	100.0%
74365	STATE GRANTS	-7,107	-7,107	-8,851.60	-1,526.60	.00	1,744.60	124.5%
74576	COPY MACHINE USE FEES	-11,000	-11,000	-13,209.42	-1,711.80	.00	2,209.42	120.1%
74703	FINES AND PENALTIES	-10,000	-10,000	-5,128.25	-615.89	.00	-4,871.75	51.3%
74725	NONRESIDENT CARD FEE	-5,500	-5,500	-4,892.10	-630.00	.00	-607.90	88.9%
74795	OTHER REVENUE	-2,500	-2,500	-7,439.58	.00	.00	4,939.58	297.6%
	TOTAL LIBRARY	-63,607	-63,607	-67,020.95	-4,484.29	.00	3,413.95	105.4%
	TOTAL GENERAL FUND	-63,607	-63,607	-67,020.95	-4,484.29	.00	3,413.95	105.4%

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CITY OF GRAND ISLAND
LIBRARY EXPENSES

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FOR MONTH ENDING AUGUST 2023

FOR 2023 11

JOURNAL DETAIL 2023 11 TO 2023 11

ACCOUNTS FOR: 100	GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10044301 LIBRARY								
85105	SALARIES - REGULAR	1,207,132	1,207,132	1,029,346.56	94,670.39	.00	177,785.44	85.3%
85110	SALARIES - OVERTIME	0	0	428.23	4.07	.00	-428.23	100.0%
85115	F.I.C.A. PAYROLL TAXES	91,431	91,431	74,060.99	6,881.13	.00	17,370.01	81.0%
85120	HEALTH INSURANCE	252,950	252,950	208,043.60	20,277.94	.00	44,906.40	82.2%
85125	LIFE INSURANCE	2,550	2,550	1,929.40	130.80	.00	620.60	75.7%
85130	DISABILITY INSURANCE	3,145	3,145	2,680.54	242.35	.00	464.46	85.2%
85145	PENSION CONTRIBUTION	67,498	67,498	58,486.75	5,216.18	.00	9,011.25	86.6%
85150	WORKERS COMPENSATION	2,231	2,231	300.40	.00	.00	1,930.60	13.5%
85160	OTHER EMPLOYEE BENEFITS	0	0	321.45	19.55	.00	-321.45	100.0%
85161	HRA-VEBA	13,230	13,230	4,730.00	380.00	.00	8,500.00	35.8%
85213	CONTRACT SERVICES	20,000	20,000	11,861.92	2,154.92	7,068.63	1,069.45	94.7%
85241	COMPUTER SERVICES	40,000	40,000	39,917.81	6,500.00	.00	82.19	99.8%
85245	PRINTING & BINDING SERVICES	1,500	1,500	1,404.27	.00	.00	95.73	93.6%
85305	UTILITY SERVICES	59,400	59,400	32,552.33	3,784.29	.00	26,847.67	54.8%
85317	NATURAL GAS	11,000	11,000	13,501.71	103.76	.00	-2,501.71	122.7%
85319	REPAIR & MAIN-LAND IMP/IRRIGA	1,000	1,000	407.82	65.00	.00	592.18	40.8%
85324	REPAIR & MAINT - BUILDING	21,600	21,600	14,060.97	874.56	4,990.16	2,548.87	88.2%
85330	REPAIR & MAINT-OFF FURN & EQ	10,000	10,000	339.50	.00	8,322.50	1,338.00	86.6%
85335	REPAIR & MAINT - VEHICLES	480	480	.00	.00	.00	480.00	.0%
85350	SANITATION SERVICE	810	810	960.80	63.40	.00	-150.80	118.6%
85410	TELEPHONE EXPENSE	0	0	6,401.93	487.80	.00	-6,401.93	100.0%
85413	POSTAGE	6,480	6,480	8,434.51	651.99	.00	-1,954.51	130.2%
85416	ADVERTISING	500	500	892.18	13.60	.00	-392.18	178.4%
85422	DUES & SUBSCRIPTIONS	27,040	27,040	21,457.55	155.00	.00	5,582.45	79.4%
85425	BOOKS	109,250	109,250	109,227.51	14,112.49	.00	22.49	100.0%
85426	AV/ELECTRONIC MEDIA	118,386	118,386	112,523.59	13,142.35	6,657.96	-795.55	100.7%
85427	PERIODICALS	11,550	11,550	11,360.14	344.00	.00	189.86	98.4%
85428	TRAVEL & TRAINING	5,000	5,000	5,696.28	35.00	.00	-696.28	113.9%
85453	CASH OVER & SHORT	108	108	25.57	3.00	.00	82.43	23.7%
85490	OTHER EXPENDITURES	1,080	1,080	1,252.64	121.19	.00	-172.64	116.0%
85505	OFFICE SUPPLIES	52,530	52,530	43,671.10	2,307.28	1,673.82	7,185.08	86.3%
85510	CLEANING SUPPLIES	4,000	4,000	3,532.46	299.79	.00	467.54	88.3%
85515	GASOLINE	750	750	400.85	.00	.00	349.15	53.4%
85540	SMALL TOOLS & PARTS	15,000	15,000	8,378.54	851.52	.00	6,621.46	55.9%
TOTAL LIBRARY		2,157,631	2,157,631	1,828,589.90	173,893.35	28,713.07	300,328.03	86.1%
TOTAL GENERAL FUND		2,157,631	2,157,631	1,828,589.90	173,893.35	28,713.07	300,328.03	86.1%

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CITY OF GRAND ISLAND
ALL REVENUES

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FOR MONTH ENDING AUGUST 2023

FOR 2023 11

JOURNAL DETAIL 2023 11 TO 2023 11

ACCOUNTS FOR: 295	LOCAL ASSISTANCE		YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
ORIGINAL APPROP	REVISED BUDGET						
29555001 OTHER DEPARTMENT PROJECTS							
74602 PLANNING COMMISSION PLAQUE							
29555001 74602	PLANNING COMMISSION PLAQUE						
	-120.00	-120.00	-60.00	-60.00	0.00	-60.00	50.0%*
2023/11/000303	08/18/2023 CRP	-20.00	REF 303856	CORNERSTONE BANK	COMMUNITY BEAUTIFICATION		
2023/11/000366	08/23/2023 CRP	-20.00	REF 304037	CITY OF GRAND ISLAND	8-21-23 DEPOSIT		
2023/11/000439	08/29/2023 CRP	-20.00	REF 304388	HOME FEDERAL	COMMUNITY BEAUTIFICATION		
TOTAL PLANNING COMMISSION PLAQUE							
	-120.00	-120.00	-60.00	-60.00	0.00	-60.00	50.0%
74701 EDITH ABBOTT MEMORIAL LIBRARY							
29555001 74701	EDITH ABBOTT MEMORIAL LIBRARY						
	-74,000.00	-74,000.00	-906.28	0.00	0.00	-73,093.72	1.2%*
29555001 74701 103	EDITH ABBOTT MEMORIAL LIBRARY						
	0.00	0.00	-3,157.62	-2,250.00	0.00	3,157.62	100.0%
2023/11/000341	08/22/2023 CRP	-2,250.00	REF 304017	HUMANITIES NEBRASKA/	08/22/23 RECEIPT		
29555001 74701 105	EDITH ABBOTT MEMORIAL LIBRARY						
	0.00	0.00	-20,000.00	0.00	0.00	20,000.00	100.0%
29555001 74701 109	EDITH ABBOTT MEMORIAL LIBRARY						
	0.00	0.00	-825.00	0.00	0.00	825.00	100.0%
TOTAL EDITH ABBOTT MEMORIAL LIBRA							
	-74,000.00	-74,000.00	-24,888.90	-2,250.00	0.00	-49,111.10	33.6%
74735 CONTINGENCY PROJECTS							
29555001 74735	CONTINGENCY PROJECTS						
	-250,000.00	-250,000.00	-25,000.00	0.00	0.00	-225,000.00	10.0%*

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CITY OF GRAND ISLAND
ALL EXPENSES

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FOR MONTH ENDING AUGUST 2023

FOR 2023 11

JOURNAL DETAIL 2023 11 TO 2023 11

ACCOUNTS FOR: 295 LOCAL ASSISTANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
29555001 OTHER DEPARTMENT PROJECTS							
91 OPERATING EXPENSES							
29555001 85041 PLAQUE	130	130	133.90	.00	.00	-3.90	103.0%*
29555001 85042 LIBRARY	0	0	-5,161.11	.00	.00	5,161.11	100.0%
29555001 85042 103 LIBRARY	0	0	3,640.38	.00	.00	-3,640.38	100.0%*
29555001 85042 104 LIBRARY	0	0	6,669.51	.00	.00	-6,669.51	100.0%*
29555001 85042 105 LIBRARY	0	0	19,950.23	1,684.63	.00	-19,950.23	100.0%*
2023/11/000007 08/01/2023 API	85.06	VND 010168	VCH563152	BANK OF AMERICA	SAMS-Activities&Program Suppli		8398
2023/11/000018 08/08/2023 API	40.00	VND 002525	VCH562941	CRANE PUBLIC TRANS	TABLE AT 2023 SENIOR HEALTH FA		231805
2023/11/000248 08/16/2023 API	6.86	VND 010168	VCH563876	BANK OF AMERICA	WALMART - Program Supplies		8422
2023/11/000248 08/16/2023 API	263.05	VND 010168	VCH563882	BANK OF AMERICA	AMAZON - Supplies		8422
2023/11/000248 08/16/2023 API	100.00	VND 010168	VCH563895	BANK OF AMERICA	HUMANITIES NE - Speaker Fee		8422
2023/11/000248 08/16/2023 API	50.00	VND 010168	VCH563921	BANK OF AMERICA	HUMANITIES NE- Speaker Fee		8422
2023/11/000248 08/16/2023 API	48.99	VND 010168	VCH563925	BANK OF AMERICA	AMAZON - Program Supplies		8422
2023/11/000248 08/16/2023 API	73.13	VND 010168	VCH564038	BANK OF AMERICA	WALMART - Makerspace Supplies		8422
2023/11/000248 08/16/2023 API	72.92	VND 010168	VCH564067	BANK OF AMERICA	AMAZON - Program Supplies		8422
2023/11/000248 08/16/2023 API	16.73	VND 010168	VCH564088	BANK OF AMERICA	HOBBY LOBBY - Programming Supp		8422
2023/11/000248 08/16/2023 API	26.00	VND 010168	VCH564095	BANK OF AMERICA	WALMART - Program Supplies		8422
2023/11/000248 08/16/2023 API	13.14	VND 010168	VCH564191	BANK OF AMERICA	SAMS-Activities&Program Suppli		8422
2023/11/000248 08/16/2023 API	14.39	VND 010168	VCH564209	BANK OF AMERICA	AMAZON - Program Supplies		8422
2023/11/000248 08/16/2023 API	8.99	VND 010168	VCH564227	BANK OF AMERICA	AMAZON - Program Supplies		8422
2023/11/000248 08/16/2023 API	83.02	VND 010168	VCH564271	BANK OF AMERICA	WALMART - Program Supplies		8422
2023/11/000248 08/16/2023 API	10.58	VND 010168	VCH564280	BANK OF AMERICA	AMAZON - Program Supplies		8422
2023/11/000248 08/16/2023 API	29.52	VND 010168	VCH564307	BANK OF AMERICA	WALMART - Program Supplies		8422
2023/11/000248 08/16/2023 API	263.54	VND 010168	VCH564352	BANK OF AMERICA	AMAZON - Program Supplies		8422
2023/11/000432 08/30/2023 API	80.30	VND 010168	VCH564718	BANK OF AMERICA	SAMS-Activities&Program Suppli		8441
2023/11/000432 08/30/2023 API	168.00	VND 010168	VCH564747	BANK OF AMERICA	COPYCAT - Program Supplies		8441
2023/11/000432 08/30/2023 API	15.72	VND 010168	VCH564904	BANK OF AMERICA	HOBBY LOBBY-Programming Suppli		8441
2023/11/000432 08/30/2023 API	39.55	VND 010168	VCH564929	BANK OF AMERICA	AMAZON - Program Supplies		8441
2023/11/000432 08/30/2023 API	96.32	VND 010168	VCH565003	BANK OF AMERICA	SUPERSAVER-NaturalizationCerem		8441
2023/11/000432 08/30/2023 API	78.82	VND 010168	VCH565041	BANK OF AMERICA	AMAZON - Program Supplies		8441

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CITY OF GRAND ISLAND
ALL EXPENSES

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FOR MONTH ENDING AUGUST 2023

FOR 2023 11		JOURNAL DETAIL 2023 11 TO 2023 11						
ACCOUNTS FOR: 295 LOCAL ASSISTANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
29555001 85042 106 LIBRARY	0	69,197	.00	.00	51,823.00	17,374.00	74.9%	
29555001 85042 107 LIBRARY	0	0	1,729.16	.00	.00	-1,729.16	100.0%*	
29555001 85042 109 LIBRARY	0	0	4,426.02	.00	.00	-4,426.02	100.0%*	
TOTAL OPERATING EXPENSES	130	69,327	31,388.09	1,684.63	51,823.00	-13,884.09	120.0%	
96 CAPITAL OUTLAY								
29555001 85010 CONTPROJ	270,000	270,000	.00	.00	.00	270,000.00	.0%	
TOTAL CAPITAL OUTLAY	270,000	270,000	.00	.00	.00	270,000.00	.0%	
TOTAL OTHER DEPARTMENT PROJECTS	270,130	339,327	31,388.09	1,684.63	51,823.00	256,115.91	24.5%	

Library Board

Monday, October 16, 2023
Regular Meeting

Item B3

Approval of Bills Submitted - September 26, 2023 and October 10, 2023

The following bills were submitted by the Library Director in accordance with the Library Funds Policy since the last library board meeting.

