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# Library Board

Monday, August 21, 2023

Regular Meeting

## Item B3

### Approval of Bills Submitted - July 25, 2023 and August 8, 2023

*The following bills were submitted by the Library Director in accordance with the Library Funds Policy since the last library board meeting.*

Staff Contact:

**Schedule of Bills**

072523

<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85245			<b>PRINTING &amp; BINDING SERVICES</b>					
0	10168	BANK OF AMERICA	COPYCAT - Envelopes	TXN00109588			8378	441.38
85305			<b>UTILITY SERVICES</b>					
1	91	CITY OF GRAND ISLAND-UTILITIES	INTERDEPARTMENTAL UTILITY BILLS	JUN 2023			0	3,491.49
85324			<b>REPAIR &amp; MAINT - BUILDING</b>					
0	10168	BANK OF AMERICA	ACE - Maintenance Supplies	TXN00109664			8378	47.53
0	10168	BANK OF AMERICA	GRONES - Mower Oil	TXN00109260			8378	29.67
85350			<b>SANITATION SERVICE</b>					
0	10168	BANK OF AMERICA	MID NE DISPOSAL-June 2023 Sani	TXN00109504			8378	63.40
85410			<b>TELEPHONE</b>					
1	107	CENTURYLINK INC	CITY HALL GROUP PHONE BILL	308 E22-1707/JUL2023			231581	28.32
1	107	CENTURYLINK INC	PHONE BILL - LIBRARY	308 385-5333/JUL2023			231566	158.60
1	387	STATE OF NE DIV OF COMM	JUN 2023 FOR ACCOUNT 01 0240	1379848			0	394.33
85413			<b>POSTAGE</b>					
0	10168	BANK OF AMERICA	ENDICIA - Monthly Service Fee	TXN00109460			8378	19.99
0	10168	BANK OF AMERICA	USPS - Stamps	TXN00109476			8378	189.00
85416			<b>ADVERTISING</b>					
1	214	LEE BHM CORP	6/19 MEETING AD	118-60115812/JUN2023			0	13.60
85422			<b>DUES &amp; SUBSCRIPTIONS</b>					
0	10168	BANK OF AMERICA	NE LIBRARY ASSOC-Dues Medlin	TXN00109462			8378	40.00
85425			<b>BOOKS</b>					
0	10168	BANK OF AMERICA	BRODART BOOKS - BOOKS	TXN00109571			8378	1,466.00
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00109372			8378	26.20
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00109638			8378	71.10
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00109681			8378	99.70
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00109823			8378	109.37
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00109622			8378	109.86
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00109393			8378	608.36
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00109815			8378	684.16
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00109604			8378	1,343.24
1	11551	CITY OF RAPID CITY	LOST INTERLIBRARY LOAN BOOK	215860119	38358		0	30.00

