



Library Board

**Saturday, February 18, 2023
Edith Abbott Memorial Library**

AGENDA

1. Call to Order
This is a public meeting subject to the open meetings laws of the State of Nebraska. The requirements for an open meeting are posted on the wall in this room and anyone that wants to find out what those are is welcome to read through them. The Library Board may vote to go into Closed Session on any Agenda Item as allowed by State Law.
2. Roll Call
Jaime Parr, President
Sara White, Vice President
Tanya Hansen, Secretary
Kari Hooker-Leep
Barbara Beck
Beth Stecker
Anna Stehlik
3. Public Participation
4. Approval of Minutes of January 23, 2023
5. Approval of Financial Reports
6. Approval of Bills Submitted - January 24, 2023 and February 14, 2023
7. Approval of Director's Report
8. Board Communications and Committee Reports

9. Call To Action For This Month's Meeting
10. Next Meeting
11. Adjournment

Library Board

Saturday, February 18, 2023

Regular Meeting

Item A1

Public Participation

This is an opportunity for individuals wishing to provide input on any of tonight's agenda items to reserve time to speak. Please come forward, state your name and address, and the Agenda topic on which you will be speaking.

Individuals may also request items for future library board meetings. If the issue can be handled administratively, notification will be provided. If the item is scheduled for a future meeting, notification of the date will be given.

Staff Contact:

Library Board

Saturday, February 18, 2023

Regular Meeting

Item B1

Approval of Minutes of January 23, 2023

Staff Contact:

CITY OF GRAND ISLAND
GRAND ISLAND PUBLIC LIBRARY BOARD
OFFICIAL PROCEEDINGS
MINUTES OF REGULAR LIBRARY BOARD MEETING
January 23, 2023

Pursuant to due call and notice thereof, a Regular Meeting of the Library Board of the Grand Island Public Library was conducted on Monday, January 23, 2023. Notice appeared in the *Grand Island Independent* on January 19, 2023. A quorum present, President Jaime Parr called the meeting to order at 5:15 p.m. The following members were present: Sara White, Tanya Hansen, Anna Stehlik, Kari Hooker Leep, Barbara Beck and Beth Stecker. Celine Swan was also present.

Open Meetings Law Notice: Provided by President Jaime Parr.

Public Participation: Susan McDowall and Mike Jarman

Susan McDowall spoke later when the Police Substation was discussed and Mike Jarman asked that he be placed on next month's agenda with some concerns he has regarding other library issues. Jaime let him know the board will discuss if this can be handled administratively or if it will be added to the agenda and will let him know either way.

Approval of Minutes: Motion by Kari Hooker-Leep, seconded by Tanya Hansen, carried unanimously to accept for filing the Minutes of the December 19, 2022 library board meeting.

REPORTS:

Approval of Financial Report: Motion by Tanya Hansen, seconded by Beth Stecker, carried unanimously to accept for filing the November 2022 Financials.

Approval of Bills Submitted: Motion by Beth Stecker, seconded by Kari Hooker-Leep, carried unanimously to accept for filing the December 20, 2022 and January 10, 2023 Bills Submitted.

Approval of Director's Report: Sara White made some suggestions regarding Breakfast with Santa and making sure presenters are wearing a microphone because when a program is going on and there are lots of people in there is hard to hear them. Celine said she will discuss these things with Laura. Motion by Tanya Hansen, seconded by Barbara Beck, carried unanimously to accept for filing the Director's Report.

Board Communications and Committee Reports: Tanya spoke on behalf of the Policy and Procedure Committee. The main topic was possibly striking the Specialized Adult Service Areas Policy. She asked the Board to think it over and they will vote on it next month. This committee will be meeting in February to discuss the following: Confidentiality Policy, Code of Conduct, changing the wording that is currently on the back of library cards, Unattended Children, and Bill of Rights

Call To Action For This Month's Meeting: Celine talked to the board about CE hours and she will be sending them a few links of some videos they can watch. The Board will let her know when they have watched each video so we can keep track of hours. Celine handed out an updated staff picture directory.

Police Substation: Susan McDowall spoke about a few concerns she has with the substation. The main thing she is concerned about are the windows. She does not like that the police can see out but no one can see in. She also is concerned that having this substation here will deter people away from the library. She does not agree that this will make people feel safe. After she spoke Celine talked about the positive things she has heard and Jaime Parr read two letters from other people that were against the substation. The board discussed all this at length and came up with some suggestions and ideas for the substation open house such as a Q & A, having a comment and suggestion box right out front, make some short videos on questions and do the interviews with different people.

Celine will also do a GITV interview. The board wants the public to feel safe and give them as much information as possible. The main purpose of the substation will be for the police to not only have a place to do their paperwork but to bring the community and police officers together in a positive way. Michael Jarman said he thought the Police Substation should be in the staff back room or in the back of the Library. He thought the Substation should be a Department of Health and Human Services office to help people.

Discussion of Circulation Policy: Tanya covered this in the Board Communications and Committee Reports section.

Approval of Library Annual Report 2022-23: This report was done correctly and looks very good however, when it was uploaded into the Board database, Beehive, it would not upload right due to the way Beehive is set up. Motion by Anna Stehlik, seconded by Kari Hooker-Leep carried unanimously to accept for filing the Library Annual Report 2022-23.

Next Meeting: Saturday February 18, 2023 at 12:30 pm

There being no other business the meeting was adjourned at 7:15 p.m.

Tanya Hansen, Secretary

Library Board

Saturday, February 18, 2023

Regular Meeting

Item B2

Approval of Financial Reports

The reports of revenues and expenditures since the last board meeting are submitted as generated, subject to City Finance Department journal entry changes.

Staff Contact:

01/20/2023 08:39
aliciaj

CITY OF GRAND ISLAND
LIBRARY REVENUES
FOR THE MONTH ENDED DECEMBER 2022

P 1
glytdbud

FOR 2023 03

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10044301 LIBRARY							
74350 COUNTY SHARE OF LIBRARY	-27,500	-27,500	.00	.00	.00	-27,500.00	.0%
74365 STATE GRANTS	-7,107	-7,107	.00	.00	.00	-7,107.00	.0%
74576 COPY MACHINE USE FEES	-11,000	-11,000	-2,902.81	-771.14	.00	-8,097.19	26.4%
74703 FINES AND PENALTIES	-10,000	-10,000	-1,114.26	-329.81	.00	-8,885.74	11.1%
74725 NONRESIDENT CARD FEE	-5,500	-5,500	-811.00	-290.00	.00	-4,689.00	14.7%
74795 OTHER REVENUE	-2,500	-2,500	-1,164.90	.00	.00	-1,335.10	46.6%
TOTAL LIBRARY	-63,607	-63,607	-5,992.97	-1,390.95	.00	-57,614.03	9.4%
TOTAL GENERAL FUND	-63,607	-63,607	-5,992.97	-1,390.95	.00	-57,614.03	9.4%

01/20/2023 08:37
aliciaj

CITY OF GRAND ISLAND
LIBRARY EXPENSES
FOR THE MONTH ENDED DECEMBER 2022

P 1
glytdbud

FOR 2023 03

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10044301 LIBRARY							
85105 SALARIES - REGULAR	1,207,132	1,207,132	254,037.79	88,568.44	.00	953,094.21	21.0%
85110 SALARIES - OVERTIME	0	0	61.10	6.72	.00	-61.10	100.0%
85115 F.I.C.A. PAYROLL TAXES	91,431	91,431	18,500.62	6,470.99	.00	72,930.38	20.2%
85120 HEALTH INSURANCE	252,950	252,950	45,820.08	15,273.36	.00	207,129.92	18.1%
85125 LIFE INSURANCE	2,550	2,550	517.40	173.20	.00	2,032.60	20.3%
85130 DISABILITY INSURANCE	3,145	3,145	664.40	223.50	.00	2,480.60	21.1%
85145 PENSION CONTRIBUTION	67,498	67,498	14,780.95	5,101.64	.00	52,717.05	21.9%
85150 WORKERS COMPENSATION	2,231	2,231	300.40	.00	.00	1,930.60	13.5%
85160 OTHER EMPLOYEE BENEFITS	0	0	143.84	85.28	.00	-143.84	100.0%
85161 HRA-VEBA	13,230	13,230	1,560.00	320.00	.00	11,670.00	11.8%
85213 CONTRACT SERVICES	20,000	20,000	9,707.00	9,707.00	.00	10,293.00	48.5%
85241 COMPUTER SERVICES	40,000	40,000	19,602.89	17,374.00	.00	20,397.11	49.0%
85245 PRINTING & BINDING SERVICES	1,500	1,500	.00	.00	.00	1,500.00	.0%
85305 UTILITY SERVICES	59,400	59,400	9,441.22	2,279.05	.00	49,958.78	15.9%
85317 NATURAL GAS	11,000	11,000	659.53	483.24	.00	10,340.47	6.0%
85319 REPAIR & MAIN-LAND IMP/IRRIGA	1,000	1,000	.00	.00	.00	1,000.00	.0%
85324 REPAIR & MAINT - BUILDING	21,600	21,600	1,513.70	591.75	4,600.00	15,486.30	28.3%
85330 REPAIR & MAINT-OFF FURN & EQ	10,000	10,000	187.50	187.50	4,812.50	5,000.00	50.0%
85335 REPAIR & MAINT - VEHICLES	480	480	.00	.00	.00	480.00	.0%
85350 SANITATION SERVICE	810	810	190.20	63.40	.00	619.80	23.5%
85410 TELEPHONE EXPENSE	0	0	1,386.81	201.55	.00	-1,386.81	100.0%
85413 POSTAGE	6,480	6,480	1,043.60	742.39	.00	5,436.40	16.1%
85416 ADVERTISING	500	500	45.58	13.60	.00	454.42	9.1%
85422 DUES & SUBSCRIPTIONS	27,040	27,040	7,178.51	2,320.17	.00	19,861.49	26.5%
85425 BOOKS	109,250	109,250	20,817.26	1,778.19	.00	88,432.74	19.1%
85426 AV/ELECTRONIC MEDIA	118,386	118,386	30,860.63	5,888.83	.00	87,525.37	26.1%
85427 PERIODICALS	11,550	11,550	9,208.94	8,881.94	.00	2,341.06	79.7%
85428 TRAVEL & TRAINING	5,000	5,000	-265.00	-300.00	.00	5,265.00	-5.3%
85453 CASH OVER & SHORT	108	108	5.12	-.01	.00	102.88	4.7%
85490 OTHER EXPENDITURES	1,080	1,080	325.26	51.23	.00	754.74	30.1%
85505 OFFICE SUPPLIES	52,530	52,530	6,636.10	1,117.94	2,391.84	43,502.06	17.2%
85510 CLEANING SUPPLIES	4,000	4,000	400.88	.00	.00	3,599.12	10.0%
85515 GASOLINE	750	750	140.25	108.42	.00	609.75	18.7%
85540 SMALL TOOLS & PARTS	15,000	15,000	.00	.00	5,800.00	9,200.00	38.7%
TOTAL LIBRARY	2,157,631	2,157,631	455,472.56	167,713.32	17,604.34	1,684,554.10	21.9%
TOTAL GENERAL FUND	2,157,631	2,157,631	455,472.56	167,713.32	17,604.34	1,684,554.10	21.9%

01/20/2023 08:55
aliciaj

CITY OF GRAND ISLAND
ALL REVENUES
FOR THE MONTH ENDED DECEMBER 2022

P 132
glytdbud

FOR 2023 03

JOURNAL DETAIL 2023 3 TO 2023 3

ACCOUNTS FOR: 295	LOCAL ASSISTANCE							
ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED		
29555001 OTHER DEPARTMENT PROJECTS								
74602 PLANNING COMMISSION PLAQUE								
29555001 74602	PLANNING COMMISSION PLAQUE							
-120.00	-120.00	0.00	0.00	0.00	-120.00	.0%		
TOTAL PLANNING COMMISSION PLAQUE								
-120.00	-120.00	0.00	0.00	0.00	-120.00	.0%		
74701 EDITH ABBOTT MEMORIAL LIBRARY								
29555001 74701	EDITH ABBOTT MEMORIAL LIBRARY							
-74,000.00	-74,000.00	-906.28	-1,272.80	0.00	-73,093.72	1.2%		
2023/03/000002	12/06/2022 API	7.10 VND 999999 VCH 547905	REFUND CUSTOMER	REFUND REMAINING PRE-K PRIMETI		228862		
2023/03/000350	12/31/2022 GEN	-1,279.90 REF CORECT		MISCODED HUMANITIES REIMBURSE				
29555001 74701 103	EDITH ABBOTT MEMORIAL LIBRARY							
0.00	0.00	1,279.90	1,279.90	0.00	-1,279.90	100.0%		
2023/03/000350	12/31/2022 GEN	1,279.90 REF CORECT		MISCODED HUMANITIES REIMBURSE				
29555001 74701 105	EDITH ABBOTT MEMORIAL LIBRARY							
0.00	0.00	-20,000.00	0.00	0.00	20,000.00	100.0%		
TOTAL EDITH ABBOTT MEMORIAL LIBRA								
-74,000.00	-74,000.00	-19,626.38	7.10	0.00	-54,373.62	26.5%		
74735 CONTINGENCY PROJECTS								
29555001 74735	CONTINGENCY PROJECTS							
-250,000.00	-250,000.00	0.00	0.00	0.00	-250,000.00	.0%		

01/20/2023 08:46
aliciaj

CITY OF GRAND ISLAND
ALL EXPENSES
FOR THE MONTH ENDED DECEMBER 2022

P 151
glytdbud

FOR 2023 03				JOURNAL DETAIL 2023 3 TO 2023 3				
ACCOUNTS FOR:	ORIGINAL	REVISED	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT	
295 LOCAL ASSISTANCE	APPROP	BUDGET				BUDGET	USED	
29555001 OTHER DEPARTMENT PROJECTS								
91 OPERATING EXPENSES								
29555001 85041 PLAQUE	130	130	133.90	.00	.00	-3.90	103.0%	
29555001 85042 LIBRARY	0	0	-4,976.16	-4,976.16	.00	4,976.16	100.0%	
2023/03/000351 12/31/2022 GEN	-4,976.16	REF CORECT			ADJ EXPENSES TO CORRECT GRANT			
29555001 85042 103 LIBRARY	0	0	1,452.56	.00	.00	-1,452.56	100.0%	
29555001 85042 105 LIBRARY	0	0	1,793.89	269.60	3,310.00	-5,103.89	100.0%	
2023/03/000130 12/14/2022 API	.80	VND 010168 VCH548895	BANK OF AMERICA	JOANN'S-Program Supplies			8025	
2023/03/000130 12/14/2022 API	130.92	VND 010168 VCH548900	BANK OF AMERICA	WALMART - Program Supplies			8025	
2023/03/000130 12/14/2022 API	12.88	VND 010168 VCH548943	BANK OF AMERICA	WALMART - Program Supplies			8025	
2023/03/000130 12/14/2022 API	125.00	VND 010168 VCH548985	BANK OF AMERICA	CHOCOLATE BAR-Program food			8025	
29555001 85042 106 LIBRARY	0	0	.00	-17,374.00	-17,374.00	17,374.00	100.0%	
2023/03/000340 12/31/2022 GEN	-17,374.00	REF GRANT			ADJ INELIGIBLE EXP OUT OF 295			
29555001 85042 107 LIBRARY	0	0	1,729.16	1,729.16	.00	-1,729.16	100.0%	
2023/03/000351 12/31/2022 GEN	1,729.16	REF CORECT			ADJ EXPENSES TO CORRECT GRANT			
29555001 85042 109 LIBRARY	0	0	3,601.02	3,326.78	.00	-3,601.02	100.0%	
2023/03/000130 12/14/2022 API	4.79	VND 010168 VCH548895	BANK OF AMERICA	JOANN'S-Program Supplies			8025	
2023/03/000351 12/31/2022 GEN	3,321.99	REF CORECT			ADJ EXPENSES TO CORRECT GRANT			
TOTAL OPERATING EXPENSES	130	130	3,734.37	-17,024.62	-14,064.00	10,459.63	-7945.9%	
96 CAPITAL OUTLAY								
29555001 85010 CONTPROJ	270,000	270,000	.00	.00	.00	270,000.00	.0%	

Library Board

Saturday, February 18, 2023

Regular Meeting

Item B3

Approval of Bills Submitted - January 24, 2023 and February 14, 2023

The following bills were submitted by the Library Director in accordance with the Library Funds Policy since the last library board meeting.

Staff Contact:

Schedule of Bills

012423

<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301	LIBRARY							
74703	FINES AND PENALTIES							
0	999999	REFUND CUSTOMERS	REFUND LOST BOOK FEE - PATRON RETURNED BOOK	JACY HENN			0	28.00
85305	UTILITY SERVICES							
1	91	CITY OF GRAND ISLAND-UTILITIES	INTERDEPARTMENTAL UTILITY BILLS	DEC 2022			0	2,436.79
85317	NATURAL GAS							
1	336	NORTHWESTERN ENERGY	NATURAL GAS BILL	22NOV2646500-5			229297	1,409.84
85324	REPAIR & MAINT - BUILDING							
0	10168	BANK OF AMERICA	ACE - Maintenance Supplies	TXN00102430			8074	24.75
0	10168	BANK OF AMERICA	CRESCENT - Light Bulbs	TXN00102425			8074	288.60
0	10168	BANK OF AMERICA	CRESCENT - Light Bulbs	TXN00102471			8074	497.88
85410	TELEPHONE							
1	107	CENTURYLINK INC	GROUP CITY HALL PHONE BILL	23JAN308 E22-1707			229295	28.38
1	107	CENTURYLINK INC	PHONE BILL - LIBRARY	23JAN308 385-5333			229314	158.76
1	387	STATE OF NE DIV OF COMM	DEC 2022 FOR ACCT 01 0240	1351990			0	394.41
85413	POSTAGE							
1	344	MIDWEST CONNECT LLC	POSTAGE	GI11 - 12/31/22			0	348.12
85416	ADVERTISING							
1	214	LEE BHM CORP	ADS	118-60115812/DEC2022			0	93.60
85425	BOOKS							
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00102765			8074	15.14
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00102422			8074	30.48
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00102793			8074	42.94
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00102538			8074	43.46
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00102778			8074	77.85
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00102583			8074	130.40
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00102520			8074	283.61
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00102405			8074	377.81
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00102747			8074	415.52
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00102606			8074	526.77
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00102710			8074	777.42
85426	AV/ELECTRONIC MEDIA							

Schedule of Bills

012423

<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301	LIBRARY							
85426	AV/ELECTRONIC MEDIA							
0	10168	BANK OF AMERICA	ALLDATA - Database Renewal	TXN00102794			8074	1,200.00
1	562	MIDWEST TAPE	AUDIOBOOKS & DVDS	503192005	20236		0	168.89
1	562	MIDWEST TAPE	DEC 2022 HOOPLA	503174862	20236		0	4,673.43
1	562	MIDWEST TAPE	DVD'S	503167598	20236		0	40.48
1	562	MIDWEST TAPE	DVDS & PLAYAWAYS	503133513	20236		0	348.64
1	320	STATE OF NEBRASKA	JAN-DEC 2023 WEB DEWEY SUBSCRIPTION	31643			0	278.60
85427	PERIODICALS							
1	8008	NORTH PLATTE BULLETIN	24 MONTH RENEWAL	2023			0	78.00
85428	TRAVEL & TRAINING							
1	9897	CENTRAL PLAINS LIBRARY SYSTEM	STAFF TRAINING FOR SUMMER READING WORKSHOP	JAN 20, 2023	38043		0	50.00
85490	OTHER EXPENDITURES							
1	8792	CHASE PAYMENTECH LLC	CREDIT CARD USER FEE	22 DEC 6614			8060	84.11
85505	OFFICE SUPPLIES							
1	11436	ALL COPY PRODUCTS INC	DEC 2022 COPY OVERAGES / C227 CONTRACT	AR3785909	37859		0	36.96
0	10168	BANK OF AMERICA	BRODART - Processing Supplies	TXN00102508			8074	303.62
0	10168	BANK OF AMERICA	SAMS - Supplies	TXN00102709			8074	13.98
1	311	CAPITAL BUSINESS SYSTEMS, INC	DEC 2022 COPY OVERAGES / CITY HALL GROUP BILL	1240987	20233		0	19.86
1	311	CAPITAL BUSINESS SYSTEMS, INC	OCT-DEC 2022 COPY OVERAGES	1237716	20233		0	109.29
10044301 Org Total							15,836.39	

Schedule of Bills

012423

<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
20110001		LIBRARY TRUST						
85425		BOOKS						
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00102793			8074	15.21
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00102606			8074	32.76
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00102710			8074	35.68
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00102747			8074	46.88
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00102520			8074	147.06
20110001 Org Total							277.59	

Schedule of Bills

012423

Org **Object** **Vendor #_Name** **Description**
29555001 **OTHER DEPARTMENT PROJECTS**
85042 **EDITH ABBOTT MEMORIAL LIBRARY**
105 **GI PUBLIC LIBRARY FOUNDATION**

0 10168 BANK OF AMERICA CHICAGO BOOKS - Calendars
0 10168 BANK OF AMERICA SUPER SAVER-Program Supplies
1 214 LEE BHM CORP ADS

Invoice	PO #	WO#	Check #	Amount
TXN00102530			8074	53.98
TXN00102472			8074	29.80
118-60115812/DEC2022			0	60.00

29555001 Org Total 143.78

Prepared by

Nancy Broich

Library Funds Disbursement Voucher	
Approved by: Jaime Parr	Date Jan 26, 2023
Library Board President <i>Jaime Parr</i>	
Authenticated by: Tanya Hansen	Date Jan 26, 2023
Library Board Secretary <i>Tanya Hansen</i>	

Schedule of Bills

021423

<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85160			OTHER EMPLOYEE BENEFITS					
0	10168	BANK OF AMERICA	TASC - ADMIN FEES	TXN00103827			8111	36.85
0	10168	BANK OF AMERICA	TASC- Admin Fees	TXN00102914			8111	31.28
85305			UTILITY SERVICES					
1	91	CITY OF GRAND ISLAND-UTILITIES	INTERDEPARTMENTAL UTILITY BILLS	JAN 2023			0	2,682.70
85317			NATURAL GAS					
1	336	NORTHWESTERN ENERGY	NATURAL GAS BILL	23JAN2646500-5			229496	3,287.53
85324			REPAIR & MAINT - BUILDING					
0	10168	BANK OF AMERICA	ACE - Maintenance Supplies	TXN00103105			8111	4.59
0	10168	BANK OF AMERICA	ACE - Maintenance Supplies	TXN00103129			8111	7.59
0	10168	BANK OF AMERICA	ACE - Maintenance Supplies	TXN00103086			8111	13.98
0	10168	BANK OF AMERICA	ACE - Maintenance Supplies	TXN00102742			8111	26.94
0	10168	BANK OF AMERICA	ACE - Maintenance Supplies	TXN00103071			8111	123.48
0	10168	BANK OF AMERICA	AMAZON-Maintenance Supplies	TXN00103079			8111	55.50
0	10168	BANK OF AMERICA	CRESCENT ELECTRIC - Credit	TXN00102722			8111	(497.88)
1	11009	K9 BED BUG DETECTION OF NEBRA	QTRLY BEDBUG INSPECTION ON 01/29/23	6102	37845		0	600.00
85330			REPAIR & MAINT - OFF FURN & EQ					
0	10168	BANK OF AMERICA	AED - Battery Replacement	TXN00102774			8111	152.00
85350			SANITATION SERVICE					
0	10168	BANK OF AMERICA	MID NE DISPOSAL-DEC 2022 Sanit	TXN00102961			8111	63.40
85410			TELEPHONE					
6	387	STATE OF NE DIV OF COMM	DEC 2022 LONG DISTANCE CHARGES	1353921			0	2.10
6	387	STATE OF NE DIV OF COMM	NETWORK SVC. CHARGES 01/23	1354025			0	10.50
85413			POSTAGE					
1	344	MIDWEST CONNECT LLC	POSTAGE	GI11 01/15/23			0	280.62
1	344	MIDWEST CONNECT LLC	POSTAGE	GI11 01/31/23			0	344.04
85422			DUES & SUBSCRIPTIONS					
1	3767	OCLC ONLINE COMPUTER LIBRARY	FEB 2023 CATALOGING & METADATA SUBSCRIPTION	1000285953			0	2,320.17
85425			BOOKS					
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00103253			8111	(33.05)
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00102997			8111	(18.66)

Schedule of Bills

021423

Page 26

<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301	LIBRARY							
85425	BOOKS							
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00102989			8111	29.35
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00102918			8111	30.06
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00103275			8111	66.02
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00103094			8111	73.55
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00102933			8111	76.67
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00102947			8111	311.58
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00103014			8111	331.31
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00103006			8111	390.17
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00103280			8111	423.21
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00103107			8111	513.48
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00103215			8111	549.49
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00102862			8111	705.82
85426	AV/ELECTRONIC MEDIA							
1	562	MIDWEST TAPE	DVD'S	503257131	20236		0	104.18
1	562	MIDWEST TAPE	DVD'S	503223520	20236		0	228.63
1	562	MIDWEST TAPE	DVD'S & PLAYAWAYS	503286969	20236		0	190.70
1	562	MIDWEST TAPE	JAN 2023 HOOPLA	503310530	20236		0	5,332.66
85490	OTHER EXPENDITURES							
1	8792	CHASE PAYMENTECH LLC	CREDIT CARD USER FEE	23 JAN 6614			8103	62.89
1	35	CITY OF GRAND ISLAND-INFO TECH	LOST YUBIKEY - DIERKS	11233			0	25.00
85505	OFFICE SUPPLIES							
1	11436	ALL COPY PRODUCTS INC	JAN 2023 COPY OVERAGES / KONICA C227	AR3823551	37859		0	32.56
0	10168	BANK OF AMERICA	AMAZON - Supplies	TXN00102702			8111	5.86
0	10168	BANK OF AMERICA	AMAZON - Supplies	TXN00102669			8111	20.24
0	10168	BANK OF AMERICA	AMAZON-Makerspace Supplies	TXN00102901			8111	66.90
0	10168	BANK OF AMERICA	DEMCO - Processing	TXN00102691			8111	264.57
0	10168	BANK OF AMERICA	DEMCO - Processing	TXN00102868			8111	638.02
0	10168	BANK OF AMERICA	EAKES-Contract 10/01/22-12/31/	TXN00102973			8111	329.94
0	10168	BANK OF AMERICA	JOHNSON PLAST-Makerspace Suppl	TXN00102692			8111	173.88
0	10168	BANK OF AMERICA	USCUTTER-Makerspace Supplies	TXN00102668			8111	34.22
1	311	CAPITAL BUSINESS SYSTEMS, INC	DEC 2022 COPY OVERAGES / CANON C5240A	1240994	20233		0	131.65
1	311	CAPITAL BUSINESS SYSTEMS, INC	JAN 2023 COPY OVERAGES / GROUP CITY HALL BILL	1244560	20233		0	2.85
1	311	CAPITAL BUSINESS SYSTEMS, INC	NOV 2022 COPY OVERAGES / CANON C5240A	1231133	20233		0	158.81

Schedule of Bills

021423

Page 27

<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
					10044301	Org Total		20,797.95

Schedule of Bills

021423

Org **Object** **Vendor #_Name**
20110001 **LIBRARY TRUST**
85425 **BOOKS**
 0 10168 BANK OF AMERICA
 0 10168 BANK OF AMERICA
 0 10168 BANK OF AMERICA
 0 10168 BANK OF AMERICA

Description

INGRAM LIBRARY SERVICE - BOOKS
 INGRAM LIBRARY SERVICE - BOOKS
 INGRAM LIBRARY SERVICE - BOOKS
 INGRAM LIBRARY SERVICE - BOOKS

Invoice

TXN00103014
 TXN00102933
 TXN00103107
 TXN00102862

PO #

WO#

Check #

Amount

8111 31.59
 8111 35.57
 8111 58.46
 8111 172.42

20110001 Org Total

298.04

Prepared by

Nancy Broich

Library Funds Disbursement Voucher	
Approved by: Jaime Parr	Date Feb 13, 2023
Library Board President <i>Jaime Parr</i>	
Authenticated by:	Date
Library Board Secretary	

Library Board

Saturday, February 18, 2023

Regular Meeting

Item C1

Approval of Director's Report

The Director's Report typically consists of:

- 1) a monthly report of programs and activities, public use of meeting spaces, library media, and Librarians' Reports*
- 2) a quarterly Report of Household Library Cards Issued to Hall County Residents Outside of Grand Island provided in January, April, July and October of each year*
- 3) a quarterly statistical usage report provided in February, May, August and November of each year*
- 4) upon execution of agreement, regularly scheduled report of use of Grand Island Public Library Foundation library support funds*
- 5) upon publication, a Library newsletter*
- 6) and additional administrative items of note, either in the agenda packet or discussed at the meeting.*

Staff Contact:

Library Director

Name: Celine Swan

Date: February 2023

Since Last Report

January

- Media Report, Shaun, Laura, and Erica Report,
- Shaun/Celine/Laura/Erica worked on updating Library policies with Anna and Tanya
- Art Exhibit for January was Sheldon "On the Road" Art Display sponsored by Kim Dinsdale
- Library Columns are weekly beginning in January with Erica and Leigh writing one
- Stuhr Museum asked the Library to take over the Hall County High School Art Display in 2024. Jeanne is lining this up.
- 2021-2022 Annual Report was presented to the Library Board and approved 1/23/2023
- Shaun attended the LibLearnX Conference in New Orleans, LA 1/27-1/30. Shaun spoke to our Library Vendors, attended sessions, visited the main library branch
- Celine was appointed to the Nebraska State Advisory Council on Libraries
- Erica technical duties with Comprise Kiosk, Digital Mobile Lab, planning for Makerspace, teen programming, including spring and summer reading, collection dev, and Librarian duties.

Upcoming-Library work

- Updates-Police Substation promos, Open House February 20 4:30-6 p.m., Library Policies Committee will meet in February, Strategic Plan work, Working with Patrons using Code of Conduct, Tosca Lee author event, Go Big Give-Foundation, Hoopla report
- Fax-Self Faxing available now and incoming faxes have stopped-monitoring use #s
- Mitch Nickerson approved for the City Council Liaison for the Library Board.
- Air Show June 3 9-5 p.m. Library will do outreach and also be at the State Fair
- 2/1/2023 Central Plains Summer Reading Workshop here at the Library (staff attended) Strategic Planning Celine met with Beth and Susie for Strategic Direction 3, working with Grand Generation Center
- Finishing Grand Island 150 events with the Fourth of July Fireworks at Fonner Park
- Alessandra going out to the Literacy Council 3x in February
- Celine and Laura attended the Early Childhood Education Conference at Central Community College 2/4/2023 and represented Grow with Words meetings
- Librarians, Nancy and I have worked on the 2022 Nebraska Public Library Survey and CS submitted 2/13/2022,
- 2021-2022 Annual Report was presented to the City Council on 2/14/2023
- Spring Break, and Summer Reading Program Planning
- Erica and Laura were approved by CS and Mayor Steele to attend the ALA Conference in Chicago in June
- PrimeTime meetings, and PrimeTimes begin Feb 25 for Preschool and Feb 27 for Elem.
- Celine and Leigh presented to the Kiwanis Rotary Club on 2/10/2023 at Riverside Club
- Attended Hall County Community Collaboration H3C, Grand Island Children's Museum Board Meetings monthly, meets with City Administrator monthly, Director meetings weekly on Wednesday mornings, and Central Plains Library System weekly meetings, TLC monthly ILS meeting, Librarian and MST meetings as needed, and Welcoming Initiative with United Way meetings

Hoopla

Month	Total
Feb 2022	\$3,989.54
Mar 2022	\$4,516.54
Apr 2022	\$4,431.99
May 2022	\$4,579.18
Jun 2022	\$4,477.08
Jul 2022	\$4,870.06
Aug 2022	\$5,030.54
Sep 2022	\$4,829.40
Oct 2022	\$4,957.93
Nov 2022	\$4,332.95
Dec 2022	\$4,673.43
Jan 2023	\$5,332.66

Month	Unique patrons
Feb 2022	489
Mar 2022	531
Apr 2022	502
May 2022	538
Jun 2022	531
Jul 2022	553
Aug 2022	564
Sep 2022	563
Oct 2022	555
Nov 2022	548
Dec 2022	564
Jan 2023	619

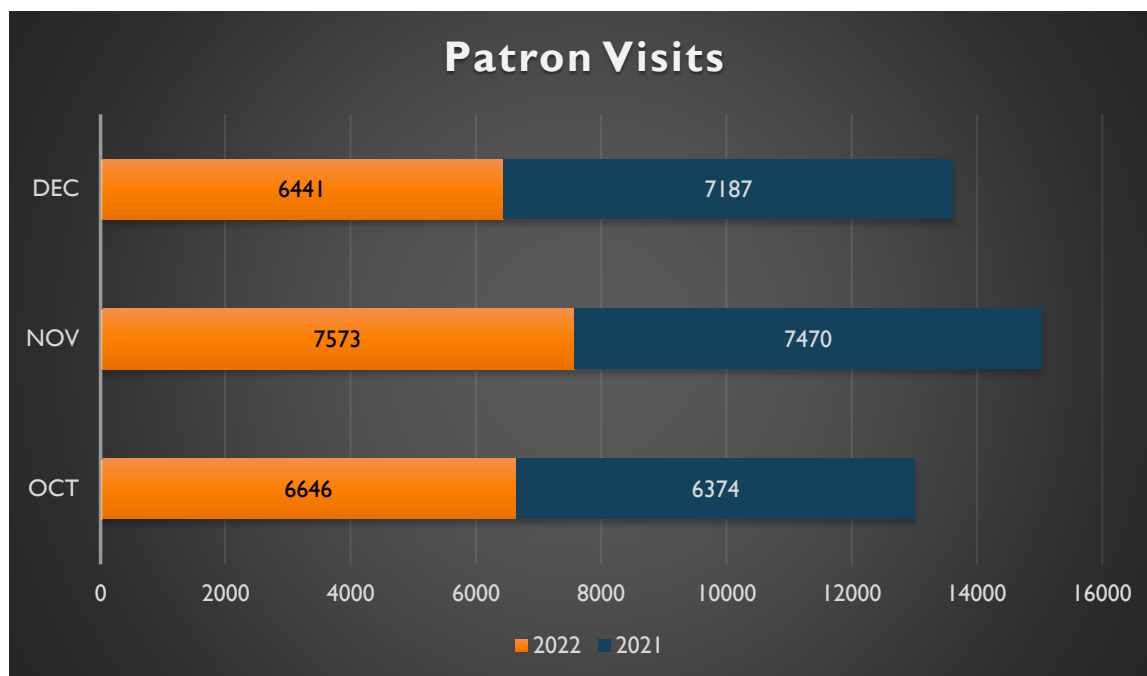
Month	Checkouts
Feb 2022	2066
Mar 2022	2218
Apr 2022	2141
May 2022	2500
Jun 2022	2135
Jul 2022	2269
Aug 2022	2441
Sep 2022	2232
Oct 2022	2311
Nov 2022	2161
Dec 2022	2261
Jan 2023	2503

GRAND ISLAND PUBLIC LIBRARY

DEC 2022 STATS OVERVIEW & COMPARISON

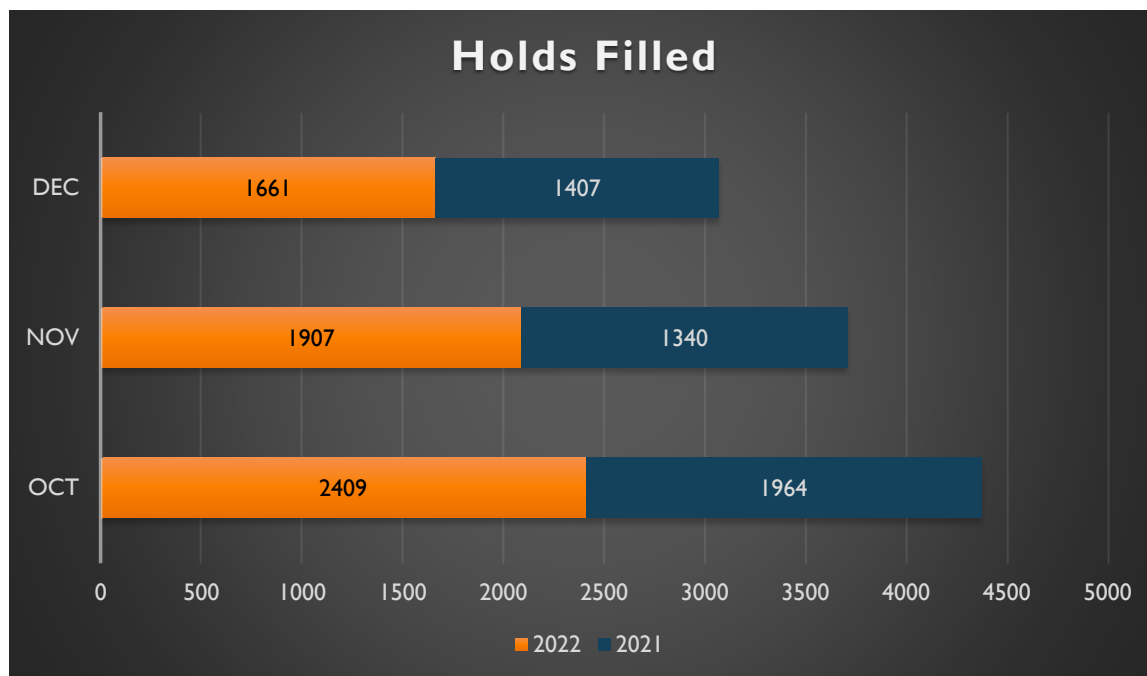
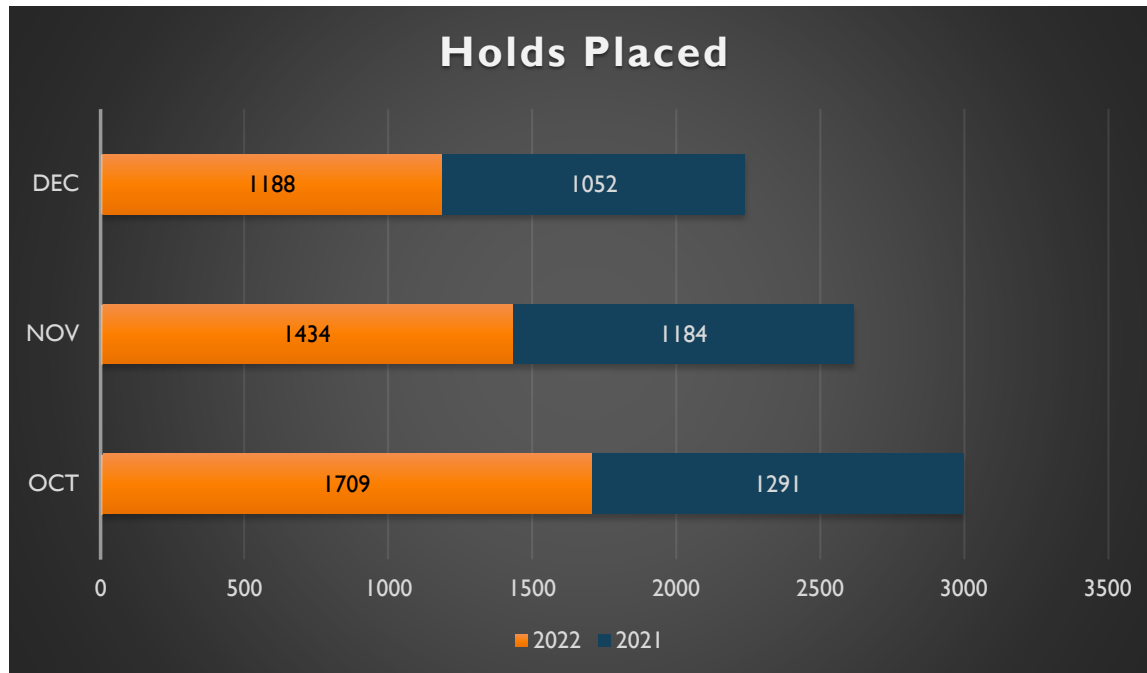


PATRON VISITS – PREVIOUS THREE MONTHS

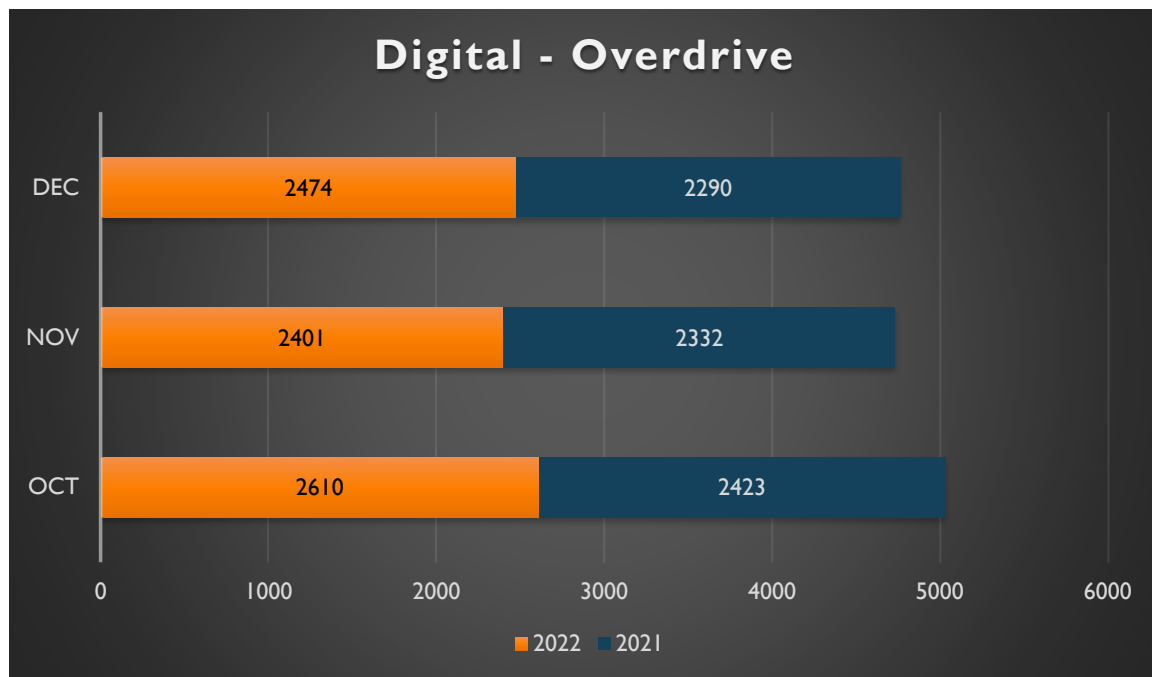
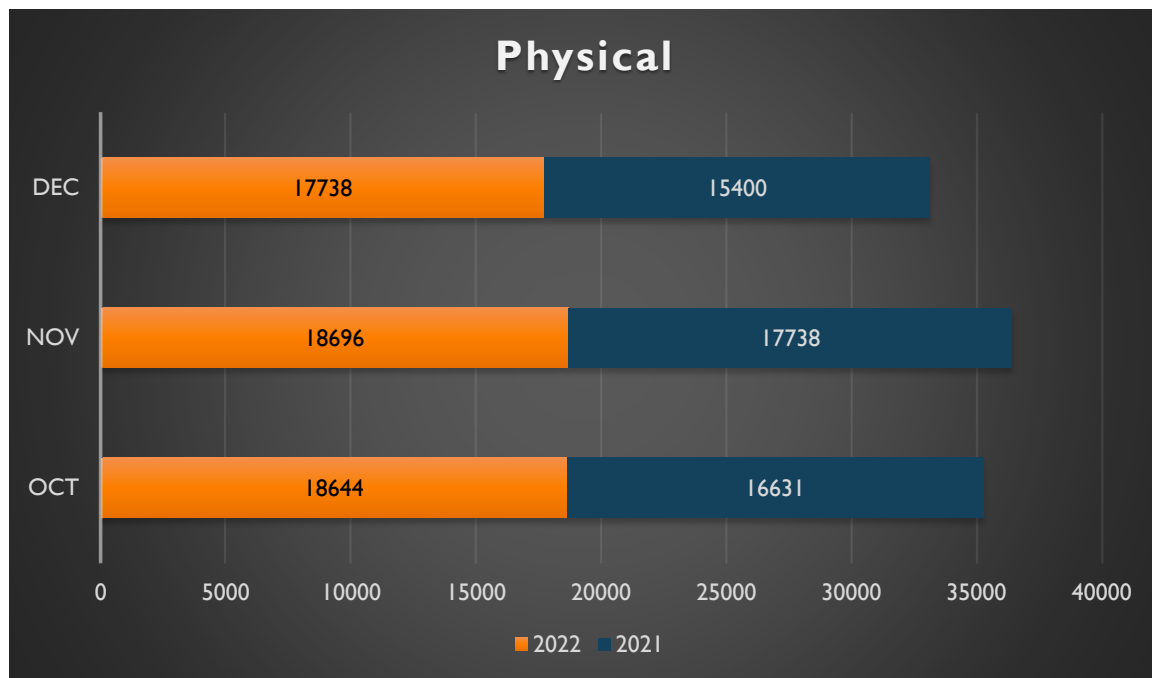


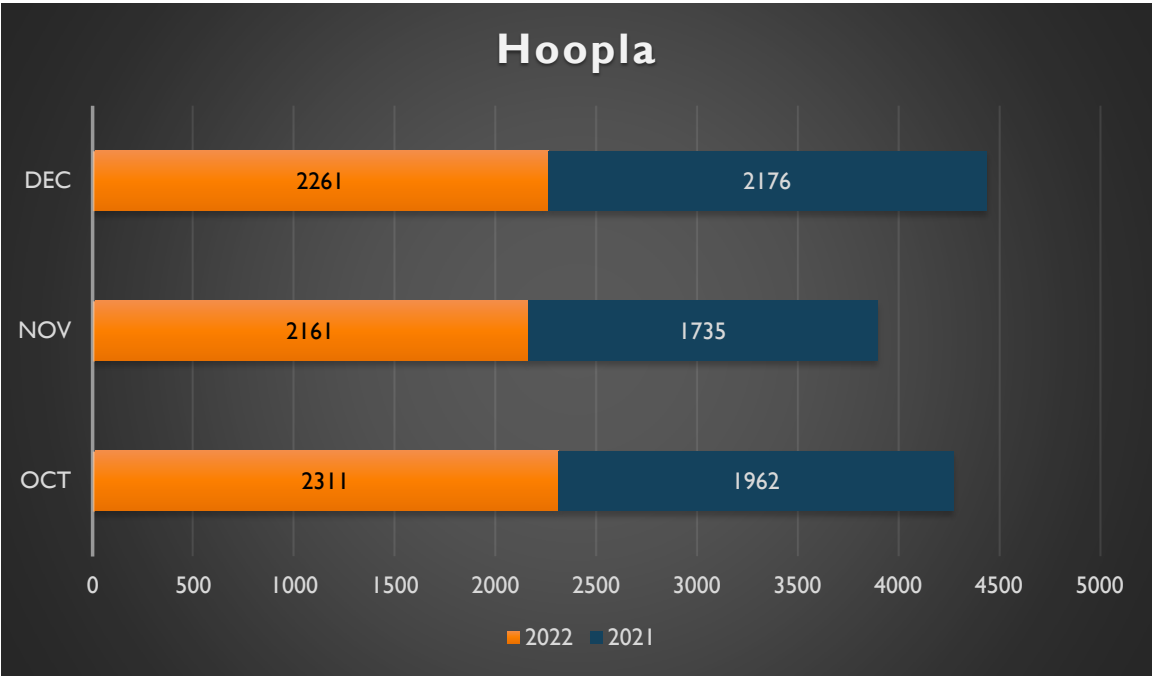
CIRCULATION

HOLDS PLACED



CHECKOUTS



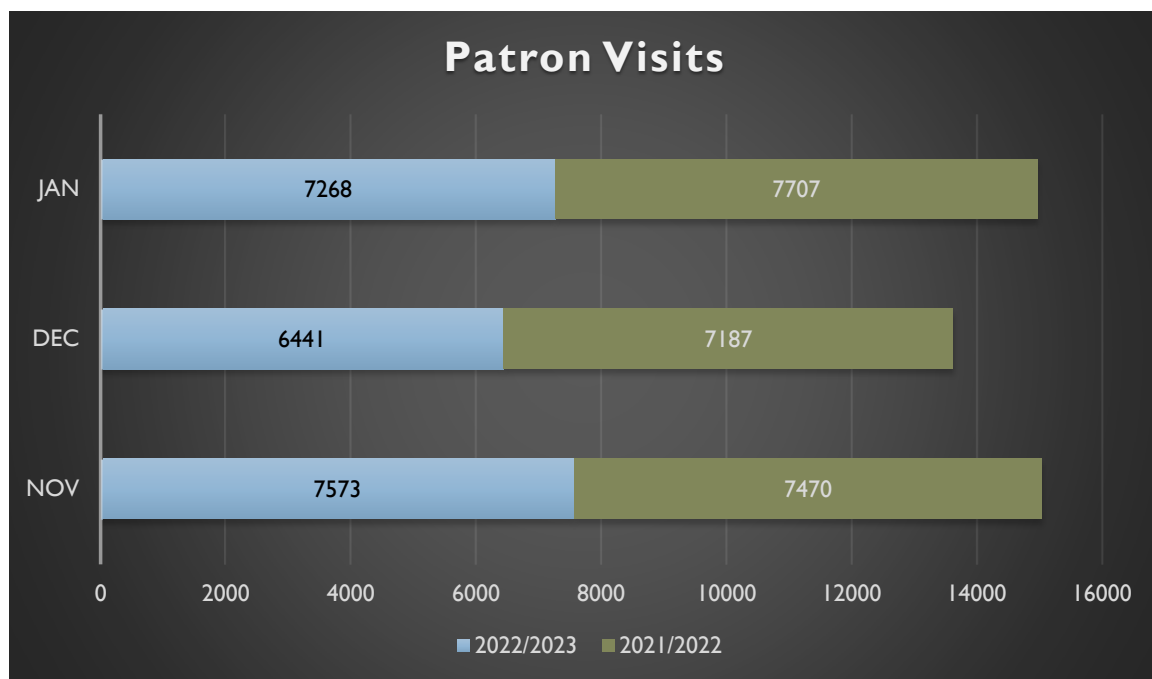


GRAND ISLAND PUBLIC LIBRARY

JAN 2023 STATS OVERVIEW & COMPARISON

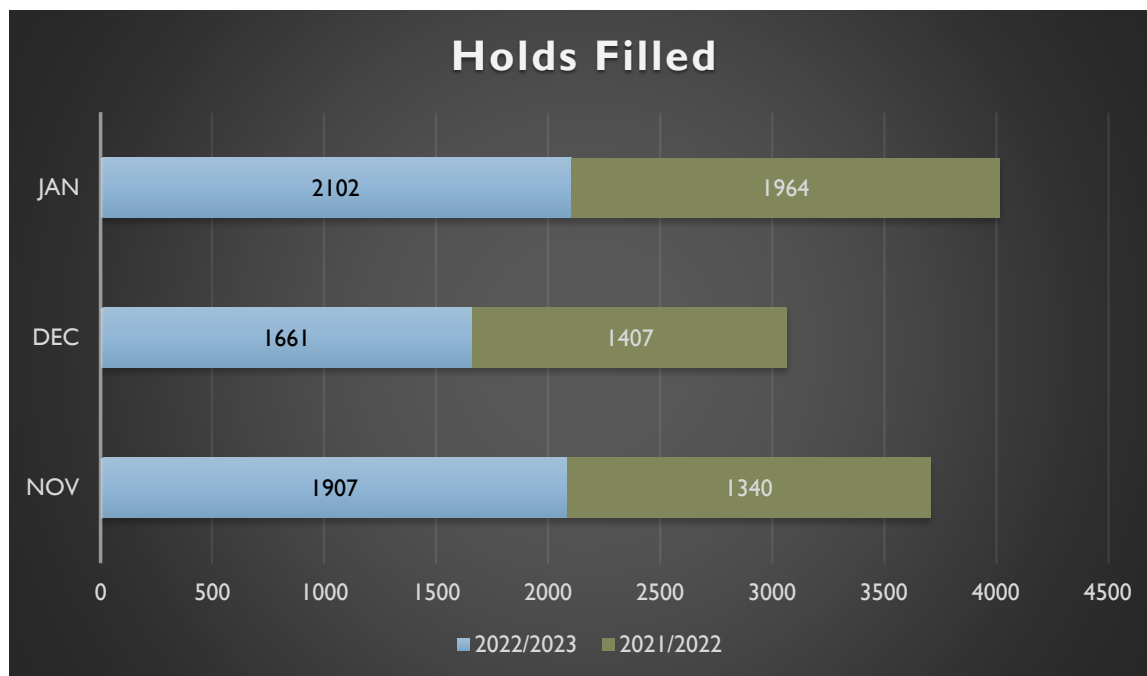
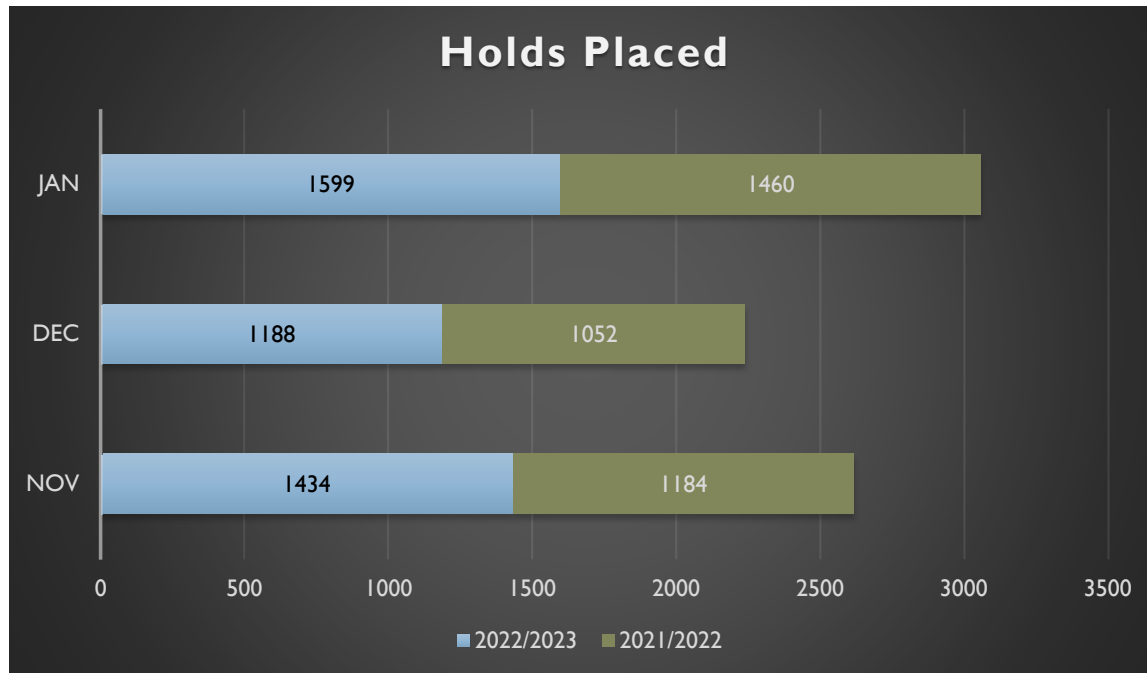


PATRON VISITS – PREVIOUS THREE MONTHS

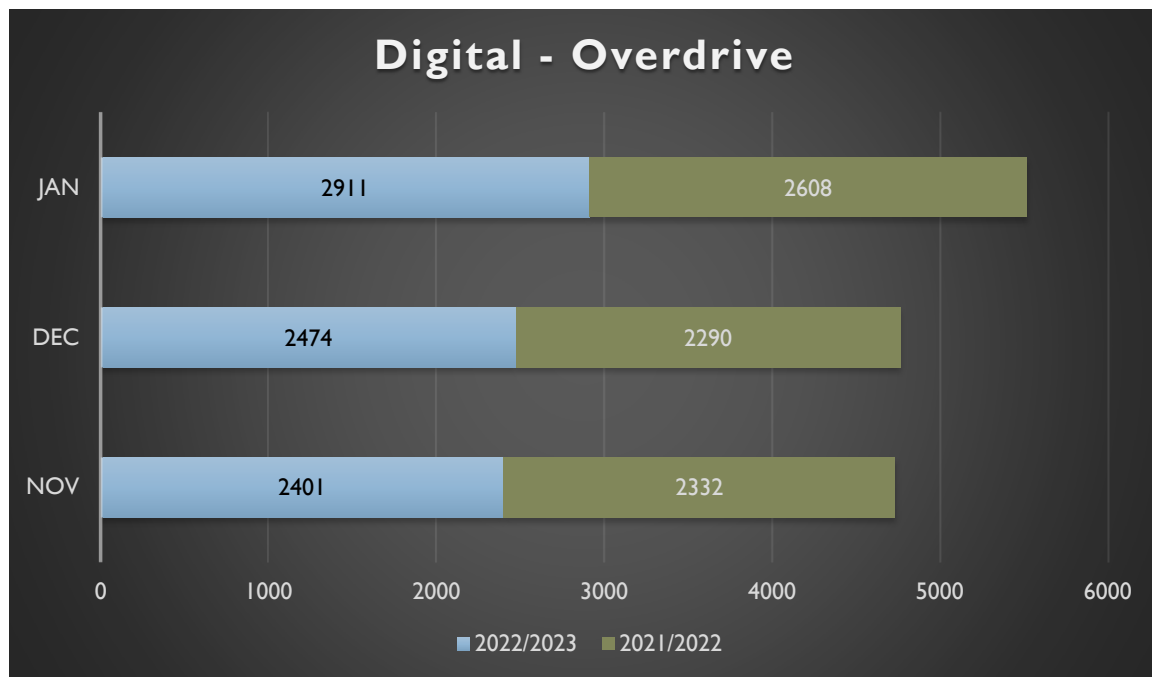
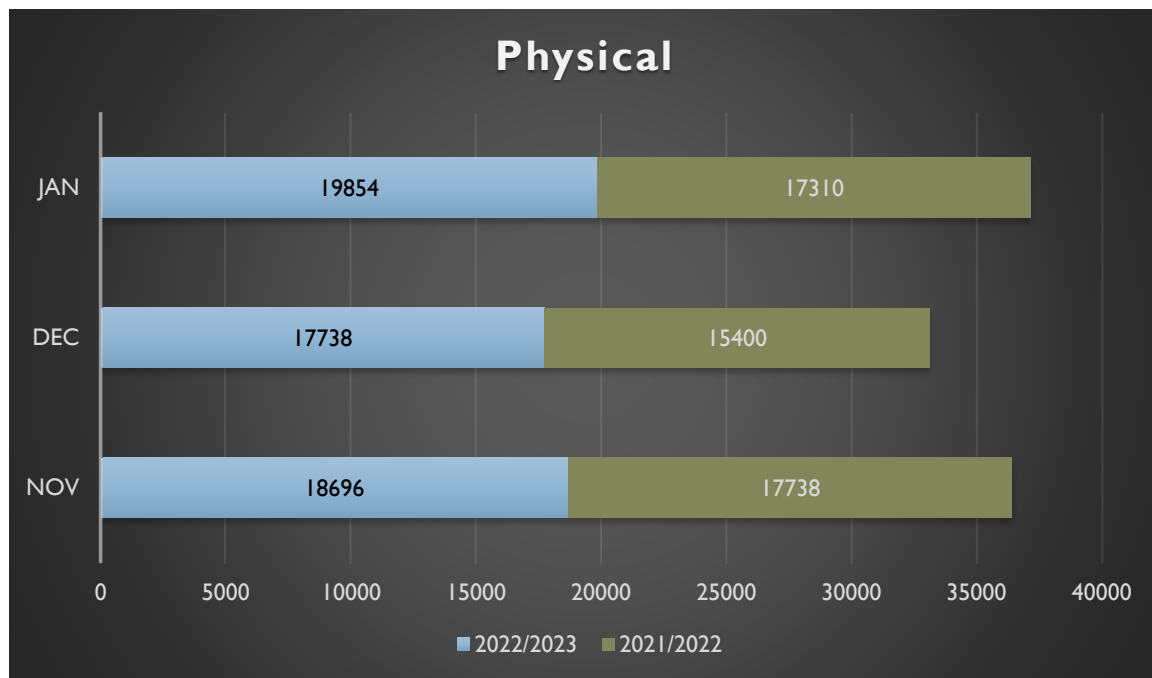


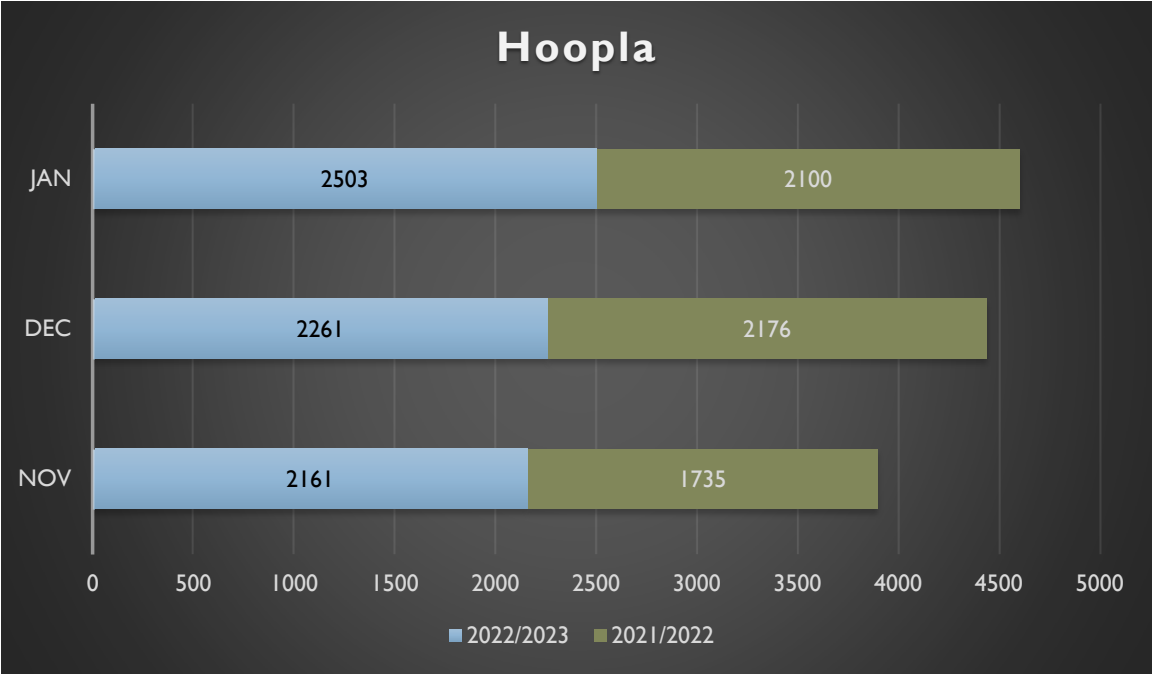
CIRCULATION

HOLDS PLACED



CHECKOUTS





TECHNOLOGY & TEEN SERVICES LIBRARIAN MONTHLY REPORT

Erica Rogers



Buttons created by Grand Island Senior High Garden Club students

SINCE LAST REPORT

Teen

- DIY Hot Chocolate Bomb Program (Feb 17)
 - registration full
- Teen area tables & booths got redone and are back
- TEEN DVD project underway
 - New Anime Collection
 - Some titles redistributed to other collections
- Planning Summer Reading Events

Makerspace

- Maintenance Update
 - Deep Cleaned the laser cutter, should improve quality
- Digital Media Studio (formally Study Room 1)
 - recording & editing software
 - photo and home movie digitizer

Other

- Working with comprise to get SmartALEC (wireless printing) working smoothly again
- City IT is updating our servers



Newly recovered seating in the Teen Area

STATISTICS

- Makerspace Users: 41
- Wifi Users: 1465
- Facebook followers: 5,080
- Instagram users: 714

UPCOMING

SPRING BREAK PROGRAMS

Teen Program

Monday March 8 at 2pm

Teen Cosplay Workshop

Thursday March 9 at 2pm

REGULAR TEEN PROGRAMS

TLC

Thursday March 2 at 4pm

Anime Club

Tuesday March 21 at 4pm

Making Boba Tea

TEEN GRAPHICS PROJECT

Separate Graphics & Manga titles. Move Manga titles next to Anime collection.

TEEN DVD PROJECT

Finish by separating TV Series out.

NEW KIOSK

Replacing the print release kiosk in the Adult computer lab

MAKERSPACE THINGS

Adding a metal book binding machine & button magnet backs

MAKERSPACE PROGRAM

Adults

Monday March 13 at 6pm

Making St. Patrick's day shirts

TECHNOLOGY PLAN

Inventory of technology in the library and a long term replacement plan

Youth & Family Services Librarian Monthly Report

Laura Fentress

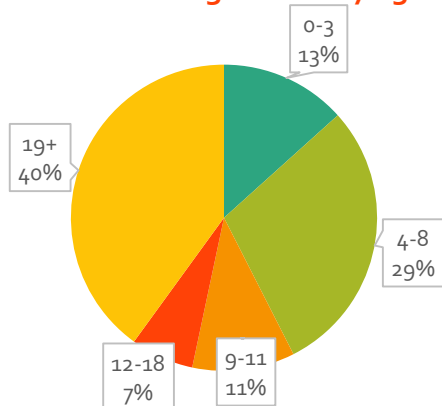
February 2023

Since Last Report

January Reading Challenge "All the Feels" on Beanstack finished

Registrants	Active Readers (have logged any reading minutes)	Total Minutes	Minutes per Active Reader	Total Badges Earned	Total Prizes Collected	Book Reviews Submitted	Activities Completed
120	85	56,923 (59,103 including improbable amounts)	670 (22 min/day)	1,239	45	75	370

Number of registrants by age



Drawing Prizes

Kids (0-11)

Ages 0-3

Alphabet ducks
Jumbo crayons

Ages 4-8

Magna Tiles
Scout plush
Slinky

Ages 9-11

Magna Tiles
3-D laser-cut dinosaur

Teens (12-18)

Big Red Treats gift card (2)
3-D dinosaur puzzle

Adults (19+)

Perkins gift card
Red Lobster gift card (2)
Tacos Los Hermanos gift card

Upcoming

Prime Time Spring 2023

Elementary - Mondays at 6pm

February 27
March 6
March 13
March 20
March 27
April 3

Preschool - Saturdays at 11am

February 25
March 4
March 11
March 18
March 25
April 1

ARPA Youth Grant for Excellence

- Awaiting check to arrive from Nebraska Library Commission
- Once we receive the funding, we plan to purchase a telescope and accessories, send it in for modification to be suitable for circulation, and schedule an inaugural Star Party in late May
- Edgerton Portable Planetarium program has been booked for June 19

Awaiting results of IEEE Science Kits for Public Libraries Grant Application

- Application has passed preliminary screening; results expected in March
- Would fund 9 science/STEM kits for ages 7 and up to be available for checkout (bringing the total to 10 including the telescope, above)
- Proposed kits include Forces & Motion, Geology, Magnets, Snap Circuits, Arduino, and more

Spring Break Programs March 3-10

Program Date	Program Name	Program Target Age Range
March 3	Dr. Seuss Birthday Bash	Ages 6-11
March 6	Construction Challenge with LEGO, straws, planks, and more	Ages 6-11
March 7	Family Tabletop Game Time	All Ages
March 8	Storytime with special guest Eddie the Comfort Dog	All Ages
March 10	Humanities Nebraska presents Storytelling and the Hispanic Oral Tradition with Linda Garcia-Perez	All Ages

Summer Reading 2023 Programs "All Together Now" May 23 - July 31

Kids' Kickoff: Kindness Carnival May 25 at 10:30

Weekly programs run May 30 - July 31 (no programs July 2-8)

Program Day & Time	Program Name & Description
Mondays at 10:30	Mega Mondays. See list of programs and guest presenters, below.
Mondays at 2:00	Summer Reading Camp. Formerly Summer Reading Enrichment. Kids in grades K-5 read in small groups with volunteers.
Tuesdays at 10:30	Stories & Crafts. Aimed at kids 3-10.
Tuesdays at 2:00	Big Kids Club. Aimed at kids in grades 3-5.
Thursdays at 10:30	Thursday Morning Read-Aloud. <i>The Cricket in Times Square</i> by George Selden (1961 Newbery Honor). 1-3 chapters per session. Coloring pages and quiet fidget activities will be available. Runs every week June 8-July 27.
Fridays at 10:30	Baby & Toddler Lapsit Storytime. Stories, songs, rhymes, and bounces. For babies and toddlers ages 0-2 and their caregivers.
Fridays at 2:00	Golden Sower Fun Club Storytime and crafts with Golden Sower Award nominated picture books.

Kids' Art Show

- Runs in the Art Alcove **June 1-30**
- Submissions accepted May 23-June 7

Mega Monday Special Guests (Mondays at 10:30)

- June 5: **Toby KID: Friendship Adventures**
- June 12: **Crane River Theater Page to Stage "The Spongebob Musical"**
- June 19: **Edgerton Portable Planetarium** (8 shows [all day]; registration required) (ARPA Youth Grant for Excellence)
- June 26: **Stomp Chomp Roar!** Dinosaur Program
- **No program July 3**
- July 10: **West African Kora** (harp) with Sean Gaskell
- July 17: **Jammin' Randy** music program
- July 24: **Dr. Oxygen's Science Party**
- July 31: **Fontenelle Forest Raptor Program** (11:00)

Parks & Recreation outreach

- **Outreach storytimes** tentatively planned with Kinder Kamp at parks on Wednesdays
- Parks will also **borrow Makerspace STEAM activity kits** for use in their programs
- **STEM Workshops**
 - **Paper circuits** June 15
 - **Bristlebots** July 20

<u>GIPL: Beyond the Stacks: Laura Fentress: Start the New Year off right with the library</u>	<u>1/1/2023</u>	<u>GI Independent</u>
<u>Teen Anime Manga Club</u>	<u>1/1/2023</u>	<u>News Channel NE</u>
<u>Club Calendar-Adult Book Club</u>	<u>1/1/2023</u>	<u>GI Independent</u>
<u>Sheldon Museum of Arts presents "On the Road Again"</u>	<u>1/3/2023</u>	<u>GIPL Foundation</u>
<u>Leigh Lillibridge: Getting to know the library foundation</u>	<u>1/8/2023</u>	<u>GI Independent</u>
<u>New police substation at Grand Island Public Library</u>	<u>1/8/2023</u>	<u>NTV News</u>
<u>What's Going On: Events in and around Grand Island</u>	<u>1/10/2023</u>	<u>GI Independent</u>
<u>Arts & Entertainment: Grand Island Public Library hosts 'Sheldon Statewide' exhibit</u>	<u>1/11/2023</u>	<u>GI Independent</u>
<u>Book club to focus on 'Nebraska Sweet Beets'</u>	<u>1/11/2023</u>	<u>GI Independent</u>
<u>Organizers excited to bring back Grand Island Fourth of July fireworks</u>	<u>1/13/2023</u>	<u>GI Independent</u>
<u>Police substation going into Grand Island Library</u>	<u>1/13/2023</u>	<u>New Channel NE</u>
<u>GIPL: Beyond the Stacks: Shaun Klee-Try Something New in 2023</u>	<u>1/15/2023</u>	<u>GI Independent</u>
<u>Art exhibit at the Grand Island City Library</u>	<u>1/16/2023</u>	<u>Telemundo NE News</u>
<u>New Police Substation on Grand Island</u>	<u>1/16/2023</u>	<u>Telemundo NE News</u>
<u>Interview with Celine Swan-KRGI Community Connects</u>	<u>1/17/2023</u>	<u>KRGI NEWS</u>
<u>GIPL: Beyond the Stacks: Celine Swan-History is Alive in Hall County</u>	<u>1/22/2023</u>	<u>GI Independent</u>
<u>On the Road Interview with Jeanne Simons</u>	<u>1/28/2023</u>	<u>Local4</u>
<u>GIPL: Beyond the Stacks: Erica Rogers: Creativity sparks in the makerspace</u>	<u>1/29/2023</u>	<u>GI Independent</u>
<u>PrimeTime Press Release</u>	<u>1/31/2023</u>	<u>GI Independent</u>
<u>Leigh Lillibridge Franzman 107.7 Library Foundation Interview</u>	<u>1/31/2023</u>	<u>107.7</u>
<u>4-H members help seed library take root</u>	<u>2/5/2023</u>	<u>NTV News</u>
<u>GIPL: Beyond the Stacks: Laura Fentress: Snowy reads at your library</u>	<u>2/5/2023</u>	<u>GI Independent</u>
<u>What's Going On: 'Sisters' on display at Grand Island library</u>	<u>2/8/2023</u>	<u>GI Independent</u>
<u>Club Calendar-Adult Book Club/Altrusa International</u>	<u>2/9/2023</u>	<u>GI Independent</u>
<u>The 1931 Hastings Bank Job and the Bloody Bandit Trail</u>	<u>2/11/2023</u>	<u>GI Independent</u>
<u>GIPL: Beyond the Stacks: Leigh Lillibridge: Pandemic fundraising presents a challenge</u>	<u>2/12/2023</u>	<u>GI Independent</u>
<u>Prime Time for Reading</u>	<u>2/13/2023</u>	<u>GI Independent</u>
<u>A Little Art at Your Library</u>	<u>2/14/2023</u>	<u>allevents.in</u>
<u>Library Sees Cardholder Increase</u>	<u>2/14/2023</u>	<u>Local4</u>
<u>What's Going On: Grand Island area calendar of events-Kids & Teens Winter Break Pro</u>	<u>2/14/2023</u>	<u>GI Independent</u>
<u>Interview with Erica Rogern-KRGI Community Connects</u>	<u>2/28/2023</u>	<u>KRGI</u>

Library Board

Saturday, February 18, 2023

Regular Meeting

Item D1

Board Communications and Committee Reports

This item allows for the introduction and discussion of board communications and committee reports. Included are items of discussion and communication with the City Council liaison to the Library Board. Items requiring approval must also be indicated in Consideration of Unfinished Business or Consideration of New Business.

Staff Contact:

Library Board

Saturday, February 18, 2023

Regular Meeting

Item E1

Call To Action For This Month's Meeting

Staff Contact: