# Library Board

# Monday, November 14, 2022
# Edith Abbott Memorial Library

# AGENDA

1. Call to Order
   This is a public meeting subject to the open meetings laws of the State of Nebraska. The requirements for an open meeting are posted on the wall in this room and anyone that wants to find out what those are is welcome to read through them. The Library Board may vote to go into Closed Session on any Agenda Item as allowed by State Law.

2. Roll Call
   - Jaime Parr, President
   - Sara White, Vice President
   - Tanya Hansen, Secretary
   - Kari Hooker-Leep
   - Barbara Beck
   - Beth Stecker
   - Anna Stehlik

3. Public Participation

4. Approval of Minutes of October 17, 2022

5. Approval of Financial Reports

6. Approval of Bills Submitted - October 25, 2022 and November 8, 2022

7. Approval of Director's Report

8. Board Communications and Committee Reports

9. Call To Action For This Month's Meeting
10. Strategic Plan Discussion
11. Discussion of Circulation Policy
12. Next Meeting
13. Adjournment

# Library Board

## Monday, November 14, 2022

## Regular Meeting

## Item A1

## Public Participation

***This is an opportunity for individuals wishing to provide input on any of tonight's agenda items to reserve time to speak. Please come forward, state your name and address, and the Agenda topic on which you will be speaking.***

***Individuals may also request items for future library board meetings. If the issue can be handled administratively, notification will be provided. If the item is scheduled for a future meeting, notification of the date will be given.***

**Staff Contact:**

# Library Board

## Monday, November 14, 2022

## Regular Meeting

## Item B1

### Approval of Minutes of October 17, 2022

**Staff Contact:**

CITY OF GRAND ISLAND
GRAND ISLAND PUBLIC LIBRARY BOARD
OFFICIAL PROCEEDINGS
MINUTES OF REGULAR LIBRARY BOARD MEETING
October 17, 2022

Pursuant to due call and notice thereof, a Regular Meeting of the Library Board of the Grand Island Public Library was conducted on Monday, October 17, 2022. Notice appeared in the *Grand Island Independent* on October 13, 2022. A quorum present, President Jaime Parr called the meeting to order at 5:15 p.m. The following members were present: Sara White, Tanya Hansen, Kari Hooker-Leep, Barbara Beck, Anna Stehlik and Beth Stecker. Celine Swan, Shaun Klee and Brian Schultz were also present.

<u>Open Meetings Law Notice</u>: Provided by President Jaime Parr.

<u>Public Participation</u>: None

<u>Approval of Minutes</u>: Motion by Tanya Hansen, seconded by Kari Hooker-Leep, carried unanimously to accept for filing the Minutes of the September 19, 2022 library board meeting.

REPORTS:
<u>Approval of Financial Report</u>: Motion by Tanya Hansen, seconded by Kari Hooker-Leep, carried unanimously to accept for filing the August 2022 Financials.

<u>Approval of Bills Submitted</u>: Motion by Tanya Hansen, seconded by Kari Hooker-Leep, carried unanimously to accept for filing the September 27, 2022 and October 11, 2022 Bills Submitted.
.
<u>Approval of Director's Report</u>: Discussion took place regarding reports for outstanding fines starting October 1, 2022. Shaun will do a sample report for the board and present it next month to see if that will work for them and it can be presented monthly or quarterly. Also starting October 1, 2022 the library will share the number of people and amounts sent to collections with the board.
Motion by Tanya Hansen, seconded by Kari Hooker-Leep, carried unanimously to accept for filing the Director's Report.
The city attorney asked Celine to also have the board vote on write offs on past patron accounts. Motion by Tanya Hansen, seconded by Anna Stehlik, carried unanimously to accept for filing library staff is authorized by the board to write off all money owed to the library due to fines or fees through September 30, 2022.

<u>Board Communications and Committee Reports:</u> Three of the strategic groups gave an overview. The other two groups will give their overviews next month.

<u>Strategic Plan Discussion:</u> Beth Stecker, Barb Beck and Anna Stehlik met with Celine Swan and Jaime Parr this month. They shared their committee reports with the board.

**Next Meeting: Monday November 14, 2022 at 5:15 pm**

There being no other business the meeting was adjourned at 6:40 p.m.

Tanya Hansen, Secretary

# Library Board

## Monday, November 14, 2022

## Regular Meeting

# Item B2

## Approval of Financial Reports

***The reports of revenues and expenditures since the last board meeting are submitted as generated, subject to City Finance Department journal entry changes.***

**Staff Contact:**

FOR THE MONTH ENDING SEPTEMBER 2022

FOR 2022 12

| ACCOUNTS FOR: 100 GENERAL FUND | ORIGINAL APPROP | REVISED BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|---|---|---|---|---|---|---|---|
| 10044301 LIBRARY | | | | | | | |
| 74350 COUNTY SHARE OF LIBRARY | -27,500 | -27,500 | -27,500.00 | .00 | .00 | .00 | 100.0% |
| 74360 FEDERAL GRANTS | -17,000 | -17,000 | .00 | .00 | .00 | -17,000.00 | .0% |
| 74365 STATE GRANTS | -7,107 | -7,107 | -8,604.34 | -1,363.34 | .00 | 1,497.34 | 121.1% |
| 74576 COPY MACHINE USE FEES | -11,000 | -11,000 | -10,858.87 | -691.12 | .00 | -141.13 | 98.7% |
| 74703 FINES AND PENALTIES | -10,000 | -10,000 | -7,845.71 | -544.73 | .00 | -2,154.29 | 78.5% |
| 74725 NONRESIDENT CARD FEE | -5,500 | -5,500 | -5,081.94 | -450.00 | .00 | -418.06 | 92.4% |
| 74795 OTHER REVENUE | -2,500 | -2,500 | -8,695.96 | .00 | .00 | 6,195.96 | 347.8% |
| TOTAL LIBRARY | -80,607 | -80,607 | -68,586.82 | -3,049.19 | .00 | -12,020.18 | 85.1% |
| TOTAL GENERAL FUND | -80,607 | -80,607 | -68,586.82 | -3,049.19 | .00 | -12,020.18 | 85.1% |

FOR THE MONTH ENDING SEPTEMBER 2022

FOR 2022 12

| ACCOUNTS FOR: 100 GENERAL FUND | ORIGINAL APPROP | REVISED BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|---|---|---|---|---|---|---|---|
| 10044301 LIBRARY | | | | | | | |
| 85105 SALARIES - REGULAR | 1,023,394 | 1,023,394 | 1,012,992.49 | 114,638.68 | .00 | 10,401.51 | 99.0% |
| 85110 SALARIES - OVERTIME | 0 | 0 | 298.62 | .00 | .00 | -298.62 | 100.0% |
| 85115 F.I.C.A. PAYROLL TAXES | 78,290 | 78,290 | 72,492.88 | 8,377.79 | .00 | 5,797.12 | 92.6% |
| 85120 HEALTH INSURANCE | 199,551 | 199,551 | 176,045.96 | 15,273.36 | .00 | 23,505.04 | 88.2% |
| 85125 LIFE INSURANCE | 2,492 | 2,492 | 1,978.80 | 171.00 | .00 | 513.20 | 79.4% |
| 85130 DISABLITY INSURANCE | 2,826 | 2,826 | 2,453.39 | 213.15 | .00 | 372.61 | 86.8% |
| 85145 PENSION CONTRIBUTION | 60,754 | 60,754 | 60,201.60 | 6,878.51 | .00 | 552.40 | 99.1% |
| 85150 WORKERS COMPENSATION | 2,053 | 2,053 | 477.72 | .00 | .00 | 1,575.28 | 23.3% |
| 85160 OTHER EMPLOYEE BENEFITS | 500 | 500 | 405.36 | 58.56 | .00 | 94.64 | 81.1% |
| 85161 HRA-VEBA | 13,178 | 13,178 | 12,200.00 | 1,380.00 | .00 | 978.00 | 92.6% |
| 85213 CONTRACT SERVICES | 20,000 | 20,000 | 21,322.91 | .00 | .00 | -1,322.91 | 106.6% |
| 85241 COMPUTER SERVICES | 35,000 | 35,000 | 32,168.13 | 179.31 | .00 | 2,831.87 | 91.9% |
| 85245 PRINTING & BINDING SERVICES | 1,000 | 1,000 | 911.50 | .00 | .00 | 88.50 | 91.2% |
| 85305 UTILITY SERVICES | 55,000 | 55,000 | 36,893.31 | 3,730.37 | .00 | 18,106.69 | 67.1% |
| 85317 NATURAL GAS | 10,000 | 10,000 | 10,635.91 | 77.98 | .00 | -635.91 | 106.4% |
| 85319 REPAIR & MAIN-LAND IMP/IRRIGA | 1,000 | 1,000 | 976.15 | .00 | .00 | 23.85 | 97.6% |
| 85324 REPAIR & MAINT - BUILDING | 20,000 | 20,000 | 17,934.61 | 385.30 | .00 | 2,065.39 | 89.7% |
| 85330 REPAIR & MAINT-OFF FURN & EQ | 15,000 | 15,000 | 1,827.18 | .00 | .00 | 13,172.82 | 12.2% |
| 85335 REPAIR & MAINT - VEHICLES | 480 | 480 | 793.61 | .00 | .00 | -313.61 | 165.3% |
| 85350 SANITATION SERVICE | 750 | 750 | 892.40 | 63.40 | .00 | -142.40 | 119.0% |
| 85410 TELEPHONE EXPENSE | 0 | 0 | 7,039.34 | 633.68 | .00 | -7,039.34 | 100.0% |
| 85413 POSTAGE | 6,000 | 6,000 | 6,225.12 | 705.71 | .00 | -225.12 | 103.8% |
| 85416 ADVERTISING | 250 | 250 | 232.70 | 15.74 | .00 | 17.30 | 93.1% |
| 85422 DUES & SUBSCRIPTIONS | 26,000 | 26,000 | 27,976.47 | 2,440.17 | .00 | -1,976.47 | 107.6% |
| 85425 BOOKS | 95,000 | 95,000 | 100,446.12 | 14,624.55 | .00 | -5,446.12 | 105.7% |
| 85426 AV/ELECTRONIC MEDIA | 108,700 | 108,700 | 107,617.29 | 8,276.14 | .00 | 1,082.71 | 99.0% |
| 85427 PERIODICALS | 14,000 | 14,000 | 10,311.64 | .00 | .00 | 3,688.36 | 73.7% |
| 85428 TRAVEL & TRAINING | 3,000 | 3,000 | 3,022.63 | 339.00 | .00 | -22.63 | 100.8% |
| 85453 CASH OVER & SHORT | 100 | 100 | 63.15 | 3.85 | .00 | 36.85 | 63.2% |
| 85490 OTHER EXPENDITURES | 1,000 | 1,000 | 18,391.78 | 80.56 | .00 | -17,391.78 | 1839.2% |
| 85505 OFFICE SUPPLIES | 51,000 | 51,000 | 40,463.49 | 9,658.68 | .00 | 10,536.51 | 79.3% |
| 85510 CLEANING SUPPLIES | 4,000 | 4,000 | 843.29 | 554.28 | .00 | 3,156.71 | 21.1% |
| 85515 GASOLINE | 500 | 500 | 689.15 | 102.72 | .00 | -189.15 | 137.8% |
| 85540 SMALL TOOLS & PARTS | 12,279 | 12,279 | 11,150.06 | 184.64 | .00 | 1,128.94 | 90.8% |
| TOTAL LIBRARY | 1,863,097 | 1,863,097 | 1,798,374.76 | 189,047.13 | .00 | 64,722.24 | 96.5% |
| TOTAL GENERAL FUND | 1,863,097 | 1,863,097 | 1,798,374.76 | 189,047.13 | .00 | 64,722.24 | 96.5% |

FOR 2022 12 JOURNAL DETAIL 2022 12 TO 2022 12

ACCOUNTS FOR: 295 LOCAL ASSISTANCE

| | ORIGINAL APPROP | REVISED BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | % USED |
|---|---|---|---|---|---|---|---|
| **29555001 OTHER DEPARTMENT PROJECTS** | | | | | | | |
| **74602 PLANNING COMMISSION PLAQUE** | | | | | | | |
| 29555001 74602 PLANNING COMMISSION PLAQUE | -120.00 | -120.00 | -140.00 | 0.00 | 0.00 | 20.00 | 116.7% |
| TOTAL PLANNING COMMISSION PLAQUE | -120.00 | -120.00 | -140.00 | 0.00 | 0.00 | 20.00 | 116.7% |
| **74701 EDITH ABBOTT MEMORIAL LIBRARY** | | | | | | | |
| 29555001 74701 EDITH ABBOTT MEMORIAL LIBRARY | -74,000.00 | -74,000.00 | 906.28 | 0.00 | 0.00 | -74,906.28 | -1.2%* |
| 29555001 74701 103 EDITH ABBOTT MEMORIAL LIBRARY | 0.00 | 0.00 | -4,500.00 | 0.00 | 0.00 | 4,500.00 | 100.0% |
| 29555001 74701 104 EDITH ABBOTT MEMORIAL LIBRARY | 0.00 | 0.00 | -6,670.00 | 0.00 | 0.00 | 6,670.00 | 100.0% |
| 29555001 74701 105 EDITH ABBOTT MEMORIAL LIBRARY | 0.00 | 0.00 | -18,250.00 | 0.00 | 0.00 | 18,250.00 | 100.0% |
| 29555001 74701 109 EDITH ABBOTT MEMORIAL LIBRARY | 0.00 | 0.00 | -4,247.00 | 0.00 | 0.00 | 4,247.00 | 100.0% |
| TOTAL EDITH ABBOTT MEMORIAL LIBRA | -74,000.00 | -74,000.00 | -32,760.72 | 0.00 | 0.00 | -41,239.28 | 44.3% |
| **74735 CONTINGENCY PROJECTS** | | | | | | | |
| 29555001 74735 CONTINGENCY PROJECTS | -250,000.00 | -250,000.00 | 0.00 | 0.00 | 0.00 | -250,000.00 | .0%* |

FOR 2022 12 — JOURNAL DETAIL 2022 12 TO 2022 12

| ACCOUNTS FOR: 295 LOCAL ASSISTANCE | ORIGINAL APPROP | REVISED BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|---|---|---|---|---|---|---|---|
| 29555001 OTHER DEPARTMENT PROJECTS | | | | | | | |
| 91 OPERATING EXPENSES | | | | | | | |
| 29555001 85041 PLAQUE | 120 | 120 | 55.11 | .00 | .00 | 64.89 | 45.9% |
| 29555001 85042 LIBRARY | 0 | 0 | 29,037.88 | .00 | .00 | -29,037.88 | 100.0%* |
| 29555001 85042 103 LIBRARY | 0 | 0 | 3,563.13 | 389.36 | .00 | -3,563.13 | 100.0%* |

| Journal | Date | Type | Amount | Ref | Vendor | Voucher | Payee | Description | Ref No. |
|---|---|---|---|---|---|---|---|---|---|
| 2022/12/000238 | 09/21/2022 | API | 76.34 | VND | 010168 | VCH543736 | BANK OF AMERICA | SAMS-Fall Primetime 2022 | 7898 |
| 2022/12/000238 | 09/21/2022 | API | 107.37 | VND | 010168 | VCH543748 | BANK OF AMERICA | AMAZON - Primetime Fall 2022 | 7898 |
| 2022/12/000238 | 09/21/2022 | API | 8.99 | VND | 010168 | VCH543749 | BANK OF AMERICA | AMAZON - Primetime Fall 2022 | 7898 |
| 2022/12/000238 | 09/21/2022 | API | 87.89 | VND | 010168 | VCH544202 | BANK OF AMERICA | DOMINO'S - Primetime | 7898 |
| 2022/12/000238 | 09/21/2022 | API | 37.91 | VND | 010168 | VCH544248 | BANK OF AMERICA | SUPER SAVER - Primetime | 7898 |
| 2022/12/000238 | 09/21/2022 | API | 70.86 | VND | 010168 | VCH544362 | BANK OF AMERICA | SUPER SAVER - Primetime | 7898 |

| Account | ORIGINAL APPROP | REVISED BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|---|---|---|---|---|---|---|---|
| 29555001 85042 104 LIBRARY | 0 | 0 | 4,647.53 | .00 | .00 | -4,647.53 | 100.0%* |
| 29555001 85042 105 LIBRARY | 0 | 0 | 13,574.71 | 601.77 | .00 | -13,574.71 | 100.0%* |

| Journal | Date | Type | Amount | Ref | Vendor | Voucher | Payee | Description | Ref No. |
|---|---|---|---|---|---|---|---|---|---|
| 2022/12/000030 | 09/07/2022 | API | 41.97 | VND | 010168 | VCH542856 | BANK OF AMERICA | AMAZON - Program Supplies | 7872 |
| 2022/12/000030 | 09/07/2022 | API | 209.99 | VND | 010168 | VCH542895 | BANK OF AMERICA | AMAZON - Program Supplies | 7872 |
| 2022/12/000030 | 09/07/2022 | API | 17.82 | VND | 010168 | VCH542921 | BANK OF AMERICA | HOBBY LOBBY-Activities Supplie | 7872 |
| 2022/12/000238 | 09/21/2022 | API | 42.99 | VND | 010168 | VCH543765 | BANK OF AMERICA | AMAZON-Rolling Cart for Founda | 7898 |
| 2022/12/000238 | 09/21/2022 | API | 138.07 | VND | 010168 | VCH543803 | BANK OF AMERICA | COPYCAT - Program Printing | 7898 |
| 2022/12/000238 | 09/21/2022 | API | 20.58 | VND | 010168 | VCH543880 | BANK OF AMERICA | USCUTTER - Samples/Foundation | 7898 |
| 2022/12/000238 | 09/21/2022 | API | 92.34 | VND | 010168 | VCH544064 | BANK OF AMERICA | SAMS-Activities & Program Supp | 7898 |
| 2022/12/000238 | 09/21/2022 | API | 38.01 | VND | 010168 | VCH544321 | BANK OF AMERICA | HOBBY LOBBY-Activities Supplie | 7898 |

| Account | ORIGINAL APPROP | REVISED BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|---|---|---|---|---|---|---|---|
| 29555001 85042 106 LIBRARY | 0 | 0 | .00 | .00 | 69,197.00 | -69,197.00 | 100.0%* |
| 29555001 85042 107 LIBRARY | 0 | 0 | 11,050.00 | .00 | .00 | -11,050.00 | 100.0%* |
| 29555001 85042 109 LIBRARY | 0 | 0 | 645.98 | 496.01 | .00 | -645.98 | 100.0%* |

| Journal | Date | Type | Amount | Ref | Vendor | Voucher | Payee | Description | Ref No. |
|---|---|---|---|---|---|---|---|---|---|
| 2022/12/000030 | 09/07/2022 | API | 79.98 | VND | 010168 | VCH542595 | BANK OF AMERICA | BEST BUY - ARPA Grant | 7872 |
| 2022/12/000030 | 09/07/2022 | API | 154.10 | VND | 010168 | VCH542637 | BANK OF AMERICA | HOBBY LOBBY-ARPA Youth Grant | 7872 |
| 2022/12/000238 | 09/21/2022 | API | 107.85 | VND | 010168 | VCH543785 | BANK OF AMERICA | WALMART - Program Supplies | 7898 |
| 2022/12/000238 | 09/21/2022 | API | 99.48 | VND | 010168 | VCH544048 | BANK OF AMERICA | HOME DEPOT-Youth Grant Purchas | 7898 |
| 2022/12/000238 | 09/21/2022 | API | 14.61 | VND | 010168 | VCH544315 | BANK OF AMERICA | JOANN STORES-Youth Grant | 7898 |

FOR 2022 12 JOURNAL DETAIL 2022 12 TO 2022 12

| ACCOUNTS FOR: 295 LOCAL ASSISTANCE | ORIGINAL APPROP | REVISED BUDGET | YTD EXPENDED | MTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|---|---|---|---|---|---|---|---|
| 29555001 OTHER DEPARTMENT PROJECTS | | | | | | | |
| 29555001 85042 109 LIBRARY | | | | | | | |
| 2022/12/000238 09/21/2022 API | 39.99 VND 010168 VCH544322 | | BANK OF AMERICA | | BEST BUY-ARPA Youth Grant | | 7898 |
| TOTAL OPERATING EXPENSES | 120 | 120 | 62,574.34 | 1,487.14 | 69,197.00 | -131,651.34 | *******% |
| 96 CAPITAL OUTLAY | | | | | | | |
| 29555001 85010 CONTPROJ | 250,000 | 250,000 | .00 | .00 | .00 | 250,000.00 | .0% |
| TOTAL CAPITAL OUTLAY | 250,000 | 250,000 | .00 | .00 | .00 | 250,000.00 | .0% |
| TOTAL OTHER DEPARTMENT PROJECTS | 250,120 | 250,120 | 62,574.34 | 1,487.14 | 69,197.00 | 118,348.66 | 52.7% |

# Library Board

## Monday, November 14, 2022
## Regular Meeting

## Item B3

### Approval of Bills Submitted - October 25, 2022 and November 8, 2022

***The following bills were submitted by the Library Director in accordance with the Library Funds Policy since the last library board meeting.***

**Staff Contact:**

| Org | Object | Vendor #_Name | Description | Invoice | PO # | WO# | Check # | Amount |
|---|---|---|---|---|---|---|---|---|
| 10044301 | | LIBRARY | | | | | | |
| 85150 | | WORKERS COMPENSATION | | | | | | |
| 1 | | 36 CITY OF GRAND ISLAND-FINANCE I | SEPT WORK COMP CLAIMS & OCT PREMIUM INSTALLMENTS | SEP'22 WC PREM/CLAIM | | | 0 | 300.40 |
| 85324 | | REPAIR & MAINT - BUILDING | | | | | | |
| 0 | | 10168 BANK OF AMERICA | ACE - Maintenance Supplies | TXN00099610 | | | 7931 | 18.58 |
| 0 | | 10168 BANK OF AMERICA | ACE - Maintenance Supplies | TXN00099203 | | | 7931 | 35.37 |
| 0 | | 10168 BANK OF AMERICA | ACE - Supplies | TXN00099189 | | | 7931 | 20.98 |
| 1 | | 11009 K9 BED BUG DETECTION OF NEBRA | BED BUG DOG SERVICE | 6004 | 37845 | | 0 | 600.00 |
| 85350 | | SANITATION SERVICE | | | | | | |
| 0 | | 10168 BANK OF AMERICA | MID NE DISPOSAL-Aug'22 Sanitat | TXN00099569 | | | 7931 | 63.40 |
| 85410 | | TELEPHONE | | | | | | |
| 1 | | 107 CENTURYLINK INC | CITY HALL GROUP PHONE BILL | 22OCT308 E22-1707 | | | 228193 | 28.38 |
| 1 | | 107 CENTURYLINK INC | PHONE BILL - LIBRARY | 22OCT308 385-5333 | | | 228178 | 158.68 |
| 1 | | 387 STATE OF NE DIV OF COMM | SEP 2022 FOR ACCOUNT 010240 | 1339129 | | | 0 | 394.41 |
| 85416 | | ADVERTISING | | | | | | |
| 1 | | 214 LEE BHM CORP | MEETING AD | 118-60115812/SEP2022 | | | 0 | 16.24 |
| 85422 | | DUES & SUBSCRIPTIONS | | | | | | |
| 0 | | 10168 BANK OF AMERICA | AMER LIB ASSOC-Membership/Fent | TXN00099615 | | | 7931 | 118.00 |
| 1 | | 3767 OCLC ONLINE COMPUTER LIBRARY | OCT 2022 CATALOGING & METADATA SUBSCRIPTION | 1000260175 | | | 0 | 2,320.17 |
| 85425 | | BOOKS | | | | | | |
| 0 | | 10168 BANK OF AMERICA | AMAZON-Book Kit Replacements | TXN00099205 | | | 7931 | 35.98 |
| 0 | | 10168 BANK OF AMERICA | INGRAM LIBRARY SERVICE - BOOKS | TXN00099357 | | | 7931 | (19.20) |
| 0 | | 10168 BANK OF AMERICA | INGRAM LIBRARY SERVICE - BOOKS | TXN00099614 | | | 7931 | 27.28 |
| 0 | | 10168 BANK OF AMERICA | INGRAM LIBRARY SERVICE - BOOKS | TXN00099640 | | | 7931 | 65.83 |
| 0 | | 10168 BANK OF AMERICA | INGRAM LIBRARY SERVICE - BOOKS | TXN00099198 | | | 7931 | 99.97 |
| 0 | | 10168 BANK OF AMERICA | INGRAM LIBRARY SERVICE - BOOKS | TXN00099586 | | | 7931 | 117.03 |
| 0 | | 10168 BANK OF AMERICA | INGRAM LIBRARY SERVICE - BOOKS | TXN00099324 | | | 7931 | 138.00 |
| 0 | | 10168 BANK OF AMERICA | INGRAM LIBRARY SERVICE - BOOKS | TXN00099403 | | | 7931 | 146.98 |
| 0 | | 10168 BANK OF AMERICA | INGRAM LIBRARY SERVICE - BOOKS | TXN00099340 | | | 7931 | 158.73 |
| 0 | | 10168 BANK OF AMERICA | INGRAM LIBRARY SERVICE - BOOKS | TXN00099244 | | | 7931 | 177.11 |
| 0 | | 10168 BANK OF AMERICA | INGRAM LIBRARY SERVICE - BOOKS | TXN00099818 | | | 7931 | 179.83 |
| 0 | | 10168 BANK OF AMERICA | INGRAM LIBRARY SERVICE - BOOKS | TXN00099549 | | | 7931 | 197.86 |
| 0 | | 10168 BANK OF AMERICA | INGRAM LIBRARY SERVICE - BOOKS | TXN00099289 | | | 7931 | 330.32 |
| 0 | | 10168 BANK OF AMERICA | INGRAM LIBRARY SERVICE - BOOKS | TXN00099383 | | | 7931 | 362.57 |

| Org | Object | Vendor # Name | Description | Invoice | PO # | WO# | Check # | Amount |
|---|---|---|---|---|---|---|---|---|
| 10044301 | | LIBRARY | | | | | | |
| | 85425 | BOOKS | | | | | | |
| 0 | | 10168 BANK OF AMERICA | INGRAM LIBRARY SERVICE - BOOKS | TXN00099768 | | | 7931 | 418.27 |
| 0 | | 10168 BANK OF AMERICA | INGRAM LIBRARY SERVICE - BOOKS | TXN00099769 | | | 7931 | 493.81 |
| 0 | | 10168 BANK OF AMERICA | INGRAM LIBRARY SERVICE - BOOKS | TXN00099217 | | | 7931 | 685.70 |
| 0 | | 10168 BANK OF AMERICA | INGRAM LIBRARY SERVICE - BOOKS | TXN00099477 | | | 7931 | 693.95 |
| 0 | | 10168 BANK OF AMERICA | INGRAM LIBRARY SERVICE - BOOKS | TXN00099750 | | | 7931 | 961.74 |
| | 85426 | AV/ELECTRONIC MEDIA | | | | | | |
| 1 | | 8868 ADVANTAGE ARCHIVES LLC | ANNUAL MICROFILM RENEWAL | 36318 | | | 0 | 1,870.00 |
| 1 | | 562 MIDWEST TAPE | AUDIOBOOKS & DVDS & PLAYAWAYS | 502777615 | 20236 | | 0 | 213.93 |
| 1 | | 562 MIDWEST TAPE | DVD'S | 502745089 | 20236 | | 0 | 28.48 |
| 1 | | 562 MIDWEST TAPE | SEPT 2022 HOOPLA | 502755627 | 20236 | | 0 | 4,829.40 |
| 1 | | 7285 TUTOR.COM | ONLINE TUTORING DATABASE RENEWAL | INV-000015919 | | | 0 | 2,000.00 |
| | 85428 | TRAVEL & TRAINING | | | | | | |
| 0 | | 10168 BANK OF AMERICA | CLIC - Virtual Conference | TXN00099647 | | | 7931 | 35.00 |
| | 85490 | OTHER EXPENDITURES | | | | | | |
| 1 | | 8792 CHASE PAYMENTECH LLC | CREDIT CARD USER FEES | 22SEPT6614 | | | 7915 | 51.70 |
| | 85505 | OFFICE SUPPLIES | | | | | | |
| 1 | | 11436 ALL COPY PRODUCTS INC | SEP 2022 COPY OVERAGES | AR3689040 | 37859 | | 0 | 37.78 |
| 0 | | 10168 BANK OF AMERICA | AMAZON - Supplies | TXN00099306 | | | 7931 | 91.18 |
| 0 | | 10168 BANK OF AMERICA | AMAZON-Processing Supplies | TXN00099193 | | | 7931 | 19.48 |
| 0 | | 10168 BANK OF AMERICA | BRODART - Processing | TXN00099278 | | | 7931 | 904.40 |
| 0 | | 10168 BANK OF AMERICA | DEMCO - Credit | TXN00099150 | | | 7931 | (290.45) |
| 0 | | 10168 BANK OF AMERICA | DEMCO - Processing | TXN00099176 | | | 7931 | 37.32 |
| 0 | | 10168 BANK OF AMERICA | HOBBY LOBBY - Crafts | TXN00099656 | | | 7931 | 10.95 |
| 0 | | 10168 BANK OF AMERICA | QUILL - Card Stock | TXN00099143 | | | 7931 | 122.70 |
| 1 | | 311 CAPITAL BUSINESS SYSTEMS, INC | JUL-SEP 2022 COLOR COPY OVERAGES | 1209872 | 20233 | | 0 | 160.62 |
| | 85515 | GASOLINE | | | | | | |
| 1 | | 83 CITY OF GRAND ISLAND-TREASURI | REPAIR SHOP SEPTEMBER 2022 | LIBR 2022-09 | | | 0 | 31.83 |

**10044301 Org Total 19,500.69**

# Schedule of Bills

102522



| Org | Object | Vendor #_Name | Description | Invoice | PO # | WO# | Check # | Amount |
|---|---|---|---|---|---|---|---|---|
| 29555001 | | OTHER DEPARTMENT PROJECTS | | | | | | |
| 85042 | | EDITH ABBOTT MEMORIAL LIBRARY | | | | | | |
| | 103 | HUMANITIES NEBRASKA | | | | | | |
| 0 | | 10168 BANK OF AMERICA | HYVEE - Fall 2022 Primetime | TXN00099680 | | | 7931 | 115.00 |
| 0 | | 10168 BANK OF AMERICA | SAMS-Fall Primetime 2022 | TXN00099712 | | | 7931 | 84.98 |
| 0 | | 10168 BANK OF AMERICA | SUPER SAVER - Primetime | TXN00099215 | | | 7931 | 101.52 |
| 0 | | 10168 BANK OF AMERICA | SUPER SAVER - Primetime | TXN00099483 | | | 7931 | 151.06 |
| 0 | | 10168 BANK OF AMERICA | SUPER SAVER-Fall'22 Primetime | TXN00099771 | | | 7931 | 4.11 |
| 0 | | 10168 BANK OF AMERICA | SUPER SAVER-Primetime/TaxCredi | TXN00099461 | | | 7931 | (10.24) |
| | 105 | GI PUBLIC LIBRARY FOUNDATION | | | | | | |
| 0 | | 10168 BANK OF AMERICA | HOBBY LOBBY-Activities Supplie | TXN00099304 | | | 7931 | 2.99 |
| 0 | | 10168 BANK OF AMERICA | SAMS-Activities&Program Suppli | TXN00099258 | | | 7931 | 66.32 |
| 0 | | 10168 BANK OF AMERICA | STUHR MUSEUM - Tea Party | TXN00099833 | | | 7931 | 100.00 |

**29555001 Org Total 615.74**

Prepared by

Nancy Broich

| Library Funds Disbursement Voucher | | | |
|---|---|---|---|
| Approved by: | Jaime Parr | Date | Oct 24, 2022 |
| Library Board President | Jaime Parr | | |
| Authenticated by: | Tanya Hansen | Date | Oct 24, 2022 |
| Library Board Secretary | Tanya Hansen | | |

| Org | Object | Vendor #_Name | Description | Invoice | PO # | WO# | Check # | Amount |
|---|---|---|---|---|---|---|---|---|
| 10044301 | | LIBRARY | | | | | | |
| | 85160 | OTHER EMPLOYEE BENEFITS | | | | | | |
| 0 | | 10168 BANK OF AMERICA | TASC - Admin Fees | TXN00100585 | | | 7956 | 29.28 |
| | 85241 | COMPUTER SERVICES | | | | | | |
| 0 | | 10168 BANK OF AMERICA | QUIPU GROUP-PITS Subscription | TXN00099870 | | | 7956 | 2,000.00 |
| 0 | | 10168 BANK OF AMERICA | WALMART - MISC SUPPLIES / Game | TXN00100288 | | | 7956 | 158.76 |
| 0 | | 10168 BANK OF AMERICA | WALMART-Computer Keyboard | TXN00100352 | | | 7956 | 21.48 |
| | 85324 | REPAIR & MAINT - BUILDING | | | | | | |
| 0 | | 10168 BANK OF AMERICA | ACE - Maintenance Supplies | TXN00100007 | | | 7956 | 14.94 |
| 0 | | 10168 BANK OF AMERICA | MENARDS - Maintenance Supplies | TXN00100178 | | | 7956 | 20.25 |
| 0 | | 10168 BANK OF AMERICA | MENARDS - Maintenance Supplies | TXN00100200 | | | 7956 | 109.94 |
| | 85410 | TELEPHONE | | | | | | |
| 6 | | 387 STATE OF NE DIV OF COMM | NETWORK SERVICE CHARGES 10/2022 | 1340956 | | | 0 | 8.49 |
| 6 | | 387 STATE OF NE DIV OF COMM | SEP 2022 LONG DISTANCE CHARGES | 1340850 | | | 0 | 2.80 |
| | 85413 | POSTAGE | | | | | | |
| 1 | | 344 MIDWEST CONNECT LLC | POSTAGE | GI11 10/15/22 | | | 0 | 301.21 |
| | 85422 | DUES & SUBSCRIPTIONS | | | | | | |
| 1 | | 10995 HALL COUNTY COMMUNITY COLL/ | 2022 H3C MEMBERSHIP DUES | 1258 | 37903 | | 0 | 100.00 |
| | 85425 | BOOKS | | | | | | |
| 0 | | 10168 BANK OF AMERICA | BRODART BOOKS - BOOKS | TXN00100578 | | | 7956 | 1,168.41 |
| 0 | | 10168 BANK OF AMERICA | INGRAM LIBRARY SERVICE - BOOKS | TXN00100239 | | | 7956 | (67.88) |
| 0 | | 10168 BANK OF AMERICA | INGRAM LIBRARY SERVICE - BOOKS | TXN00099968 | | | 7956 | (11.04) |
| 0 | | 10168 BANK OF AMERICA | INGRAM LIBRARY SERVICE - BOOKS | TXN00100264 | | | 7956 | 21.45 |
| 0 | | 10168 BANK OF AMERICA | INGRAM LIBRARY SERVICE - BOOKS | TXN00100387 | | | 7956 | 26.54 |
| 0 | | 10168 BANK OF AMERICA | INGRAM LIBRARY SERVICE - BOOKS | TXN00100508 | | | 7956 | 39.65 |
| 0 | | 10168 BANK OF AMERICA | INGRAM LIBRARY SERVICE - BOOKS | TXN00100143 | | | 7956 | 52.27 |
| 0 | | 10168 BANK OF AMERICA | INGRAM LIBRARY SERVICE - BOOKS | TXN00100219 | | | 7956 | 74.35 |
| 0 | | 10168 BANK OF AMERICA | INGRAM LIBRARY SERVICE - BOOKS | TXN00100519 | | | 7956 | 87.38 |
| 0 | | 10168 BANK OF AMERICA | INGRAM LIBRARY SERVICE - BOOKS | TXN00099852 | | | 7956 | 127.38 |
| 0 | | 10168 BANK OF AMERICA | INGRAM LIBRARY SERVICE - BOOKS | TXN00099927 | | | 7956 | 175.35 |
| 0 | | 10168 BANK OF AMERICA | INGRAM LIBRARY SERVICE - BOOKS | TXN00100208 | | | 7956 | 190.74 |
| 0 | | 10168 BANK OF AMERICA | INGRAM LIBRARY SERVICE - BOOKS | TXN00100487 | | | 7956 | 214.80 |
| 0 | | 10168 BANK OF AMERICA | INGRAM LIBRARY SERVICE - BOOKS | TXN00099941 | | | 7956 | 247.35 |
| 0 | | 10168 BANK OF AMERICA | INGRAM LIBRARY SERVICE - BOOKS | TXN00100423 | | | 7956 | 269.29 |

| Org | Object | Vendor #_Name | Description | Invoice | PO # | WO# | Check # | Amount |
|---|---|---|---|---|---|---|---|---|
| **10044301** | | **LIBRARY** | | | | | | |
| | **85425** | **BOOKS** | | | | | | |
| 0 | | 10168 BANK OF AMERICA | INGRAM LIBRARY SERVICE - BOOKS | TXN00100082 | | | 7956 | 283.97 |
| 0 | | 10168 BANK OF AMERICA | INGRAM LIBRARY SERVICE - BOOKS | TXN00100348 | | | 7956 | 283.98 |
| 0 | | 10168 BANK OF AMERICA | INGRAM LIBRARY SERVICE - BOOKS | TXN00100470 | | | 7956 | 453.53 |
| 0 | | 10168 BANK OF AMERICA | INGRAM LIBRARY SERVICE - BOOKS | TXN00100438 | | | 7956 | 505.71 |
| 0 | | 10168 BANK OF AMERICA | INGRAM LIBRARY SERVICE - BOOKS | TXN00099961 | | | 7956 | 555.21 |
| 0 | | 10168 BANK OF AMERICA | INGRAM LIBRARY SERVICE - BOOKS | TXN00100603 | | | 7956 | 682.24 |
| 0 | | 10168 BANK OF AMERICA | INGRAM LIBRARY SERVICE - BOOKS | TXN00100099 | | | 7956 | 1,026.84 |
| 0 | | 10168 BANK OF AMERICA | INGRAM LIBRARY SERVICE - BOOKS | TXN00100319 | | | 7956 | 1,234.31 |
| | **85426** | **AV/ELECTRONIC MEDIA** | | | | | | |
| 0 | | 10168 BANK OF AMERICA | NEWSBANK-ANNUAL SUBSCRIPTION | TXN00099892 | | | 7956 | 3,549.00 |
| 0 | | 10168 BANK OF AMERICA | WALMART - Games & DVD's | TXN00100035 | | | 7956 | 95.80 |
| 0 | | 10168 BANK OF AMERICA | WALMART - MISC SUPPLIES / Game | TXN00100288 | | | 7956 | 59.88 |
| 0 | | 10168 BANK OF AMERICA | WALMART- Games & DVD's | TXN00100524 | | | 7956 | 59.99 |
| 1 | | 562 MIDWEST TAPE | DVDS & PLAYAWAYS | 502815274 | 20236 | | 0 | 85.96 |
| | **85427** | **PERIODICALS** | | | | | | |
| 0 | | 10168 BANK OF AMERICA | SHELTON CLIPPER-Subscription | TXN00100600 | | | 7956 | 54.00 |
| | **85505** | **OFFICE SUPPLIES** | | | | | | |
| 0 | | 10168 BANK OF AMERICA | AMAZON - Supplies | TXN00100000 | | | 7956 | 17.32 |
| 0 | | 10168 BANK OF AMERICA | AMAZON - Supplies | TXN00100372 | | | 7956 | 45.97 |
| 0 | | 10168 BANK OF AMERICA | AMAZON - Supplies | TXN00099962 | | | 7956 | 54.74 |
| 0 | | 10168 BANK OF AMERICA | AMAZON - Supplies | TXN00100074 | | | 7956 | 67.20 |
| 0 | | 10168 BANK OF AMERICA | HEAT PRESS-Makerspace Supplies | TXN00100156 | | | 7956 | 18.99 |
| 0 | | 10168 BANK OF AMERICA | HEAT PRESS-Makerspace Supplies | TXN00100415 | | | 7956 | 145.90 |
| 0 | | 10168 BANK OF AMERICA | HEAT PRESS-Makerspace Supplies | TXN00100527 | | | 7956 | 192.90 |
| 0 | | 10168 BANK OF AMERICA | INNOVATIVE LABEL-ProcessingLab | TXN00099972 | | | 7956 | 442.29 |
| 0 | | 10168 BANK OF AMERICA | QUILL - Office Supplies | TXN00100564 | | | 7956 | 340.20 |
| 0 | | 10168 BANK OF AMERICA | QUILL - Office Supplies | TXN00100174 | | | 7956 | 495.10 |
| 0 | | 10168 BANK OF AMERICA | SAMS - Supplies | TXN00099687 | | | 7956 | 29.52 |
| 0 | | 10168 BANK OF AMERICA | SAMS-Credit tax charged | TXN00100160 | | | 7956 | (2.06) |
| 0 | | 10168 BANK OF AMERICA | SQUARE - Square Terminal | TXN00100168 | | | 7956 | 748.20 |
| 0 | | 10168 BANK OF AMERICA | USCUTTER - Foundation Supplies | TXN00100518 | | | 7956 | 25.98 |
| 0 | | 10168 BANK OF AMERICA | USCUTTER-Makerspace Supplies | TXN00099751 | | | 7956 | 35.08 |
| 0 | | 10168 BANK OF AMERICA | WALMART - MISC SUPPLIES / Game | TXN00100288 | | | 7956 | 11.00 |

| Org | Object | Vendor #_Name | Description | Invoice | PO # | WO# | Check # | Amount |
|---|---|---|---|---|---|---|---|---|
| **10044301** | | **LIBRARY** | | | | | | |
| | **85505** | **OFFICE SUPPLIES** | | | | | | |
| | 1 | 311 CAPITAL BUSINESS SYSTEMS, INC | SEP 2022 CITY HALL COPY OVERAGES | 1214798 | 20233 | | 0 | 65.26 |
| | 1 | 311 CAPITAL BUSINESS SYSTEMS, INC | SEP 2022 COPY OVERAGES / CANON C5240A | 1212556 | 20233 | | 0 | 101.92 |
| | **85510** | **CLEANING SUPPLIES** | | | | | | |
| | 0 | 10168 BANK OF AMERICA | ACE - Cleaning Supplies | TXN00100038 | | | 7956 | 11.99 |
| | 0 | 10168 BANK OF AMERICA | ACE - Cleaning Supplies | TXN00100015 | | | 7956 | 17.58 |
| | 0 | 10168 BANK OF AMERICA | SAMS- Cleaning Supplies | TXN00100138 | | | 7956 | 371.31 |

**10044301 Org Total** **17,550.00**

| Org | Object | Vendor #_Name | Description | Invoice | PO # | WO# | Check # | Amount |
|---|---|---|---|---|---|---|---|---|
| 29555001 | | OTHER DEPARTMENT PROJECTS | | | | | | |
| 85042 | | EDITH ABBOTT MEMORIAL LIBRARY | | | | | | |
| 103 | | HUMANITIES NEBRASKA | | | | | | |
| | 0 | 10168 BANK OF AMERICA | CITY GI LIBRARY-Primetime Supp | TXN00100308 | | | 7956 | 28.50 |
| | 0 | 10168 BANK OF AMERICA | CULVERS - Primetime | TXN00100535 | | | 7956 | 258.48 |
| | 0 | 10168 BANK OF AMERICA | EILEEN'S COOKIES - Primetime | TXN00100132 | | | 7956 | 100.00 |
| | 0 | 10168 BANK OF AMERICA | HYVEE- Fall 2022 Primetime | TXN00100517 | | | 7956 | 97.74 |
| | 0 | 10168 BANK OF AMERICA | RAISING CANE'S - Primetime | TXN00100184 | | | 7956 | 144.99 |
| | 0 | 10168 BANK OF AMERICA | SUPER SAVER - Primetime | TXN00100491 | | | 7956 | 12.90 |
| | 0 | 10168 BANK OF AMERICA | SUPER SAVER - Primetime | TXN00100194 | | | 7956 | 42.22 |
| | 0 | 10168 BANK OF AMERICA | SUPER SAVER - Primetime | TXN00100488 | | | 7956 | 59.82 |
| | 0 | 10168 BANK OF AMERICA | TACO BELL - Primetime | TXN00100210 | | | 7956 | 84.50 |
| | 0 | 10168 BANK OF AMERICA | WENDYS - Primetime | TXN00100511 | | | 7956 | 30.00 |
| 105 | | GI PUBLIC LIBRARY FOUNDATION | | | | | | |
| | 0 | 10168 BANK OF AMERICA | EILEEN'S - Program Cookies | TXN00100365 | | | 7956 | 97.50 |
| | 0 | 10168 BANK OF AMERICA | HOBBY LOBBY - Train Program | TXN00100448 | | | 7956 | 9.93 |
| | 0 | 10168 BANK OF AMERICA | HOBBY LOBBY- Activities Suppli | TXN00100485 | | | 7956 | 16.92 |
| | 0 | 10168 BANK OF AMERICA | HOBBY LOBBY-Activities Supplie | TXN00100502 | | | 7956 | 9.91 |
| | 0 | 10168 BANK OF AMERICA | ORIENTAL TRADING-Train Program | TXN00100378 | | | 7956 | 274.73 |
| | 0 | 10168 BANK OF AMERICA | SAMS-Activities&ProgramSupplie | TXN00099960 | | | 7956 | 43.00 |
| | 0 | 10168 BANK OF AMERICA | SAMS-Activities&ProgramSupplie | TXN00100104 | | | 7956 | 103.36 |
| | 0 | 10168 BANK OF AMERICA | SUPER SAVER - Primetime | TXN00100291 | | | 7956 | 24.22 |
| | 0 | 10168 BANK OF AMERICA | SUPER SAVER - Tea Party | TXN00099492 | | | 7956 | 169.96 |
| | 0 | 10168 BANK OF AMERICA | USCUTTER - Foundation Supplies | TXN00100518 | | | 7956 | 91.77 |
| | 0 | 10168 BANK OF AMERICA | USCUTTER-Makerspace Supplies | TXN00099751 | | | 7956 | 105.90 |
| | 0 | 10168 BANK OF AMERICA | WALMART - MISC SUPPLIES / Game | TXN00100288 | | | 7956 | 72.56 |
| | 0 | 10168 BANK OF AMERICA | WALMART - Program Supplies | TXN00100241 | | | 7956 | 60.00 |

**29555001 Org Total 1,938.91**

Prepared by

Nancy Branch

| Library Funds Disbursement Voucher | | | |
|---|---|---|---|
| Approved by: | Jaime Parr | Date | Nov 10, 2022 |
| Library Board President | Jaime Parr | | |
| Authenticated by: | Tanya Hansen | Date | Nov 8, 2022 |
| Library Board Secretary | Tanya Hansen | | |

# Library Board

## Monday, November 14, 2022

## Regular Meeting

# Item C1

## Approval of Director's Report

***The Director's Report typically consists of:***

***1) a monthly report of programs and activities, public use of meeting spaces, library media, and Librarians' Reports***

***2) a quarterly Report of Household Library Cards Issued to Hall County Residents Outside of Grand Island provided in January, April, July and October of each year***

***3) a quarterly statistical usage report provided in February, May, August and November of each year***

***4) upon execution of agreement, regularly scheduled report of use of Grand Island Public Library Foundation library support funds***

***5) upon publication, a Library newsletter***

***6) and additional administrative items of note, either in the agenda packet or discussed at the meeting.***

**Staff Contact:**

# Library Director

**Name:** Celine Swan **Date:** November 2022

## Since Last Report

### October

- Media Report, Shaun and Laura Report,
- Shaun/Celine/Laura working on updating Library policies with Anna and Tanya
- Fall Grand Island 150- Hall County History Program, Bookclub, Bus Tour added in October, Train Program October 23
- PrimeTime Family Reading ended 10/22 for preschoolers and 10/24 for elementary ages
- Celine attended the Humanities NE Board Mtg and presented information about GIPL's partnerships
- Insert for Utility Bill for October-info on Fine Free and library fall programs
- Fall Makerspace CCC partnership programs
- Partnering w/ United Way Multi-language Welcome Initiative new people to GI ongoing
- Library went Fine Free October 1
- Librarians have interviewed people for the Library Assistant 1 part-time position and Technology Librarian.
- Alessandra outreach to Adult Basic Education. She got 50 to sign-up for library cards.
- Updates: on waiving fines/fees Police Substation
- Willa Cather Foundation has gifted the Library Foundation a replica valued at $3,000
- Heartland Health will be back weekly to help patrons
- Library is taking part in Literacy Summit work, Welcome Initiative, Literacy Council act.
- October 5 Papillion Library visited Makerspace and Library
- October 7 Random Acts of Kindness, handed out gift cards
- October 8 Active Chiro Fall Festival-table 250 in attendance. Ed and Sheila volunteered
- October 12 PEO Makerspace Program-15 attendees
- October 25 Literacy Council/October 27 Dodge School outreach trunk or treat

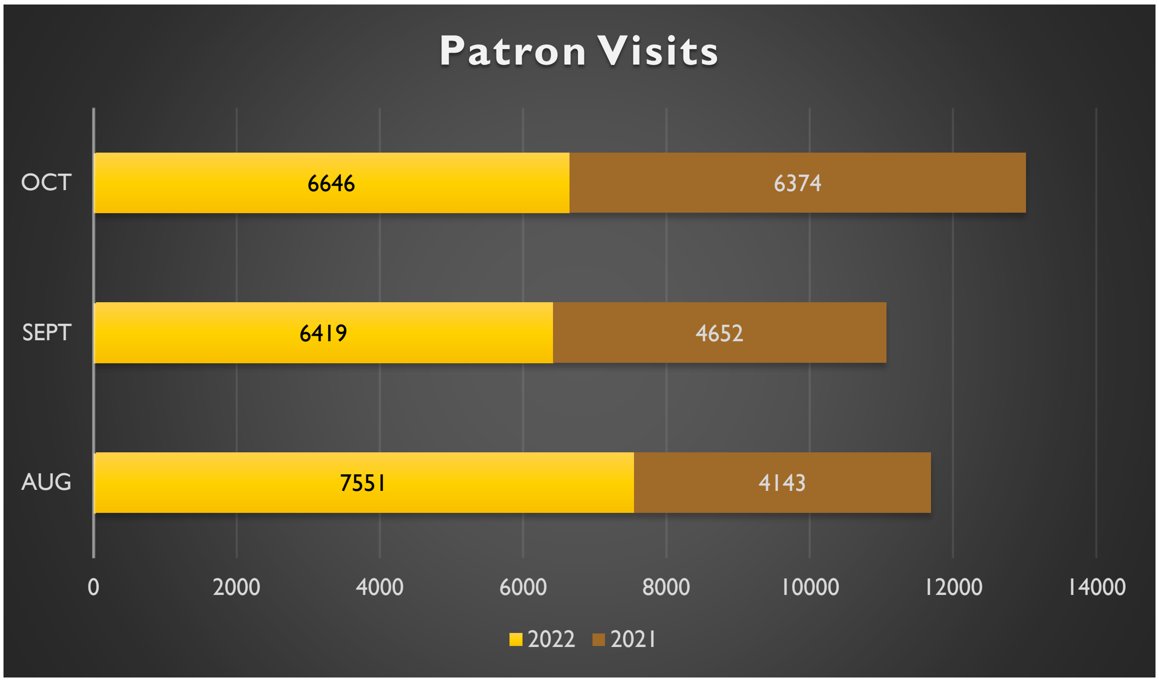
### Upcoming-Library work

- TLCU Conference online for staff Nov 1-3
- Headstart Conferences Outreach Nov 3-4, Nov fall break/Christmas Break, Breakfast with Santa
- Updates: on waiving fines/fees, Report of number sent to collection, $, Police Substation
- Heartland Health will be back weekly to help patrons 11/9/2022 on Wed. (medicare)
- Library is taking part in Literacy Summit work-Toys for Tots Books,Literacy Council act.
- Nov 5 United Way provided promotions with 7 nonprofit services/resources info tables
- Community Artist Reception 11/7/22 Nia Karmann exhibit over 65 attended
- Nov 8 General Election
- Nov 15 Celine attends Rotary Club at noon for the GI 150
- Nov 11, 24 and 25 Library is Closed for Veteran's Day
- Library Foundation is giving the Library $20,000 this year for programs, supplies, etc.
- Library Railside Christmas 6-8 pm at the Chocolate Bar, Ed M is reading Polar Express
- Nov 21 new Makerspace/Technology Librarian Erica Rogers begins, all four Pt-Time Library Assistant I's have begun by Nov 14, new library page in process
- Library is Open New Hours Starting Nov 27

# GRAND ISLAND PUBLIC LIBRARY

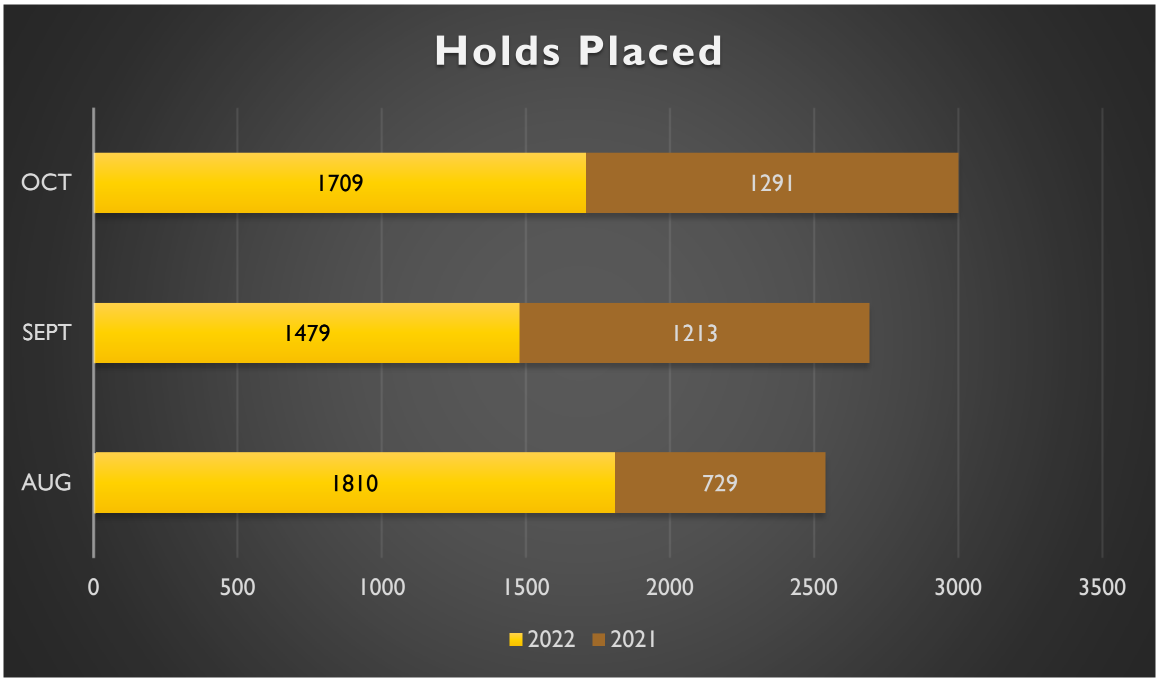
OCTOBER 2022 STATS OVERVIEW & COMPARISON

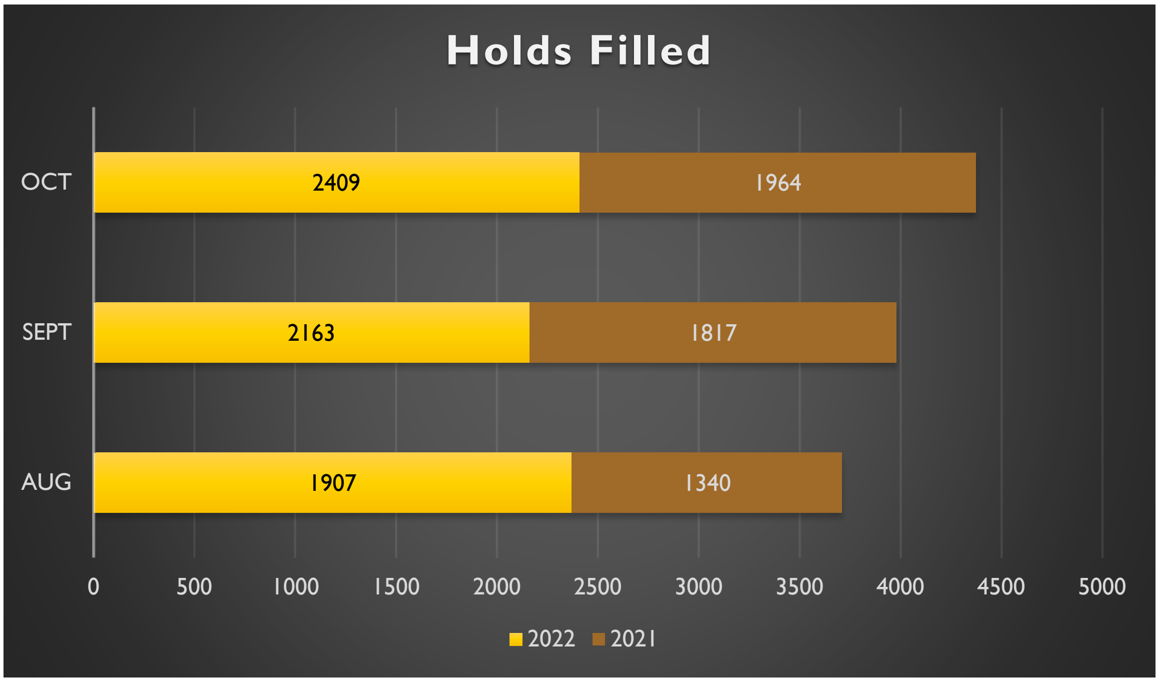
## PATRON VISITS – PREVIOUS THREE MONTHS



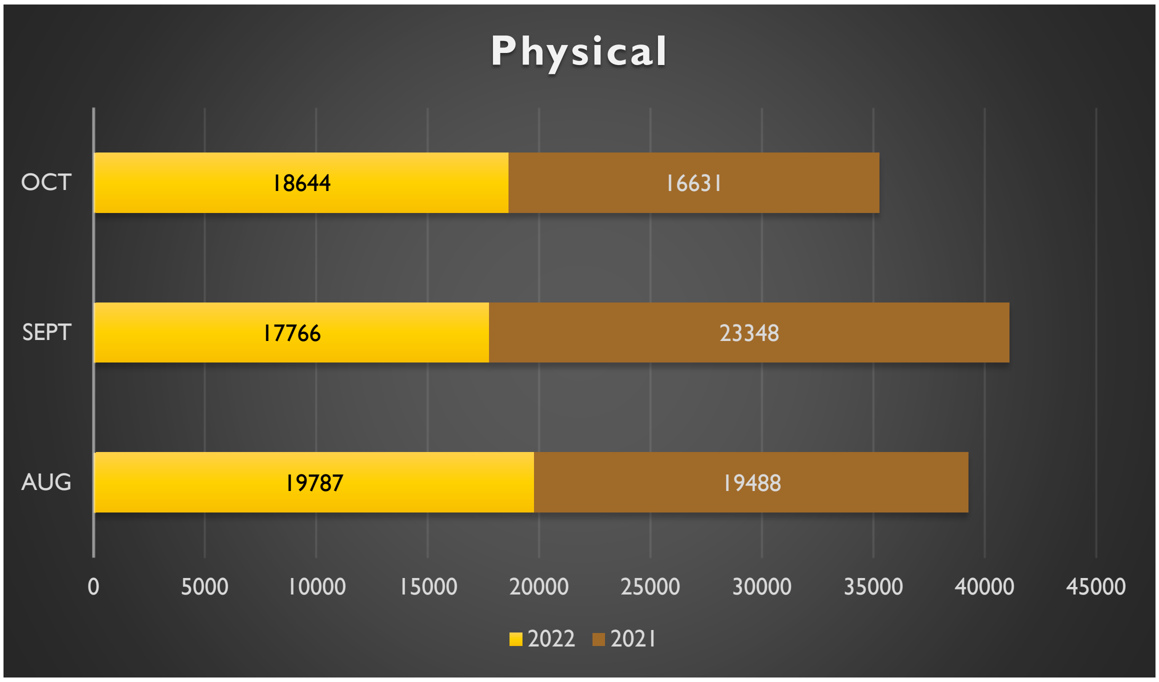
## CIRCULATION

### HOLDS PLACED



CHECKOUTS


Physical
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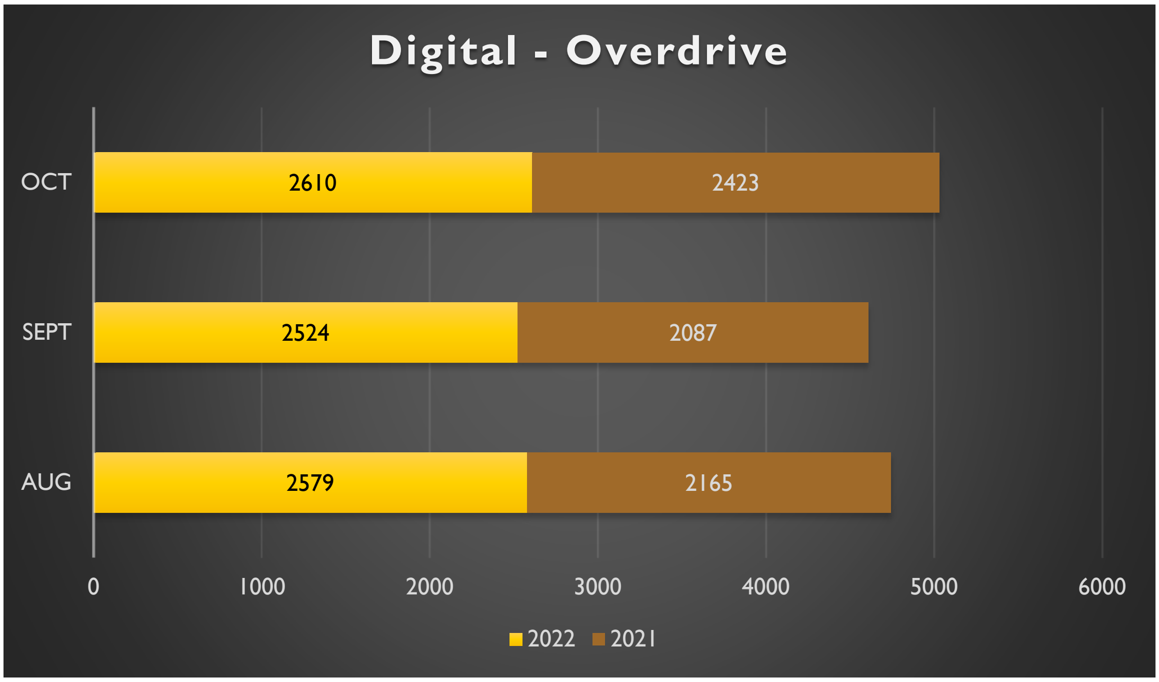
45000
2022
2021


Digital - Overdrive
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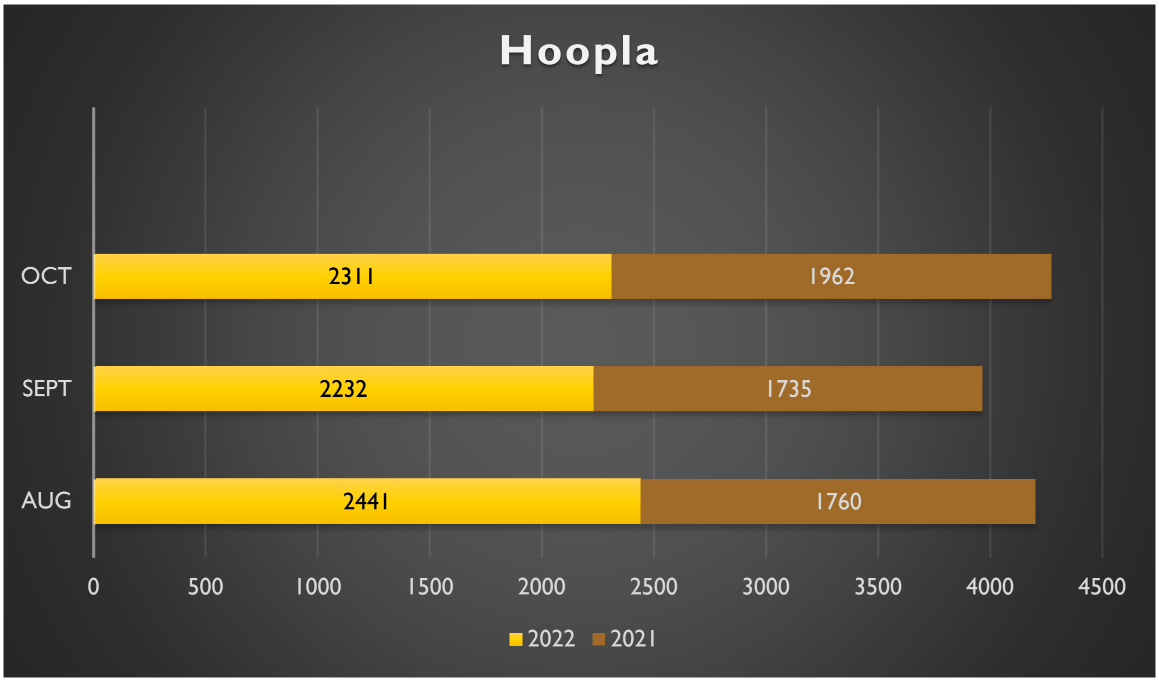
2021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Grand Island Public Library

# Youth & Family Services Librarian Monthly Report

Laura Fentress November 2022

## Since Last Report

### *Prime Time finished*

- Spring Elementary Prime Time tentatively set for February 27-April 3, 2023
- Spring Preschool Prime dates TBD

### *GI 150 Children's Train Program at Burlington Station October 23*

- 143 in attendance

### *Outreach*

- Literacy Council **Trunk or Treat** October 25
- Dodge School **Trunk or Treat** October 27
- **Head Start Parent Teacher Conferences** November 3 & 4
- **Grand Island Senior High** after-school program outreach biweekly

## Upcoming

### *Thanksgiving Break programs*

- **Family movie** Monday November 21
- **Children's Thanksgiving crafts** November 22
- Teen **Super Smash Bros. Tournament** November 23

### *Winter Break programs*

- **Breakfast with Santa** December 17
- **Raptors with Fontenelle Forest** December 28
- More to come!

### *Planned outreach events*

- **Walnut Middle Family Library Night** November 14
- **Elba Public Schools Makerspace field trip** in December

| | | |
|---|---|---|
| St. Francis neurologist hosts epilepsy/seizure education event | 10/2/2022 | GI Independent |
| GIPL: BEYOND THE STACKS<br>Laura Fentress: Books and beyond: What your library has to offer | 10/2/2022 | GI Independent |
| Roger Steele-Grand Island 150 Letter | 10/2/2022 | GI Independent |
| Story on Library Adding More Hours and Staff | 10/4/2022 | NTVNEWS |
| Added a Story to Fix 10/4's | 10/6/2022 | NTVNEWS |
| KRGI Interview with Laura F | 10/11/2022 | KRGI |
| A Saturday Booking | 10/13/2022 | GI Independent |
| GIPL: BEYOND THE STACKS:Celebrate National Family History Month, local history | 10/16/2022 | GI Independent |
| What's Going On: Events in the Grand Island area-"A Grand Community: A Grand | 10/16/2022 | GI Independent |
| Grand Island 150, library to host train program for kids | 10/20/2022 | GI Independent |
| Club Calendar - November 2022 | 10/26/2022 | GI Independent |
| GIPL: BEYOND THE STACKS:Library a busy place this fall | 10/30/2022 | GI Independent |
| ON DISPLAY: G.I. library exhibit features photos from Nia Karmann | 11/3/2022 | GI Independent |
| GIPL: BEYOND THE STACKS:Surprising things you can check out with a library card | 11/13/2022 | GI Independent |
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# Library Board

## Monday, November 14, 2022

## Regular Meeting

# Item D1

## Board Communications and Committee Reports

***This item allows for the introduction and discussion of board communications and committee reports. Included are items of discussion and communication with the City Council liaison to the Library Board. Items requiring approval must also be indicated in Consideration of Unfinished Business or Consideration of New Business.***

**Staff Contact:**

# Library Board

## Monday, November 14, 2022

## Regular Meeting

## Item E1

### Call To Action For This Month's Meeting

**Staff Contact:**

# Library Board

## Monday, November 14, 2022

## Regular Meeting

## Item E2

### Strategic Plan Discussion

**Staff Contact:**

# Library Board

## Monday, November 14, 2022

## Regular Meeting

# Item F1

## Discussion of Circulation Policy

**Staff Contact:**