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<b>10044301</b>	<b>LIBRARY</b>							
<b>85426</b>	<b>AV/ELECTRONIC MEDIA</b>							
0	10168	BANK OF AMERICA	DEMCO - Sign Up Software	TXN00109569			8378	4,033.82
0	10168	BANK OF AMERICA	HOBBY LOBBY - Fastflix Cases	TXN00109626			8378	21.97
0	10168	BANK OF AMERICA	OVERDRIVE-DepositOnContentPurc	TXN00109356			8378	2,500.00
1	562	MIDWEST TAPE	AUDIOBOOK CASES	503832125	20236		0	1,000.97
1	562	MIDWEST TAPE	AUDIOBOOKS & DVDS & PLAYAWAYS	504004103	20236		0	144.44
1	562	MIDWEST TAPE	AUDIOBOOKS & DVDS & PLAYAWAYS	503967923	20236		0	257.12
1	562	MIDWEST TAPE	DVDS & PLAYAWAYS	504035575	20236		0	144.96
1	562	MIDWEST TAPE	JUN 2023 HOOPLA	504011175	20236		0	5,536.68
1	320	STATE OF NEBRASKA	JUL 2023-JUN 2024 VALUE LINE INVESTMENT SUBSCRIPTI	31791			0	1,295.00
1	11216	TUMBLEWEED PRESS INC	MAY 2023-APR 2024 SUBSCRIPTION	113180			0	699.00
<b>85490</b>	<b>OTHER EXPENDITURES</b>							
1	8792	CHASE PAYMENTECH LLC	CREDIT CARD USER FEE	23JUN6614			8348	71.68
<b>85505</b>	<b>OFFICE SUPPLIES</b>							
1	11436	ALL COPY PRODUCTS INC	AUG 2023 COPY BASE CHARGES / C227 CONTRACT	AR3987874	37859		0	400.00
0	10168	BANK OF AMERICA	AMAZON - Supplies	TXN00109440			8378	50.00
0	10168	BANK OF AMERICA	AMAZON - Supplies	TXN00109481			8378	58.58
0	10168	BANK OF AMERICA	BRODART - Processing Supplies	TXN00109392			8378	151.60
0	10168	BANK OF AMERICA	DEMCO - Processing	TXN00109412			8378	711.56
0	10168	BANK OF AMERICA	EAKES - Contract 04/01/23-06/3	TXN00109654			8378	425.05
0	10168	BANK OF AMERICA	WALMART - Processing Supplies	TXN00109505			8378	10.90
1	311	CAPITAL BUSINESS SYSTEMS, INC	APR-JUN 2023 COPY OVERAGES	1296996	20233		0	135.60
1	311	CAPITAL BUSINESS SYSTEMS, INC	MAY & JUN 2023 COPY OVERAGES - GROUP BILL	1297110	20233		0	17.79
<b>85510</b>	<b>CLEANING SUPPLIES</b>							
0	10168	BANK OF AMERICA	HOME DEPOT PRO-CleaningSupplie	TXN00109800			8378	1,168.02
0	10168	BANK OF AMERICA	MENARDS - Cleaning Supplies	TXN00109493			8378	111.98
0	10168	BANK OF AMERICA	SAMS - Cleaning Supplies	TXN00109488			8378	154.12
<b>85515</b>	<b>GASOLINE</b>							
1	83	CITY OF GRAND ISLAND-TREASURI	JUN 2023 REPAIR SHOP BILL	LIBR 2023-06			0	33.03
<b>10044301 Org Total</b>							<b>28,599.17</b>	

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29555001		OTHER DEPARTMENT PROJECTS						
85042		EDITH ABBOTT MEMORIAL LIBRARY						
	105	GI PUBLIC LIBRARY FOUNDATION						
0	10168	BANK OF AMERICA	BARGAIN BARN - Program Supplie	TXN00109700			8378	21.00
0	10168	BANK OF AMERICA	DEMCO - Program Supplies	TXN00109742			8378	259.47
0	10168	BANK OF AMERICA	FIVE BELOW - Program Supplies	TXN00109718			8378	48.13
0	10168	BANK OF AMERICA	HOBBY LOBBY - Fastflix Cases	TXN00109626			8378	79.55
0	10168	BANK OF AMERICA	WALMART - Program Supplies	TXN00109564			8378	10.84
<b>29555001 Org Total</b>							<b>418.99</b>	

Prepared by

*Nancy Broich*

<b>Library Funds Disbursement Voucher</b>	
<b>Approved by:</b> Tanya Hansen	<b>Date</b> Jul 27, 2023
<b>Library Board President</b> <i>Tanya Hansen</i>	
<b>Authenticated by:</b> Barbara Beck	<b>Date</b> Jul 24, 2023
<b>Library Board Secretary</b> <i>Barbara Beck</i>	

**Schedule of Bills**

080823

<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
	74703		FINES AND PENALTIES					
	1	1454 CITY OF LINCOLN NEBRASKA	DAMAGED INTERLIBRARY LOAN BOOK	219816384	38392		0	35.00
	85160		OTHER EMPLOYEE BENEFITS					
	0	10168 BANK OF AMERICA	TASC - Admin Fees	TXN00110079			8398	19.55
	85317		NATURAL GAS					
	1	336 NORTHWESTERN ENERGY	NATURAL GAS BILL	2646500-5 / JUN 2023			231779	64.37
	85319		REPAIR & MAIN-LD IMP/IRRIGAT					
	0	10168 BANK OF AMERICA	BALL HORTICULTURAL-seeds/plugs	TXN00109972			8398	65.00
	85324		REPAIR & MAINT - BUILDING					
	0	10168 BANK OF AMERICA	GRONES - Repair Mower	TXN00109930			8398	687.48
	85410		TELEPHONE					
	6	387 STATE OF NE DIV OF COMM	JUL 2023 NETWORK SERVICE CHARGES	1382177			0	0.66
	85425		BOOKS					
	0	10168 BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00109923			8398	74.49
	0	10168 BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00109965			8398	108.04
	0	10168 BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00109945			8398	118.32
	0	10168 BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00109869			8398	205.75
	0	10168 BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00109908			8398	748.69
	0	10168 BANK OF AMERICA	INGRAM LIBRARY SERVICE-RET BOO	TXN00109916			8398	(7.35)
	85426		AV/ELECTRONIC MEDIA					
	1	11436 ALL COPY PRODUCTS INC	KONICA MINOLTA PAPER FEED UNIT	AR4014021	38367		0	400.00
	0	10168 BANK OF AMERICA	ENVISION WARE-Renew Doc Statio	TXN00109887			8398	752.22
	1	562 MIDWEST TAPE	DVDS & PLAYAWAYS	504096303	20236		0	378.56
	1	562 MIDWEST TAPE	DVDS & PLAYAWAYS	504063104	20236		0	442.60
	1	320 STATE OF NEBRASKA	OCT 2023-SEP 2024 OVERDRIVE DATABASE SUBSCRIPTION	31961			0	5,100.40
	85505		OFFICE SUPPLIES					
	1	11436 ALL COPY PRODUCTS INC	JUN 2023 COPY OVERAGES / C300I CONTRACT	AR4014062	37859		0	79.31
	0	10168 BANK OF AMERICA	AMAZON - Processing Supplies	TXN00109847			8398	15.99
	0	10168 BANK OF AMERICA	AMAZON - Supplies	TXN00109938			8398	47.91
	0	10168 BANK OF AMERICA	Amazon-NAS Power Supply	TXN00109952			8398	72.19
	1	311 CAPITAL BUSINESS SYSTEMS, INC	JUL 2023 COPY OVERAGES / GROUP CITY HALL BILL	1303899	20233		0	3.17
	1	311 CAPITAL BUSINESS SYSTEMS, INC	JUN 2023 COPY OVERAGES / CANON C5240A	1299941	20233		0	210.13

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10044301		LIBRARY						
85505			OFFICE SUPPLIES					
85540			MISC OPERATING EQUIPMENT					
0	10168	BANK OF AMERICA	KEVIN ENGLAND-Reference Area E	TXN00109986			8398	851.52
<b>10044301 Org Total</b>							<b>10,474.00</b>	

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29555001		OTHER DEPARTMENT PROJECTS						
85042		EDITH ABBOTT MEMORIAL LIBRARY						
	105	GI PUBLIC LIBRARY FOUNDATION						
0	10168	BANK OF AMERICA	SAMS-Activities&Program Suppli	TXN00109936			8398	85.06
1	2525	SENIOR CITIZENS INDUSTRIES INC	TABLE AT 2023 SENIOR HEALTH FAIR	JUL 20, 2023		38387	0	40.00
<b>29555001 Org Total</b>							<b>125.06</b>	

<b>Library Funds Disbursement Voucher</b>	
<b>Approved by:</b>	<b>Date</b>
<b>Library Board President</b>	
<b>Authenticated by:</b>	<b>Date</b>
<b>Library Board Secretary</b>	