Staff Contact:

Schedule of Bills

092623

<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85213		CONTRACT SERVICES						
0	10168	BANK OF AMERICA	PVC KEARNEY - Fixed Hardrive	TXN00111951			8476	117.50
85319		REPAIR & MAIN-LD IMP/IRRIGAT						
0	10168	BANK OF AMERICA	ACE - Maintenance Supplies	TXN00111465			8476	25.98
85324		REPAIR & MAINT - BUILDING						
0	10168	BANK OF AMERICA	A & D WELDING - Maintenance	TXN00111463			8476	87.50
0	10168	BANK OF AMERICA	ACE - Maintenance Supplies	TXN00111501			8476	16.65
0	10168	BANK OF AMERICA	ACE - Maintenance Supplies	TXN00111768			8476	18.54
0	10168	BANK OF AMERICA	ACE - Maintenance Supplies	TXN00111477			8476	27.16
0	10168	BANK OF AMERICA	ACE - Maintenance Supplies	TXN00111755			8476	34.64
0	10168	BANK OF AMERICA	ACE - OFFSETS TXN00111752	TXN00111781			8476	(40.66)
0	10168	BANK OF AMERICA	ACE - OFFSETS TXN00111781	TXN00111752			8476	40.66
0	10168	BANK OF AMERICA	CONSTRUCTION RENTAL - Trailer	TXN00111972			8476	126.50
0	10168	BANK OF AMERICA	CRESCENT ELECTRIC - Bulbs	TXN00111291			8476	86.61
0	10168	BANK OF AMERICA	CRESCENT ELECTRIC - Bulbs	TXN00112108			8476	1,151.40
0	10168	BANK OF AMERICA	NAPA - Maintenance Supplies	TXN00111897			8476	24.99
1	11009	K9 BED BUG DETECTION OF NEBRA	BED BUG DOG SERVICE	6280	37845		0	600.00
1	6606	MIKE'S GLASS TINTING	TINT 5 WINDOWS IN EAST MEETING ROOM	3990	38459		0	1,110.00
1	2854	NEBRASKA STATE FIRE MARSHAL	BOILER INSPECTION / CERTIFICATE	128253			0	108.00
1	117	OHARA PLUMBING CO INC	FIX ROOF DRAIN	104697	38368		0	196.30
1	396	TILLEY SPRINKLER SYSTEMS INC	REPAIRED TWO LEAKS ON NORTH SIDE	133019	37800		0	112.80
85350		SANITATION SERVICE						
0	10168	BANK OF AMERICA	MID NE DISPOSAL - Sanitation	TXN00111817			8476	71.40
85410		TELEPHONE						
1	107	CENTURYLINK INC	GROUP CITY HALL PHONE BILL	308 E22-1707/SEP2023			232383	27.91
1	107	CENTURYLINK INC	PHONE BILL - LIBRARY	308 385-5333/SEP2023			232392	158.60
1	387	STATE OF NE DIV OF COMM	AUG 2023 FOR ACCOUNT 01 0240	1389402			0	300.63
85413		POSTAGE						
0	10168	BANK OF AMERICA	ENDICIA - Service Fee	TXN00111632			8476	19.99

Schedule of Bills

092623

<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85413		POSTAGE						
0	10168	BANK OF AMERICA	STAMPS ENDICIA-Postage On Acco	TXN00112119			8476	500.00
0	10168	BANK OF AMERICA	USPS - Rolls of Stamps	TXN00111984			8476	132.00
0	10168	BANK OF AMERICA	USPS - Rolls of Stamps	TXN00111499			8476	198.00
85416		ADVERTISING						
1	214	LEE BHM CORP	8/21 MTG AD	118-60115812/AUG2023			0	13.60
85422		DUES & SUBSCRIPTIONS						
0	10168	BANK OF AMERICA	AMER LIBRARY ASSOC-DUES / Klee	TXN00112082			8476	247.00
0	10168	BANK OF AMERICA	NN LIBRARY ASSOC-Membership Du	TXN00112087			8476	75.00
85425		BOOKS						
0	10168	BANK OF AMERICA	BRODART- Books	TXN00112004			8476	2,171.03
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00111556			8476	108.75
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00112000			8476	182.65
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00112097			8476	191.84
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00111920			8476	226.31
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00111420			8476	231.22
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00111512			8476	328.99
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00111284			8476	378.34
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00111842			8476	393.14
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00111444			8476	418.04
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00111382			8476	442.20
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00111553			8476	741.32
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE-RET BOO	TXN00111433			8476	(14.14)
85426		AV/ELECTRONIC MEDIA						
0	10168	BANK OF AMERICA	WHENTOWORK-Online Scheduling	TXN00112107			8476	220.00
1	562	MIDWEST TAPE	AUDIOBOOK CASES	504281602	20236		0	419.99
1	562	MIDWEST TAPE	AUG 2023 HOOPLA	504293656	20236		0	5,864.55
1	562	MIDWEST TAPE	CREDIT FOR RETURN	2000007965	20236		0	(4.49)
1	562	MIDWEST TAPE	DVD'S	504259432	20236		0	30.73

Schedule of Bills

092623

<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85426		AV/ELECTRONIC MEDIA						
1	4824	THOMAS S KLISE COMPANY	DVD	011441	38239		0	39.32
85428		TRAVEL & TRAINING						
0	10168	BANK OF AMERICA	HOMELESS TRAINING - Course	TXN00112113			8476	699.00
0	10168	BANK OF AMERICA	STEVE HARGADON-Training webina	TXN00111540			8476	99.00
85490		OTHER EXPENDITURES						
1	8792	CHASE PAYMENTECH LLC	CREDIT CARD USER FEE	23AUG6614			8455	79.29
85505		OFFICE SUPPLIES						
0	10168	BANK OF AMERICA	AMAZON - Library Keyspan Adapt	TXN00111906			8476	37.35
0	10168	BANK OF AMERICA	AMAZON - Makerspace	TXN00111421			8476	185.96
0	10168	BANK OF AMERICA	AMAZON - Supplies	TXN00111894			8476	20.37
0	10168	BANK OF AMERICA	AMAZON - Supplies	TXN00111287			8476	24.50
0	10168	BANK OF AMERICA	AMAZON - Supplies	TXN00111875			8476	27.92
0	10168	BANK OF AMERICA	AMAZON - Supplies	TXN00111471			8476	33.63
0	10168	BANK OF AMERICA	AMAZON - Supplies	TXN00111618			8476	41.99
0	10168	BANK OF AMERICA	AMAZON - Supplies	TXN00111559			8476	59.50
0	10168	BANK OF AMERICA	AMAZON - Walkie Talkies	TXN00111852			8476	1,374.00
0	10168	BANK OF AMERICA	BRODART - Processing Supplies	TXN00111342			8476	648.50
0	10168	BANK OF AMERICA	PLAYAWAY- Replacement Part	TXN00111401			8476	49.85
0	10168	BANK OF AMERICA	QUILL - Supplies	TXN00112018			8476	103.74
0	10168	BANK OF AMERICA	QUILL - Supplies	TXN00111460			8476	44.16
0	10168	BANK OF AMERICA	SAM'S - Program Supplies	TXN00111877			8476	139.20
0	10168	BANK OF AMERICA	WALMART - Supplies	TXN00111436			8476	5.88
0	10168	BANK OF AMERICA	WALMART - Supplies	TXN00111387			8476	15.64
0	10168	BANK OF AMERICA	WALMART - Supplies	TXN00111337			8476	25.94
0	10168	BANK OF AMERICA	WALMART - Supplies	TXN00111783			8476	31.34
1	165	EAKES INC	JUN-AUG 2023 COPY CHARGES - GROUP CITY HALL BILL	INV485395	20238		0	11.72
85515		GASOLINE						
1	83	CITY OF GRAND ISLAND-TREASURI	AUG 2023 REPAIR SHOP BILL	LIBR 2023-08			0	34.12

Schedule of Bills

092623

Org Object Vendor #_Name
10044301 LIBRARY
85515 GASOLINE

Description

Invoice

PO #

WO#

Check #

Amount

10044301 Org Total

21,751.09

Schedule of Bills

092623

Org	Object	Vendor #_Name	Description	Invoice	PO #	WO#	Check #	Amount
29555001	85042	103	OTHER DEPARTMENT PROJECTS EDITH ABBOTT MEMORIAL LIBRARY HUMANITIES NEBRASKA					
0	10168	BANK OF AMERICA	AMAZON - Supplies	TXN00111471			8476	67.70
	105		GI PUBLIC LIBRARY FOUNDATION					
0	10168	BANK OF AMERICA	AMAZON - Supplies	TXN00111875			8476	69.98
0	10168	BANK OF AMERICA	AMER BUTTON - Makerspace	TXN00111353			8476	667.09
0	10168	BANK OF AMERICA	HEAT PRESS - Makerspace	TXN00111328			8476	868.95
0	10168	BANK OF AMERICA	HOBBY LOBBY - Program Supplies	TXN00111419			8476	12.78
0	10168	BANK OF AMERICA	HOBBY LOBBY - Program Supplies	TXN00111574			8476	45.31
0	10168	BANK OF AMERICA	SAMS - Program Supplies	TXN00111877			8476	14.53
0	10168	BANK OF AMERICA	SAMS - Program Supplies	TXN00111886			8476	47.16
0	10168	BANK OF AMERICA	SUPER SAVER - Program Supplies	TXN00111872			8476	34.66
0	10168	BANK OF AMERICA	USCUTTER - Makerspace	TXN00111324			8476	439.94
0	10168	BANK OF AMERICA	WALMART - Credit	TXN00111452			8476	(77.88)
0	10168	BANK OF AMERICA	WALMART - Program Supplies	TXN00111916			8476	23.15
0	10168	BANK OF AMERICA	WALMART - Program Supplies	TXN00112079			8476	52.82
0	10168	BANK OF AMERICA	WALMART - Program Supplies	TXN00111809			8476	107.38
0	10168	BANK OF AMERICA	WALMART - Supplies	TXN00111436			8476	43.80
0	10168	BANK OF AMERICA	WALMART - Supplies	TXN00111387			8476	47.94
0	10168	BANK OF AMERICA	WALMART - Supplies	TXN00111337			8476	103.97
1	11592	HARGIS HOUSE WOMANS CLUB	TEA PARTY	SEP 23, 2023	38497		0	350.00

Library Funds Disbursement Voucher	
Approved by: <i>Tanya Hansen</i>	Date: <i>Sep 22, 2023</i>
Library Board President <i>Tanya Hansen</i>	
Authenticated by: <i>Barbara Beck</i>	Date: <i>Sep 22, 2023</i>
Library Board Secretary <i>Barbara Beck</i>	

29555001 Org Total 2,919.28

Prepared by

Nancy Birch

Schedule of Bills

101023

Org	Object	Vendor #_Name	Description	Invoice	PO #	WO#	Check #	Amount
10044301		LIBRARY						
85160		OTHER EMPLOYEE BENEFITS						
0	10168	BANK OF AMERICA	TASC ADMIN FEES	TXN00112459			8497	19.55
85317		NATURAL GAS						
1	336	NORTHWESTERN ENERGY	NATURAL GAS LIBRARY	264500-5 / AUG2023			232688	45.22
85324		REPAIR & MAINT - BUILDING						
0	10168	BANK OF AMERICA	JOHNNY'S - Repair Lock	TXN00112123			8497	256.00
85413		POSTAGE						
0	10168	BANK OF AMERICA	USPS - Rolls of Stamps	TXN00112508			8497	198.00
85425		BOOKS						
0	10168	BANK OF AMERICA	INGRAM - Books	TXN00112504			8497	26.55
0	10168	BANK OF AMERICA	INGRAM - Books	TXN00112423			8497	71.68
0	10168	BANK OF AMERICA	INGRAM - Books	TXN00112531			8497	276.34
0	10168	BANK OF AMERICA	INGRAM - Books	TXN00112406			8497	956.95
0	10168	BANK OF AMERICA	INGRAM - Books	TXN00112463			8497	1,199.70
0	10168	BANK OF AMERICA	INGRAM - Books	TXN00112389			8497	1,679.84
0	10168	BANK OF AMERICA	INGRAM - Books	TXN00112480			8497	6,216.63
0	10168	BANK OF AMERICA	INGRAM - Credit	TXN00112176			8497	(15.11)
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE	TXN00112287			8497	248.57
85490		OTHER EXPENDITURES						
1	8792	CHASE PAYMENTECH LLC	CREDIT CARD FEE	23SEPT6614			8495	89.44
85505		OFFICE SUPPLIES						
0	10168	BANK OF AMERICA	AMAZON - DVD Cases/Batt/Games	TXN00112259			8497	289.95
0	10168	BANK OF AMERICA	AMAZON - Game	TXN00112209			8497	24.65
0	10168	BANK OF AMERICA	AMAZON - Program Supplies	TXN00112146			8497	128.46
0	10168	BANK OF AMERICA	BRODART - Processing Supplies	TXN00112215			8497	464.96
0	10168	BANK OF AMERICA	DURAREADY - Spine Labels	TXN00112168			8497	539.29
0	10168	BANK OF AMERICA	QUILL - Labels	TXN00112371			8497	24.74
0	10168	BANK OF AMERICA	SPARK FUN - Science Kits	TXN00112357			8497	123.45

Schedule of Bills

101023

<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85505		OFFICE SUPPLIES						
1	311	CAPITAL BUSINESS SYSTEMS, INC	CITY HALL COPIER FEE	1323356	20242		0	2.77
1	311	CAPITAL BUSINESS SYSTEMS, INC	CITY HALL COPIER FEE	1320334	20242		0	27.65
10044301 Org Total								12,895.28

Schedule of Bills

101023

Org	Object	Vendor #_Name	Description	Invoice	PO #	WO#	Check #	Amount
29555001	85042	103	OTHER DEPARTMENT PROJECTS EDITH ABBOTT MEMORIAL LIBRARY HUMANITIES NEBRASKA					
0	10168	BANK OF AMERICA	KIKOS - Prek Primetime Fall23	TXN00112397			8497	175.00
0	10168	BANK OF AMERICA	SAMS Prek Primetime Fall23	TXN00112166			8497	133.16
0	10168	BANK OF AMERICA	SUP SAVER Fam Primetime Fall23	TXN00112262			8497	85.68
		105	GI PUBLIC LIBRARY FOUNDATION					
0	10168	BANK OF AMERICA	AMAZON - Program Supplies	TXN00112146			8497	69.97
0	10168	BANK OF AMERICA	HOBBY LOBBY - Program Supplies	TXN00112335			8497	19.96
0	10168	BANK OF AMERICA	PHAM'S - Program Gifts	TXN00112368			8497	25.00
0	10168	BANK OF AMERICA	STARBUCKS - Program Gifts	TXN00112388			8497	25.00
0	10168	BANK OF AMERICA	SUP SAVER Fam Primetime Fall23	TXN00112476			8497	178.10
0	10168	BANK OF AMERICA	SUPER SAVER - Program Food	TXN00112372			8497	178.64
0	10168	BANK OF AMERICA	WALMART - Program Supplies/Sna	TXN00112338			8497	169.62

29555001 Org Total 1,060.13

Prepared by

Nancy Broich

Library Funds Disbursement Voucher	
Approved by: Tanya Hansen	Date Oct 11, 2023
Library Board President <i>Tanya Hansen</i>	
Authenticated by: Barbara Beck	Date Oct 9, 2023
Library Board Secretary <i>Barbara Beck</i>	

Library Board

Monday, October 16, 2023
Regular Meeting

Item C1

Approval of Director's Report

The Director's Report typically consists of:

- 1) a monthly report of programs and activities, public use of meeting spaces, library media, and Librarians' Reports*
- 2) a quarterly Report of Household Library Cards Issued to Hall County Residents Outside of Grand Island provided in January, April, July and October of each year*
- 3) a quarterly statistical usage report provided in February, May, August and November of each year*
- 4) upon execution of agreement, regularly scheduled report of use of Grand Island Public Library Foundation library support funds*
- 5) upon publication, a Library newsletter*
- 6) and additional administrative items of note, either in the agenda packet or discussed at the meeting.*

Staff Contact:

Library Director

Name: Celine Swan

Date: October 2023

Since Last Report

September

- Media Report, Shaun, Laura, and Erica Report, Policies Committee didn't meet
- Art Exhibit for Sept is "Community Art Show" (Sept 10 2 pm Artist's reception)
- Strategic Plan Work-Tanya and Celine met with Library Board Members to update Plan
- Sept-The Library is signed up with Homeless Training for all staff for one year.
- Literacy Council is doing Community Conversation classes on Sundays at the library.
- Sept 1 Fairtastic-Fair 11 am/1 pm. Storytimes at Heartland Event Center (sensory)
- Sept 3 State Fair Latino Fiesta Stories and Crafts 11:30 am/3:30 pm. Library (Erica, Elle, and Alessandra) entered The Very Hungry Caterpillar Cable Spool
- Sept 5 Children's Fall Programming begins
- Sept 10 2-4 pm- Welcoming Week Multilingual Storytime in 4 languages, & comm. tables
- Sept 12 Met with JDAC/Schools 3:30 pm
- Sept 13 Is Your Board Really Welcoming w/ Jessica Ramos. Welcome Initiative Leadership Tomorrow 8:30-10 am
- Sept 14 Received Edith Abbott quilt from Linda Syverson Guild
- Sept 17 Welcome Initiative Outreach-Rock the Block Library table 1-4 pm downtown
- Sept 20 Nancy B attended the Alert Training at 911 Center.
- Sept 23 Edith Abbott Victorian Tea Party at Hargis House
- Sept 25 Celine did a presentation to Greater Grand Island Board on the Laskowski Grant
- Sept 29-30 Mexican Consulate met with Mayor Steele, Mitch Nickersen from the City Council, and local leaders and Mexican Consulate Clinic at the Library all day
- Sept 30 Crafternoon in Makerspace-leather earrings at 1 pm

Upcoming-Library work

- Art Exhibit for October is the Community Art Show, Willa Cather & Material Culture Nov 1
- Attended H3C mtg, GI Children's Museum Bd. Meetings monthly, City Admin. monthly, Director weekly on Wed. a.m., and Central Plains Library System weekly, TLC ILS mtg., Librarian, MST, Zone mtg, Grow with Words, Welcoming Initiative with United Way
- Oct-Library Utility Insert in English and Spanish in paper utility bills
- Oct 1 started Celtic Music program
- Oct 3 Sam Shaw NE Library Commission training 10-12 pm Celine attended for survey
- Oct 7 Laura attended the Plum Creek Literacy Festival in Seward NE
- Oct 8 Monster Within Humanities Program at 2 pm
- Oct 14 ByGone Bookclub-More than Football 11 am, Crafternoon in Makerspace 1 pm
- Oct 19 Central Plains Conference in Kearney Celine is attending
- Oct 21 Cooking the Books theme Mediterranean at Noon
- Oct 22 Genealogy programs 2 and 3 pm
- Oct 24 Literacy Council Trunk or Treat 5:30-7:30 pm
- Oct 26 Dodge School Trunk or Treat evening
- Oct 28 and 30 are the last Humanities NE PrimeTime Family Reading sessions
- Oct 29 Willa Cather reception 2:00 pm

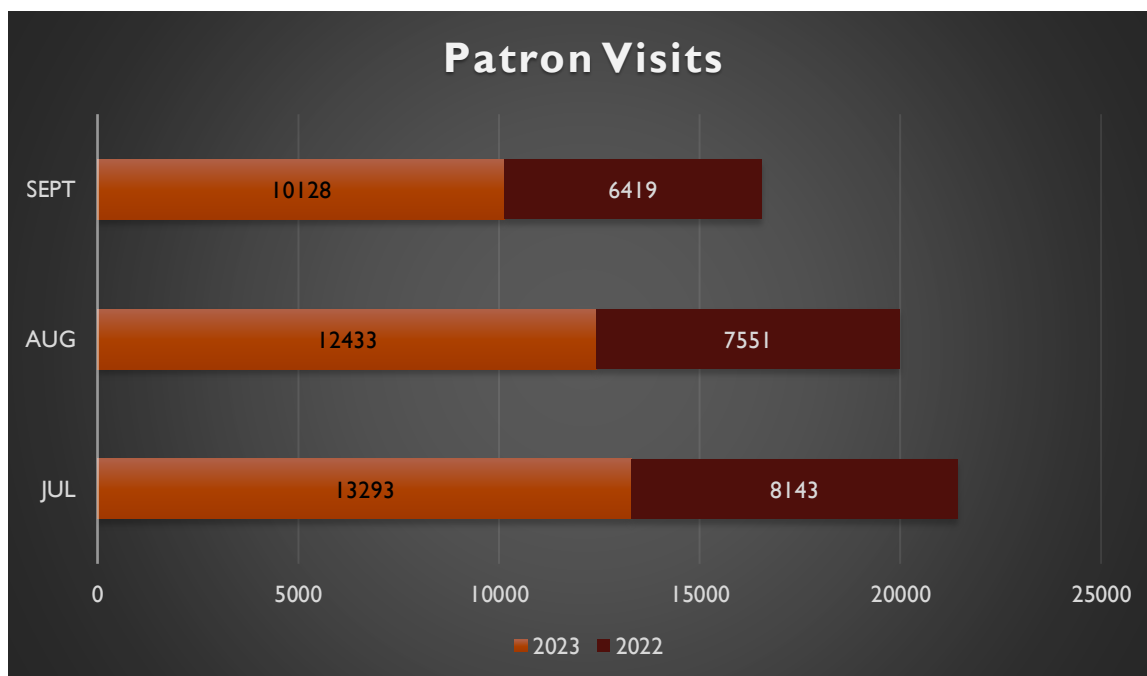
Save the dates: Nov 12 Association for Child Abuse Prevention Children's Day at E-free Church 2-4 pm, Nov 17- RAILSIDE DOWNTOWN CHRISTMAS 6-8 pm, Dec 15 Toys for Tots (books), Dec 16 Breakfast with Santa 10-12 pm

GRAND ISLAND PUBLIC LIBRARY

SEPTEMBER 2023 STATS OVERVIEW & COMPARISON

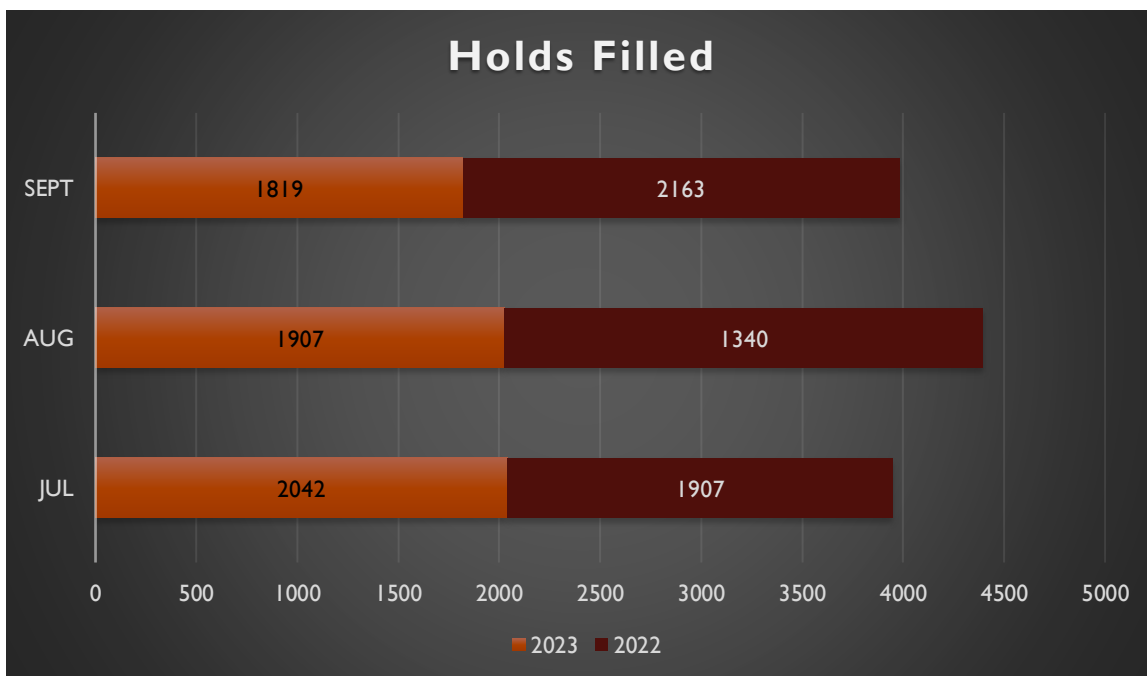
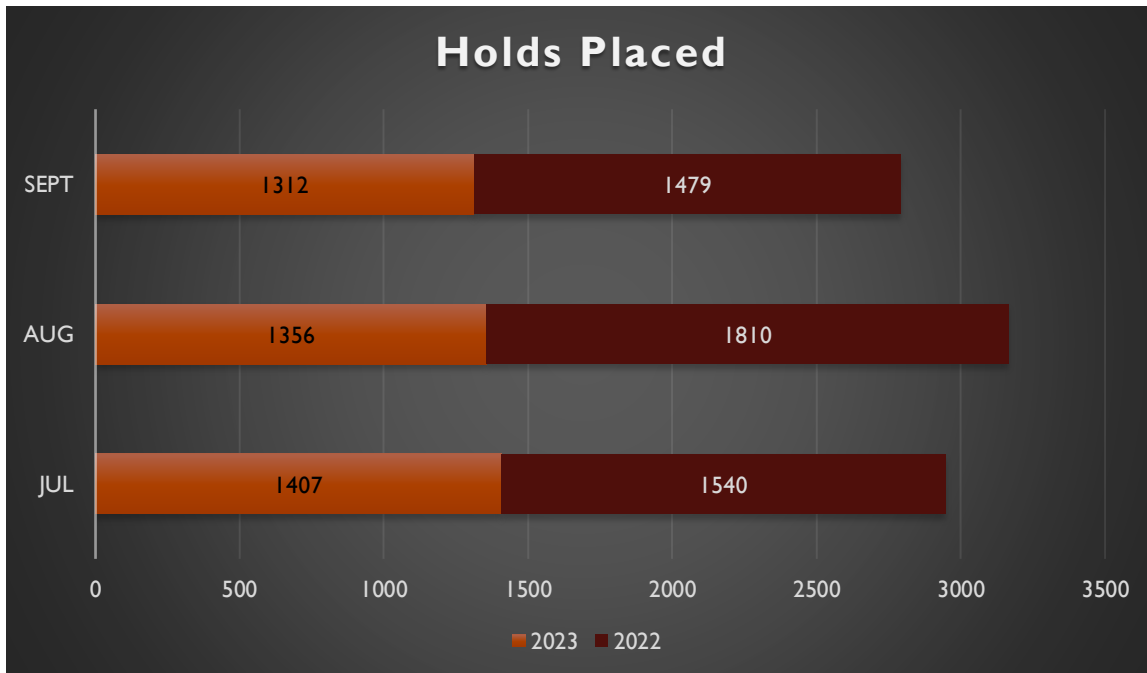


