Library Board

Monday, November 14, 2022

Regular Meeting

Item B3

Approval of Bills Submitted - October 25, 2022 and November 8, 2022

The following bills were submitted by the Library Director in accordance with the Library Funds Policy since the last library board meeting.

Staff Contact:

Schedule of Bills

Org	Object	Vendor #_Name	Description	Invoice	PO #	WO#	Check #	Amount
10044301		LIBRARY						
	85150	WORKERS COMPENSATION						
	1	36 CITY OF GRAND ISLAND-FINANCE I	SEPT WORK COMP CLAIMS & OCT PREMIUM INSTALLMENTS	SEP'22 WC PREM/CLAIM			0	300.40
	85324	REPAIR & MAINT - BUILDING						
	0	10168 BANK OF AMERICA	ACE - Maintenance Supplies	TXN00099610			7931	18.58
	0	10168 BANK OF AMERICA	ACE - Maintenance Supplies	TXN00099203			7931	35.37
	0	10168 BANK OF AMERICA	ACE - Supplies	TXN00099189			7931	20.98
	1	11009 K9 BED BUG DETECTION OF NEBRA	BED BUG DOG SERVICE	6004	37845		0	600.00
	85350	SANITATION SERVICE						
	0	10168 BANK OF AMERICA	MID NE DISPOSAL-Aug'22 Sanitat	TXN00099569			7931	63.40
	85410	TELEPHONE						
	1	107 CENTURYLINK INC	CITY HALL GROUP PHONE BILL	22OCT308 E22-1707			228193	28.38
	1	107 CENTURYLINK INC	PHONE BILL - LIBRARY	22OCT308 385-5333			228178	158.68
	1	387 STATE OF NE DIV OF COMM	SEP 2022 FOR ACCOUNT 010240	1339129			0	394.41
	85416	ADVERTISING						
	1	214 LEE BHM CORP	MEETING AD	118-60115812/SEP2022			0	16.24
	85422	DUES & SUBSCRIPTIONS						
	0	10168 BANK OF AMERICA	AMER LIB ASSOC-Membership/Fent	TXN00099615			7931	118.00
	1	3767 OCLC ONLINE COMPUTER LIBRARY	OCT 2022 CATALOGING & METADATA SUBSCRIPTION	1000260175			0	2,320.17
	85425	BOOKS						
	0	10168 BANK OF AMERICA	AMAZON-Book Kit Replacements	TXN00099205			7931	35.98
	0	10168 BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00099357			7931	(19.20)
	0	10168 BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00099614			7931	27.28
	0	10168 BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00099640			7931	65.83
	0	10168 BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00099198			7931	99.97
	0	10168 BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00099586			7931	117.03
	0	10168 BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00099324			7931	138.00
	0	10168 BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00099403			7931	146.98
	0	10168 BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00099340			7931	158.73
	0	10168 BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00099244			7931	177.11
	0	10168 BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00099818			7931	179.83
	0	10168 BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00099549			7931	197.86
	0	10168 BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00099289			7931	330.32
	0	10168 BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00099383			7931	362.57

Org	Object	Vendor #_Name	Description	Invoice	PO #	WO#	Check #	Amount
10044301		LIBRARY						
	85425	BOOKS						
	0	10168 BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00099768			7931	418.27
	0	10168 BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00099769			7931	493.81
	0	10168 BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00099217			7931	685.70
	0	10168 BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00099477			7931	693.95
	0	10168 BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00099750			7931	961.74
	85426	AV/ELECTRONIC MEDIA						
	1	8868 ADVANTAGE ARCHIVES LLC	ANNUAL MICROFILM RENEWAL	36318			0	1,870.00
	1	562 MIDWEST TAPE	AUDIOBOOKS & DVDS & PLAYAWAYS	502777615	20236		0	213.93
	1	562 MIDWEST TAPE	DVD'S	502745089	20236		0	28.48
	1	562 MIDWEST TAPE	SEPT 2022 HOOPLA	502755627	20236		0	4,829.40
	1	7285 TUTOR.COM	ONLINE TUTORING DATABASE RENEWAL	INV-000015919			0	2,000.00
	85428	TRAVEL & TRAINING						
	0	10168 BANK OF AMERICA	CLIC - Virtual Conference	TXN00099647			7931	35.00
	85490	OTHER EXPENDITURES						
	1	8792 CHASE PAYMENTECH LLC	CREDIT CARD USER FEES	22SEPT6614			7915	51.70
	85505	OFFICE SUPPLIES						
	1	11436 ALL COPY PRODUCTS INC	SEP 2022 COPY OVERAGES	AR3689040	37859		0	37.78
	0	10168 BANK OF AMERICA	AMAZON - Supplies	TXN00099306			7931	91.18
	0	10168 BANK OF AMERICA	AMAZON-Processing Supplies	TXN00099193			7931	19.48
	0	10168 BANK OF AMERICA	BRODART - Processing	TXN00099278			7931	904.40
	0	10168 BANK OF AMERICA	DEMCO - Credit	TXN00099150			7931	(290.45)
	0	10168 BANK OF AMERICA	DEMCO - Processing	TXN00099176			7931	37.32
	0	10168 BANK OF AMERICA	HOBBY LOBBY - Crafts	TXN00099656			7931	10.95
	0	10168 BANK OF AMERICA	QUILL - Card Stock	TXN00099143			7931	122.70
	1	311 CAPITAL BUSINESS SYSTEMS, INC	JUL-SEP 2022 COLOR COPY OVERAGES	1209872	20233		0	160.62
	85515	GASOLINE						
	1	83 CITY OF GRAND ISLAND-TREASURI	REPAIR SHOP SEPTEMBER 2022	LIBR 2022-09			0	31.83

10044301 Org Total 19,500.69

Org	Object	Vendor #_Name	Description	Invoice	PO #	WO#	Check #	Amount
29555001		OTHER DEPARTMENT PROJECTS						
85042		EDITH ABBOTT MEMORIAL LIBRARY						
103		HUMANITIES NEBRASKA						
0		10168 BANK OF AMERICA	HYVEE - Fall 2022 Primetime	TXN00099680			7931	115.00
0		10168 BANK OF AMERICA	SAMS-Fall Primetime 2022	TXN00099712			7931	84.98
0		10168 BANK OF AMERICA	SUPER SAVER - Primetime	TXN00099215			7931	101.52
0		10168 BANK OF AMERICA	SUPER SAVER - Primetime	TXN00099483			7931	151.06
0		10168 BANK OF AMERICA	SUPER SAVER-Fall'22 Primetime	TXN00099771			7931	4.11
0		10168 BANK OF AMERICA	SUPER SAVER-Primetime/TaxCredi	TXN00099461			7931	(10.24)
105		GI PUBLIC LIBRARY FOUNDATION						
0		10168 BANK OF AMERICA	HOBBY LOBBY-Activities Supplie	TXN00099304			7931	2.99
0		10168 BANK OF AMERICA	SAMS-Activities&Program Suppli	TXN00099258			7931	66.32
0		10168 BANK OF AMERICA	STUHR MUSEUM - Tea Party	TXN00099833			7931	100.00

29555001 Org Total 615.74

Prepared by

Nancy Broich

Library Funds Disbursement Voucher			
Approved by:	Jaime Parr	Date	Oct 24, 2022
Library Board President	Jaime Parr		
Authenticated by:	Tanya Hansen	Date	Oct 24, 2022
Library Board Secretary	Tanya Hansen		

Org	Object	Vendor #_Name	Description	Invoice	PO #	WO#	Check #	Amount
10044301		**LIBRARY**						
	85160	**OTHER EMPLOYEE BENEFITS**						
	0	10168 BANK OF AMERICA	TASC - Admin Fees	TXN00100585			7956	29.28
	85241	**COMPUTER SERVICES**						
	0	10168 BANK OF AMERICA	QUIPU GROUP-PITS Subscription	TXN00099870			7956	2,000.00
	0	10168 BANK OF AMERICA	WALMART - MISC SUPPLIES / Game	TXN00100288			7956	158.76
	0	10168 BANK OF AMERICA	WALMART-Computer Keyboard	TXN00100352			7956	21.48
	85324	**REPAIR & MAINT - BUILDING**						
	0	10168 BANK OF AMERICA	ACE - Maintenance Supplies	TXN00100007			7956	14.94
	0	10168 BANK OF AMERICA	MENARDS - Maintenance Supplies	TXN00100178			7956	20.25
	0	10168 BANK OF AMERICA	MENARDS - Maintenance Supplies	TXN00100200			7956	109.94
	85410	**TELEPHONE**						
	6	387 STATE OF NE DIV OF COMM	NETWORK SERVICE CHARGES 10/2022	1340956			0	8.49
	6	387 STATE OF NE DIV OF COMM	SEP 2022 LONG DISTANCE CHARGES	1340850			0	2.80
	85413	**POSTAGE**						
	1	344 MIDWEST CONNECT LLC	POSTAGE	GI11 10/15/22			0	301.21
	85422	**DUES & SUBSCRIPTIONS**						
	1	10995 HALL COUNTY COMMUNITY COLL/	2022 H3C MEMBERSHIP DUES	1258	37903		0	100.00
	85425	**BOOKS**						
	0	10168 BANK OF AMERICA	BRODART BOOKS - BOOKS	TXN00100578			7956	1,168.41
	0	10168 BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00100239			7956	(67.88)
	0	10168 BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00099968			7956	(11.04)
	0	10168 BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00100264			7956	21.45
	0	10168 BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00100387			7956	26.54
	0	10168 BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00100508			7956	39.65
	0	10168 BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00100143			7956	52.27
	0	10168 BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00100219			7956	74.35
	0	10168 BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00100519			7956	87.38
	0	10168 BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00099852			7956	127.38
	0	10168 BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00099927			7956	175.35
	0	10168 BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00100208			7956	190.74
	0	10168 BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00100487			7956	214.80
	0	10168 BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00099941			7956	247.35
	0	10168 BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00100423			7956	269.29

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10044301		LIBRARY						
	85425	BOOKS						
0		10168 BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00100082			7956	283.97
0		10168 BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00100348			7956	283.98
0		10168 BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00100470			7956	453.53
0		10168 BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00100438			7956	505.71
0		10168 BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00099961			7956	555.21
0		10168 BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00100603			7956	682.24
0		10168 BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00100099			7956	1,026.84
0		10168 BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00100319			7956	1,234.31
	85426	AV/ELECTRONIC MEDIA						
0		10168 BANK OF AMERICA	NEWSBANK-ANNUAL SUBSCRIPTION	TXN00099892			7956	3,549.00
0		10168 BANK OF AMERICA	WALMART - Games & DVD's	TXN00100035			7956	95.80
0		10168 BANK OF AMERICA	WALMART - MISC SUPPLIES / Game	TXN00100288			7956	59.88
0		10168 BANK OF AMERICA	WALMART- Games & DVD's	TXN00100524			7956	59.99
1		562 MIDWEST TAPE	DVDS & PLAYAWAYS	502815274	20236		0	85.96
	85427	PERIODICALS						
0		10168 BANK OF AMERICA	SHELTON CLIPPER-Subscription	TXN00100600			7956	54.00
	85505	OFFICE SUPPLIES						
0		10168 BANK OF AMERICA	AMAZON - Supplies	TXN00100000			7956	17.32
0		10168 BANK OF AMERICA	AMAZON - Supplies	TXN00100372			7956	45.97
0		10168 BANK OF AMERICA	AMAZON - Supplies	TXN00099962			7956	54.74
0		10168 BANK OF AMERICA	AMAZON - Supplies	TXN00100074			7956	67.20
0		10168 BANK OF AMERICA	HEAT PRESS-Makerspace Supplies	TXN00100156			7956	18.99
0		10168 BANK OF AMERICA	HEAT PRESS-Makerspace Supplies	TXN00100415			7956	145.90
0		10168 BANK OF AMERICA	HEAT PRESS-Makerspace Supplies	TXN00100527			7956	192.90
0		10168 BANK OF AMERICA	INNOVATIVE LABEL-ProcessingLab	TXN00099972			7956	442.29
0		10168 BANK OF AMERICA	QUILL - Office Supplies	TXN00100564			7956	340.20
0		10168 BANK OF AMERICA	QUILL - Office Supplies	TXN00100174			7956	495.10
0		10168 BANK OF AMERICA	SAMS - Supplies	TXN00099687			7956	29.52
0		10168 BANK OF AMERICA	SAMS-Credit tax charged	TXN00100160			7956	(2.06)
0		10168 BANK OF AMERICA	SQUARE - Square Terminal	TXN00100168			7956	748.20
0		10168 BANK OF AMERICA	USCUTTER - Foundation Supplies	TXN00100518			7956	25.98
0		10168 BANK OF AMERICA	USCUTTER-Makerspace Supplies	TXN00099751			7956	35.08
0		10168 BANK OF AMERICA	WALMART - MISC SUPPLIES / Game	TXN00100288			7956	11.00

Schedule of Bills

Org	Object	Vendor #_Name	Description	Invoice	PO #	WO#	Check #	Amount
10044301		LIBRARY						
	85505	OFFICE SUPPLIES						
	1	311 CAPITAL BUSINESS SYSTEMS, INC	SEP 2022 CITY HALL COPY OVERAGES	1214798	20233		0	65.26
	1	311 CAPITAL BUSINESS SYSTEMS, INC	SEP 2022 COPY OVERAGES / CANON C5240A	1212556	20233		0	101.92
	85510	CLEANING SUPPLIES						
	0	10168 BANK OF AMERICA	ACE - Cleaning Supplies	TXN00100038			7956	11.99
	0	10168 BANK OF AMERICA	ACE - Cleaning Supplies	TXN00100015			7956	17.58
	0	10168 BANK OF AMERICA	SAMS- Cleaning Supplies	TXN00100138			7956	371.31

10044301 Org Total 17,550.00

Org	Object	Vendor #_Name	Description	Invoice	PO #	WO#	Check #	Amount
29555001		**OTHER DEPARTMENT PROJECTS**						
	85042	**EDITH ABBOTT MEMORIAL LIBRARY**						
	103	**HUMANITIES NEBRASKA**						
0		10168 BANK OF AMERICA	CITY GI LIBRARY-Primetime Supp	TXN00100308			7956	28.50
0		10168 BANK OF AMERICA	CULVERS - Primetime	TXN00100535			7956	258.48
0		10168 BANK OF AMERICA	EILEEN'S COOKIES - Primetime	TXN00100132			7956	100.00
0		10168 BANK OF AMERICA	HYVEE- Fall 2022 Primetime	TXN00100517			7956	97.74
0		10168 BANK OF AMERICA	RAISING CANE'S - Primetime	TXN00100184			7956	144.99
0		10168 BANK OF AMERICA	SUPER SAVER - Primetime	TXN00100491			7956	12.90
0		10168 BANK OF AMERICA	SUPER SAVER - Primetime	TXN00100194			7956	42.22
0		10168 BANK OF AMERICA	SUPER SAVER - Primetime	TXN00100488			7956	59.82
0		10168 BANK OF AMERICA	TACO BELL - Primetime	TXN00100210			7956	84.50
0		10168 BANK OF AMERICA	WENDYS - Primetime	TXN00100511			7956	30.00
	105	**GI PUBLIC LIBRARY FOUNDATION**						
0		10168 BANK OF AMERICA	EILEEN'S - Program Cookies	TXN00100365			7956	97.50
0		10168 BANK OF AMERICA	HOBBY LOBBY - Train Program	TXN00100448			7956	9.93
0		10168 BANK OF AMERICA	HOBBY LOBBY- Activities Suppli	TXN00100485			7956	16.92
0		10168 BANK OF AMERICA	HOBBY LOBBY-Activities Supplie	TXN00100502			7956	9.91
0		10168 BANK OF AMERICA	ORIENTAL TRADING-Train Program	TXN00100378			7956	274.73
0		10168 BANK OF AMERICA	SAMS-Activities&ProgramSupplie	TXN00099960			7956	43.00
0		10168 BANK OF AMERICA	SAMS-Activities&ProgramSupplie	TXN00100104			7956	103.36
0		10168 BANK OF AMERICA	SUPER SAVER - Primetime	TXN00100291			7956	24.22
0		10168 BANK OF AMERICA	SUPER SAVER - Tea Party	TXN00099492			7956	169.96
0		10168 BANK OF AMERICA	USCUTTER - Foundation Supplies	TXN00100518			7956	91.77
0		10168 BANK OF AMERICA	USCUTTER-Makerspace Supplies	TXN00099751			7956	105.90
0		10168 BANK OF AMERICA	WALMART - MISC SUPPLIES / Game	TXN00100288			7956	72.56
0		10168 BANK OF AMERICA	WALMART - Program Supplies	TXN00100241			7956	60.00

29555001 Org Total **1,938.91**

Prepared by

Nancy Brandt

Library Funds Disbursement Voucher

Approved by:	Jaime Parr	**Date**	Nov 10, 2022
Library Board President	Jaime Parr		
Authenticated by:	Tanya Hansen	**Date**	Nov 8, 2022
Library Board Secretary	Tanya Hansen		