

Library Board

**Monday, July 17, 2023
Edith Abbott Memorial Library**

AGENDA

1. Call to Order
This is a public meeting subject to the open meetings laws of the State of Nebraska. The requirements for an open meeting are posted on the wall in this room and anyone that wants to find out what those are is welcome to read through them. The Library Board may vote to go into Closed Session on any Agenda Item as allowed by State Law.
2. Roll Call
Tanya Hansen, President
Sara White, Vice President
Barbara Beck, Secretary
Jaime Parr
Kari Hooker-Leep
Anna Stehlik
Beth Stecker
3. Public Participation
4. Approval of Minutes of May 15, 2023
5. Approval of Minutes of June 19, 2023
6. Approval of Financial Reports
7. Approval of Bills Submitted - June 27, 2023 and July 11, 2023
8. Approval of Director's Report

9. Board Communications and Committee Reports
10. Call to Action for this Month's Meeting
11. Approval of Interlocal Agreement
12. Next Meeting
13. Adjournment

Library Board

Monday, July 17, 2023

Regular Meeting

Item A1

Public Participation

This is an opportunity for individuals wishing to provide input on any of tonight's agenda items to reserve time to speak. Please come forward, state your name and address, and the Agenda topic on which you will be speaking.

Individuals may also request items for future library board meetings. If the issue can be handled administratively, notification will be provided. If the item is scheduled for a future meeting, notification of the date will be given.

Staff Contact:

Library Board

Monday, July 17, 2023

Regular Meeting

Item B1

Approval of Minutes of May 15, 2023

Staff Contact:

CITY OF GRAND ISLAND
GRAND ISLAND PUBLIC LIBRARY BOARD
OFFICIAL PROCEEDINGS
MINUTES OF REGULAR LIBRARY BOARD MEETING
May 15, 2023

Pursuant to due call and notice thereof, a Regular Meeting of the Library Board of the Grand Island Public Library was conducted on Monday, May 15, 2023. Notice appeared in the *Grand Island Independent* on May 11, 2023. A quorum present, President Jaime Parr called the meeting to order at 5:15 p.m. The following members were present: Sara White, Anna Stehlik, Beth Stecker, and Barbara Beck. Celine Swan and Mitch Nickerson were also present.

Open Meetings Law Notice: Provided by President Jaime Parr.

Public Participation: None.

Approval of Minutes: Motion by Beth Stecker, seconded by Anna Stehlik, carried unanimously to accept for filing the Minutes of the April 17, 2023 library board meeting. Roll Call: Ayes: Jaime Parr, Sara White, Barbara Beck, Beth Stecker and Anna Stehlik. Absent: Tanya Hansen and Kari Hooker-Leep. Motion Adopted.

REPORTS:

Approval of Financial Report: Motion by Beth Stecker, seconded by Barbara Beck, carried unanimously to accept for filing the March 2023 Financials. Roll Call: Ayes: Jaime Parr, Sara White, Barbara Beck, Beth Stecker and Anna Stehlik. Absent: Tanya Hansen and Kari Hooker-Leep. Motion Adopted.

Approval of Bills Submitted: Motion by Anna Stehlik, seconded by Sara White, carried unanimously to accept for filing the April 25, 2023 and May 9, 2023 Bills Submitted. Roll Call: Ayes: Jaime Parr, Sara White, Barbara Beck, Beth Stecker and Anna Stehlik. Absent: Tanya Hansen and Kari Hooker-Leep. Motion Adopted.

Approval of Director's Report: Motion by Sara White, seconded by Anna Stehlik, carried unanimously to accept for filing the Director's Report. Roll Call: Ayes: Jaime Parr, Sara White, Barbara Beck, Beth Stecker and Anna Stehlik. Absent: Tanya Hansen and Kari Hooker-Leep. Motion Adopted.

Board Communications and Committee Report: Nothing at this time.

Call to Action for This Month's Meeting: Celine handed out Summer Reading Kickoff Brochure and a United for Libraries Virtual 2023 Trustees-Friends-Foundation handout with information on a free virtual event that the board can participate in and get credit hours for accreditation.

Police Substation: Jaime Parr mentioned that the Building Community Together group that attended the Adhoc Committee meetings agreed to suggest the following to the Library Board:

1. Continue to pursue strategic partnerships with local service providers, many are non-profit organizations (NPO).
2. Install Electronic information kiosk to present a schedule of when any engaged NPO will be on-site/available to visit the library. The hope is to expand a schedule into an on-line assistance resource guide and also to allow Community to report or to communicate with GIPD.
3. Rename the substation, suggestion being, "Community Connection Center."
4. Remove the one-way glass, add curtain or window blind covering if necessary.

After much discussion, the Library Board conversation resulted in:

1. YES, the Library should and will continue to pursue partnerships with NPO in the Grand Island and Hall County Communities. It was requested that NPO be invited to bring in rack cards identifying the service

they provide. The NPO should also be invited to utilize the Libraries existing utilize the Library Meet Up tables in the Foyer or study rooms, according to the current policies. It was suggested that current Meeting Room Use Policy needs to be reconciled to and before the Board's intent to invite/encourage the non-profits expanded use of library facility resources. There is some difference between use that is open to the public and any private or 1:1 use. Celine would check the Meeting Room Policy and put together a list of resources that the library could offer the group such as sharing social media, putting out flyers, study rooms if needed, etc. A motion was needed. Motion by Jaime Parr, seconded by Barbara Beck, carried unanimously to accept for filing the board will work on a document that identifies library spaces and invite the non-profits to use them. Roll Call: Ayes: Jaime Parr, Sara White, Barbara Beck, Beth Stecker and Anna Stehlik. Absent: Tanya Hansen and Kari Hooker-Leep. Motion Adopted.

2. The Library will help to research what info kiosk funding and content options may exist. The kiosk could be used to provide Library Guests with Partner NPO schedules of when any may be on-site, schedule of when the Community Connection Center will be staffed by GIPD, the H.E.L.P. Resource and services guide, and more.
3. The Library Board voted to rename the Police Substation to Grand Island Community Connection Center (GICCC). Motion by Anna Stehlik, seconded by Barbara Beck, carried unanimously to accept for filing that the substation be renamed Grand Island Community Connection Center. Roll Call: Ayes: Jaime Parr, Sara White, Barbara Beck, Beth Stecker and Anna Stehlik. Absent: Tanya Hansen and Kari Hooker-Leep. Motion Adopted.
4. The Library Board agreed to research the cost already paid to tint the windows of the GICCC. They will also assess other window treatment/privacy options if the tint would be removed.
5. The Library Board agreed that the Library can and should add other NPO logos to the GICCC, after the NPO has established a regular schedule to occupy space and to provide in-person information at the library.

There is need for additional conversations with the City and with Chief Denney are necessary to move forward with more detail. Celine, Beth, and Jaime agreed to meet with Chief Denney. The Building Community Together Adhoc Committee was all invited and encouraged to attend future Library Board Meetings, usually held on the third Monday of the month at 5:15pm, at the Library.

Discussion Charging Stations: The Foundation wants to purchase charging stations for the patrons to use. Celine will talk to City IT and Laura McAloon. City Attorney about security and we will continue to discuss this item.

Library Vending Machines: Celine mentioned she is currently looking into Library Vending Machines where patrons can check books out and return them. The board will continue to discuss this as well as deciding on a good location in Grand Island for this machine.

Next Meeting: Monday June 19, 2023 at 5:15 pm

There being no other business the meeting was adjourned at 6:55 p.m.

Tanya Hansen, Secretary

Library Board

Monday, July 17, 2023

Regular Meeting

Item B2

Approval of Minutes of June 19, 2023

Staff Contact:

CITY OF GRAND ISLAND
GRAND ISLAND PUBLIC LIBRARY BOARD
OFFICIAL PROCEEDINGS
MINUTES OF REGULAR LIBRARY BOARD MEETING
June 19, 2023

Pursuant to due call and notice thereof, a Regular Meeting of the Library Board of the Grand Island Public Library was conducted on Monday, June 19, 2023. Notice appeared in the *Grand Island Independent* on June 15, 2023. A quorum present, President Jaime Parr called the meeting to order at 5:15 p.m. The following members were present: Tanya Hansen, Anna Stehlik, Kari Hooker-Leep, and Barbara Beck. Celine Swan, Mitch Nickerson, Connie Boesen and Chief Denney were also present.

Open Meetings Law Notice: Provided by President Jaime Parr.

Public Participation: None.

Approval of Minutes: Motion by Anna Stehlik, seconded by Tanya Hansen to approve the May 15, 2023 Minutes. Jaime Parr mentioned she would like to make some changes and wanted some more time to go over the minutes. After some discussion the vote took place to approve the minutes as they are. Roll call: Ayes: Tanya Hansen and Kari Hooker-Leep. No: Jaime Parr, Anna Stehlik, and Barbara Beck. Absent: Beth Stecker and Sara White. Motion failed.

REPORTS:

Approval of Financial Report: Motion by Kari Hooker-Leep, seconded by Anna Stehlik, carried unanimously to accept for filing the April 2023 Financials. Roll Call: Ayes: Jaime Parr, Tanya Hansen, Kari Hooker-Leep, Barbara Beck and Anna Stehlik. Absent: Beth Stecker and Sara White. Motion Adopted.

Approval of Bills Submitted: Motion by Anna Stehlik, seconded by Barbara Beck, carried unanimously to accept for filing the May 23, 2023 and June 13, 2023 Bills Submitted. Roll Call: Ayes: Jaime Parr, Tanya Hansen, Kari Hooker-Leep, Barbara Beck, and Anna Stehlik. Absent: Beth Stecker and Sara White. Motion Adopted.

Approval of Director's Report: Motion by Tanya Hansen, seconded by Kari Hooker-Leep, carried unanimously to accept for filing the Director's Report. Roll Call: Ayes: Jaime Parr, Tanya Hansen, Kari Hooker-Leep, Barbara Beck and Anna Stehlik. Absent: Beth Stecker and Sara White. Motion Adopted.

Board Communications and Committee Report: Four revised policies were brought before the board for approval.

-Policy On Emergency & Safety (revised June 19, 2023). Motion by Tanya Hansen, seconded by Barbara Beck to approve the revised Policy to take effect immediately. Motion carried unanimously. Ayes: Jaime Parr, Tanya Hansen, Kari Hooker-Leep, Barbara Beck and Anna Stehlik. Absent: Beth Stecker and Sara White. Motion Adopted.

-Designated Spaces (revised June 19, 2023). Motion by Tanya Hansen, seconded by Anna Stehlik to approve the revised Policy to take effect immediately. Motion carried unanimously. Ayes: Jaime Parr, Tanya Hansen, Kari Hooker-Leep, Barbara Beck and Anna Stehlik. Absent: Beth Stecker and Sara White. Motion Adopted.

-Unattended Persons (revised June 19, 2023). Only one change was needed. The first bullet point should say A parent or caregiver must be present at Library programs with children ages 5 and under or a vulnerable person who can not fully understand and follow the Code of Conduct or care for themselves. Motion by Tanya Hansen, seconded by Kari Hooker-Leep to approve the revised Policy with the above change to take effect immediately. Motion carried unanimously. Ayes: Jaime Parr, Tanya Hansen, Kari Hooker-Leep, Barbara Beck and Anna Stehlik. Absent: Beth Stecker and Sara White. Motion Adopted.

-Code of Conduct (revised June 19, 2023). Discussion took place and a few changes were not on the revised policy. The changes will be made and approval of this policy can take place at next month's meeting.

Interlocal Agreement Discussion: The proposal was made to the County Board for a 5 year agreement with a 3% yearly increase. They will be voting on this proposal tomorrow.

Library Board Terms/Officers Discussion: Due to having 4 board members that would all term out at the same time it was discussed to change the terms for the Library Board. It was suggested to divide up into classes in order to stagger the terms and the Bylaws would need to be amended to cover the following changes:

The directors first elected shall hold their office for a term of four years from July 1st. Directors shall be appointed to staggered terms. For the purpose of staggering the Director's terms of office, the Board shall divide the Directors serving at the time of the adoption of these Amended Bylaws, into four classes and shall appoint each such class to a term as follows:

One class shall be appointed for a term of one year, one class shall be appointed for a term of two years, one class shall be appointed for a term of three years, and one class shall be appointed for a term of four years. At the conclusion of these terms all subsequent terms shall be for a period of four years. No Director shall be elected for more than two successive terms. If a person is appointed to fill out the remainder of another person's term, and there remains three or more years of that term, this is then to be considered a regular term.

The following were nominated as Library Board Officers starting July 2023:

- Tanya Hansen, President: Motion by Jaime Parr, seconded by Kari Hooker-Leep to approve the nomination for Tanya Hansen to fill the next one year term as President.
- Sara White, Vice President: Motion by Tanya Hansen, seconded by Anna Stehlik to approve the nomination for Sara White to fulfill 2nd term as Vice President.
- Barbara Beck, Secretary: Motion by Tanya Hansen, seconded by Jaime Parr to approve the nomination for Barbara Beck as Secretary.

Motion carried unanimously. Ayes: Jaime Parr, Tanya Hansen, Kari Hooker-Leep, Barbara Beck and Anna Stehlik. Absent: Beth Stecker and Sara White. Motion Adopted.

Next Meeting: Monday July 17, 2023 at 5:15 pm

There being no other business the meeting was adjourned at 6:55 p.m.

Tanya Hansen, Secretary

Library Board

Monday, July 17, 2023

Regular Meeting

Item B3

Approval of Financial Reports

The reports of revenues and expenditures since the last board meeting are submitted as generated, subject to City Finance Department journal entry changes.

Staff Contact:

06/20/2023 17:04
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CITY OF GRAND ISLAND
LIBRARY REVENUES

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FOR THE MONTH ENDED MAY 2023

FOR 2023 08

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10044301 LIBRARY							
74350 COUNTY SHARE OF LIBRARY	-27,500	-27,500	-27,500.00	-27,500.00	.00	.00	100.0%
74365 STATE GRANTS	-7,107	-7,107	-7,325.00	.00	.00	218.00	103.1%
74576 COPY MACHINE USE FEES	-11,000	-11,000	-8,637.08	-1,397.60	.00	-2,362.92	78.5%
74703 FINES AND PENALTIES	-10,000	-10,000	-3,380.69	-428.99	.00	-6,619.31	33.8%
74725 NONRESIDENT CARD FEE	-5,500	-5,500	-3,092.00	-290.00	.00	-2,408.00	56.2%
74795 OTHER REVENUE	-2,500	-2,500	-5,379.58	-951.55	.00	2,879.58	215.2%
TOTAL LIBRARY	-63,607	-63,607	-55,314.35	-30,568.14	.00	-8,292.65	87.0%
TOTAL GENERAL FUND	-63,607	-63,607	-55,314.35	-30,568.14	.00	-8,292.65	87.0%

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CITY OF GRAND ISLAND
LIBRARY EXPENSES

P 1
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FOR THE MONTH ENDED MAY 2023

FOR 2023 08

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10044301 LIBRARY							
85105 SALARIES - REGULAR	1,207,132	1,207,132	745,925.57	90,863.50	.00	461,206.43	61.8%
85110 SALARIES - OVERTIME	0	0	287.57	10.09	.00	-287.57	100.0%
85115 F.I.C.A. PAYROLL TAXES	91,431	91,431	53,453.02	6,590.30	.00	37,977.98	58.5%
85120 HEALTH INSURANCE	252,950	252,950	147,209.78	20,277.94	.00	105,740.22	58.2%
85125 LIFE INSURANCE	2,550	2,550	1,427.80	185.40	.00	1,122.20	56.0%
85130 DISABILITY INSURANCE	3,145	3,145	1,956.47	238.58	.00	1,188.53	62.2%
85145 PENSION CONTRIBUTION	67,498	67,498	42,894.79	5,135.11	.00	24,603.21	63.5%
85150 WORKERS COMPENSATION	2,231	2,231	300.40	.00	.00	1,930.60	13.5%
85160 OTHER EMPLOYEE BENEFITS	0	0	270.62	19.55	.00	-270.62	100.0%
85161 HRA-VEBA	13,230	13,230	3,590.00	380.00	.00	9,640.00	27.1%
85213 CONTRACT SERVICES	20,000	20,000	9,707.00	.00	.00	10,293.00	48.5%
85241 COMPUTER SERVICES	40,000	40,000	21,185.88	.00	3,021.00	15,793.12	60.5%
85245 PRINTING & BINDING SERVICES	1,500	1,500	962.89	.00	.00	537.11	64.2%
85305 UTILITY SERVICES	59,400	59,400	22,600.68	2,667.32	.00	36,799.32	38.0%
85317 NATURAL GAS	11,000	11,000	12,565.66	1,978.76	.00	-1,565.66	114.2%
85319 REPAIR & MAIN-LAND IMP/IRRIGA	1,000	1,000	85.92	52.98	.00	914.08	8.6%
85324 REPAIR & MAINT - BUILDING	21,600	21,600	10,776.81	1,726.17	3,025.16	7,798.03	63.9%
85330 REPAIR & MAINT-OFF FURN & EQ	10,000	10,000	339.50	.00	4,812.50	4,848.00	51.5%
85335 REPAIR & MAINT - VEHICLES	480	480	.00	.00	.00	480.00	.0%
85350 SANITATION SERVICE	810	810	770.60	326.80	.00	39.40	95.1%
85410 TELEPHONE EXPENSE	0	0	4,751.01	608.00	.00	-4,751.01	100.0%
85413 POSTAGE	6,480	6,480	6,589.57	1,075.55	.00	-109.57	101.7%
85416 ADVERTISING	500	500	851.38	72.80	.00	-351.38	170.3%
85422 DUES & SUBSCRIPTIONS	27,040	27,040	18,942.36	2,325.17	100.00	7,997.64	70.4%
85425 BOOKS	109,250	109,250	65,853.43	17,015.48	.00	43,396.57	60.3%
85426 AV/ELECTRONIC MEDIA	118,386	118,386	75,362.11	12,744.82	6,657.96	36,365.93	69.3%
85427 PERIODICALS	11,550	11,550	10,724.94	299.00	.00	825.06	92.9%
85428 TRAVEL & TRAINING	5,000	5,000	3,600.40	.00	.00	1,399.60	72.0%
85453 CASH OVER & SHORT	108	108	9.67	-.01	.00	98.33	9.0%
85490 OTHER EXPENDITURES	1,080	1,080	928.93	285.36	.00	151.07	86.0%
85505 OFFICE SUPPLIES	52,530	52,530	30,788.42	4,591.54	4,788.51	16,953.07	67.7%
85510 CLEANING SUPPLIES	4,000	4,000	1,769.53	241.04	.00	2,230.47	44.2%
85515 GASOLINE	750	750	336.39	76.82	.00	413.61	44.9%
85540 SMALL TOOLS & PARTS	15,000	15,000	.00	.00	13,327.02	1,672.98	88.8%
TOTAL LIBRARY	2,157,631	2,157,631	1,296,819.10	169,788.07	35,732.15	825,079.75	61.8%
TOTAL GENERAL FUND	2,157,631	2,157,631	1,296,819.10	169,788.07	35,732.15	825,079.75	61.8%