PATRON VISITS – PREVIOUS THREE MONTHS

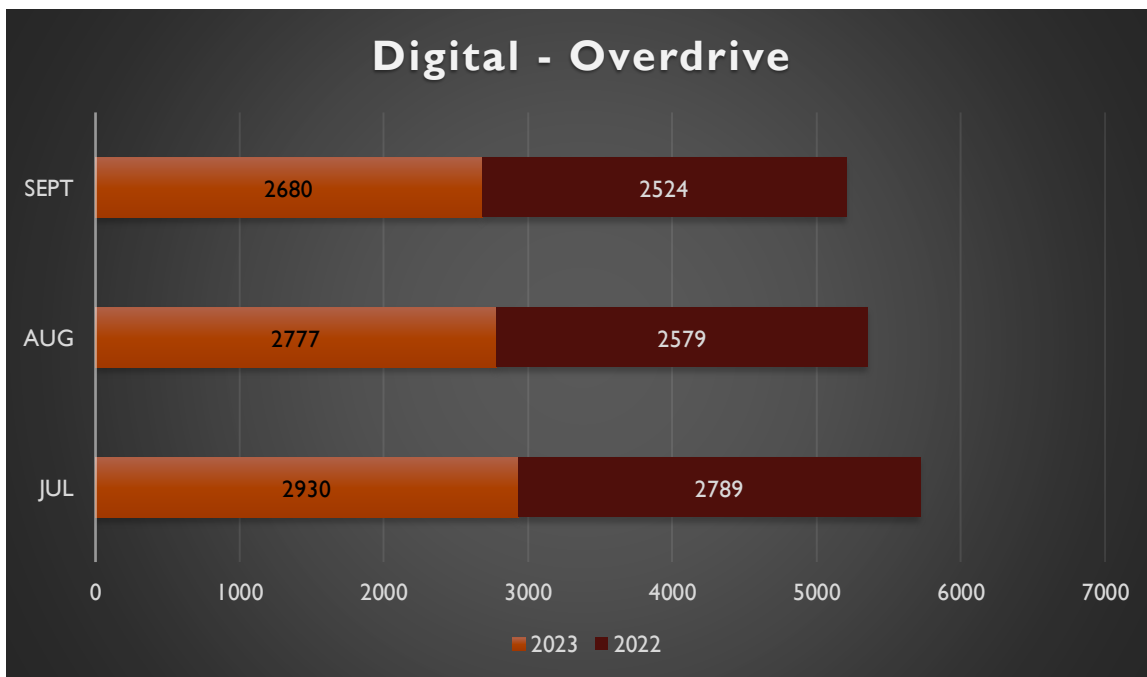
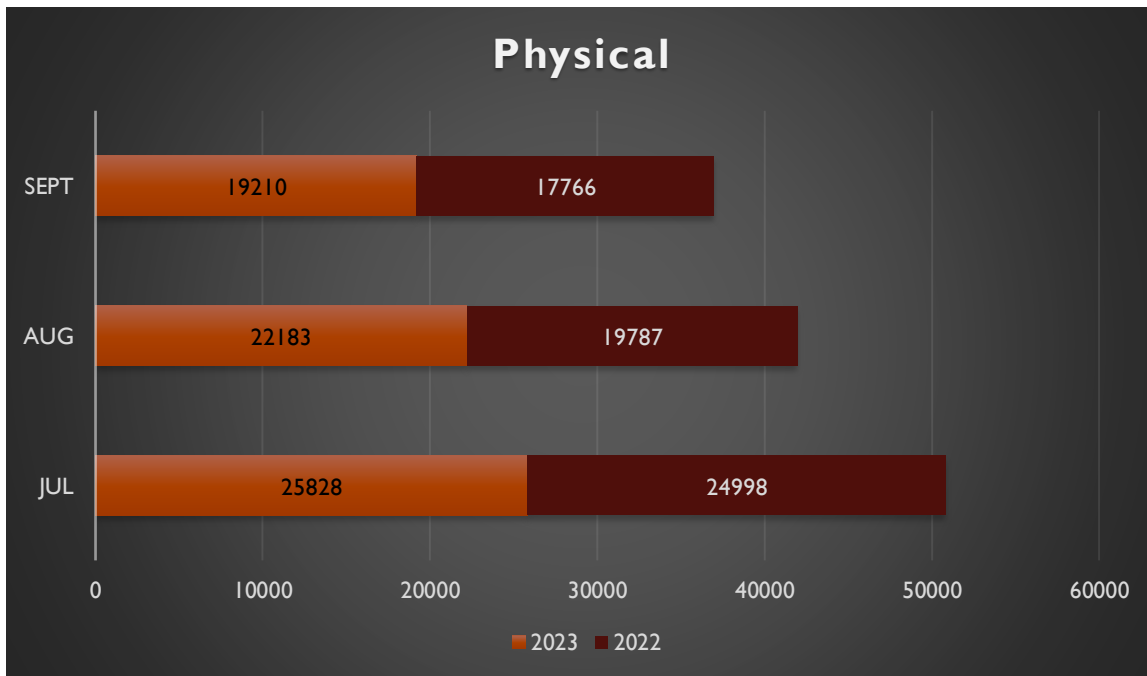


CIRCULATION

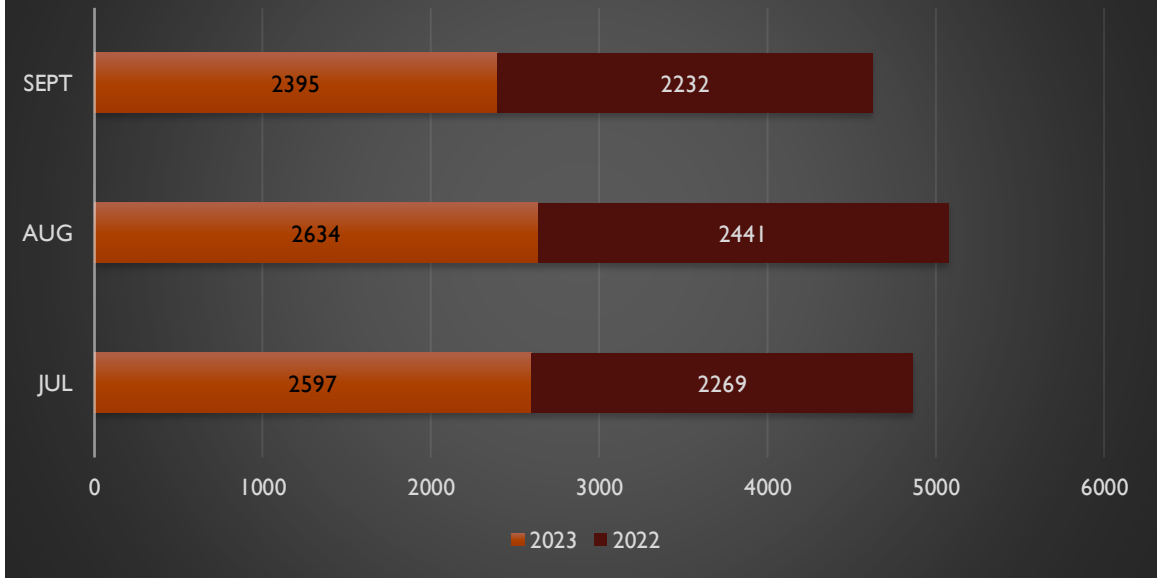
HOLDS PLACED



CHECKOUTS



Hoopla



TECHNOLOGY & TEEN SERVICES LIBRARIAN MONTHLY REPORT

Erica Rogers



SINCE LAST REPORT

Teen area that was decorated by the Teen Library Council at the October meeting

Teen

- TLC (Teen Library Council)
 - Introduction meeting & second meeting
 - discussed upcoming programs
 - decorated the Teen area for Halloween
- Anime Club
 - made Boba Tea
 - 30 teens!
- Fall Cupcake Wars
 - worked in teams and decorated fun fall themed cupcakes
 - 20 teens participated
- Tween (10-13): Old Timey baking
 - 11 kids

Makerspace

- Lots of tours with groups and people in the community
- AARP presentation
 - presented to a group about what's available
- Adult Makerspace program
 - making laser cut leather earrings
 - so popular, we are added a second class later this month

Other

- Working with IT on updating/replacing computers
- Working with Bibliotheca on fixing gates
- Making progress on Manga collection update



Tweens learning how to bake "Old Timey Recipes." Pictured: Haystacks.

UPCOMING

TEEN PROGRAMS

Anime Club

Tuesday September 19
*Making Dorayaki
(Japense Pancakes)*

TLC (Teen Library Council)

Tuesday November 7

Spooky Fun Trivia

Friday October 13

DIY Bleach T-shirts

Friday October 29

TWEEN PROGRAM

Thursday October 12

Learning about the upcoming
partial Solar Eclipse

MAKERSPACE PROGRAMS

Adults

Saturday August 19
Tie Dye T-shirt

AARP PROGRAM

Thursday October 19

Partner program with AARP
exploring the makerspace's
digitizing equipment

TEEN GRAPHICS PROJECT

Separate Graphics & Manga
titles. Move Manga titles next
to Anime collection.

TECHNOLOGY PLAN

Work with IT on getting new
computers installed and
running

VOLUNTEER TRAINING

Work with volunteers on
learning the equipment to
help out during the holidays
and other future events

Youth & Family Services Librarian Monthly Report

Laura Fentress

October 2023

Since Last Report

Fall programs

Program Day & Time	Program Name	Target Age Range	Average Attendance (September)	Compared with September 2022
Weekly programs				
Mondays at 6:30 PM	Pajametime	0-11	18	-18%
Tuesdays at 10:30 AM	Bookbop	0-5	29	+93%
Wednesdays at 10:30 AM	Preschool Storytime	3-5	18	+200%
Fridays at 10:30 AM	Baby & Toddler Lapsit	0-2	33	+74%
Monthly & periodic programs				
2 nd Thursdays at 4:30 PM	Tween program September: Baking Old-Timey Recipes	10-13	11	N/A
Fridays GIPS schools are out of session, at 10:30 AM	A Little Art	Grades K-5	19	-10%

Outreach

- **1-R middle schoolers**, Wednesday, September 13

Edith Abbott Victorian Tea Party

- Saturday, September 23 at 1:00 PM at the historic Hargis House! For 2nd through 5th grade.
- **60** people in attendance – up **71%** from last year!

Plum Creek Literacy Festival October 7

- At Concordia University Nebraska in Seward; Laura attended
- Sessions included “Intellectual Freedom and Community” with UNL professor Julia Schleck, as well as special author/illustrator presentations with Deborah Wiles, Wendelin Van Draanen, Carole Boston Weatherford, Jeffery Boston Weatherford, and Aaron Zenz

Grant progress

- **ARPA Youth Grant for Excellence 2023** – we need to coordinate time for staff to participate in Zoom training for the telescope
- **IEEE Science Kits for Public Libraries grant** – next step is inventory and cataloguing; target availability date **January 2024**

Prime Time

Elementary - Mondays at 6pm

September 18
September 25
October 2
(Skip October 9)
October 16
October 23
October 30

Preschool - Saturdays at 11am

September 23
September 30
October 7
October 14
October 21
October 28

Upcoming

Upcoming outreach

- Literacy Council **Trunk or Treat** October 24
- Dodge School **Trunk or Treat** October 26
- **Talk-a-Book** presentation for parents at OLC November 7
- **Children's Day Festival** November 12
- **Railside Christmas** November 17

Upcoming programs

- **Thanksgiving Break Programs** November 20-22
- **Breakfast with Santa** set for Saturday, December 16 at 10:00 AM
- **Winter Break Programs** December 21-January 3
 - Family Gingerbread House Building, Noon Year's Eve Party, and more!

From sunrise to sunset: Ed Meedel is jack-of-all-trades volunteer at Nebraska State Fair	8/29/2023	NTV News
Fairtastic Friday	9/1/2023	State Fair site
Nebraska State Fair gives low sensory experience to some fairgoers	9/1/2023	News4
GIPL: BEYOND THE STACKS	9/2/2023	GI Independent
Fiesta Latina-Celebrating Our Raices	9/3/2023	York
Representing and celebrating Hispanic culture at the Nebraska State Fair	9/4/2023	GI Independent
Club calendar for September 2023	9/5/2023	GI Independent
On Display: New exhibit opens at Stuhr Museum; library hosts community art show	9/6/2023	GI Independent
Fall festivals and tailgate parties (ByGone Bookclub)	9/7/2023	GI Independent
What's Going On: Lots of cool stuff happening	9/7/2023	GI Independent
GIPL: BEYOND THE STACKS		
Celine Swan: Today is my 'new' favorite day	9/9/2023	GI Independent
Welcoming Initiative host Multilingual story time	9/10/2023	News4
Welcoming Week Grand Island	9/11/2023	News Channel NE
GOVERNMENT U.S. CONGRESSMAN Adrian Smith Nebraska's people make Nebraska great	9/12/2023	GI Independent
Library program to focus on the Latino experience in Nebraska	9/14/2023	GI Independent
Longtime Grand Island educator Bryant leaves a legacy	9/14/2023	GI Independent
Hall County Historical Society gears up for Centennial Celebration	9/18/2023	GI Independent
Tea and history: Hargis House hosts Victorian event celebrating Grand Island legend	9/26/2023	GI Independent
GIPL: BEYOND THE STACKS Leigh Lillibridge: Celebrating a literary legacy: Willa Cather immortalized in sculpture	9/26/2023	GI Independent
ARTS & ENTERTAINMENT: Grand Island library hosts Celtic music	9/28/2023	GI Independent
Club calendar for October 2023	9/30/2023	GI Independent
GIPL: BEYOND THE STACKS		
Erica Rogers: Magic in the makerspace	10/1/2023	GI Independent
What's Going On: Calendar of area events	10/4/2023	GI Independent
Library reschedules genealogy program	10/4/2023	GI Independent
GIPL: BEYOND THE STACKS	10/7/2023	GI Independent
October is National Estate Planning Month	10/14/2023	GI Independent

Library Board

Monday, October 16, 2023
Regular Meeting

Item D1

Board Communications and Committee Reports

This item allows for the introduction and discussion of board communications and committee reports. Included are items of discussion and communication with the City Council liaison to the Library Board. Items requiring approval must also be indicated in Consideration of Unfinished Business or Consideration of New Business.

Staff Contact:

Library Board

Monday, October 16, 2023
Regular Meeting

Item E1

Call to Action For This Month's Meeting

Staff Contact:

Library Board
Monday, October 16, 2023
Regular Meeting

Item E2

Strategic Plan

Staff Contact: