



City of Grand Island

Tuesday, February 14, 2023

Council Session

Item I-1

#2023-36 - Consideration of Approving Appointment of Laura McAloon as Interim City Administrator

Staff Contact: Mayor Roger Steele

Council Agenda Memo

From: Roger G. Steele, Mayor

Meeting: February 14, 2023

Subject: Appointment of Interim City Administrator

Presenter(s): Roger G. Steele, Mayor

Background

At the request of the City Council on December 6, 2022, the City has initiated a national search to fill the City Administrator position left vacant upon the retirement of Jerry Janulewicz. On January 10, 2023, the City Council awarded a contract to Government Professional Solutions (“GPS”) of Monument, CO to recruit applicants for both the City Administrator and Public Works Director/City Engineer positions. At that meeting, Human Resources Director Aaron Schmid advised City Council the recruitment process will take 12 to 15 weeks, plus an additional 2 to 3 weeks for contract negotiations, appointment and confirmation.

Discussion

In light of the length of time that is required for GPS to perform the City Administrator recruitment and hiring process, I am recommending the appointment of Laura McAloon as Interim City Administrator. If confirmed, Ms. McAloon would continue to perform her duties as City Attorney as authorized by City Code. Assistant City Attorney Stacy Nonhof will be available to attend City Council meetings as needed if Ms. McAloon is confirmed as Interim City Administrator.

Upon confirmation of appointment and pursuant to the City’s Personnel Rules and Regulations, Ms. McAloon would be temporarily compensated at Step 1 of the City Administrator salary table while working out of class as Interim City Administrator and continuing in her role as City Attorney.

Alternatives

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Move to approve resolution

2. Postpone the issue to future date
3. Take no action on the issue, thereby declining to confirm the appointment

Recommendation

City Administration recommends the appointment of Laura McAloon as Interim City Administrator until the new City Administrator begins employment with the City, and that she serve as Interim City Administrator concurrently with her position as City Attorney.

Sample Motion

Move to approve the resolution confirming the Mayor's appointment of Laura McAloon as Interim City Administrator, to serve concurrent with her position as City Attorney.

RESOLUTION 2023-36

WHEREAS, under Grand Island City Code, §2-30, the office of City Administrator for the City of Grand Island, Nebraska shall be appointed by the mayor and approved by the council; and

WHEREAS, in order to ensure the continued efficient delivery of City services, the Mayor has recommended the appointment of Laura McAloon as Interim City Administrator effective upon confirmation and until such time as a new City Administrator is confirmed by the City Council; and

WHEREAS, Ms. McAloon is willing to perform the duties of Interim City Administrator during the City's recruitment and hiring process while continuing to serve as City Attorney; and

WHEREAS, pursuant to the City's Personnel Rules and Regulations for the compensation of employees temporarily working out of class, Ms. McAloon's monthly salary as Interim City Administrator and City Attorney will be Step 1 of the City Administrator salary table at \$15,015.87, an increase of \$1010.54 over her current monthly salary as City Attorney.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL AND MAYOR OF THE CITY OF GRAND ISLAND as follows:

Laura McAloon is hereby duly appointed Interim City Administrator in and for the City of Grand Island until such time as the appointment of a new City Administrator is confirmed by the City Council.

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Adopted by the City Council of the City of Grand Island, Nebraska, February 14, 2023.

Roger G. Steele, Mayor

Attest:

RaNae Edwards, City Clerk

Approved as to Form	☐ _____
February 10, 2023	☐ City Attorney