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CITY OF GRAND ISLAND
ALL REVENUES

P 143
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FOR THE MONTH ENDED MAY 2023

FOR 2023 08

JOURNAL DETAIL 2023 8 TO 2023 8

ACCOUNTS FOR: 295	LOCAL ASSISTANCE		YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
ORIGINAL APPROP	REVISED BUDGET						
29555001 OTHER DEPARTMENT PROJECTS							
<hr/>							
74602 PLANNING COMMISSION PLAQUE							
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29555001 74602	PLANNING COMMISSION PLAQUE						
	-120.00	-120.00	0.00	0.00	0.00	-120.00	.0%
TOTAL PLANNING COMMISSION PLAQUE							
	-120.00	-120.00	0.00	0.00	0.00	-120.00	.0%
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74701 EDITH ABBOTT MEMORIAL LIBRARY							
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29555001 74701	EDITH ABBOTT MEMORIAL LIBRARY						
	-74,000.00	-74,000.00	-843.80	62.48	0.00	-73,156.20	1.1%
2023/08/000038	05/09/2023 API	46.49 VND	999999 VCH	556847	REFUND CUSTOMER REFUND WINTER 2023	PRIMETIME P	230758
2023/08/000039	05/09/2023 API	15.99 VND	999999 VCH	556953	REFUND CUSTOMER REFUND SPRING 2023	PRIMETIME P	230759
29555001 74701 103	EDITH ABBOTT MEMORIAL LIBRARY						
	0.00	0.00	-970.10	0.00	0.00	970.10	100.0%
29555001 74701 105	EDITH ABBOTT MEMORIAL LIBRARY						
	0.00	0.00	-20,000.00	0.00	0.00	20,000.00	100.0%
29555001 74701 109	EDITH ABBOTT MEMORIAL LIBRARY						
	0.00	0.00	-825.00	0.00	0.00	825.00	100.0%
TOTAL EDITH ABBOTT MEMORIAL LIBRA							
	-74,000.00	-74,000.00	-22,638.90	62.48	0.00	-51,361.10	30.6%
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74735 CONTINGENCY PROJECTS							
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29555001 74735	CONTINGENCY PROJECTS						
	-250,000.00	-250,000.00	0.00	0.00	0.00	-250,000.00	.0%

06/27/2023 07:13
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CITY OF GRAND ISLAND
ALL EXPENSES

P 172
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FOR THE MONTH ENDED MAY 2023

FOR 2023 08

JOURNAL DETAIL 2023 8 TO 2023 8

ACCOUNTS FOR: 295 LOCAL ASSISTANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
29555001 OTHER DEPARTMENT PROJECTS							
91 OPERATING EXPENSES							
29555001 85041 PLAQUE	130	130	133.90	.00	.00	-3.90	103.0%
29555001 85042 LIBRARY	0	0	-5,161.11	.00	.00	5,161.11	100.0%
29555001 85042 103 LIBRARY	0	0	3,640.38	.00	.00	-3,640.38	100.0%
29555001 85042 104 LIBRARY	0	0	3,564.34	561.14	3,003.20	-6,567.54	100.0%
2023/08/000032 05/02/2023 API	561.14	VND 010168	VCH557409	BANK OF AMERICA	LIBRARY STORE-	Carpet for Kids	8250
29555001 85042 105 LIBRARY	0	0	14,282.09	3,449.94	1,700.00	-15,982.09	100.0%
2023/08/000032 05/02/2023 API	22.98	VND 010168	VCH557019	BANK OF AMERICA	AMAZON -	Program Supplies	8250
2023/08/000032 05/02/2023 API	26.05	VND 010168	VCH557047	BANK OF AMERICA	WALMART -	Program Supplies	8250
2023/08/000032 05/02/2023 API	57.90	VND 010168	VCH557078	BANK OF AMERICA	IMAGE SCHOOL LIFE-	Bookmarks	8250
2023/08/000032 05/02/2023 API	51.52	VND 010168	VCH557081	BANK OF AMERICA	WALMART -	Program Supplies	8250
2023/08/000032 05/02/2023 API	57.33	VND 010168	VCH557102	BANK OF AMERICA	SAMS -	Supplies	8250
2023/08/000032 05/02/2023 API	35.18	VND 010168	VCH557126	BANK OF AMERICA	AMAZON -	Program Supplies	8250
2023/08/000032 05/02/2023 API	66.18	VND 010168	VCH557246	BANK OF AMERICA	WALMART -	Program Supplies	8250
2023/08/000032 05/02/2023 API	29.97	VND 010168	VCH557430	BANK OF AMERICA	AMAZON -	Program Supplies	8250
2023/08/000032 05/02/2023 API	10.41	VND 010168	VCH557460	BANK OF AMERICA	AMAZON -	Program Supplies	8250
2023/08/000032 05/02/2023 API	14.98	VND 010168	VCH557472	BANK OF AMERICA	AMAZON -	Program Supplies	8250
2023/08/000032 05/02/2023 API	100.00	VND 010168	VCH557496	BANK OF AMERICA	LEADERSHIP TOMORROW-	Comm. Meet	8250
2023/08/000038 05/09/2023 API	138.00	VND 011209	VCH556822	LEICHLER DESIGN	2023 SUMMER GUIDES		230657
2023/08/000038 05/09/2023 API	450.00	VND 009763	VCH556857	CRANE RIVER THEATER	2023 SUMMER READING PROGRAM PE		230712
2023/08/000038 05/09/2023 POL	-450.00	VND 009763	PO 38121	CRANE RIVER THEATER	2023 SUMMER READING PROGRA2023		
2023/08/000038 05/09/2023 API	405.00	VND 011411	VCH556867	KLAUENBERG, TOBY	MAGIC SHOW FOR 2023 SUMMER REA		230736
2023/08/000038 05/09/2023 POL	-405.00	VND 011411	PO 38094	KLAUENBERG, TOBY	MAGIC SHOW FOR 2023 SUMMER2023		
2023/08/000038 05/09/2023 API	475.00	VND 011495	VCH556869	STOMP CHOMP ROAR	PREHISTORIC SHOW FOR SUMMER RE		230769
2023/08/000038 05/09/2023 POL	-475.00	VND 011495	PO 38107	STOMP CHOMP ROAR	PREHISTORIC SHOW FOR SUMME2023		
2023/08/000038 05/09/2023 API	370.00	VND 001353	VCH556872	CITY PARKS & RECREAT	LINCOLN POOL PARTY FOR 2023 SU		230619
2023/08/000248 05/23/2023 API	120.00	VND 000214	VCH557845	LINCOLN JOURNAL STAR	2023 SUMMER GUIDE INSERTS		230870
2023/08/000249 05/23/2023 API	98.00	VND 000214	VCH558412	LINCOLN JOURNAL STAR	ADS		230871
2023/08/000322 05/23/2023 API	161.38	VND 010168	VCH558669	BANK OF AMERICA	SAMS-Activities&Program Suppli		8292
2023/08/000322 05/23/2023 API	150.61	VND 010168	VCH558681	BANK OF AMERICA	RAY GEDDES-Program Supplies		8292
2023/08/000322 05/23/2023 API	257.24	VND 010168	VCH558686	BANK OF AMERICA	AMAZON -	Program Supplies	8292
2023/08/000322 05/23/2023 API	38.93	VND 010168	VCH558691	BANK OF AMERICA	WALMART -	Program Supplies	8292
2023/08/000322 05/23/2023 API	30.75	VND 010168	VCH558693	BANK OF AMERICA	COPYCAT -	Program Supplies	8292
2023/08/000322 05/23/2023 API	30.99	VND 010168	VCH558725	BANK OF AMERICA	AMAZON -	Program Supplies	8292

06/27/2023 07:13
aliciaj

CITY OF GRAND ISLAND
ALL EXPENSES

P 173
glytdbud

FOR THE MONTH ENDED MAY 2023

FOR 2023 08

JOURNAL DETAIL 2023 8 TO 2023 8

ACCOUNTS FOR: 295 LOCAL ASSISTANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
29555001 OTHER DEPARTMENT PROJECTS							
<u>29555001 85042 105 LIBRARY</u>							
<u>2023/08/000322</u> 05/23/2023 API	64.46 VND	010168 VCH558728		BANK OF AMERICA	WALMART-Makerspace Supplies		8292
<u>2023/08/000322</u> 05/23/2023 API	41.76 VND	010168 VCH558746		BANK OF AMERICA	AMAZON-Program Supplies		8292
<u>2023/08/000322</u> 05/23/2023 API	78.76 VND	010168 VCH558752		BANK OF AMERICA	SAMS-Activities&Program Suppli		8292
<u>2023/08/000322</u> 05/23/2023 API	35.31 VND	010168 VCH558758		BANK OF AMERICA	WALMART-Program Supplies		8292
<u>2023/08/000322</u> 05/23/2023 API	18.75 VND	010168 VCH558780		BANK OF AMERICA	DOLLARTREE-Program Supplies		8292
<u>2023/08/000322</u> 05/23/2023 API	12.50 VND	010168 VCH558789		BANK OF AMERICA	DOLLAR TREE-Activities&Program		8292
<u>29555001 85042 106 LIBRARY</u>	0	0	.00	.00	-17,374.00	17,374.00	100.0%
<u>29555001 85042 107 LIBRARY</u>	0	0	1,729.16	.00	.00	-1,729.16	100.0%
<u>29555001 85042 108 LIBRARY</u>	0	0	7,058.00	.00	2,004.00	-9,062.00	100.0%
<u>2023/08/000014</u> 05/01/2023 APM	-7,058.00 VND	004498 VCH		COMPRISE TECHNOLOGIE	NEW SMART KIOSK & SHIPPING		2023
<u>2023/08/000015</u> 05/01/2023 POM	7,058.00 VND	004498 PO 38073		COMPRISE TECHNOLOGIE	FIX AMT		2023
<u>2023/08/000016</u> 05/01/2023 API	7,058.00 VND	004498 VCH556910		COMPRISE TECHNOLOGIE	KIOSK & SUPPORT		230595
<u>2023/08/000016</u> 05/01/2023 POL	-7,058.00 VND	004498 PO 38073		COMPRISE TECHNOLOGIE	KIOSK & SUPPORT		2023
<u>29555001 85042 109 LIBRARY</u>	0	0	4,426.02	.00	.00	-4,426.02	100.0%
TOTAL OPERATING EXPENSES	130	130	29,672.78	4,011.08	-10,666.80	-18,875.98*****%	
96 CAPITAL OUTLAY							
<u>29555001 85010 CONTPROJ</u>	270,000	270,000	.00	.00	.00	270,000.00	.0%
TOTAL CAPITAL OUTLAY	270,000	270,000	.00	.00	.00	270,000.00	.0%
TOTAL OTHER DEPARTMENT PROJECTS	270,130	270,130	29,672.78	4,011.08	-10,666.80	251,124.02	7.0%

Library Board

Monday, July 17, 2023

Regular Meeting

Item B4

Approval of Bills Submitted - June 27, 2023 and July 11, 2023

The following bills were submitted by the Library Director in accordance with the Library Funds Policy since the last library board meeting.

Staff Contact:

Schedule of Bills

062723

<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85241		COMPUTER SERVICES						
0	10168	BANK OF AMERICA	ADOBE CLOUD-RenewSubscription	TXN00107935			8328	386.87
85319		REPAIR & MAIN-LD IMP/IRRIGAT						
0	10168	BANK OF AMERICA	ACE - Maintenance Supplies	TXN00108245			8328	25.98
0	10168	BANK OF AMERICA	MENARDS- Cleaning Supplies	TXN00108486			8328	230.92
85324		REPAIR & MAINT - BUILDING						
0	10168	BANK OF AMERICA	ACE - Maintenance Supplies	TXN00108146			8328	30.98
0	10168	BANK OF AMERICA	ACE - Maintenance Supplies	TXN00108182			8328	137.96
0	10168	BANK OF AMERICA	MENARDS- Cleaning Supplies	TXN00108486			8328	74.89
0	10168	BANK OF AMERICA	MENARDS-Maintenance Supplies	TXN00108583			8328	74.85
85350		SANITATION SERVICE						
0	10168	BANK OF AMERICA	MID NE DISPOSAL - May 2023 San	TXN00108480			8328	63.40
85410		TELEPHONE						
1	107	CENTURYLINK INC	GROUP CITY HALL PHONE BILL	308 E22-1707/JUN2023			231218	28.32
1	107	CENTURYLINK INC	PHONE BILL - LIBRARY	308 385-5333/JUN2023			231225	158.60
1	387	STATE OF NE DIV OF COMM	MAY 2023 FOR ACCT 01 0240	1374828			0	394.41
85413		POSTAGE						
0	10168	BANK OF AMERICA	ENDICIA - Service Fee	TXN00108383			8328	19.99
0	10168	BANK OF AMERICA	USPS - Stamps	TXN00108432			8328	252.00
85416		ADVERTISING						
1	214	LEE BHM CORP	MEETING AD	118-60115812/MAY2023			0	13.60
85425		BOOKS						
0	10168	BANK OF AMERICA	BRODART - Books	TXN00108485			8328	865.23
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00108615			8328	47.52
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00108347			8328	54.99
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00108202			8328	64.53
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00108390			8328	86.35
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00108463			8328	198.83
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00108569			8328	337.36
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00108590			8328	362.56
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00108110			8328	449.75
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00108671			8328	491.23

Schedule of Bills

062723

<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85425		BOOKS						
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00108358			8328	667.97
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00108568			8328	1,015.44
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00108304			8328	2,017.59
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE-RET BOO	TXN00108363			8328	(52.99)
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE-RET BOO	TXN00108185			8328	(20.17)
85426		AV/ELECTRONIC MEDIA						
0	10168	BANK OF AMERICA	INTERNAT'L TRANS-FEE/LOTE4KIDS	TXN00108251			8328	7.00
0	10168	BANK OF AMERICA	STORYTIME PODS - Database	TXN00108264			8328	875.00
1	562	MIDWEST TAPE	AUDIOBOOK	503871044	20236		0	39.99
1	562	MIDWEST TAPE	DVD'S	503907608	20236		0	436.29
85490		OTHER EXPENDITURES						
1	8792	CHASE PAYMENTECH LLC	CREDIT CARD USER FEE	23MAY6614			8308	76.04
85505		OFFICE SUPPLIES						
0	10168	BANK OF AMERICA	AMAZON - Makerspace Supplies	TXN00108403			8328	8.28
0	10168	BANK OF AMERICA	AMAZON - Makerspace Supplies	TXN00108651			8328	66.70
0	10168	BANK OF AMERICA	AMAZON - Program Supplies	TXN00108231			8328	20.59
0	10168	BANK OF AMERICA	AMAZON - Program Supplies	TXN00107816			8328	104.61
0	10168	BANK OF AMERICA	AMAZON - Supplies	TXN00108153			8328	14.56
0	10168	BANK OF AMERICA	AMAZON - Supplies	TXN00108632			8328	48.80
0	10168	BANK OF AMERICA	AMAZON - Supplies	TXN00108171			8328	50.06
0	10168	BANK OF AMERICA	BRODART - Processing Supplies	TXN00108079			8328	1,038.00
0	10168	BANK OF AMERICA	QUILL - Office Supplies	TXN00108218			8328	38.16
0	10168	BANK OF AMERICA	QUILL - Office Supplies	TXN00108503			8328	880.42
0	10168	BANK OF AMERICA	SAMS - Supplies	TXN00108314			8328	39.87
1	311	CAPITAL BUSINESS SYSTEMS, INC	MAY 2023 COPY OVERAGES	1290111	20233		0	295.12
85510		CLEANING SUPPLIES						
0	10168	BANK OF AMERICA	MENARDS- Cleaning Supplies	TXN00108486			8328	29.02
85515		GASOLINE						
1	83	CITY OF GRAND ISLAND-TREASURI	MAY 2023 REPAIR SHOP BILL	LIBR 2023-05			0	31.43
10044301 Org Total							12,578.90	

Schedule of Bills

062723

<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
29555001		OTHER DEPARTMENT PROJECTS						
85042		EDITH ABBOTT MEMORIAL LIBRARY						
	105	GI PUBLIC LIBRARY FOUNDATION						
0	10168	BANK OF AMERICA	AMAZON - Program Supplies	TXN00108231			8328	7.95
0	10168	BANK OF AMERICA	AMAZON - Program Supplies	TXN00107983			8328	11.99
0	10168	BANK OF AMERICA	AMAZON - Program Supplies	TXN00108247			8328	11.99
0	10168	BANK OF AMERICA	AMAZON - Program Supplies	TXN00107816			8328	66.98
0	10168	BANK OF AMERICA	AMAZON - Supplies	TXN00108153			8328	138.52
0	10168	BANK OF AMERICA	DEMCO - Program Supplies	TXN00108188			8328	78.90
0	10168	BANK OF AMERICA	SPACE WALK - Summer Program	TXN00108121			8328	180.00
0	10168	BANK OF AMERICA	USCUTTER-Panels for Plaques	TXN00108574			8328	37.99
0	10168	BANK OF AMERICA	WALMART - Program Supplies	TXN00108465			8328	73.48
0	10168	BANK OF AMERICA	WALMART - Program Supplies	TXN00108656			8328	171.95
0	10168	BANK OF AMERICA	WAVE PIZZA - Food for Program	TXN00108510			8328	49.94
1	11488	TIM GILLOON	SUMMER READING PROGRAM	JUL 24, 2023	38067		0	400.00
1	11464	SEAN GASKELL	2023 SUMMER READING PROGRAM	34	37945		0	400.00
1	11505	RANDY SAUER	SUMMER READING PROGRAM 2023	JUL 17, 2023	38148		0	300.00

29555001 Org Total 1,929.69

Prepared by

Nancy Borch

Library Funds Disbursement Voucher	
Approved by: Jaime Parr	Date Jun 23, 2023
Library Board President <i>Jaime Parr</i>	
Authenticated by: Tanya Hansen	Date Jun 23, 2023
Library Board Secretary <i>Tanya Hansen</i>	

Schedule of Bills

071123

<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85160		OTHER EMPLOYEE BENEFITS						
0	10168	BANK OF AMERICA	TASC - Admin Fees	TXN00109154			8344	19.55
85241		COMPUTER SERVICES						
0	10168	BANK OF AMERICA	CDWG-Library Extreme Renewal	TXN00108506			8344	1,067.06
85317		NATURAL GAS						
1	336	NORTHWESTERN ENERGY	NATURAL GAS BILL	2646500-5 / MAY 2023			231423	194.27
85324		REPAIR & MAINT - BUILDING						
0	10168	BANK OF AMERICA	ACE - Maintenance Supplies	TXN00108735			8344	27.99
0	10168	BANK OF AMERICA	JERRY'S SHEET MET-Maintenance	TXN00108761			8344	1,950.00
85410		TELEPHONE						
6	387	STATE OF NE DIV OF COMM	MAY 2023 LONG DISTANCE CHARGES BILLED IN JUNE	1376997			0	0.03
85413		POSTAGE						
0	10168	BANK OF AMERICA	USPS ENDICIA-Postage on Acct	TXN00109128			8344	500.00
85425		BOOKS						
0	10168	BANK OF AMERICA	DATA AXLE- City Directory	TXN00109200			8344	385.00
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00109164			8344	55.93
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00109167			8344	105.15
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00108908			8344	266.13
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00109246			8344	280.66
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00108833			8344	348.85
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00108935			8344	361.49
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00109146			8344	419.36
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00108858			8344	430.02
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00108845			8344	584.99
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00109299			8344	637.66
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00109114			8344	639.47
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00108821			8344	736.37
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00109060			8344	796.24
85426		AV/ELECTRONIC MEDIA						
1	562	MIDWEST TAPE	DVD'S	503939672	20236		0	454.99
85427		PERIODICALS						

Schedule of Bills

071123

<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>	
10044301		LIBRARY							
85427		PERIODICALS							
0	10168	BANK OF AMERICA	GIINDEPENDENT - Subscription	TXN00109179			8344	208.00	
85428		TRAVEL & TRAINING							
0	10168	BANK OF AMERICA	RADISSON-Hotel for Conference	TXN00109254			8344	813.60	
85505		OFFICE SUPPLIES							
0	10168	BANK OF AMERICA	ACE - Outreach Supplies	TXN00109148			8344	13.18	
0	10168	BANK OF AMERICA	AMAZON - DVD Cases	TXN00108806			8344	138.10	
0	10168	BANK OF AMERICA	AMAZON - Supplies	TXN00108960			8344	5.99	
0	10168	BANK OF AMERICA	BRODART - Processing Supplies	TXN00108721			8344	91.02	
0	10168	BANK OF AMERICA	BRODART - Processing Supplies	TXN00108951			8344	372.00	
0	10168	BANK OF AMERICA	LAKESHORE-SUPPLIES/Laskowski G	TXN00108755			8344	498.96	
0	10168	BANK OF AMERICA	OFFICEMAX- Office Supplies	TXN00108910			8344	312.15	
0	10168	BANK OF AMERICA	QUILL - Office Supplies	TXN00108783			8344	7.36	
0	10168	BANK OF AMERICA	QUILL -Office Supplies Credit	TXN00109067			8344	(16.12)	
0	10168	BANK OF AMERICA	QUILL- Office Supplies credit	TXN00108856			8344	(8.70)	
0	10168	BANK OF AMERICA	SAMS - Supplies	TXN00108700			8344	43.76	
0	10168	BANK OF AMERICA	U OF MINITEX - RFID Tags	TXN00108778			8344	950.00	
0	10168	BANK OF AMERICA	WALMART - Supplies	TXN00109156			8344	91.84	
1	311	CAPITAL BUSINESS SYSTEMS, INC	JUN 2023 COPY OVERAGES / CITY HALL GROUP BILL	1294424	20233		0	3.79	
10044301 Org Total								13,786.14	

Schedule of Bills

071123

<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
29555001		OTHER DEPARTMENT PROJECTS						
85042		EDITH ABBOTT MEMORIAL LIBRARY						
	104	COMMUNITY FOUNDATION						
0	10168	BANK OF AMERICA	LAKESHORE-SUPPLIES/Laskowski G	TXN00108755			8344	101.97
	105	GI PUBLIC LIBRARY FOUNDATION						
0	10168	BANK OF AMERICA	AMAZON - Supplies	TXN00108960			8344	23.00
0	10168	BANK OF AMERICA	BRANDS - Imprint Pens	TXN00109084			8344	491.04
0	10168	BANK OF AMERICA	HOBBY LOBBY-Programming Suppli	TXN00108807			8344	5.98
0	10168	BANK OF AMERICA	SAMS-Activities&Program Suppli	TXN00109046			8344	30.60
0	10168	BANK OF AMERICA	Scholastic - Program Supplies	TXN00108370			8344	219.75
0	10168	BANK OF AMERICA	T SHIRT ENGINEERS -Program	TXN00108712			8344	100.00
0	10168	BANK OF AMERICA	WALMART - Program Supplies	TXN00108741			8344	58.25

29555001 Org Total 1,030.59

Prepared by

Nancy Broich

Library Funds Disbursement Voucher	
Approved by: Jaime Parr	Date Jul 10, 2023
Library Board President <i>Jaime Parr</i>	
Authenticated by: Tanya Hansen	Date Jul 10, 2023
Library Board Secretary <i>Tanya Hansen</i>	

Library Board

Monday, July 17, 2023

Regular Meeting

Item C1

Approval of Director's Report

The Director's Report typically consists of:

- 1) a monthly report of programs and activities, public use of meeting spaces, library media, and Librarians' Reports*
- 2) a quarterly Report of Household Library Cards Issued to Hall County Residents Outside of Grand Island provided in January, April, July and October of each year*
- 3) a quarterly statistical usage report provided in February, May, August and November of each year*
- 4) upon execution of agreement, regularly scheduled report of use of Grand Island Public Library Foundation library support funds*
- 5) upon publication, a Library newsletter*
- 6) and additional administrative items of note, either in the agenda packet or discussed at the meeting.*

Staff Contact:

Library Director

Name: Celine Swan

Date: July 2023

Since Last Report

June

- Media Report, Shaun, Laura, and Erica Report, Policies Committee met
- Art Exhibit for June was the Children's Art Show-over 80 children took part.
- Kiosk & Printing Issues, Moving Adult Computers Planning for IT, Fax Machine
- Strategic Plan Work-Literacy Council Students/Janet Cordell working on 4 lang.signage
- Dollar General Grant for Backpack Literacy-Libby put the grant in (Laura, Leigh and I)
- June 3, 2023 Air Show Celine and several volunteers attended this. Hands-on 6,000
- June 5 Teen Afterhours Kickoff
- June 8 Budget meeting with Finance
- June 19-Voc Rehab worker began
- June 22 Laura and Erica attend ALA Conference in Chicago, IL
- June 24 Grand Island 4th Street Festival-Celine and Volunteers went out
- June 27 Celine attended City Co meeting for the Interlocal Agreement (it was approved)

Upcoming-Library work

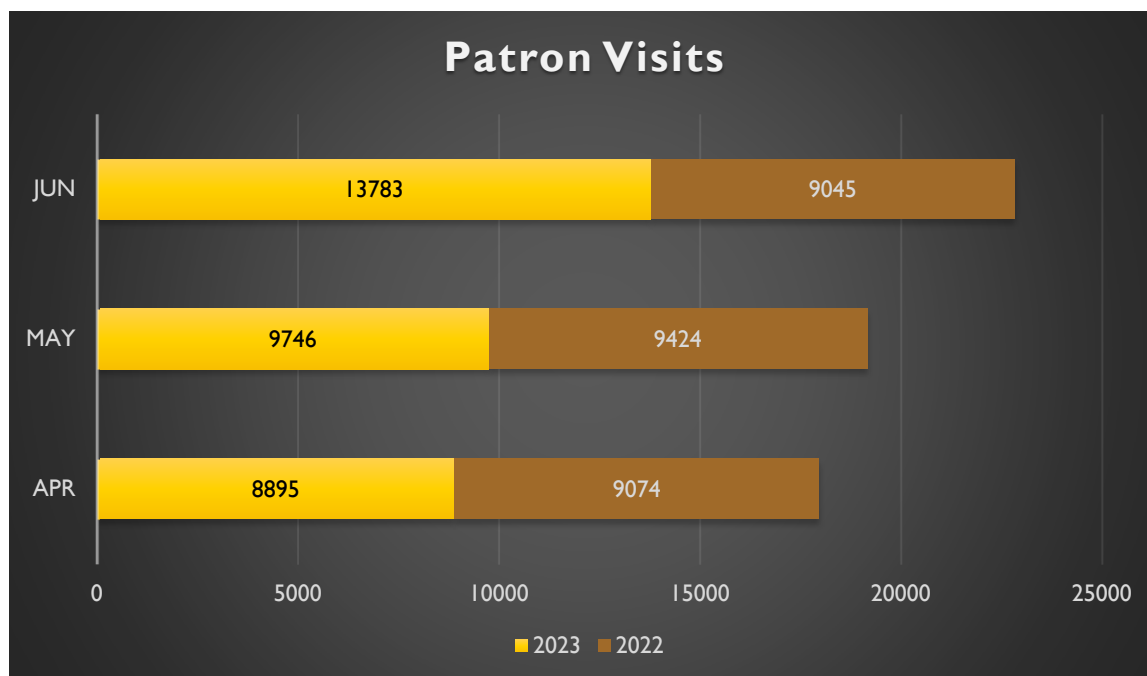
- Library Policy & Strategic Plan Work, Interlocal Agreement, CivicPlus update, Library kiosk & Charging Station update,work with IT, new Library Asst 1's, ByGone Bookclub
- Art Exhibit for July is the annual Teen Art Contest
- Literacy Council-July working with the Literacy Council on translating signage & flyers-4 languages, and Community Conversation Program at the Library on Sundays
- Attended H3C mtgs,GI Children's Museum Bd. Meetings monthly, City Admin. monthly, Director weekly on Wed. a.m., and Central Plains Library System weekly, TLC ILS mtg., Librarian, MST, Zone mtg, Grow with Words, Welcoming Initiative with United Way,
- July 12 Grand Island Community Connection Center-met with James Schulte JDAI, then Chief Denney and Lutheran Family Services
- July 14 Central Plains Annual Mtg Cozad
- Humanities NE Pre-Chautauqua Joe Staritia Book Talk, I AM A MAN July 15 11 a.m.
- Humanities NE Pre-Chautauqua Children's program July 19 2-4 pm in partnership with Stuhr Museum for 2-5th grade
- July 20 Grand Generation Health Fair Outreach 10-1 pm
- July 20 and 25 O'Connor Learning Center outreach
- July 21 NLA State Advisory Bd. Celine attends via zoom
- July 22 4 adult programs with Humanities NE at the Library (Stuhr has evening programs July 21 and 22-Free bus transportation from the Library and Lincoln School),
- July 29 St. Mary's Festival outreach
- July 31 Donut You Wanna Join Us for One?10 am Library/Foundation/City Meet & Greet
- August 1 is the Budget Meeting with Finance
- August 4 GI Police safety training 7:30 a.m.
- August 17 USCIS Naturalization Ceremony 1 p.m. Sept 3 State Fair Latino Festival Stories and Crafts, Sept 10 2-4 pm- Welcoming Week Multicultural Storytimes- Nonprofits Neighborhood Night Out Promotions with Grow GI 8/1 Library is a pickup a packet/sign spot

GRAND ISLAND PUBLIC LIBRARY

JULY 2023 STATS OVERVIEW & COMPARISON



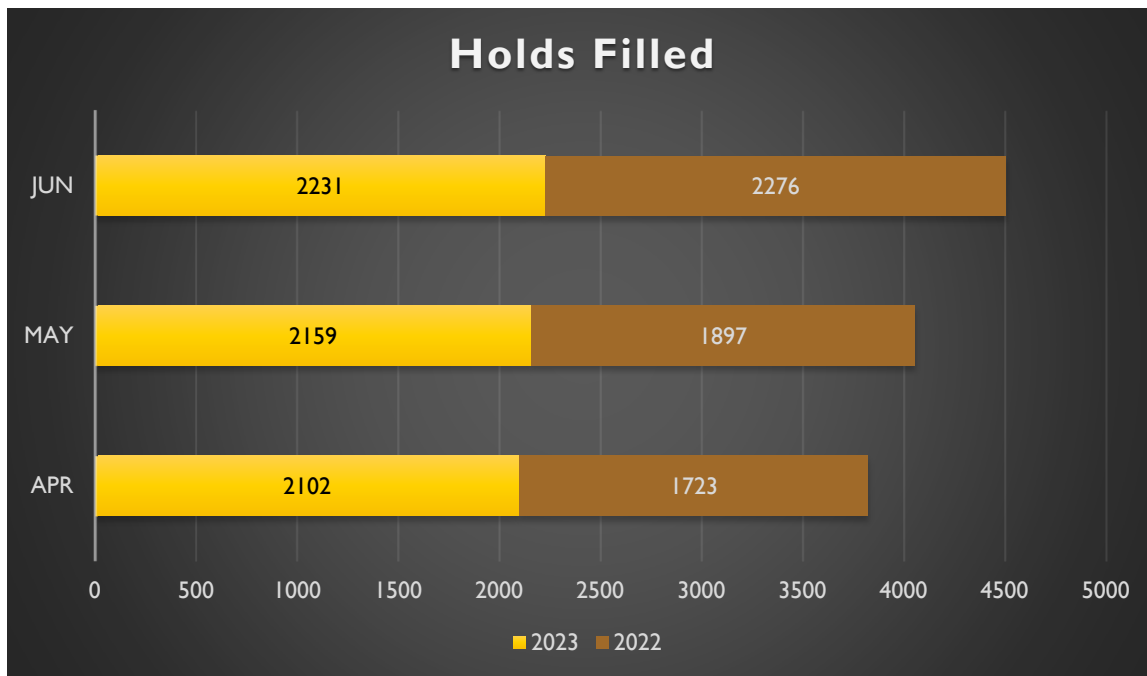
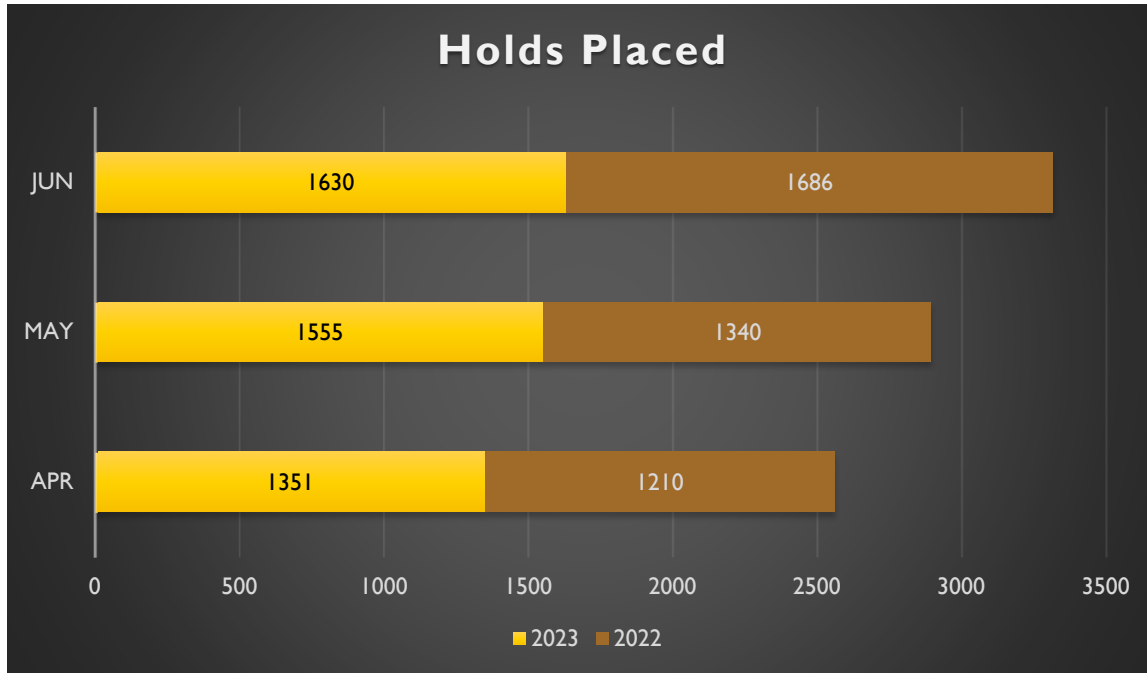
PATRON VISITS – PREVIOUS THREE MONTHS



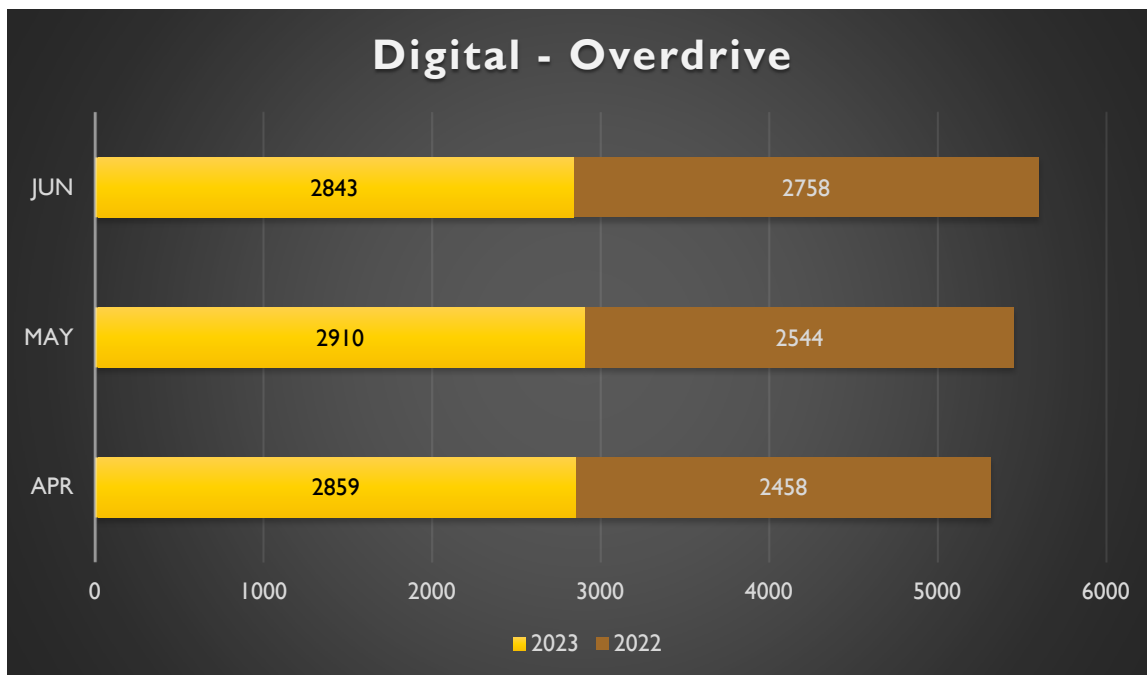
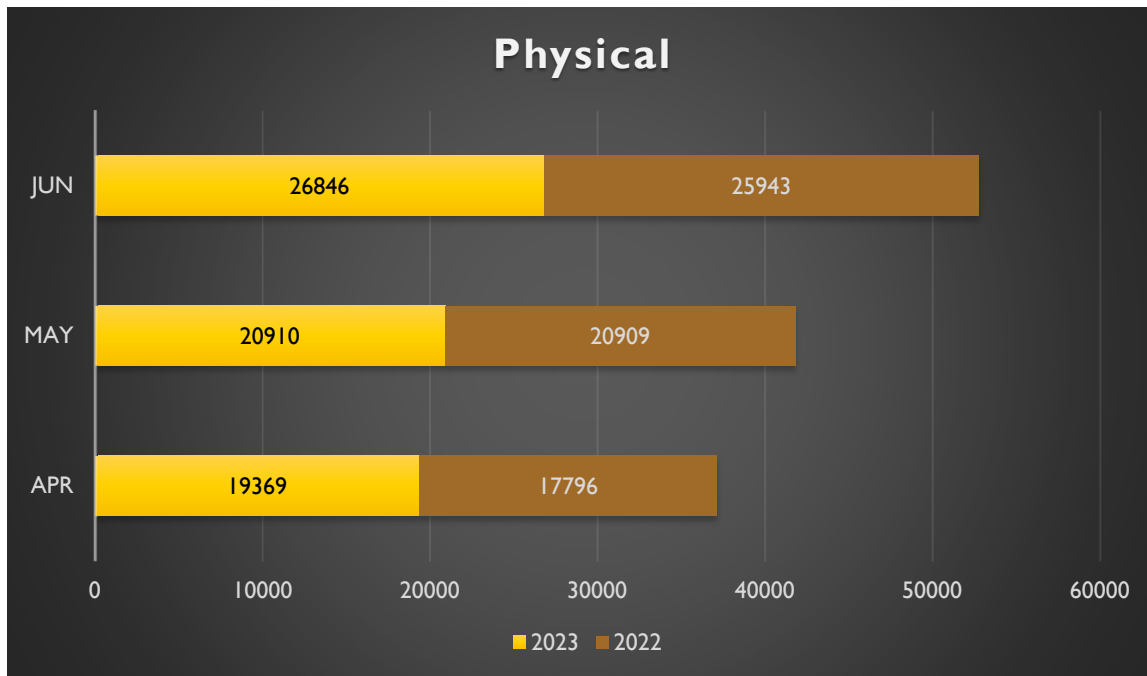
41.4% increase in patron traffic from May to June 2023!

