



Library Board

**Monday, October 17, 2022
Edith Abbott Memorial Library**

AGENDA

1. Call to Order
This is a public meeting subject to the open meetings laws of the State of Nebraska. The requirements for an open meeting are posted on the wall in this room and anyone that wants to find out what those are is welcome to read through them. The Library Board may vote to go into Closed Session on any Agenda Item as allowed by State Law.
2. Roll Call
Jaime Parr, President
Sara White, Vice President
Tanya Hansen, Secretary
Kari Hooker-Leep
Barbara Beck
Beth Stecker
Anna Stehlik
3. Public Participation
4. Approval of Minutes of September 19, 2022
5. Approval of Financial Reports
6. Approval of Bills Submitted - September 27, 2022 and October 11, 2022
7. Approval of Director's Report
8. Board Communications and Committee Reports

9. Strategic Plan Discussion

10. Next Meeting

11. Adjournment

Library Board

Monday, October 17, 2022

Regular Meeting

Item A1

Public Participation

This is an opportunity for individuals wishing to provide input on any of tonight's agenda items to reserve time to speak. Please come forward, state your name and address, and the Agenda topic on which you will be speaking.

Individuals may also request items for future library board meetings. If the issue can be handled administratively, notification will be provided. If the item is scheduled for a future meeting, notification of the date will be given.

Staff Contact:

Library Board

Monday, October 17, 2022

Regular Meeting

Item B1

Approval of Minutes of September 19, 2022

Staff Contact:

CITY OF GRAND ISLAND
GRAND ISLAND PUBLIC LIBRARY BOARD
OFFICIAL PROCEEDINGS
MINUTES OF REGULAR LIBRARY BOARD MEETING
September 19, 2022

Pursuant to due call and notice thereof, a Regular Meeting of the Library Board of the Grand Island Public Library was conducted on Monday, September 19, 2022. Notice appeared in the *Grand Island Independent* on September 19, 2022. A quorum present, President Jaime Parr called the meeting to order at 5:15 p.m. The following members were present: Sara White, Kari Hooker-Leep, Barbara Beck, Anna Stehlik and Beth Stecker. Celine Swan and Vaughn Minton were also present.

Open Meetings Law Notice: Provided by President Jaime Parr.

Public Participation: None

Approval of Minutes: Motion by Anna Stehlik, seconded by Beth Stecker, carried unanimously to accept for filing the Minutes of the August 22, 2022 library board meeting.

REPORTS:

Approval of Financial Report: No reports available at this time.

Approval of Bills Submitted: Motion by Barb Beck, seconded by Sara White, carried unanimously to accept for filing the August 23, 2022 and September 13, 2022 Bills Submitted.

Approval of Director's Report: Motion by Kari Hooker-Leep, seconded by Anna Stehlik, carried unanimously to accept for filing the Director's Report.

Board Communications and Committee Reports: Jaime shared who will be responsible for certain sections of the Strategic Plan. She will send everyone an email with all this information.

Call To Action For Each Month's Meeting: Celine shared the Fall Newsletter and reminded the board of the NLA Conference.

Police Substation: Celine informed the board that the library received the 3 bids and she and Police Chief Duerling made a choice. The construction will hopefully begin in October has made a choice.

Library – Fine Free: Motion by Anna Stehlik, seconded by Barb Beck, carried unanimously to accept for filing that the Library will be going fine free pending City Attorney approval. Beginning October 1, 2022 there will not be any fines for late items. We proposed a blanket waiver of fees to the Board and to also waive old library lost and damaged material charges on items prior to October 1, 2012.

Board Approval for Reinstatement: Patron requesting reinstatement did not show up.

Board Approval Needed for Policy Changes:

*Public Relations Policy: Motion by Beth Stecker, seconded by Anna Stehlik, carried unanimously to accept for filing the updated Public Relations Policy.

*Fines and Fees for Library Materials: Motion by Kari Hooker-Leep, seconded by Anna Stehlik, carried unanimously to accept for filing the updated Fines and Fees Policy.

*Personnel Policy: Motion by Beth Stecker, seconded by Barb Beck, carried unanimously to accept for filing to withdraw this policy.

*Edith Abbott Memorial Library Projects Fund (Donations): Motion by Anna Stehlik, seconded by Sara White, carried unanimously to accept for filing to withdraw this policy as it has all been spent down.

Board Approval Needed for New Library Hours: New Proposed Library Hours are:

- Sunday 1 pm-5 pm
- Monday and Tuesday 9 am – 8 pm
- Wednesday and Thursday 9 am – 6 pm
- Friday 9 am – 5 pm
- Saturday 11 am – 3 pm

Motion by Kari Hooker-Leep, seconded by Beth Stecker, carried unanimously to accept for filing the new proposed library hours. These hours will take effect per the Director's discretion as new staff need to be hired in order for all shifts to be covered appropriately.

Next Meeting: Monday October 17, 2022 at 5:15 pm

There being no other business the meeting was adjourned at 6:25 p.m.

Tanya Hansen, Secretary

Library Board

Monday, October 17, 2022

Regular Meeting

Item B2

Approval of Financial Reports

The reports of revenues and expenditures since the last board meeting are submitted as generated, subject to City Finance Department journal entry changes.

Staff Contact:

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CITY OF GRAND ISLAND
LIBRARY REVENUES

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FOR MONTH ENDING AUGUST 2022

FOR 2022 11

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10044301 LIBRARY							
74350 COUNTY SHARE OF LIBRARY	-27,500	-27,500	-27,500.00	.00	.00	.00	100.0%
74360 FEDERAL GRANTS	-17,000	-17,000	.00	.00	.00	-17,000.00	.0%
74365 STATE GRANTS	-7,107	-7,107	-7,241.00	.00	.00	134.00	101.9%
74576 COPY MACHINE USE FEES	-11,000	-11,000	-10,167.75	-1,031.72	.00	-832.25	92.4%
74703 FINES AND PENALTIES	-10,000	-10,000	-7,300.98	-576.73	.00	-2,699.02	73.0%
74725 NONRESIDENT CARD FEE	-5,500	-5,500	-4,631.94	-380.00	.00	-868.06	84.2%
74795 OTHER REVENUE	-2,500	-2,500	-8,695.96	.00	.00	6,195.96	347.8%
TOTAL LIBRARY	-80,607	-80,607	-65,537.63	-1,988.45	.00	-15,069.37	81.3%
TOTAL GENERAL FUND	-80,607	-80,607	-65,537.63	-1,988.45	.00	-15,069.37	81.3%

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CITY OF GRAND ISLAND
LIBRARY EXPENSES

FOR MONTH ENDING AUGUST 2022

P 1
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FOR 2022 11

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10044301 LIBRARY							
85105 SALARIES - REGULAR	1,023,394	1,023,394	898,353.81	78,713.70	.00	125,040.19	87.8%
85110 SALARIES - OVERTIME	0	0	298.62	38.05	.00	-298.62	100.0%
85115 F.I.C.A. PAYROLL TAXES	78,290	78,290	64,115.09	5,700.41	.00	14,174.91	81.9%
85120 HEALTH INSURANCE	199,551	199,551	160,772.60	15,273.36	.00	38,778.40	80.6%
85125 LIFE INSURANCE	2,492	2,492	1,807.80	171.00	.00	684.20	72.5%
85130 DISABILITY INSURANCE	2,826	2,826	2,240.24	213.11	.00	585.76	79.3%
85145 PENSION CONTRIBUTION	60,754	60,754	53,323.09	4,586.72	.00	7,430.91	87.8%
85150 WORKERS COMPENSATION	2,053	2,053	477.72	.00	.00	1,575.28	23.3%
85160 OTHER EMPLOYEE BENEFITS	500	500	346.80	.00	.00	153.20	69.4%
85161 HRA-VEBA	13,178	13,178	10,820.00	920.00	.00	2,358.00	82.1%
85213 CONTRACT SERVICES	20,000	20,000	21,322.91	.00	.00	-1,322.91	106.6%
85241 COMPUTER SERVICES	35,000	35,000	31,988.82	14,125.30	.00	3,011.18	91.4%
85245 PRINTING & BINDING SERVICES	1,000	1,000	911.50	.00	.00	88.50	91.2%
85305 UTILITY SERVICES	55,000	55,000	33,162.94	4,001.42	.00	21,837.06	60.3%
85317 NATURAL GAS	10,000	10,000	10,557.93	71.71	.00	-557.93	105.6%
85319 REPAIR & MAIN-LAND IMP/IRRIGA	1,000	1,000	976.15	25.98	.00	23.85	97.6%
85324 REPAIR & MAINT - BUILDING	20,000	20,000	17,549.31	1,388.30	1,891.80	558.89	97.2%
85330 REPAIR & MAINT-OFF FURN & EQ	15,000	15,000	1,827.18	1,409.68	4,642.50	8,530.32	43.1%
85335 REPAIR & MAINT - VEHICLES	480	480	793.61	.00	.00	-313.61	165.3%
85350 SANITATION SERVICE	750	750	829.00	63.40	.00	-79.00	110.5%
85410 TELEPHONE EXPENSE	0	0	6,405.66	309.55	.00	-6,405.66	100.0%
85413 POSTAGE	6,000	6,000	5,519.41	236.62	.00	480.59	92.0%
85416 ADVERTISING	250	250	216.96	.00	.00	33.04	86.8%
85422 DUES & SUBSCRIPTIONS	26,000	26,000	25,536.30	2,903.17	.00	463.70	98.2%
85425 BOOKS	95,000	95,000	85,821.57	13,302.26	.00	9,178.43	90.3%
85426 AV/ELECTRONIC MEDIA	108,700	108,700	99,341.15	17,814.39	.00	9,358.85	91.4%
85427 PERIODICALS	14,000	14,000	10,311.64	330.20	.00	3,688.36	73.7%
85428 TRAVEL & TRAINING	3,000	3,000	2,683.63	.00	300.00	16.37	99.5%
85453 CASH OVER & SHORT	100	100	59.30	-13.90	.00	40.70	59.3%
85490 OTHER EXPENDITURES	1,000	1,000	18,311.22	74.72	.00	-17,311.22	1831.1%
85505 OFFICE SUPPLIES	51,000	51,000	30,804.81	4,362.27	2,387.20	17,807.99	65.1%
85510 CLEANING SUPPLIES	4,000	4,000	289.01	289.01	.00	3,710.99	7.2%
85515 GASOLINE	500	500	586.43	.00	.00	-86.43	117.3%
85540 SMALL TOOLS & PARTS	12,279	12,279	10,965.42	.00	.00	1,313.58	89.3%
TOTAL LIBRARY	1,863,097	1,863,097	1,609,327.63	166,310.43	9,221.50	244,547.87	86.9%
TOTAL GENERAL FUND	1,863,097	1,863,097	1,609,327.63	166,310.43	9,221.50	244,547.87	86.9%

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CITY OF GRAND ISLAND
ALL REVENUES

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FOR MONTH ENDING AUGUST 2022

FOR 2022 11

JOURNAL DETAIL 2022 11 TO 2022 11

ACCOUNTS FOR: 295	LOCAL ASSISTANCE							
ORIGINAL	APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED	
29555001 OTHER DEPARTMENT PROJECTS								
74602 PLANNING COMMISSION PLAQUE								
29555001 74602	PLANNING COMMISSION PLAQUE							
	-120.00	-120.00	-140.00	-60.00	0.00	20.00	116.7%	
2022/11/000027	08/02/2022 CRP	-20.00	REF 284564	HERITAGE BANK	COMMUNITY BEAUTIFICATION			
2022/11/000077	08/09/2022 CRP	-20.00	REF 284896	EQUITABLE BANK	COMM BEAUTY AWARD			
2022/11/000121	08/12/2022 CRP	-20.00	REF 285122	CORNERSTONE BANK	COMM BEAUT AWARD			
TOTAL PLANNING COMMISSION PLAQUE								
	-120.00	-120.00	-140.00	-60.00	0.00	20.00	116.7%	
74701 EDITH ABBOTT MEMORIAL LIBRARY								
29555001 74701	EDITH ABBOTT MEMORIAL LIBRARY							
	-74,000.00	-74,000.00	906.28	0.00	0.00	-74,906.28	-1.2%*	
29555001 74701 103	EDITH ABBOTT MEMORIAL LIBRARY							
	0.00	0.00	-4,500.00	-2,250.00	0.00	4,500.00	100.0%	
2022/11/000236	08/18/2022 CRP	-2,250.00	REF 285404	HUMANITIES NE - PRIM	08/18/22 RECEIPT			
29555001 74701 104	EDITH ABBOTT MEMORIAL LIBRARY							
	0.00	0.00	-6,670.00	-6,670.00	0.00	6,670.00	100.0%	
2022/11/000363	08/29/2022 CRP	-6,670.00	REF 285960	GI LIBRARY FOUNDATIO	08/29/22 RECEIPT			
29555001 74701 105	EDITH ABBOTT MEMORIAL LIBRARY							
	0.00	0.00	-18,250.00	0.00	0.00	18,250.00	100.0%	
29555001 74701 109	EDITH ABBOTT MEMORIAL LIBRARY							
	0.00	0.00	-4,247.00	0.00	0.00	4,247.00	100.0%	

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CITY OF GRAND ISLAND
ALL EXPENSES

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FOR MONTH ENDING AUGUST 2022

FOR 2022 11

JOURNAL DETAIL 2022 11 TO 2022 11

ACCOUNTS FOR: 295 LOCAL ASSISTANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
29555001 OTHER DEPARTMENT PROJECTS							
91 OPERATING EXPENSES							
29555001 85041 PLAQUE	120	120	55.11	.00	.00	64.89	45.9%
29555001 85042 LIBRARY	0	0	29,037.88	.00	.00	-29,037.88	100.0%*
29555001 85042 103 LIBRARY	0	0	3,173.77	.00	.00	-3,173.77	100.0%*
29555001 85042 104 LIBRARY	0	0	4,647.53	.00	.00	-4,647.53	100.0%*
29555001 85042 105 LIBRARY	0	0	12,972.94	1,845.30	.00	-12,972.94	100.0%*
2022/11/000024 08/02/2022 API	65.00	VND 010168	VCH540635	BANK OF AMERICA	WALMART-SRP & Activity Supplie	7827	
2022/11/000024 08/02/2022 API	36.38	VND 010168	VCH540641	BANK OF AMERICA	AMAZON-SRP & Activity Supplies	7827	
2022/11/000024 08/02/2022 API	100.00	VND 010168	VCH540642	BANK OF AMERICA	HUMANITIES NE-Speakers for Pro	7827	
2022/11/000024 08/02/2022 API	41.57	VND 010168	VCH540658	BANK OF AMERICA	WAVE PIZZA-Food for Program	7827	
2022/11/000024 08/02/2022 API	34.78	VND 010168	VCH540661	BANK OF AMERICA	SAMS - SRP & Activity Supplies	7827	
2022/11/000024 08/02/2022 API	14.34	VND 010168	VCH540666	BANK OF AMERICA	WALMART - Supplies	7827	
2022/11/000024 08/02/2022 API	201.85	VND 010168	VCH540713	BANK OF AMERICA	AMAZON-SRP & Activity Supplies	7827	
2022/11/000024 08/02/2022 API	27.98	VND 010168	VCH540719	BANK OF AMERICA	AMAZON-SRP & Activity Supplies	7827	
2022/11/000024 08/02/2022 API	57.20	VND 010168	VCH540720	BANK OF AMERICA	SAMS - SRP & Activity Supplies	7827	
2022/11/000024 08/02/2022 API	13.96	VND 010168	VCH540772	BANK OF AMERICA	AMAZON-SRP & Activity Supplies	7827	
2022/11/000024 08/02/2022 API	51.22	VND 010168	VCH540773	BANK OF AMERICA	ORIENTAL-SRP & Activity Suppli	7827	
2022/11/000024 08/02/2022 API	40.77	VND 010168	VCH540775	BANK OF AMERICA	AMAZON-SRP & Activity Supplies	7827	
2022/11/000024 08/02/2022 API	89.95	VND 010168	VCH540807	BANK OF AMERICA	AMAZON-SRP & Activity Supplies	7827	
2022/11/000024 08/02/2022 API	179.69	VND 010168	VCH540853	BANK OF AMERICA	AMAZON-SRP & Activity Supplies	7827	
2022/11/000024 08/02/2022 API	199.99	VND 010168	VCH540872	BANK OF AMERICA	BEST BUY-Prizes for Teen SRP	7827	
2022/11/000024 08/02/2022 API	124.93	VND 010168	VCH540881	BANK OF AMERICA	AMAZON - Supplies	7827	
2022/11/000024 08/02/2022 API	-9.99	VND 010168	VCH540940	BANK OF AMERICA	AMAZON-RETURN FOAM GOLF PRACTI	7827	
2022/11/000137 08/16/2022 API	9.32	VND 010168	VCH541446	BANK OF AMERICA	WALMART - Supplies	7850	
2022/11/000137 08/16/2022 API	49.64	VND 010168	VCH541508	BANK OF AMERICA	SAMS-SRP & Activity Supplies	7850	
2022/11/000137 08/16/2022 API	15.58	VND 010168	VCH541523	BANK OF AMERICA	WALMART-SRP & Activity Supplie	7850	
2022/11/000137 08/16/2022 API	10.00	VND 010168	VCH541573	BANK OF AMERICA	WALMART-SRP & Activity Supplie	7850	
2022/11/000137 08/16/2022 API	29.97	VND 010168	VCH541601	BANK OF AMERICA	AMAZON - Supplies	7850	
2022/11/000137 08/16/2022 API	40.00	VND 010168	VCH541670	BANK OF AMERICA	UNIV OF NE MUSEUM-Program Kit	7850	
2022/11/000137 08/16/2022 API	24.47	VND 010168	VCH541775	BANK OF AMERICA	USCUTTER - Samples/Foundation	7850	
2022/11/000137 08/16/2022 API	46.70	VND 010168	VCH541809	BANK OF AMERICA	SAMS-Activities & Program Supp	7850	
2022/11/000168 08/23/2022 API	350.00	VND 011387	VCH541890	ROOMDAD PRODUCTIONS	SUMMER READING PROGRAM 2022	227581	

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CITY OF GRAND ISLAND
ALL EXPENSES

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FOR MONTH ENDING AUGUST 2022

FOR 2022 11				JOURNAL DETAIL 2022 11 TO 2022 11				
ACCOUNTS FOR: 295 LOCAL ASSISTANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
29555001 85042 106 LIBRARY	0	0	.00	.00	69,197.00	-69,197.00	100.0%*	
29555001 85042 107 LIBRARY	0	0	11,050.00	.00	.00	-11,050.00	100.0%*	
29555001 85042 109 LIBRARY	0	0	149.97	149.97	.00	-149.97	100.0%*	
2022/11/000024 08/02/2022 API	149.97 VND	010168 VCH540898	BANK OF AMERICA	BEST BUY-	ARPA Youth Grand		7827	
TOTAL OPERATING EXPENSES	120	120	61,087.20	1,995.27	69,197.00	-130,164.20*****%		
96 CAPITAL OUTLAY								
29555001 85010 CONTPROJ	250,000	250,000	.00	.00	.00	250,000.00	.0%	
TOTAL CAPITAL OUTLAY	250,000	250,000	.00	.00	.00	250,000.00	.0%	
TOTAL OTHER DEPARTMENT PROJECTS	250,120	250,120	61,087.20	1,995.27	69,197.00	119,835.80	52.1%	

Library Board

Monday, October 17, 2022

Regular Meeting

Item B3

Approval of Bills Submitted - September 27, 2022 and October 11, 2022

The following bills were submitted by the Library Director in accordance with the Library Funds Policy since the last library board meeting.

Staff Contact:

Schedule of Bills

092722

<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85241		COMPUTER SERVICES						
0	10168	BANK OF AMERICA	SAMS - TV at reference	TXN00098801			7898	169.88
85324		REPAIR & MAINT - BUILDING						
0	10168	BANK OF AMERICA	HOME DEPOT-Maintenance Supplie	TXN00098265			7898	30.96
0	10168	BANK OF AMERICA	JERRYS SHEET METAL-Maintenance	TXN00099079			7898	138.00
0	10168	BANK OF AMERICA	MENARDS-Maintenance Supplies	TXN00098252			7898	28.76
0	10168	BANK OF AMERICA	PRESTOX - Pest Control	TXN00099059			7898	187.58
85410		TELEPHONE						
1	107	CENTURYLINK INC	CITY HALL GROUP PHONE BILL	22SEP308 E22-1707			227826	28.46
1	107	CENTURYLINK INC	PHONE BILL - LIBRARY	22SEP308 385-5333			227829	158.92
1	387	STATE OF NE DIV OF COMM	AUG 2022 FOR ACCOUNT 010240	1334625			0	433.17
1	387	STATE OF NE DIV OF COMM	AUG 2022 LONG DISTANCE CHARGES	1336498			0	3.35
85416		ADVERTISING						
1	214	LEE BHM CORP	MEETING AD	118-60115812/AUG2022			0	15.74
85422		DUES & SUBSCRIPTIONS						
1	3767	OCLC ONLINE COMPUTER LIBRARY	SEPT 2022 CATALOGING & METADATA SUBSCRIPTION	1000251313			0	2,320.17
85425		BOOKS						
0	10168	BANK OF AMERICA	AMAZON - Book	TXN00099155			7898	16.75
0	10168	BANK OF AMERICA	AMAZON - Makerspace Supplies	TXN00099111			7898	61.65
0	10168	BANK OF AMERICA	BRODART - Books	TXN00099070			7898	981.86
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERV-CREDIT BOO	TXN00098624			7898	(36.60)
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00099068			7898	23.63
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00098730			7898	41.50
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00098937			7898	98.13
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00098875			7898	110.16
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00098838			7898	132.52
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00098991			7898	145.14
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00099047			7898	147.00
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00098640			7898	156.82
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00099126			7898	172.51
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00098472			7898	190.32
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00098603			7898	274.39
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00099163			7898	279.17

Schedule of Bills

092722

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<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85425		BOOKS						
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00099080			7898	305.28
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00098555			7898	321.37
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00098512			7898	337.99
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00098258			7898	451.76
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00098861			7898	562.13
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00098451			7898	658.95
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00098396			7898	722.43
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00098192			7898	943.02
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00098820			7898	965.73
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE - BOOKS	TXN00098448			7898	968.11
0	10168	BANK OF AMERICA	INGRAM LIBRY SERV-DAMAGED BOOK	TXN00099134			7898	(46.01)
0	10168	BANK OF AMERICA	WALMART - Books	TXN00098921			7898	12.18
0	10168	BANK OF AMERICA	WALMART - Books	TXN00098405			7898	26.56
85426		AV/ELECTRONIC MEDIA						
0	10168	BANK OF AMERICA	R8 Productions - Media Player	TXN00098742			7898	650.00
0	10168	BANK OF AMERICA	WALMART - Games	TXN00099028			7898	21.81
0	10168	BANK OF AMERICA	WALMART - Games	TXN00098655			7898	57.15
1	562	MIDWEST TAPE	AUDIOBOOKS & DVDS	502580763	20226		0	394.38
1	562	MIDWEST TAPE	DVD	502617919	20226		0	26.24
1	562	MIDWEST TAPE	DVDS	502650294	20226		0	292.38
1	562	MIDWEST TAPE	DVDS & BLUERAYS	502617097	20226		0	581.52
85428		TRAVEL & TRAINING						
0	10168	BANK OF AMERICA	CONCORDIA-Plum Creek Festival	TXN00098397			7898	440.00
85505		OFFICE SUPPLIES						
0	10168	BANK OF AMERICA	"COPYCAT-Banners, envelopes"	TXN00099099			7898	592.50
0	10168	BANK OF AMERICA	AMAZON - Makerspace Supplies	TXN00099111			7898	74.99
0	10168	BANK OF AMERICA	AMAZON-Makerspace Supplies	TXN00098347			7898	17.99
0	10168	BANK OF AMERICA	BRODART - Processing	TXN00099178			7898	1,110.30
0	10168	BANK OF AMERICA	DEMCO - Processing	TXN00098878			7898	594.58
0	10168	BANK OF AMERICA	HOBBYTOWN-Toys for Children's	TXN00098478			7898	24.99
0	10168	BANK OF AMERICA	OFFICEMAX - Fireproof Safe	TXN00099091			7898	375.48
0	10168	BANK OF AMERICA	OFFICEMAX- Thermal Paper Rolls	TXN00099096			7898	32.99
0	10168	BANK OF AMERICA	QUILL-Cash Register Rolls	TXN00098567			7898	13.27

Schedule of Bills

092722

<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85505		OFFICE SUPPLIES						
0	10168	BANK OF AMERICA	SAMS-Activities & Program Supp	TXN00098771			7898	19.06
0	10168	BANK OF AMERICA	TFD SUPPLIES-Headphones for Re	TXN00098779			7898	82.50
0	10168	BANK OF AMERICA	USCUTTER-Makerspace Supplies	TXN00099084			7898	537.78
1	311	CAPITAL BUSINESS SYSTEMS, INC	AUG 2022 COPY OVERAGE FEES	1203859	20229		0	120.57
1	311	CAPITAL BUSINESS SYSTEMS, INC	AUG 2022 COPY OVERAGE FEES - CITY HALL GROUP BILL	1203857	37183		0	35.00
1	10769	PEREGRINE SERVICES INC	YRLY MAILING INSERTS	489641			0	771.00
85510		CLEANING SUPPLIES						
0	10168	BANK OF AMERICA	HOME DEPOT PRO-Cleaning Suppli	TXN00098588			7898	554.28
85515		GASOLINE						
1	83	CITY OF GRAND ISLAND-TREASURI	REPAIR SHOP AUGUST 2022	LIBR 2022-08			0	102.72
10044301 Org Total							20,062.92	

Schedule of Bills

092722

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<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
29555001		OTHER DEPARTMENT PROJECTS						
85042		EDITH ABBOTT MEMORIAL LIBRARY						
	103	HUMANITIES NEBRASKA						
	0	10168	BANK OF AMERICA	AMAZON - Primetime Fall 2022			TXN00098390	7898 8.99
	0	10168	BANK OF AMERICA	AMAZON - Primetime Fall 2022			TXN00098389	7898 107.37
	0	10168	BANK OF AMERICA	DOMINO'S - Primetime			TXN00098922	7898 87.89
	0	10168	BANK OF AMERICA	SAMS-Fall Primetime 2022			TXN00098340	7898 76.34
	0	10168	BANK OF AMERICA	SUPER SAVER - Primetime			TXN00098988	7898 37.91
	0	10168	BANK OF AMERICA	SUPER SAVER - Primetime			TXN00099135	7898 70.86
	105	GI PUBLIC LIBRARY FOUNDATION						
	0	10168	BANK OF AMERICA	AMAZON-Rolling Cart for Founda			TXN00098425	7898 42.99
	0	10168	BANK OF AMERICA	COPYCAT - Program Printing			TXN00098483	7898 138.07
	0	10168	BANK OF AMERICA	HOBBY LOBBY-Activities Supplie			TXN00099073	7898 38.01
	0	10168	BANK OF AMERICA	SAMS-Activities & Program Supp			TXN00098771	7898 92.34
	0	10168	BANK OF AMERICA	USCUTTER - Samples/Foundation			TXN00098580	7898 20.58
	109	ARPA YOUTH GRANT						
	0	10168	BANK OF AMERICA	BEST BUY-ARPA Youth Grant			TXN00099075	7898 39.99
	0	10168	BANK OF AMERICA	HOME DEPOT-Youth Grant Purchas			TXN00098754	7898 99.48
	0	10168	BANK OF AMERICA	JOANN STORES-Youth Grant			TXN00099063	7898 14.61
	0	10168	BANK OF AMERICA	WALMART - Program Supplies			TXN00098458	7898 107.85

29555001 Org Total 983.28

Library Funds Disbursement Voucher	
Approved by: Jaime Parr	Date Sep 28, 2022
Library Board President <i>Jaime Parr</i>	
Authenticated by: Tanya Hansen	Date Sep 27, 2022
Library Board Secretary <i>Tanya Hansen</i>	

Prepared by

Nancy Broich

Schedule of Bills

101122

<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85160			OTHER EMPLOYEE BENEFITS					
0	10168	BANK OF AMERICA	TASC - Admin Fees	TXN00099487			7910	29.28
85241			COMPUTER SERVICES					
0	10168	BANK OF AMERICA	Dell-Mounts for PC's	TXN00099314			7910	36.16
0	10168	BANK OF AMERICA	OFFICEMAX- Computer Supplies	TXN00098977			7910	12.49
85305			UTILITY SERVICES					
1	91	CITY OF GRAND ISLAND-UTILITIES	INTERDEPARTMENTAL UTILITY BILLS	SEP 2022			0	4,127.52
85317			NATURAL GAS					
1	336	NORTHWESTERN ENERGY	NATURAL GAS BILL	22AUG2646500-5			228042	73.28
85410			TELEPHONE					
6	387	STATE OF NE DIV OF COMM	SEPT 2022 NETWORK SERVICE CHARGES	1336603			0	11.31
85426			AV/ELECTRONIC MEDIA					
1	562	MIDWEST TAPE	AUDIOBOOKS & DVDS	502679174	20236		0	354.10
1	562	MIDWEST TAPE	AUDIOBOOKS & DVDS & BLU RAYS	502710148	20236		0	266.14
1	320	STATE OF NEBRASKA	OCT 2022-SEPT 2023 MANGO DATABASE RENEWAL	31438			0	4,617.91
85490			OTHER EXPENDITURES					
1	8792	CHASE PAYMENTECH LLC	CREDIT CARD USER FEE	22AUG6614			7904	61.23
85505			OFFICE SUPPLIES					
0	10168	BANK OF AMERICA	MENARDS - Return	TXN00099032			7910	(6.56)
0	10168	BANK OF AMERICA	MENARDS - Supplies	TXN00098972			7910	96.91
0	10168	BANK OF AMERICA	OFFICEMAX- Cash Register	TXN00099066			7910	389.99
1	311	CAPITAL BUSINESS SYSTEMS, INC	SEP 2022 CITY HALL COPY OVERAGES	1207558	20233		0	4.15

10044301 Org Total 10,073.91

Schedule of Bills

101122

<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
29555001		OTHER DEPARTMENT PROJECTS						
85042		EDITH ABBOTT MEMORIAL LIBRARY						
	103	HUMANITIES NEBRASKA						
	0	10168 BANK OF AMERICA	PANDA EXPRESS - Primetime	TXN00099418			7910	124.00
	0	10168 BANK OF AMERICA	SUPER SAVER- Primetime	TXN00099399			7910	22.98
	106	BAHR						
1	11258	THE LIBRARY CORPORATION	NEW ILS SOFTWARE SYSTEM - YEAR 2	2022080060	36875		0	17,374.00

29555001 Org Total 17,520.98

Prepared by

Nancy Croick

Library Funds Disbursement Voucher	
Approved by: JAIME PARR	Date Oct 14, 2022
Library Board President <i>Jaime Parr</i>	
Authenticated by: Tanya Hansen	Date Oct 10, 2022
Library Board Secretary <i>Tanya Hansen</i>	

Library Board

Monday, October 17, 2022

Regular Meeting

Item C1

Approval of Director's Report

The Director's Report typically consists of:

- 1) a monthly report of programs and activities, public use of meeting spaces, library media, and Librarians' Reports*
- 2) a quarterly Report of Household Library Cards Issued to Hall County Residents Outside of Grand Island provided in January, April, July and October of each year*
- 3) a quarterly statistical usage report provided in February, May, August and November of each year*
- 4) upon execution of agreement, regularly scheduled report of use of Grand Island Public Library Foundation library support funds*
- 5) upon publication, a Library newsletter*
- 6) and additional administrative items of note, either in the agenda packet or discussed at the meeting.*

Staff Contact:

Library Director

Name: Celine Swan

Date: October 2022

Since Last Report

September

- Media Report, Shaun and Laura Report, Hall County Quarterly Report
- Shaun/Celine/Laura working on updating library policies with Anna and Tanya
- Fall Grand Island 150- Adult Humanities Programs, Bookclub, Bus Tours in Sept. and added more for October
- Gateway Makerspace and computers put in teen area. Laura had an open house
- Northwest High School Band was here Sept. 1 at 10:30 am
- State Fair-partnered with the Latino Day on Sept 4 with two bilingual Storytimes/Crafts
- Knickrehm outreach 9/1 GISH monthly outreach, Walnut is coming to the library for trunk and read, Laura outreach to Third City Christian Preschool
- PrimeTime Family Reading began 9/10 for preschoolers and 9/12 for elementary ages
- Insert for Utility Bill for October-info on Fine Free and library fall programs
- Fall Programs begin Sept 6, added Bookbop, Anime, A Little Art and Teen Programs when school is not in session
- Fall Makerspace CCC partnership programs begin in Sept
- Met with Nicki Stoltenberg GISH Academy Liaison
- Community Artist Reception 9/11/22 over 60 attended
- GITV Grand Island 150 taping 9/9/2022
- Laura and 3 children's staff attending Plum Creek Festival 09/24/2022
- September 25 Edith Abbott Victorian Tea Party
- Partnering w/ United Way Multi-language Welcome Initiative new people to GI Sept. 30

Upcoming-Library work

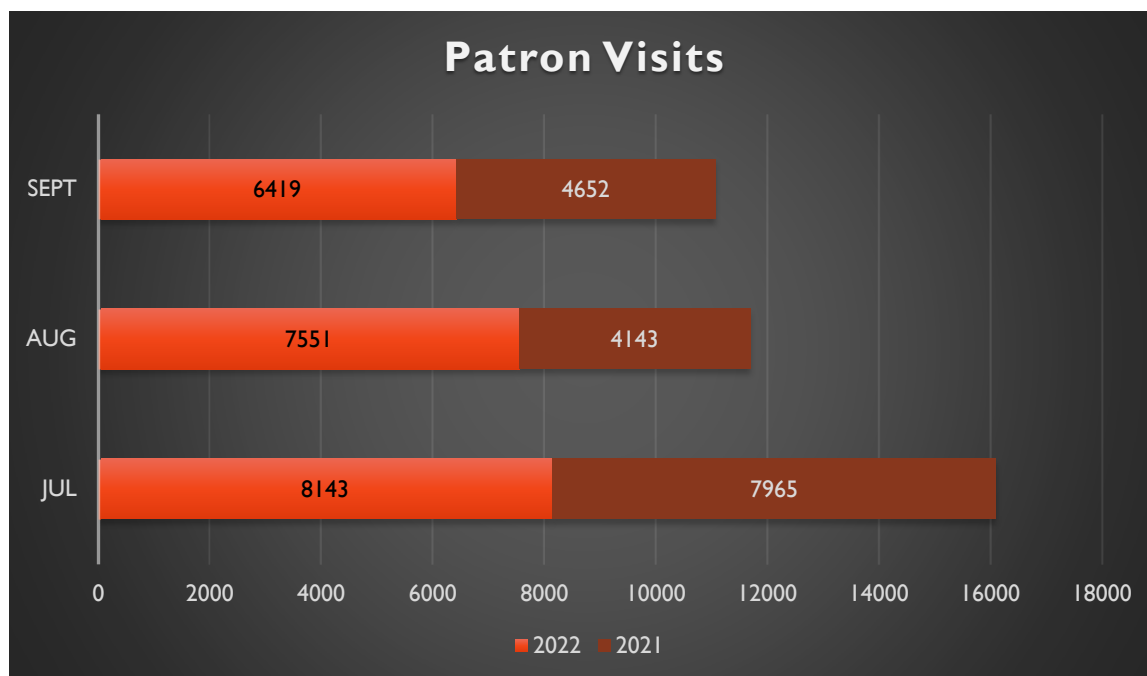
- Library went Fine Free October 1
- Librarians have interviewed people for the Library Assistant 1 part-time position and Technology Librarian.
- Alessandra outreach to Adult Basic Education. She got 50 to sign-up for library cards.
- Updates: on waiving fines/fees Police Substation
- Willa Cather Foundation has gifted the Library Foundation a replica valued at \$3,000
- Heartland Health will be back weekly to help patrons
- Library is taking part in Literacy Summit work, Welcome Initiative, Literacy Council act.
- October 5 Papillion Library visited Makerspace and Library
- October 7 Random Acts of Kindness, handed out gift cards
- October 8 Active Chiro Fall Festival-table 250 in attendance. Ed and Sheila volunteered
- October 12 PEO Makerspace Program-15 attendees
- October 23 Train Program Plum Creek Station GI 150
- October 25 Literacy Council outreach trunk or treat
- October 26 & 27 Election Training
- October 29 Mexican Consulate 8-6 pm **Cancelled**
- Nov 5 or 6th United Way is doing promotions on their services/resources info tables
- Nov 8 General Election
- Nov 11, 24 and 25 Library is Closed for Veteran's Day,

GRAND ISLAND PUBLIC LIBRARY

SEPTEMBER 2022 STATS OVERVIEW & COMPARISON

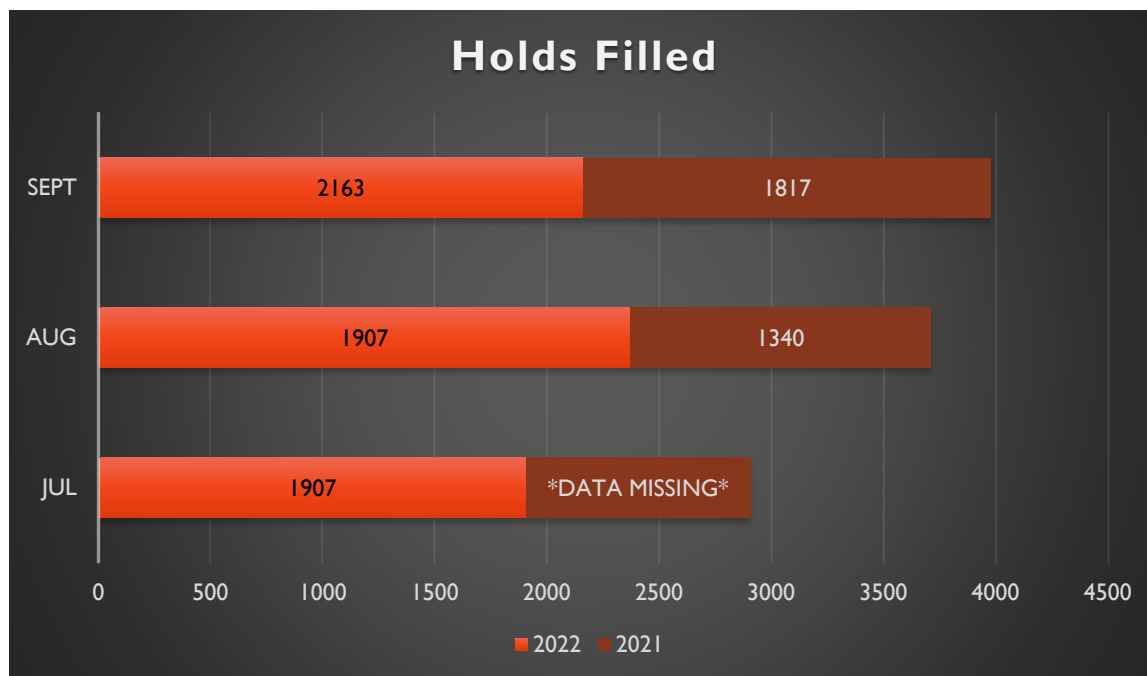
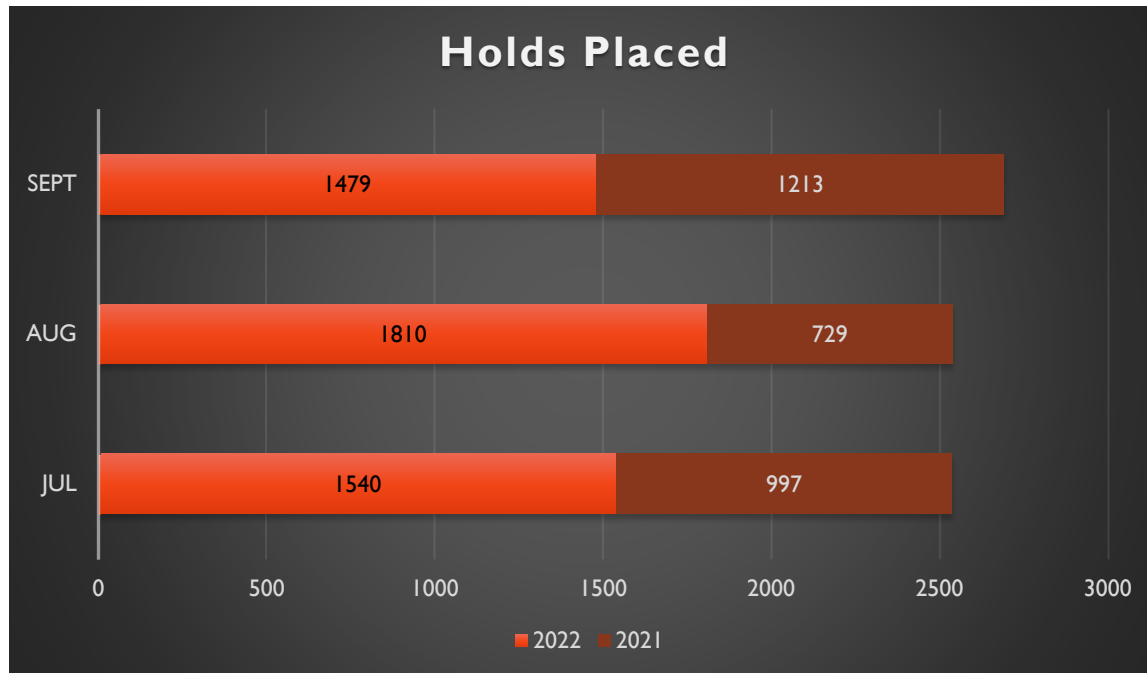


PATRON VISITS – PREVIOUS THREE MONTHS

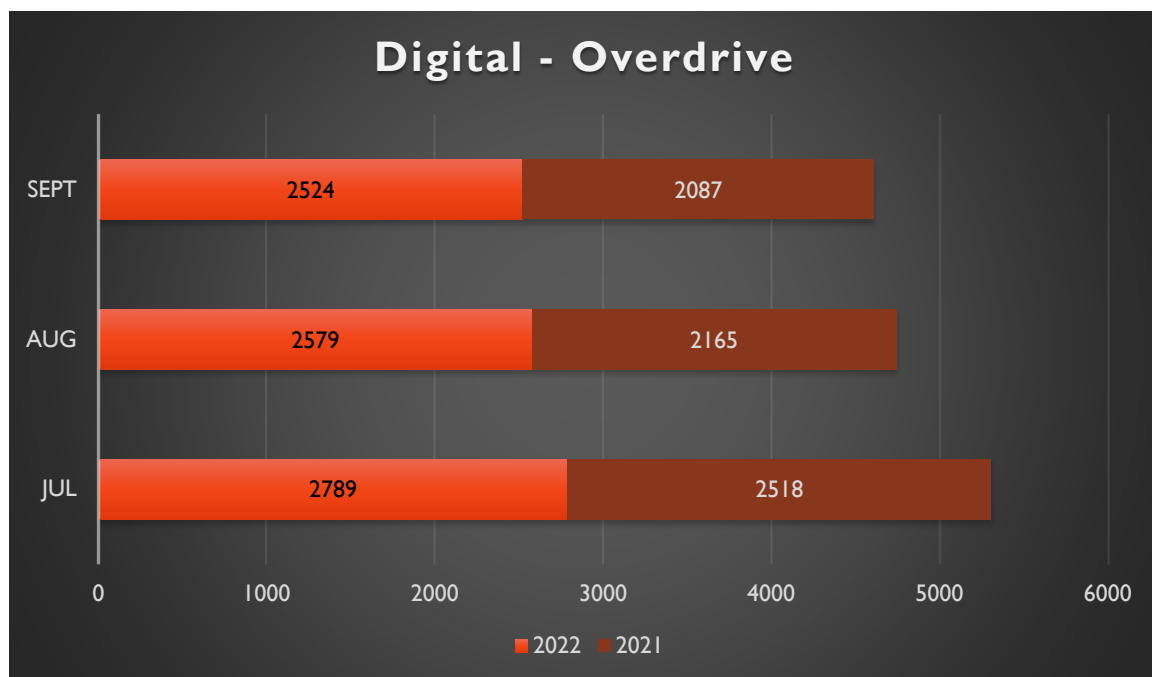
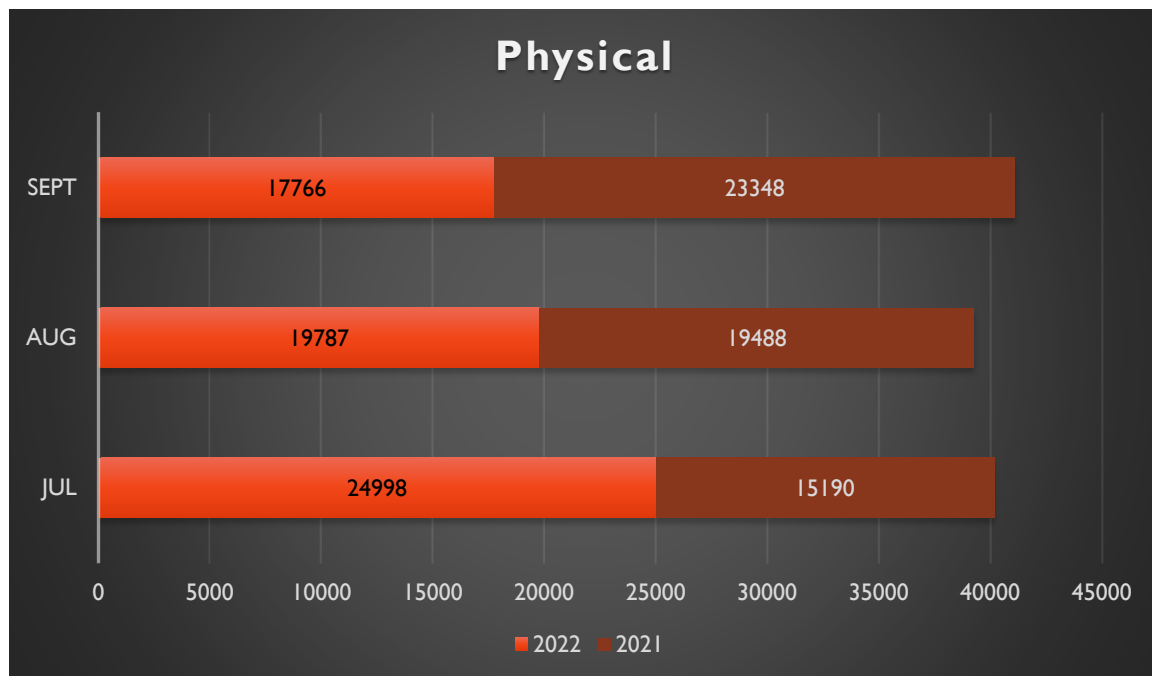


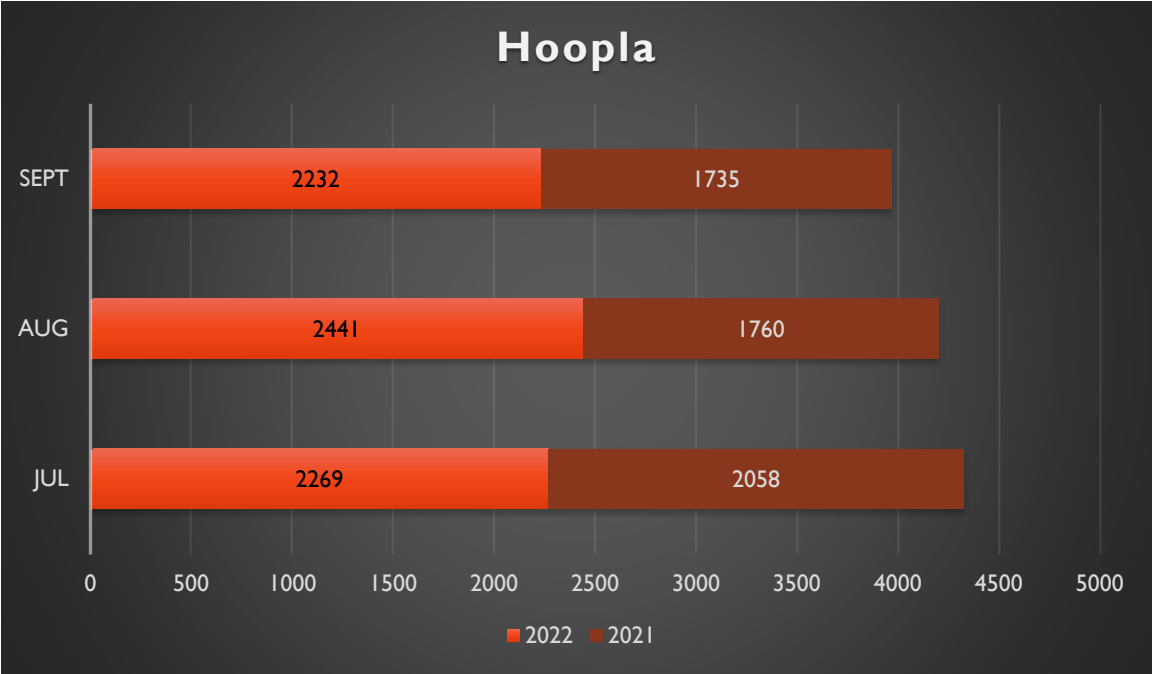
CIRCULATION

HOLDS PLACED



CHECKOUTS





Youth & Family Services Librarian Monthly Report

Laura Fentress

October 2022

Since Last Report

Prime Time continues

Elementary Prime Time

- September 12
- September 19
- September 26
- October 3
- (Skipping October 10)
- October 17
- October 24

Preschool Prime Time

- September 10
- September 17
- September 24
- October 1
- (Skipping October 8)
- October 15
- October 22

Outreach

- Active Family Chiropractic **Fall Festival** 250 or more in attendance
- **O'Connor Early Learning Center Parent Teacher Conferences** October 10, 11, & 13

Plum Creek Literacy Festival September 24

- At Concordia University Nebraska in Seward
- 4 staff members attended
- Guest presenters included Pam Muñoz Ryan, Jennifer Nielsen, Matthew Reinhart, Keiko Kasza, and more

Victorian Tea Party September 25

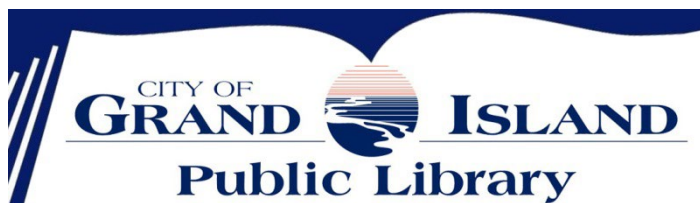
- **35** in attendance
- Volunteers from the Stuhr Museum presented on Victorian manners and etiquette

Upcoming

Planned outreach events

- Literacy Council **Trunk or Treat** October 25
- Dodge School **Trunk or Treat** October 27
- **Walnut Middle Family Library Night** November 14

What's Going On-Children's Fall Programming	9/4/2022	GI Independent
Library announces new children's, teens' school-year programs		
September is Library Card Sign-up Month	9/4/2022	GI Independent
What's Going On-Children's First Day of Programming	9/6/2022	GI Independent
Fall off to a busy start in Central Nebraska-Platte Valley Chronicles: Tales from Nebraska	9/8/2022	GI Independent
What's Going On: Local happenings in the Grand Island area	9/9/2022	GI Independent
Library PSA's in Spanish on KRGI	ongoing	KRGI
GITV Taping-Grand Island 150 (Celine taped with Michelle from Hall County His Soc)	9/11/2022	GI Independent
GIPL: BEYOND THE STACKS-Shaun Klee: Celebrate Grand Island history with the	9/11/2022	GI Independent
What's Going On-Community Art Show Artist's Reception	9/11/2022	GI Independent
University of Nebraska at Kearney professor will present Roosevelt's speech on	9/15/2022	GI Independent
GIPL: BEYOND THE STACKS-Let Your Imagination SING at Your Library	9/16/2022	GI Independent
Historic bus tours start Saturday	9/16/2022	GI Independent
Teen Program-Gateway Makerspace	current	Newschannel NE
Nebraska Makerspace Database	current	NLC website
Grand Island Library Newsletter	current	GIPL Journal
Hall County deputy registrars to hold voter registration event Sunday	9/20/2022	NTVNEWS
Grand Island Public Library to host Victorian tea party	9/20/2022	GI Independent
What's Going On in the Grand Island area	9/21/2022	GI Independent
Prime Time program helps kids improve in school	9/22/2022	GI Independent
Edith Abbott Library holds annual Tea Party	9/25/2022	NEWS4
St. Francis neurologist hosts epilepsy/seizure education event	9/26/2022	NEWS4
Grand Island Public Library to become police substation	9/29/2022	GI Independent
St. Francis neurologist hosts epilepsy/seizure education event	10/2/2022	GI Independent
GIPL: BEYOND THE STACKS		
Laura Fentress: Books and beyond: What your library has to offer	10/2/2022	GI Independent
Story on Library Adding More Hours and Staff	10/4/2022	NTVNEWS
Added a Story to Fix 10/4's	10/6/2022	NTVNEWS
KRGI Interview with Laura F	10/11/2022	KRGI
A Saturday Opening	10/13/2022	GI Independent
GIPL: BEYOND THE STACKS:Celebrate National Family History Month And Grand Island History at the Library	10/16/2022	GI Independent



**Quarterly Report of
Household Library Cards
Issued to Hall County Residents
Outside of Grand Island**

JULY-SEPTEMBER 2022

To Hall County Board of Supervisors:

As of October 1, 2022 there are a total of 1,232 Head of Household Hall County patron accounts. We added 28 new Head of Household accounts this past quarter between July 1 and September 30, 2022 and 2 cardholders were modified from other borrower types due to moving/change of address. This results in a **net gain** of 33 accounts from the previous report of 1,199 HCH accounts.

Our automated reporting of household cards is based on one member of each household manually coded as "head of household" no matter how many in the household have cards.

The Grand Island Public Library finished their Oceans of Possibilities Summer Reading Program for all ages on July 31. The Library continues to promote that Hall County residents can get their Library card for free. The Library went out to the O'Connor Learning Center in July to sign up families with Library cards, replace lost cards, and to promote the Library. In August, the Library visited JBS Swift for promotions. September was Library Card Sign-Up Month. We also had a Community Art Show with 22 local artists in September. The Library has offered Humanities Nebraska Prime Time Reading Program Series and is taking part in Grand Island 150 Events.

Balance June 30, 2022	1,199
July-Sept added 28 and modified 5 cardholders	+33
Balance September 30, 2022	1,232

A handwritten signature in cursive script that reads "Celine D. Swan".

Celine D. Swan, Library Director

October 4, 2022

Library Board

Monday, October 17, 2022

Regular Meeting

Item D1

Board Communications and Committee Reports

This item allows for the introduction and discussion of board communications and committee reports. Included are items of discussion and communication with the City Council liaison to the Library Board. Items requiring approval must also be indicated in Consideration of Unfinished Business or Consideration of New Business.

Staff Contact:

Library Board

Monday, October 17, 2022

Regular Meeting

Item E1

Strategic Plan Discussion

Staff Contact: