



City of Grand Island

Tuesday, February 28, 2023

Council Session

Item G-21

#2023-56 - Approving Amendment to Executive Recruitment Services Contract Agreement with Government Professional Services, LLC

Staff Contact: Aaron Schmid, Human Resources Director

Council Agenda Memo

From: Aaron Schmid, Human Resources Director

Meeting: February 28, 2023

Subject: Approving Amendment to Executive Recruitment Services Contract Agreement with Government Professional Services, LLC

Presenter(s): Aaron Schmid, Human Resources Director

Background

On January 10, 2023 Council approved a contract with Government Professional Services, LLC (GPS) to perform a search to fill the City Administrator and Public Works Director/City Engineer positions in the amount of \$37,000.

Discussion

Utilities Director, Tim Luchsinger, has announced his retirement effective April 6, 2023. Administration is seeking approval to amend the executive recruitment services contract agreement with GPS to include a search to fill the Utilities Director position.

GPS's fee for the Utility Director search is \$16,500 billed in three installments. \$9,500 upon execution of contract/addendum, \$4,500 upon selection of group semi-finalists, and \$2,500 upon completion of negotiations with final candidate. The recruitment is guaranteed for 24 months against termination or resignation for any reason. Any subsequent search will be done for actual cost.

Alternatives

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Move to approve
2. Refer the issue to a Committee
3. Postpone the issue to future date
4. Take no action on the issue

Recommendation

City Administration recommends that the Council approve the amendment to the service agreement with GPS to include a search for a Utilities Director.

Sample Motion

Move to approve the amendment to the service agreement with GPS to include a search for a Utilities Director.

RESOLUTION 2023-56

WHEREAS, the City of Grand Island approved a services contract for a recruiting firm for searches to fill the City Administrator and Public Works Director/City Engineer positions on January 10, 2023 with Government Professional Services, LLC in the amount of \$37,000; and

WHEREAS, the City of Grand Island now approves an amendment to the services agreement with Government Professional Services, LLC in the amount of \$16,500 to search to fill a Utilities Director.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that the proposal of GPS, in the amount of \$16,500, is hereby approved.

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Adopted by the City Council of the City of Grand Island, Nebraska, February 28, 2023.

Roger G. Steele, Mayor

Attest:

RaNae Edwards, City Clerk

Approved as to Form	☐ _____
February 24, 2023	☐ City Attorney