CIRCULATION

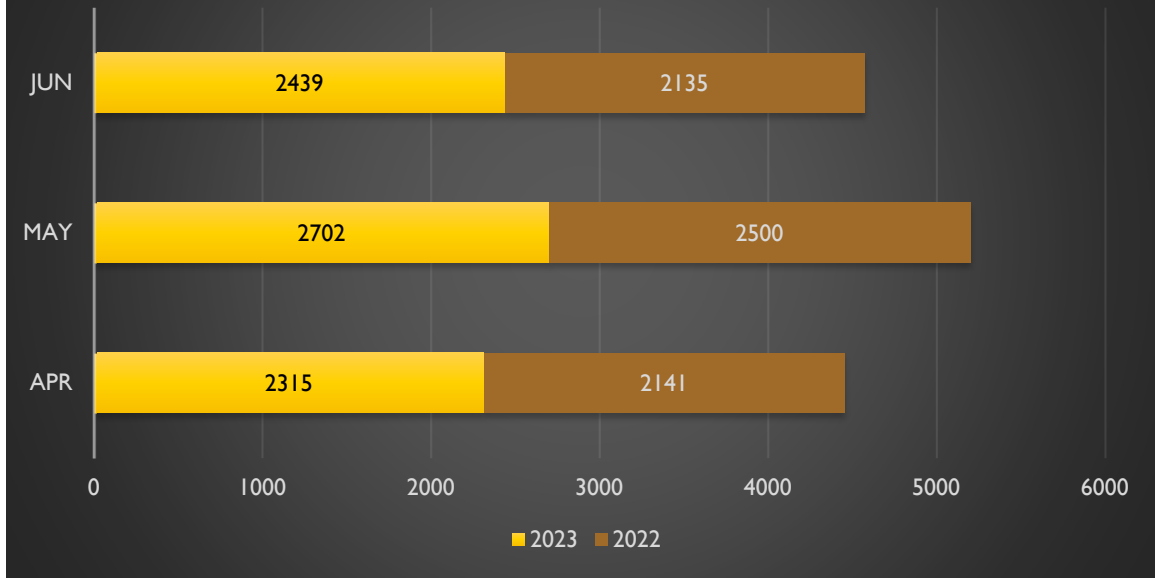
HOLDS PLACED



CHECKOUTS



Hoopla



Youth & Family Services Librarian Monthly Report

Laura Fentress

July 2023

Since Last Report

Summer Reading Program 2023 is underway!

- Weekly program attendance remains high – full report to come in August
- Currently **475 active readers** ages 0-11 on Beanstack!

Attended ALA Annual Conference

- June 23-26, Chicago, IL
- Partially funded with NLC and CPLS CE grants
- Met with many, many vendors
- Sessions attended included:
 - A Bridge to Parent Engagement in School Partnerships
 - 40+ Surefire Ways to Spark a Love of Reading
 - Fermentation Workshop: Kimchi, Krautchi, and Storytime

Upcoming

Grant progress

- **ARPA Youth Grant for Excellence 2023** – telescope will be picked up soon
- **IEEE Science Kits for Public Libraries grant** – first wave of funds has been received; purchase of supplies for circulating science kits has begun

Summer Reading 2023 continues

Parks & Recreation outreach

- Parks will **borrow Makerspace STEAM activity kits** for use in their programs
- **STEM Workshops**
 - **Bristlebots** July 19 & 20

Stuhr Museum/Humanities Nebraska Chautauqua partnership

- In connection with the Humanities Nebraska Chautauqua planned for July 21-22 at Stuhr Museum, the Library will host related activities for kids the preceding **Wednesday, July 19**.
- We are working with the Director of Education at Stuhr to plan these activities.

Humanities Nebraska program

- **Music from Around the World** with David Marsh, Sunday, August 6 at 2:00 PM

TECHNOLOGY & TEEN SERVICES LIBRARIAN MONTHLY REPORT

Erica Rogers



SINCE LAST REPORT

Teen during the Smash Brothers Tournament

Teen

- Summer Reading Programs
 - Impact Art cancelled--we did an art day
 - 12 people
 - Anime Club Keychains:
 - 13 people
 - Smash Brothers Tournament:
 - 35 people
- Summer Reading Stats
 - 136 Registrations
 - 101 active readers
 - 123,513 Minutes read
- Outreach to Walnut Middle School

Makerspace

- Cricut Program--made bags
 - 8 people
- Sublimation Program--made photo puzzles
- Working with State Fair volunteers to make laser engraved coasters to give away to veterans

Other

- New Print release Kiosk arrived & set up
- Computer Lab Re-arranging (in progress)
- Faxing setup (in progress)
- ALA Conference Attendance



STATISTICS

- Makerspace Users: 34
- Facebook followers: 5,278
- Instagram users: 764

Laura and Erica at the ALA annual conference

UPCOMING

TEEN PROGRAMS

Anime Club

Monday July 17 at 2pm

Making Vinyl T-shirts with Cricut

Laser Cutting Class

Monday July 24 at 2pm

Making a laser cut cactus

Grand Finale End of Summer Party

Monday July 31 at 2pm

outdoor activities at the library

TEEN GRAPHICS PROJECT

Separate Graphics & Manga titles. Move Manga titles next to Anime collection.

FALL PROGRAMING

Evaluate and plan Teen programs for the upcoming school year

MAKERSPACE PROGRAMS

Adults

Saturday August 19

Tie Dye T-shirts

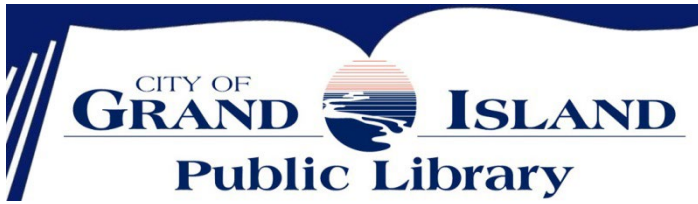
COMPUTER LAB RECONFIGURE

Finish working with IT to move computers in order to make them more secure

TECHNOLOGY PLAN

I have inventoried items in the library. Searching for how old technology is and when it needs to be replaced.

GIPL: BEYOND THE STACKS	6/4/2023	GI Independent
What's Going On: Area events calendar-Children's Art Show	6/11/2023	GI Independent
GIPL: BEYOND THE STACKS-Celine Swan: Library a place for everyone to come	6/11/2023	GI Independent
What's Going On: 'Spongebob' at library and much more	6/12/2023	GI Independent
Crane River Theater helping kids soak up summer reading in SpongeBob Page to	6/13/2023	GI Independent
Portable planetarium show coming to Grand Island	6/14/2023	NTV News
Spots still open for library program on Monday	6/15/2023	GI Independent
GIPL:BEYOND THE STACKS-Erica Rogers: Teen summer fun at the library	6/18/2023	GI Independent
I'M A PARENT ... WHAT NOW?	6/25/2023	GI Independent
GIPL: BEYOND THE STACKS-Laura Fentress: Summer fun continues at your library	6/25/2023	GI Independent
Fireworks spectacular returns Tuesday night	7/1/2023	GI Independent
GIPL: BEYOND THE STACKS-Leigh Lillibridge-Friends of the Library Aim to Keep Book Ownership Affordable	7/2/2023	GI Independent
Library program features music of the West African kora	7/6/2023	GI Independent
Chautauqua set for July 21, 22 at Stuhr Museum, library	7/6/2023	GI Independent
GIPL: BEYOND THE STACKS-Shaun Klee: Interested in local and Nebraska History? Look to the library	7/9/2023	GI Independent
The Sounds of an Ancient West African Instrument	7/10/2023	NTV News
Bygone Book Club returns for third series	7/12/2023	New4
Humanities Nebraska-A PreChautauqua Book Talk with Joe Starita	7/13/2023	HN Facebook
What Connects Us'		
Get ready for the 2023 Nebraska Chautauqua	7/13/2023	GI Independent
GIPL: BEYOND THE STACKS-Celine Swan-What Connects Us at the Grand Island Public Library	7/16/2023	GI Independent
https://www.gilibrary.org/home/showpublisheddocument/32240/638232147937600000	Jul-23	GI Library Calendar



**Quarterly Report of
Household Library Cards
Issued to Hall County Residents
Outside of Grand Island**

APRIL-JUNE 2023

To Hall County Board of Supervisors:

As of July 1, 2023 there are a total of 1,277 Head of Household Hall County patron accounts. We added 0 new Head of Household accounts this past quarter between April 1 and June 30, 2023; 20 cardholders were modified from other borrower types due to moving/change of address. This results in a net gain of 20 accounts from the previous report of 1,257 HCH accounts.

Our automated reporting of household cards is based on one member of each household manually coded as “head of household” no matter how many in the household have cards.

The Library continues to promote to Hall County residents that they can get their Library card for free and we are fine free too. The Library has been a very busy place with our Summer Reading Programs for all ages. We had a record 1,000 checkouts in one day in June. Our gate count has been the highest in June that it has been since before the Covid Pandemic. We have had great attendance at programs for all ages. Patron use of the Makerspace, study and meeting rooms has increased. We have Humanities Nebraska Chautauqua programs at the Stuhr Museum and Grand Island Public Library July 21-21, and children’s Chautauqua programs July 19 at the Library. We have several new adult programs with the popular ByGone Book Club, and Cooking the Books Cookbook Book Club starting up in August and September. Visit www.gilibrary.org or call 385-5333 for more information on programs and services.

Balance March 31, 2023	1,257
April-June added 0 and modified 20 cardholders	+20
Balance June 30, 2023	1,277

A handwritten signature in cursive that reads "Celine D. Swan".

Celine D. Swan, Library Director

July 5, 2023

Library Board

Monday, July 17, 2023

Regular Meeting

Item D1

Board Communications and Committee Reports

This item allows for the introduction and discussion of board communications and committee reports. Included are items of discussion and communication with the City Council liaison to the Library Board. Items requiring approval must also be indicated in Consideration of Unfinished Business or Consideration of New Business.

Staff Contact:



CODE OF CONDUCT REVISED TBD

We want people to use our facilities frequently and take full advantage of available materials, resources, and programs. It is our intent to provide a positive and welcoming experience for all Library visitors and staff. Activities and behaviors that are disruptive, that unreasonably interfere with another patron's use and enjoyment of the Library, and that are detrimental to the health, safety, and welfare of patrons and staff and to the efficient operations of the Library for the benefit of its patrons, are not permitted. The following Code of Conduct has been adopted for the comfort and protection of the rights of all those using and working in the Grand Island Public Library.

PROHIBITED CONDUCT

Please practice respectful behavior when visiting the Library either in person or on the Library's social media pages or website. Certain activities, whether intentional or inadvertent, are not acceptable at the Library or on the Library's social media pages or website. Patrons must follow all reasonable requests of the Library staff and all Library policies. Behavior, including but not limited to the following, is unacceptable and prohibited and may result in the patron being banned from the Library for a period of time:

- Failure to follow a reasonable request of the Library staff or a violation of Library policy
- Behavior inconsistent with the intended use of the area
- Failing to provide proper supervision of children
- Disruptive talking, conduct or use of language or actions intended to threaten, intimidate or harass another
- Misuse or destruction of Library furnishings, equipment, or materials
- Sleeping within the Library or on Library grounds
- Using cell phones, laptops, and other electronic devices in a manner that can be heard by or disturbs others
- Failing to wear appropriate clothes, including footwear
- Demonstrating, soliciting, or petitioning in the interior
- Engaging in sexual activity, offensive touching, or indecent exposure
- Blocking passage in aisles, exits, entrances, or high traffic areas with your person or belongings
- Leaving personal belongings unattended
- Bringing infested personal items into the library, or bringing in articles with a foul odor or that do not comfortably fit under your chair, including bedrolls, blankets, frame backpacks, suitcases, or shopping carts. Strollers are allowed in the Library so long as they are not in violation of another policy
- Littering
- Offensive bodily hygiene to constitute a nuisance to others
- Bringing in pets or animals, other than trained service animals, into the Library, except as authorized
- Engaging in any activity in violation of federal, state, local, or other applicable law
- Any activity that disrupts normal Library operations
- Taking photographs and/or recording videos of Library staff or patrons without their permission or as authorized
- Harassing other patrons and/or staff (deliberate or repeated behavior that is intimidating, offensive, and/or hostile) in a manner that impacts patron use of the Library and/or staff work performance
- Unwanted physical touching of another person or staff
- Stalking, following, or prolonged staring that could reasonably be expected to annoy, disturb, or intimidate patrons or staff
- Using audible devices without headphones or with headphones set at a volume that disturbs others

- Carrying firearms and dangerous weapons of any type within the Library or on Library grounds (except by law enforcement officer) unless the firearm is stored within your vehicle in compliance with Nebraska law
- Entering staff areas, offices, or supply areas unaccompanied by staff
- Use of restrooms for bathing or laundry purposes
- Running within the Library
- Panhandling or gambling
- Being in the Library without permission of an authorized Library employee before or after Library operating hours
- Entering the Library while under suspension or ban
- Roller skating or skateboarding on Library property or parking bicycles in non-designated areas

REPORTING CONDUCT

Any patron who witnesses or is a victim of such conduct should immediately inform staff so that this policy can be enforced, or if necessary, so the police can be called. In some cases, witnesses or victims will be asked by Library staff for detailed accounts and personally identifiable information, or may need to be available for interviews with police.

LEVELS OF ENFORCEMENT

Any Library staff member is authorized to issue informal warnings regarding conduct in violation of any Library policy. Library staff shall document any issues and informal warning(s) given to the patron. The Library Director and their designees are authorized to enforce this code or any Library policy. The Library Director or their designee may reference any prior informal warnings in determination of the level of the future enforcement.

Violation of Library policy may result in:

- A verbal warning
- A written warning
- Suspension from the Library for a set number of days as determined by the Library Director or their designees
- Permanent ban from the Library

NOTICE AND APPEAL

Notice of suspension or permanent ban shall be delivered to that person by providing the notice in person, mailing the notice, emailing the notice, or providing the notice in any other reasonable manner. The notice will indicate the reasons for the suspension or permanent ban, the dates of the suspension or permanent ban, and the process for filing an appeal or request for reinstatement from permanent ban.

Appeals of any suspension or permanent ban shall be made to the Library Board. The Library Board may reverse, modify, impose temporary restrictions, or affirm the original decision.

Upon receiving an appeal or request for reinstatement, the Board shall establish a date for a hearing on the matter. The suspension or exclusion shall be stayed pending the final decision of the appeal. The Library Board shall meet no later than fifteen days from the filing of the appeal to issue their decision. Notice of such hearing shall be delivered to that person by providing the notice in person, mailing the notice, or providing the notice in a reasonable manner. The hearing shall be conducted informally. The affected person and Library Director shall present oral or written statements or reasons supporting or opposing the appeal or request for reinstatement. Statements by each participant shall be limited to a total time of ten minutes or less. Upon conclusion of the hearing the Library Board may reverse, modify, impose temporary restrictions, or affirm the original decision. Notice of the determination of the Library Board shall be given to the affected person, either personally, by mail, email, or any other method reasonable likely to give notice to the person. An appeal or request for reinstatement may only be requested once every calendar year. The decision of the Library Board is final.



REQUEST FOR APPEAL OF SUSPENSION

Library users wishing to appeal a suspension or ban due to a violation of the Code of Conduct shall complete this form. Upon filing of form, the Library Board will meet no later than fifteen days from the date of filing to issue their final decision. The Library Board may reverse, modify, impose temporary restrictions, or affirm the original decision.

Name: _____ Date: _____

Address: _____

City: _____ State: _____ ZIP: _____

Phone: (_____) _____ Email: _____

Library Card Number _____

I certify that I have read the Grand Island Public Library Code of Conduct Policy.

OFFICE USE ONLY	
Date received by Director:	
Date sent to Board:	
Date of Board meeting:	
Decision:	

Copies of the Library's Code of Conduct and all other library policies are posted on the Library's website and available upon request.

1. Describe the event that led to you being issued a suspension or ban. Attach additional pages if necessary.

2. Reason for appeal request

3. Please provide any additional relevant information.

Signature: _____

Please use the back of this form or attach additional sheets for any additional comments.

Revised XXX, XX, 2023

Library Board

Monday, July 17, 2023

Regular Meeting

Item E1

Call to Action for this Month's Meeting

Staff Contact:

Library Board

Monday, July 17, 2023

Regular Meeting

Item E2

Approval of Interlocal Agreement

Staff Contact: