



Library Board

**Monday, May 16, 2022
Edith Abbott Memorial Library**

AGENDA

1. Call to Order
This is a public meeting subject to the open meetings laws of the State of Nebraska. The requirements for an open meeting are posted on the wall in this room and anyone that wants to find out what those are is welcome to read through them. The Library Board may vote to go into Closed Session on any Agenda Item as allowed by State Law.
2. Roll Call
Tanya Hansen, President
Sara White, Vice President
Benjamin Boeselager, Secretary
Maria Lopez
Edward Meedel
Kelli Arens
Jaime Parr
3. Public Participation
4. Approval of Minutes of April 18, 2022
5. Approval of Financial Reports
6. Approval of Bills Submitted - April 26, 2022 and May 10, 2022
7. Approval of Director's Report
8. Board Communications and Committee Reports

9. Planning for Strategic Plan
10. Police Substation
11. Call To Action For Each Month's Meeting
12. Board Approval for Reinstatement
13. Discussion and approval needed on Library and Archives Opt-Out Form
14. Discussion for library possibly going fine free
15. Next Meeting
16. Adjournment

Library Board

Monday, May 16, 2022

Regular Meeting

Item A1

Public Participation

This is an opportunity for individuals wishing to provide input on any of tonight's agenda items to reserve time to speak. Please come forward, state your name and address, and the Agenda topic on which you will be speaking.

Individuals may also request items for future library board meetings. If the issue can be handled administratively, notification will be provided. If the item is scheduled for a future meeting, notification of the date will be given.

Staff Contact:

Library Board

Monday, May 16, 2022

Regular Meeting

Item B1

Approval of Minutes of April 18, 2022

Staff Contact:

CITY OF GRAND ISLAND
GRAND ISLAND PUBLIC LIBRARY BOARD
OFFICIAL PROCEEDINGS
MINUTES OF REGULAR LIBRARY BOARD MEETING
April 18, 2022

Pursuant to due call and notice thereof, a Regular Meeting of the Library Board of the Grand Island Public Library was conducted on Monday, April 18, 2022. Notice appeared in the *Grand Island Independent* on March 14, 2022. A quorum present, President Tanya Hansen called the meeting to order at 5:15 p.m. The following members were present: Ed Meedel, Jaime Parr, Sara White, Kelli Arens and Maria Lopez. Celine Swan and Vaughn Minton were also present.

Open Meetings Law Notice: Provided by President Tanya Hansen.

Public Participation: None

Approval of Minutes: No reports available from city hall at this time.

REPORTS:

Approval of Financial Report: Motion by Ed Meedel, seconded by Maria Lopez, carried unanimously to accept for filing the February 2022 Financial Reports.

Approval of Bills Submitted: Motion by Ed Meedel, seconded by Kelli Arens, carried unanimously to accept for filing the March 22, 2022 and April 12, 2022 Bills Submitted.

Approval of Director's Report: Motion by Kelli Arens, seconded by Ed Meedel, carried unanimously to accept for filing the Director's Report.

Board Communications and Committee Reports: Nothing to report at this time.

Planning for Strategic Plan: The Strategic Plan is almost ready. There are just a few more things to finish up and it should be out in a few weeks.

Board Approval for Reinstatement: Curtis Wright is seeking reinstatement. He did not attend the meeting so approval was needed to have Celine get in touch with him and invite him to next month's meeting. Motion by Jaime Parr, seconded by Maria Lopez, carried unanimously to accept for filing for Celine to reach out to Curtis Wright and invite him to our May board meeting.

New Board Members: Celine shared that numerous applications have been received so far for the four board positions that will come up in July.

Call To Action For Each Month's Meeting: Items coming up:

- Go Big Give (board volunteers will be needed....there will be a sign up sheet)
- Encourage board to share social media posts regarding the library.
- Discussion took place about FTE. Encourage those that make comments about wanting the library to be open more hours to contact the mayor and city council members.

Next Meeting: Monday May 16, 2022 at 5:15 pm

There being no other business the meeting was adjourned at 5:43 p.m.

Ben Boeselager, Secretary

Library Board

Monday, May 16, 2022

Regular Meeting

Item B2

Approval of Financial Reports

The reports of revenues and expenditures since the last board meeting are submitted as generated, subject to City Finance Department journal entry changes.

Staff Contact:

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CITY OF GRAND ISLAND
LIBRARY REVENUES

P 1
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FOR THE MONTH OF MARCH 2022

FOR 2022 06

JOURNAL DETAIL 2022 6 TO 2022 6

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10044301 LIBRARY							
74350 COUNTY SHARE OF LIBRARY	-27,500	-27,500	-27,500.00	.00	.00	.00	100.0%
74360 FEDERAL GRANTS	-17,000	-17,000	.00	.00	.00	-17,000.00	.0%
74365 STATE GRANTS	-7,107	-7,107	.00	.00	.00	-7,107.00	.0%
74576 COPY MACHINE USE FEES	-11,000	-11,000	-5,445.81	-1,000.41	.00	-5,554.19	49.5%
74703 FINES AND PENALTIES	-10,000	-10,000	-3,985.51	-746.91	.00	-6,014.49	39.9%
74725 NONRESIDENT CARD FEE	-5,500	-5,500	-2,581.94	-510.00	.00	-2,918.06	46.9%
74795 OTHER REVENUE	-2,500	-2,500	-6,032.16	-3.91	.00	3,532.16	241.3%
TOTAL LIBRARY	-80,607	-80,607	-45,545.42	-2,261.23	.00	-35,061.58	56.5%
TOTAL GENERAL FUND	-80,607	-80,607	-45,545.42	-2,261.23	.00	-35,061.58	56.5%

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CITY OF GRAND ISLAND
LIBRARY EXPENSES

P 1
glytdbud

FOR THE MONTH OF MARCH 2022

FOR 2022 06		JOURNAL DETAIL 2022 6 TO 2022 6						
ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
10044301 LIBRARY								
85105 SALARIES - REGULAR	1,023,394	1,023,394	477,944.73	72,685.69	.00	545,449.27	46.7%	
85110 SALARIES - OVERTIME	0	0	202.58	7.77	.00	-202.58	100.0%	
85115 F.I.C.A. PAYROLL TAXES	78,290	78,290	33,752.60	5,222.23	.00	44,537.40	43.1%	
85120 HEALTH INSURANCE	199,551	199,551	85,844.56	14,553.98	.00	113,706.44	43.0%	
85125 LIFE INSURANCE	2,492	2,492	989.40	158.80	.00	1,502.60	39.7%	
85130 DISABLITY INSURANCE	2,826	2,826	1,210.97	200.53	.00	1,615.03	42.9%	
85145 PENSION CONTRIBUTION	60,754	60,754	28,582.97	4,326.09	.00	32,171.03	47.0%	
85150 WORKERS COMPENSATION	2,053	2,053	477.72	477.72	.00	1,575.28	23.3%	
85160 OTHER EMPLOYEE BENEFITS	500	500	229.68	29.28	.00	270.32	45.9%	
85161 HRA-VEBA	13,178	13,178	5,900.00	880.00	.00	7,278.00	44.8%	
85213 CONTRACT SERVICES	20,000	20,000	14,874.98	4,093.92	5,591.51	-466.49	102.3%	
85241 COMPUTER SERVICES	35,000	35,000	4,170.52	841.39	.00	30,829.48	11.9%	
85245 PRINTING & BINDING SERVICES	1,000	1,000	615.14	499.75	.00	384.86	61.5%	
85305 UTILITY SERVICES	55,000	55,000	18,408.27	2,370.72	.00	36,591.73	33.5%	
85317 NATURAL GAS	10,000	10,000	6,060.19	2,738.55	.00	3,939.81	60.6%	
85319 REPAIR & MAIN-LAND IMP/IRRIGA	1,000	1,000	29.33	29.33	.00	970.67	2.9%	
85324 REPAIR & MAINT - BUILDING	20,000	20,000	10,446.37	1,665.97	3,791.80	5,761.83	71.2%	
85330 REPAIR & MAINT-OFF FURN & EQ	15,000	15,000	1,137.12	348.79	16,657.92	-2,795.04	118.6%	
85335 REPAIR & MAINT - VEHICLES	480	480	793.61	.00	.00	-313.61	165.3%	
85350 SANITATION SERVICE	750	750	429.30	183.30	.00	320.70	57.2%	
85410 TELEPHONE EXPENSE	0	0	3,705.57	599.09	.00	-3,705.57	100.0%	
85413 POSTAGE	6,000	6,000	3,303.40	563.70	.00	2,696.60	55.1%	
85416 ADVERTISING	250	250	137.76	31.98	.00	112.24	55.1%	
85422 DUES & SUBSCRIPTIONS	26,000	26,000	11,451.20	120.00	.00	14,548.80	44.0%	
85425 BOOKS	95,000	95,000	39,359.80	8,492.45	.00	55,640.20	41.4%	
85426 AV/ELECTRONIC MEDIA	108,700	108,700	47,255.63	5,857.48	.00	61,444.37	43.5%	
85427 PERIODICALS	14,000	14,000	9,634.44	.00	.00	4,365.56	68.8%	
85428 TRAVEL & TRAINING	3,000	3,000	767.33	113.65	.00	2,232.67	25.6%	
85453 CASH OVER & SHORT	100	100	34.25	9.50	.00	65.75	34.3%	
85490 OTHER EXPENDITURES	1,000	1,000	17,915.42	76.50	.00	-16,915.42	1791.5%	
85505 OFFICE SUPPLIES	51,000	51,000	12,941.48	3,873.31	.00	38,058.52	25.4%	
85510 CLEANING SUPPLIES	4,000	4,000	.00	.00	.00	4,000.00	.0%	
85515 GASOLINE	500	500	284.93	.00	.00	215.07	57.0%	
85540 SMALL TOOLS & PARTS	12,279	12,279	.00	.00	.00	12,279.00	.0%	
TOTAL LIBRARY	1,863,097	1,863,097	838,891.25	131,051.47	26,041.23	998,164.52	46.4%	
TOTAL GENERAL FUND	1,863,097	1,863,097	838,891.25	131,051.47	26,041.23	998,164.52	46.4%	

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CITY OF GRAND ISLAND
ALL REVENUES

P 141
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FOR THE MONTH OF MARCH 2022

FOR 2022 06

JOURNAL DETAIL 2022 6 TO 2022 6

ACCOUNTS FOR: 295	LOCAL ASSISTANCE							
ORIGINAL	APPROP	REVISED	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<hr/>								
29555001 OTHER DEPARTMENT PROJECTS								
<hr/>								
74602 PLANNING COMMISSION PLAQUE								
<hr/>								
29555001 74602		PLANNING COMMISSION PLAQUE						
	-120.00	-120.00		0.00	0.00	0.00	-120.00	.0%
TOTAL PLANNING COMMISSION PLAQUE	-120.00	-120.00		0.00	0.00	0.00	-120.00	.0%
74701 EDITH ABBOTT MEMORIAL LIBRARY								
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29555001 74701		EDITH ABBOTT MEMORIAL LIBRARY						
	-74,000.00	-74,000.00		448.55	0.00	0.00	-74,448.55	-.6%
29555001 74701 103		EDITH ABBOTT MEMORIAL LIBRARY						
	0.00	0.00		-2,250.00	-2,250.00	0.00	2,250.00	100.0%
2022/06/000062	03/03/2022 CRP	-2,250.00	REF 277379			HUMANITIES NEBRASKA	03/03/22 RECEIPT	
29555001 74701 105		EDITH ABBOTT MEMORIAL LIBRARY						
	0.00	0.00		-18,000.00	0.00	0.00	18,000.00	100.0%
TOTAL EDITH ABBOTT MEMORIAL LIBRA	-74,000.00	-74,000.00		-19,801.45	-2,250.00	0.00	-54,198.55	26.8%
74735 CONTINGENCY PROJECTS								
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29555001 74735		CONTINGENCY PROJECTS						
	-250,000.00	-250,000.00		0.00	0.00	0.00	-250,000.00	.0%

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CITY OF GRAND ISLAND
ALL EXPENSES

P 163
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FOR THE MONTH OF MARCH 2022

FOR 2022 06

JOURNAL DETAIL 2022 6 TO 2022 6

ACCOUNTS FOR: 295 LOCAL ASSISTANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
29555001 OTHER DEPARTMENT PROJECTS							
91 OPERATING EXPENSES							
29555001 85041 PLAQUE	120	120	55.11	.00	.00	64.89	45.9%
29555001 85042 LIBRARY	0	0	11,468.91	3,506.80	17,267.58	-28,736.49	100.0%
2022/06/000003 03/01/2022 API	269.88	VND 010168	VCH531581	BANK OF AMERICA	SAMS- Electronics		7607
2022/06/000003 03/01/2022 API	107.99	VND 010168	VCH531612	BANK OF AMERICA	AMAZON - Electronics		7607
2022/06/000003 03/01/2022 API	1,075.95	VND 010168	VCH531701	BANK OF AMERICA	AMAZON - Electronics		7607
2022/06/000003 03/01/2022 API	348.00	VND 010168	VCH531706	BANK OF AMERICA	AMAZON - Electronics		7607
2022/06/000003 03/01/2022 API	898.00	VND 010168	VCH531778	BANK OF AMERICA	AMAZON - Electronics		7607
2022/06/000003 03/01/2022 API	69.00	VND 010168	VCH531827	BANK OF AMERICA	AMAZON - Electronics		7607
2022/06/000003 03/01/2022 API	737.98	VND 010168	VCH531849	BANK OF AMERICA	BEST BUY - Electronics		7607
29555001 85042 103 LIBRARY	0	0	1,538.37	152.72	.00	-1,538.37	100.0%
2022/06/000149 03/15/2022 API	30.98	VND 010168	VCH532239	BANK OF AMERICA	AMAZON- Primetime Supplies		7635
2022/06/000149 03/15/2022 API	14.84	VND 010168	VCH532240	BANK OF AMERICA	AMAZON- Primetime Supplies		7635
2022/06/000149 03/15/2022 API	106.90	VND 010168	VCH532253	BANK OF AMERICA	AMAZON- Primetime Supplies		7635
29555001 85042 104 LIBRARY	0	0	4,400.69	.00	.00	-4,400.69	100.0%
29555001 85042 105 LIBRARY	0	0	4,493.28	419.72	350.00	-4,843.28	100.0%
2022/06/000003 03/01/2022 API	15.54	VND 010168	VCH531700	BANK OF AMERICA	WALMART - Activity Supplies		7607
2022/06/000003 03/01/2022 API	6.00	VND 010168	VCH531736	BANK OF AMERICA	SUPER SAVER- Activity Supplies		7607
2022/06/000003 03/01/2022 API	27.58	VND 010168	VCH531842	BANK OF AMERICA	AMAZON - DVD		7607
2022/06/000149 03/15/2022 API	278.75	VND 010168	VCH532391	BANK OF AMERICA	CollaborativeSummerLearn-SRP S		7635
2022/06/000149 03/15/2022 API	12.70	VND 010168	VCH532625	BANK OF AMERICA	WALMART-SRP&Activity Supplies		7635
2022/06/000149 03/15/2022 API	105.11	VND 010168	VCH532676	BANK OF AMERICA	SAMS-SRP&Activity Supplies		7635
2022/06/000170 03/17/2022 APM	-25.96	VND 010168	VCH532676	BANK OF AMERICA	SAMS-SRP&Activity Supplies		
29555001 85042 107 LIBRARY	0	0	11,050.00	.00	.00	-11,050.00	100.0%
29555001 85042 108 LIBRARY	0	0	.00	.00	28,232.00	-28,232.00	100.0%

Library Board

Monday, May 16, 2022

Regular Meeting

Item B3

Approval of Bills Submitted - April 26, 2022 and May 10, 2022

The following bills were submitted by the Library Director in accordance with the Library Funds Policy since the last library board meeting.

Staff Contact:

Schedule of Bills

042622

<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85213		CONTRACT SERVICES						
1	7012	ESSENTIAL PERSONNEL INC	TEMPORARY WORKER	63146	37473		0	1,023.48
1	7012	ESSENTIAL PERSONNEL INC	TEMPORARY WORKER	63276	37473		0	1,023.48
1	7012	ESSENTIAL PERSONNEL INC	TEMPORARY WORKER	63382	37473		0	1,023.48
85319		REPAIR & MAIN-LD IMP/IRRIGAT						
0	10168	BANK OF AMERICA	BALL HORTICULTURAL-plugs seeds	TXN00093372			7685	50.00
85324		REPAIR & MAINT - BUILDING						
0	10168	BANK OF AMERICA	ACE - Maintenance Supplies	TXN00093185			7685	22.58
0	10168	BANK OF AMERICA	JOHNNY'S LOCK - Keys	TXN00093190			7685	12.00
85330		REPAIR & MAINT - OFF FURN & EQ						
1	311	CAPITAL BUSINESS SYSTEMS, INC	MAR 2022 COPY OVERAGES - C5240A CONTRACT	1163349	20229		0	334.13
85410		TELEPHONE						
1	107	CENTURYLINK INC	CITY HALL GROUP PHONE BILL	22APR308 E22-1707			225952	29.58
1	107	CENTURYLINK INC	PHONE BILL - LIBRARY	22APR308 385-5333			225955	155.40
85413		POSTAGE						
1	344	MIDWEST CONNECT LLC	POSTAGE	GH11 - 03/31/22			0	350.19
85416		ADVERTISING						
1	214	LEE BHM CORP	CLASSIFIED AD	118-60115812/MAR2022			0	16.24
85422		DUES & SUBSCRIPTIONS						
1	3767	OCLC ONLINE COMPUTER LIBRARY	APR 2022 CATALOGING & METADATA SUBSCRIPTION	1000204756			0	2,215.44
85426		AV/ELECTRONIC MEDIA						
1	562	MIDWEST TAPE	AUDIOBOOKS & DVD'S	501908380	20226		0	240.17
1	562	MIDWEST TAPE	AUDIOBOOKS & DVD'S	501875081	20226		0	311.65
1	562	MIDWEST TAPE	AUDIOBOOKS & DVD'S	501938297	20226		0	378.86
1	562	MIDWEST TAPE	MAR 2022 HOOPLA	501911058	20226		0	4,516.54
85428		TRAVEL & TRAINING						
0	10168	BANK OF AMERICA	HOTEL DOSSIER- CREDIT ROOM TAX	TXN00093521			7685	(103.20)
0	10168	BANK OF AMERICA	HOTEL DOSSIER-ROOM/Conference/	TXN00093083			7685	748.20
0	10168	BANK OF AMERICA	TRIMET-FAST PASS/Conference/L.	TXN00092981			7685	2.50
85490		OTHER EXPENDITURES						

Schedule of Bills

042622

<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85490		OTHER EXPENDITURES						
1	8792	CHASE PAYMENTECH LLC	CREDIT CARD USER FEE	22MAR6614			7668	59.62
85505		OFFICE SUPPLIES						
0	10168	BANK OF AMERICA	BRODART-Processing Supplies	TXN00093250			7685	291.20
0	10168	BANK OF AMERICA	MENARDS - MICROWAVE	TXN00093304			7685	269.00
0	10168	BANK OF AMERICA	QUILL - Supplies	TXN00093288			7685	23.23
0	10168	BANK OF AMERICA	QUILL - Supplies	TXN00093340			7685	40.49
1	311	CAPITAL BUSINESS SYSTEMS, INC	MAR 2022 COPY OVERAGES - CITY HALL	1163346	37183		0	28.47
10044301 Org Total							13,062.73	

Schedule of Bills

042622

<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
29555001		OTHER DEPARTMENT PROJECTS						
85042		EDITH ABBOTT MEMORIAL LIBRARY						
	103	HUMANITIES NEBRASKA						
		0 10168 BANK OF AMERICA	HYVEE - Primetime meals	TXN00093275			7685	31.96
		0 10168 BANK OF AMERICA	HYVEE - Primetime meals	TXN00093259			7685	132.78
		0 10168 BANK OF AMERICA	SUPER SAVER - Primetime	TXN00093588			7685	27.98
		0 10168 BANK OF AMERICA	SUPER SAVER - Primetime	TXN00093219			7685	37.14
	105	GI PUBLIC LIBRARY FOUNDATION						
		0 10168 BANK OF AMERICA	HOBBY LOBBY-SUPPLIES/Bear Fair	TXN00093343			7685	47.84
		0 10168 BANK OF AMERICA	LITTLE CAESARS-Bear Fair food	TXN00093407			7685	54.47
		0 10168 BANK OF AMERICA	SAMS - FOOD / BEAR FAIR	TXN00093351			7685	38.28
29555001 Org Total							370.45	

Prepared by

Nancy Broich

Library Funds Disbursement Voucher	
Approved by:	Tanya Hansen
Date	Apr 25, 2022
Library Board President	<i>Tanya Hansen</i>
Authenticated by:	Ben Boeselager
Date	Apr 25, 2022
Library Board Secretary	<i>Ben Boeselager</i>

Schedule of Bills

051022

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<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
74703		FINES AND PENALTIES						
0	999999	REFUND CUSTOMERS	REFUND OVERPAID DAMAGED BOOK FINE	APR. 2022			0	9.01
85160		OTHER EMPLOYEE BENEFITS						
0	10168	BANK OF AMERICA	TASC - Admin Fees	TXN00094192			7705	29.28
85213		CONTRACT SERVICES						
1	7012	ESSENTIAL PERSONNEL INC	TEMPORARY WORKER	63649	37508		0	307.05
85241		COMPUTER SERVICES						
0	10168	BANK OF AMERICA	FARONICS-Deep Freeze Renewal	TXN00093420			7705	1,346.34
85305		UTILITY SERVICES						
1	91	CITY OF GRAND ISLAND-UTILITIES	INTERDEPARTMENTAL UTILITY BILLS	APR 2022			0	2,763.72
85317		NATURAL GAS						
1	336	NORTHWESTERN ENERGY	NATURAL GAS BILL	22MAR2646500-5			226142	1,178.74
85324		REPAIR & MAINT - BUILDING						
0	10168	BANK OF AMERICA	ACE - Maintenance Supplies	TXN00093722			7705	29.56
0	10168	BANK OF AMERICA	ACE - Maintenance Supplies	TXN00093667			7705	53.96
0	10168	BANK OF AMERICA	ACE - Return	TXN00093877			7705	(17.98)
0	10168	BANK OF AMERICA	MENARDS - Maintenance Supplies	TXN00093912			7705	108.73
0	10168	BANK OF AMERICA	PRESTOX-Pest control Feb-Apr 2	TXN00093584			7705	498.00
1	266	JERRY'S SHEETMETAL INC	SERVICE CALL TO CHECK HVAC ROOF-TOP UNIT	122672	37489		0	125.00
1	11009	K9 BED BUG DETECTION OF NEBRA	BED BUG DOG SERVICE	5847	37073		0	600.00
1	1620	NEBRASKA FIRE SPRINKLER CORP	5 YEAR FIRE SPRINKLER INSPECTION	8268	37082		0	157.00
1	1620	NEBRASKA FIRE SPRINKLER CORP	ANNUAL FIRE SPRINKLER INSPECTION	8267	37082		0	210.00
85330		REPAIR & MAINT - OFF FURN & EQ						
0	10168	BANK OF AMERICA	ALL COPY - 2/1/22-2/28/22	TXN00093827			7705	57.79
0	10168	BANK OF AMERICA	EAKES-Contract Billing 1/1/22-	TXN00094023			7705	327.27
1	311	CAPITAL BUSINESS SYSTEMS, INC	JAN-MAR 2022 COLOR COPY OVERAGES / CANON CONTRACT	1160718	20229		0	115.51
85350		SANITATION SERVICE						
0	10168	BANK OF AMERICA	MID NE DISPOSAL-Sanitation/MAR	TXN00093424			7705	61.10
85410		TELEPHONE						
6	387	STATE OF NE DIV OF COMM	APR 2022 NETWORK SERVICE CHARGES	1315952			0	9.39
1	387	STATE OF NE DIV OF COMM	MAR 2022 FOR ACCOUNT 010240	1313542			0	401.58

Schedule of Bills

051022

<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85410		TELEPHONE						
6	387	STATE OF NE DIV OF COMM	MAR 2022 LONG DISTANCE CHARGES	1315848			0	3.23
85425		BOOKS						
0	10168	BANK OF AMERICA	BRODART - Books	TXN00093399			7705	1,545.23
0	10168	BANK OF AMERICA	BRODART - Books	TXN00094003			7705	2,097.58
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE-BOOKS	TXN00094041			7705	276.47
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE-BOOKS	TXN00093375			7705	302.43
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE-BOOKS	TXN00093695			7705	434.83
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE-BOOKS	TXN00093488			7705	585.21
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE-BOOKS	TXN00093896			7705	675.47
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE-BOOKS	TXN00093242			7705	722.16
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE-BOOKS	TXN00093227			7705	877.86
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE-CREDIT	TXN00093324			7705	(17.52)
0	10168	BANK OF AMERICA	INGRAM LIBRARY-Trust Account	TXN00093801			7705	269.69
85426		AV/ELECTRONIC MEDIA						
0	10168	BANK OF AMERICA	AMAZON - OFFICE SUPPLIES / AV	TXN00093234			7705	44.97
0	10168	BANK OF AMERICA	PROQUEST-Ancestry Database Ren	TXN00094019			7705	2,506.61
0	10168	BANK OF AMERICA	WALMART - Video Games	TXN00094087			7705	49.94
0	10168	BANK OF AMERICA	WALMART - Video Games	TXN00093831			7705	59.88
0	10168	BANK OF AMERICA	ZOOBEAN-Beanstack Database	TXN00093531			7705	1,195.00
1	562	MIDWEST TAPE	AUDIOBOOKS & DVD'S	502007902	20226		0	227.17
1	562	MIDWEST TAPE	AUDIOBOOKS & DVD'S	501972582	20226		0	1,173.16
85427		PERIODICALS						
0	10168	BANK OF AMERICA	CONSUMER REPORTS-Yrly Renewal	TXN00093354			7705	39.00
1	1943	JENSEN PUBLISHING	RENEW NEWSPAPER SUBSCRIPTION	2022			0	35.00
85428		TRAVEL & TRAINING						
0	10168	BANK OF AMERICA	AMER LIBR ASSOC-Conference 202	TXN00093355			7705	390.00
0	10168	BANK OF AMERICA	AMER LIBR ASSOC-CONFERENCE/SWA	TXN00093322			7705	380.00
0	10168	BANK OF AMERICA	CAFE YUMM-MEAL / L. Fentress	TXN00093124			7705	10.95
0	10168	BANK OF AMERICA	FRED MEYER-MEAL/L.Fentress	TXN00093082			7705	7.40
0	10168	BANK OF AMERICA	HAMONO SUSHI-MEAL/L.Fentress	TXN00093090			7705	23.00
0	10168	BANK OF AMERICA	HAMONO SUSHI-MEAL/L.Fentress	TXN00093063			7705	34.00
0	10168	BANK OF AMERICA	HOPWORKS - MEAL / L. Fentress	TXN00093100			7705	16.14
0	10168	BANK OF AMERICA	KABOD COFFEE-MEAL/L.Fentress	TXN00093151			7705	3.70

Schedule of Bills

051022

<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85428		TRAVEL & TRAINING						
0	10168	BANK OF AMERICA	KILLER BURGER-MEAL/L.Fentress	TXN00093153			7705	12.90
0	10168	BANK OF AMERICA	STARBUCKS - MEAL / L. Fentress	TXN00093109			7705	9.80
0	10168	BANK OF AMERICA	STARBUCKS - MEAL / L. Fentress	TXN00093052			7705	11.00
85490		OTHER EXPENDITURES						
1	8792	CHASE PAYMENTECH LLC	CREDIT CARD USER FEE	22APR6614			7700	58.98
85505		OFFICE SUPPLIES						
0	10168	BANK OF AMERICA	ALL COPY - 2/1/22-2/28/22	TXN00093827			7705	200.24
0	10168	BANK OF AMERICA	AMAZON - OFFICE SUPPLIES / AV	TXN00093234			7705	69.98
0	10168	BANK OF AMERICA	AMAZON - Supplies	TXN00093907			7705	38.60
0	10168	BANK OF AMERICA	AMAZON - Supplies	TXN00093542			7705	68.35
0	10168	BANK OF AMERICA	AMAZON - Supplies	TXN00094121			7705	125.56
0	10168	BANK OF AMERICA	AMAZON - Supplies	TXN00093583			7705	193.19
0	10168	BANK OF AMERICA	BRODART - Books	TXN00093399			7705	438.06
0	10168	BANK OF AMERICA	BRODART - Books	TXN00094003			7705	655.94
0	10168	BANK OF AMERICA	DEMCO-Processing Supplies	TXN00093317			7705	42.91
0	10168	BANK OF AMERICA	QUILL - Office Supplies	TXN00093596			7705	366.96
0	10168	BANK OF AMERICA	SEED SAVERS-Community Seed Pro	TXN00093629			7705	15.00
0	10168	BANK OF AMERICA	VENMILL - Supplies	TXN00093476			7705	191.90
1	311	CAPITAL BUSINESS SYSTEMS, INC	APR 2022 COPY OVERAGES - CITY HALL	1166851	37183		0	2.87
10044301 Org Total							24,841.85	

Council Meeting
May 10, 2022

Schedule of Bills

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051022

<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>
20110001		LIBRARY TRUST
85425		BOOKS
0	10168	BANK OF AMERICA
0	10168	BANK OF AMERICA
0	10168	BANK OF AMERICA

<u>Description</u>
BRODART - Books
BRODART - Books
INGRAM LIBRARY-Trust Account

<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
TXN00093399			7705	472.48
TXN00094003			7705	1,061.95
TXN00093801			7705	44.62

20110001	Org Total	1,579.05
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Schedule of Bills

051022

<u>Org</u>	<u>Object</u>	<u>Vendor # Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
29555001		OTHER DEPARTMENT PROJECTS						
85042		EDITH ABBOTT MEMORIAL LIBRARY						
	103	HUMANITIES NEBRASKA						
	0	10168 BANK OF AMERICA	EILEEN'S-Primetime Meals	TXN00093838			7705	74.00
	0	10168 BANK OF AMERICA	HYVEE - Primetime	TXN00094082			7705	119.00
	0	10168 BANK OF AMERICA	PANDA - Primetime Meals	TXN00093811			7705	108.00
	0	10168 BANK OF AMERICA	PIZZA HUT - Primetime	TXN00093647			7705	59.17
	0	10168 BANK OF AMERICA	PIZZA HUT - Primetime	TXN00094130			7705	119.07
	0	10168 BANK OF AMERICA	SUPER SAVER - Primetime	TXN00093800			7705	32.96
	0	10168 BANK OF AMERICA	SUPER SAVER - Primetime	TXN00093661			7705	73.31
	0	10168 BANK OF AMERICA	SUPER SAVER - Primetime	TXN00093892			7705	109.40
	0	10168 BANK OF AMERICA	SUPER SAVER - Primetime	TXN00094002			7705	121.46
	105	GI PUBLIC LIBRARY FOUNDATION						
	0	10168 BANK OF AMERICA	ACE- Program Supplies	TXN00094031			7705	30.56
	0	10168 BANK OF AMERICA	AMAZON - OFFICE SUPPLIES / AV	TXN00093234			7705	37.98
	0	10168 BANK OF AMERICA	AMAZON-SRP&Activity Supplies	TXN00093839			7705	19.98
	0	10168 BANK OF AMERICA	AMAZON-SRP&Activity Supplies	TXN00093787			7705	113.89
	0	10168 BANK OF AMERICA	SUPER SAVER-Food for Volunteer	TXN00093978			7705	26.22
29555001 Org Total							1,045.00	

Prepared by

Nancy Broich

Library Funds Disbursement Voucher	
Approved by:	Date
Library Board President	
Authenticated by: Ben Boeselager	Date May 13, 2022
Library Board Secretary	Ben Boeselager

Library Board

Monday, May 16, 2022

Regular Meeting

Item C1

Approval of Director's Report

The Director's Report typically consists of:

- 1) a monthly report of programs and activities, public use of meeting spaces, library media, and Librarians' Reports*
- 2) a quarterly Report of Household Library Cards Issued to Hall County Residents Outside of Grand Island provided in January, April, July and October of each year*
- 3) a quarterly statistical usage report provided in February, May, August and November of each year*
- 4) upon execution of agreement, regularly scheduled report of use of Grand Island Public Library Foundation library support funds*
- 5) upon publication, a Library newsletter*
- 6) and additional administrative items of note, either in the agenda packet or discussed at the meeting.*

Staff Contact:

Library Director

Name: Celine Swan

Date: May 2022

Since Last Report

April

- Media Report, Shaun and Laura report, Makerspace has been busy. We had to turn away people that needed Makerspace right away and meeting rooms.
- Shaun/Celine/Laura working on updating library policies and Strategic Plan with Tanya
- Bibliotheca selfcheckouts/gates-back were installed in April
- FTEs for Summer 0.5 request went to City Council March 22 and approved. Interviewed and chose summer workers in April. Set to start at the end of May.
- Working with Library Foundation for Go Big Give, National Library Week, Crane-Outdoor Sound, Sponsorships, Vibe added Library. We will get Visitor's Bureau a bookmark.
- H3C Board-Week of the Young Child March and April Promotions using Makerspace-CCC, H3C Week of the Young Child, Literacy Summit,-ELC, HN PrimeTimes began March 14 school age, and March 19 Preschool. Ended in April.
- Seed Exchange, Pollination Display
- Spring Break and Dr. Seuss Week, National Library Week went well with the Bear Fair April 4, Staff and Public Appreciation, Take Action for Libraries. GIPL Foundation provided a luncheon for staff. Thanks!
- Summer Reading Programs and marketing materials, flyer with Parks Dept.
- Laura received an additional \$1,000 for her Youth Grant from the Nebraska Lib. Comm.
- AARP Tax Help have helped around 500 this year, answered hundreds of questions too
- City IT updated Kiosks, Digital Media Lab is available, Waiting for Davis-he has equipment he is waiting for to add sound equipment
- Working with Library Foundation for Go Big Give-May 1 table with information, GBG program May 5. Sponsorships, Vibe put in the Library promotion
- Celine and Tanya met with Jerry J on fall FTE planning
- Robert is now a city Maintenance1 staff member, Library Page Andrew Fuller resigned
- GICC teens volunteered on April 20th
- April 18th Celine presented GITV Library Programming with the Mayor

Upcoming-Library work

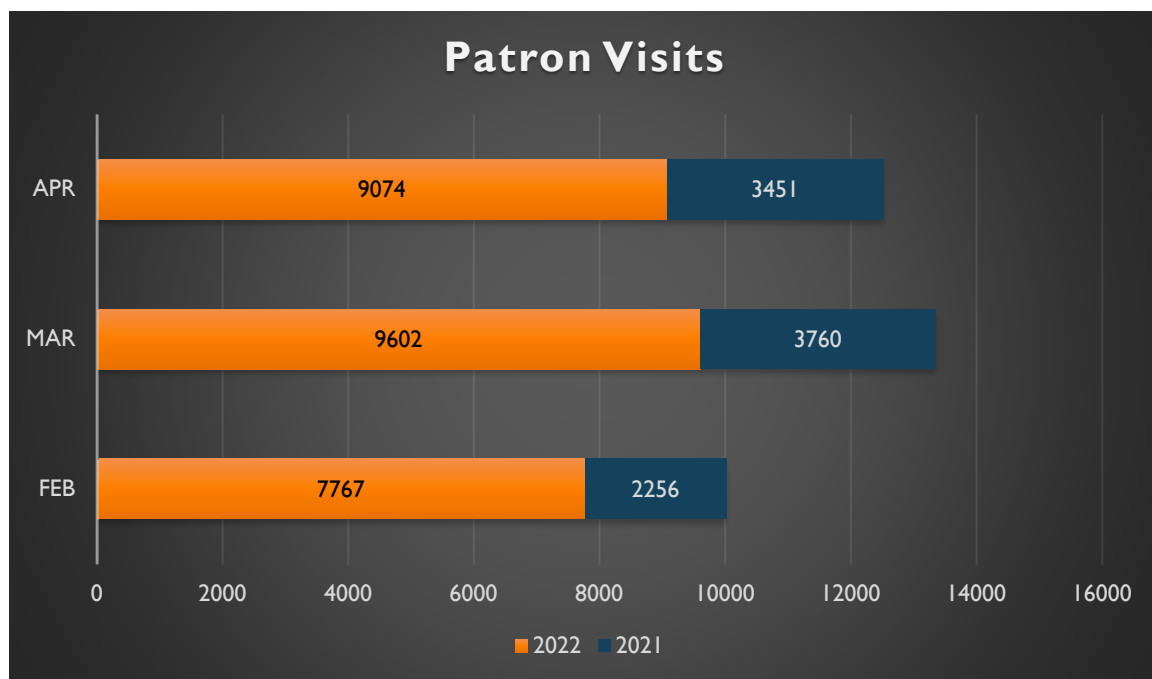
- Police Substation work/grant
- John Galbraith Art Show-May, Kim Dinsdale is sponsoring the Sheldon Art Photography Display in the winter, & more art contests and displays
- Library page job will be filled mid-May
- First Amendment Audits are a thing in Nebraska and across the country (NLA Conf)
- Makerspace worked with H3C to press t-shirts for around 100 Care providers from GI/Hall County May 1 and 2, CCC classes in Makerspace
- Go Big Give promos on May 1, plant exchange
- May 5 Go Big Give shredding event, BOGO Booksale, Sponsorship work, Video promos
- Strategic Plan and news release came out 5/9/2022, working on printing the SP
- 13 Library Board Interviews
- Work with Libby on 2023 ARPA grant for replacing staff computers
- Shaun and Celine will attend ALA in Washington DC in June (grants)
- Working on Fine Free research, set finance FTE's for 2022-2023

GRAND ISLAND PUBLIC LIBRARY

APRIL 2022 STATS OVERVIEW & COMPARISON

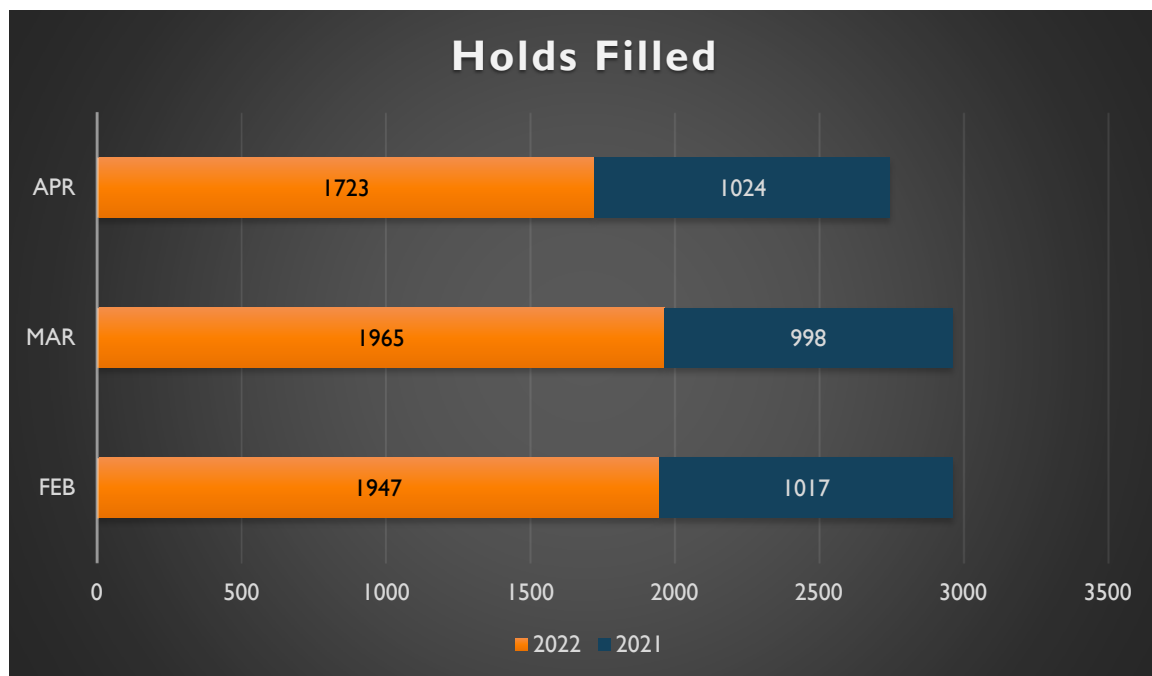
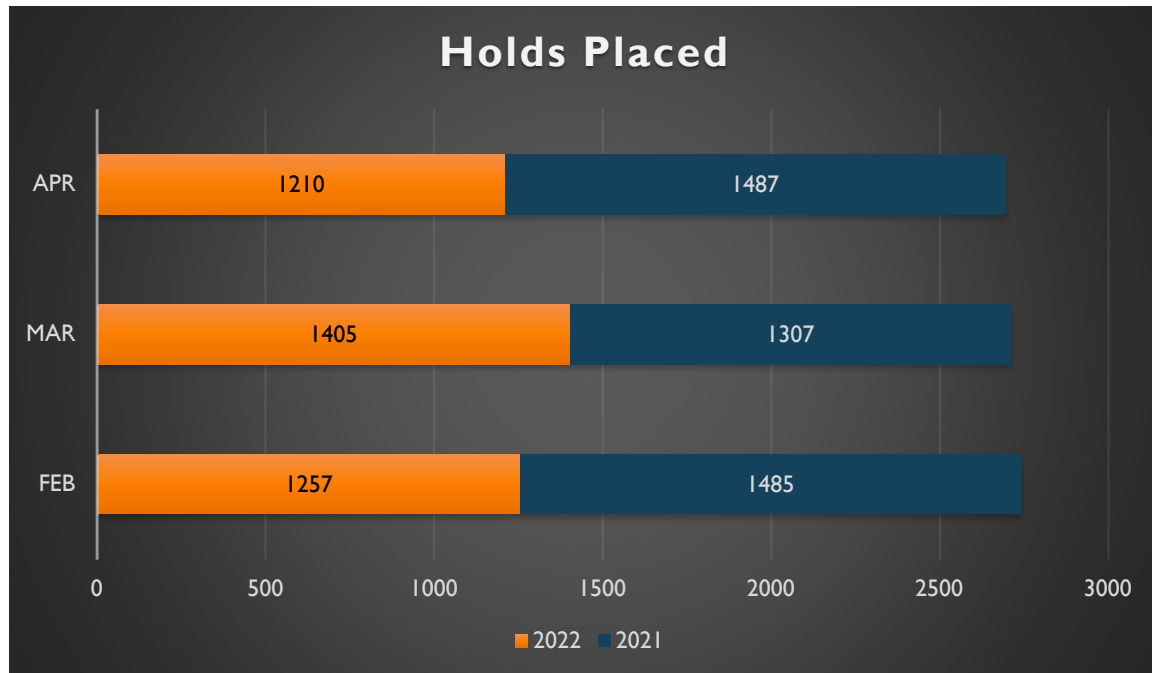


PATRON VISITS – PREVIOUS THREE MONTHS

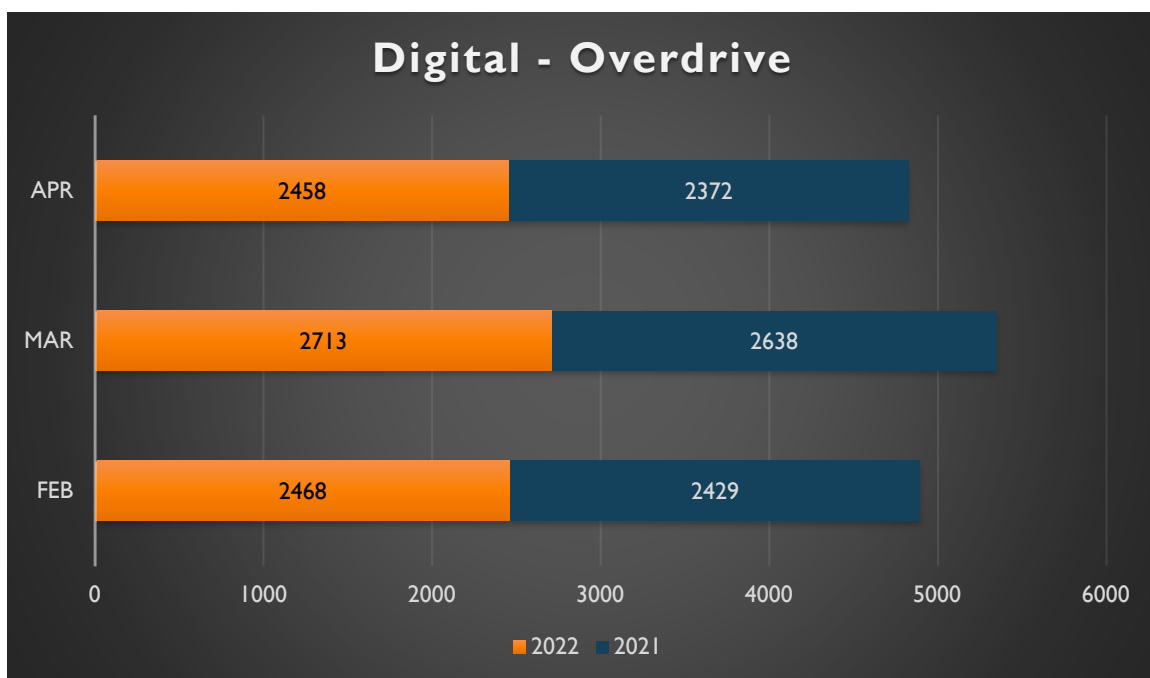
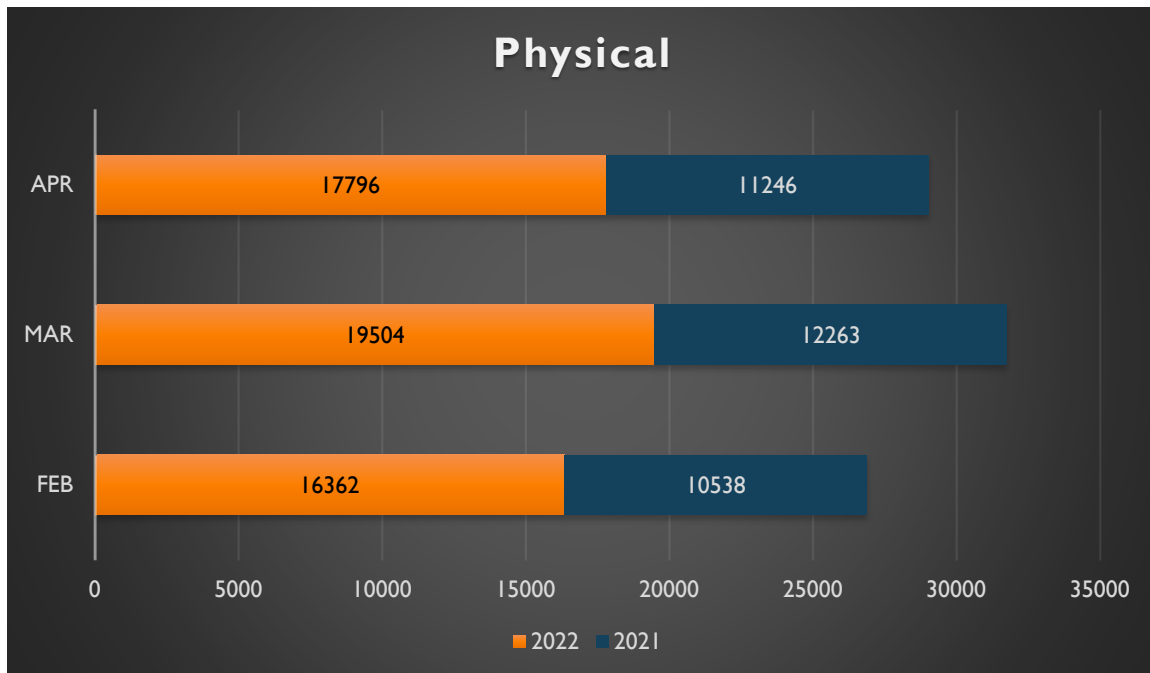


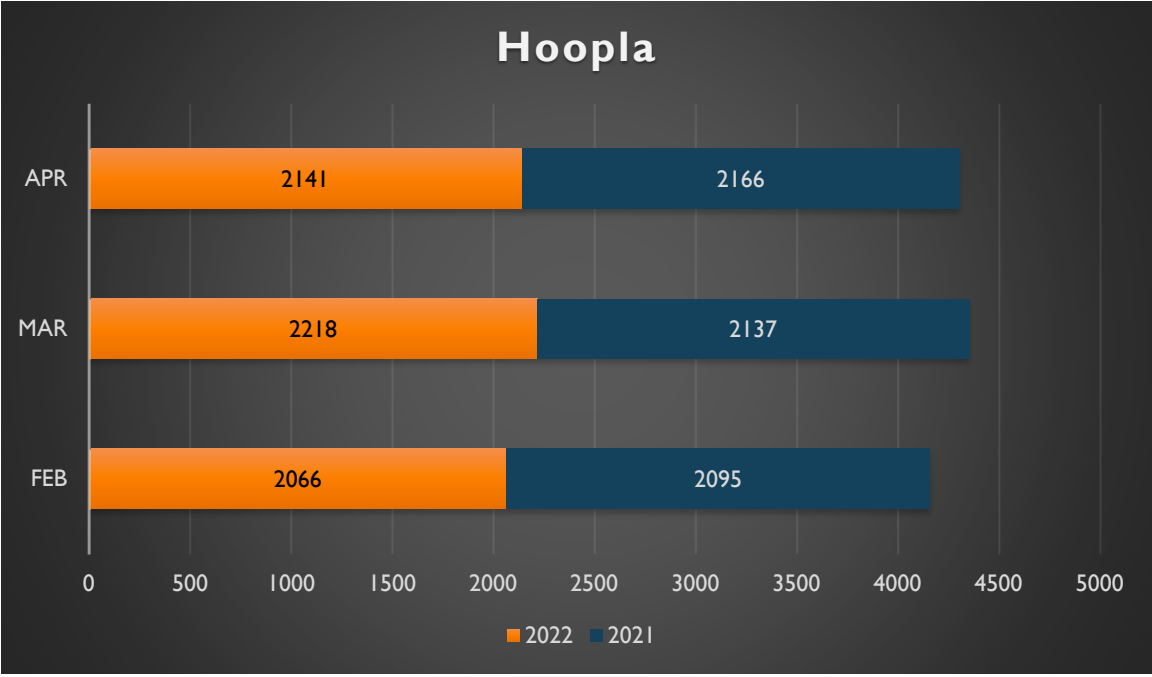
CIRCULATION

HOLDS PLACED



CHECKOUTS (INCLUDING RENEWALS & IN-HOUSE USE)





Youth & Family Services Librarian Monthly Report

Laura Fentress

May 2022

Since Last Report

School year programming

Target Ages 0-5

Baby & Toddler Lapsit

Fridays at 10:30am

	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	YTD
Total attendance	65	30	37	40	57	52	100	381
Number of programs	5	2	3	3	4	4	5	26
Average attendance	13	15	12	13	14	13	20	15

Preschool Storytime

Wednesdays at 10:00am & 11:00am

	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	YTD
Total attendance	98	74	58	54	109	93	99	585
Number of programs	8	6	6	8	8	8	8	44
Average attendance	12	12	10	7	14	12	12	11

Target Ages 6-11

Homeschool

Third Thursdays at 3:00pm

	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	YTD Total	YTD Average
Total attendance	21	11	22	21	7	20	10	112	16

Pajametime

Mondays at 6:30pm

	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	YTD
Total attendance	52	78	38	46	38	29	29	310
Number of programs	4	4	2	4	4	3	3	24
Average attendance	13	20	19	12	10	10	10	13

Target Ages 12-18

Teen/tween regular programs

Third Thursdays at 4:00pm

	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	YTD Total	YTD Average
Total attendance	8	19	x	8	6	x	8	49	10

TLC

First Thursdays at 4:15pm

	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	YTD Total	YTD Average
Total attendance	13	11	6	7	5	3	4	49	7

Prime Time finished

- Preliminary planning for the fall has begun

Break-In (puzzle) bags borrowed 34 times total

Outreach

- Led library tour for Northwest library staff April 27

Online Summer Reading challenges are live on Beanstack!

Upcoming

Summer Reading 2022 planning continues

- Regular school-year programs continue through May 13; no regular programs May 15-22
- **Beanstack** logging begins May 20 and ends July 31 at midnight
- Regular weekly summer programs begin June 1 and end July 29; no regular programs July 3-8
- **Kids' Art Contest** submissions begin May 23 (Kids' Art Show runs June 1-June 30)
- **Teen Art Contest** submissions begin June 23 (Teen Art Show runs July 1-July 31)

Beanstack

- Kids' and Teen Challenges are live online at gilibrary.beanstack.com
- Logging of reading minutes begins May 20
- Kids and teens can also win badges (chances to win a big prize) by attending library events and by writing book reviews

Weekly programs

- Summer Reading Enrichment
- Big Kids Club
 - **Therapy miniature horse** June 21
 - **Water color memo board** with Extension Office July 2
 - **Ancient Sea Life Encounter** kit from Morrill Hall July 26
- Golden Sower Fun Club
- Stories & Crafts
- Teen programs
 - **Painting with Jill** June 2
 - **Nancy Fairbanks Pottery** June 30
 - **Minute-to-Win-It Water Games** at Stolley Park July 14
 - **After Hours** July 28
- Baby & Toddler Lapsit

Big programs

- **Kickoff** with "Captain Toby KID" May 23
- Peter Brunette & Penelope Fratelli-Brunette **"Balloon Animal Adventures"** June 6
- **Crane River Theater "High School Musical"** June 13
- **Wildlife Encounters** June 20
- **Folk Music of the Andes and South America** with Oscar Rios Pohirieth (Humanities Nebraska) June 27
- Jeff Quinn's **"Splash of Magic"** July 11
- Musician **Aaron Fowler** & therapy dogs Bella and Choco July 18
- **Sharkfest** July 25

STEAM summer outreach to Parks & Recreation

- **Paper circuits** June 10
- **Bristlebots** June 10
- **Outreach programs** with Kinder Kamp at parks on Wednesdays
- Parks will also **borrow Makerspace STEAM activity kits** for use in their programs

Community Art Shows for All Ages

- **Kids' Art Show** June 1-30
- **Teen Art Show** July 1-31
- **Community (18+) Art Show** in August

Library Media Report

May 16, 2022

[illegible]

Library Board

Monday, May 16, 2022

Regular Meeting

Item D1

Board Communications and Committee Reports

This item allows for the introduction and discussion of board communications and committee reports. Included are items of discussion and communication with the City Council liaison to the Library Board. Items requiring approval must also be indicated in Consideration of Unfinished Business or Consideration of New Business.

Staff Contact:

Library Board

Monday, May 16, 2022

Regular Meeting

Item E1

Planning for Strategic Plan

Staff Contact:

Library Board

Monday, May 16, 2022

Regular Meeting

Item E2

Police Substation

Staff Contact:

Library Board

Monday, May 16, 2022

Regular Meeting

Item E3

Call To Action For Each Month's Meeting

Staff Contact:

Library Board

Monday, May 16, 2022

Regular Meeting

Item F1

Board Approval for Reinstatement

Former patron Curtis Wright is seeking board approval to be allowed back into the library.

Staff Contact:

Library Board

Monday, May 16, 2022

Regular Meeting

Item F2

Discussion and approval needed on Library and Archives Opt-Out Form

Staff Contact:



COPYRIGHT CLAIMS BOARD

Library and Archives Opt-Out Form

The Copyright Alternative in Small-Claims Enforcement (“CASE”) Act of 2020 allows a library or archives that does not wish to participate in proceedings before the Copyright Claims Board (“CCB”) to preemptively opt out of such proceedings.

A library or archives that wishes to opt out of future CCB proceedings must complete all required fields in this form, including the submitter’s information on this page and the information regarding any library or archives being opted out in this form’s appendix, and submit a completed form to libraries-archives@ccb.gov. A library or archives that wishes to revise this information or to rescind this election should contact the CCB at libraries-archives@ccb.gov.

Under penalty of perjury under the laws of the United States of America, the undersigned, hereby declares that they have the authority to take legally binding actions on behalf of any library or archives listed in this form’s appendix in connection with litigation and that any listed library or archives qualifies for the limitations on exclusive rights under 17 U.S.C. § 108. The undersigned also understands that if a federal court determines that a library or archives that was added to the CCB libraries and archives opt out list subsequently does not qualify for the limitations on exclusive rights under 17 U.S.C. § 108, that library or archives must inform the CCB of the court’s determination, and submit a copy of the relevant order or opinion, if any, within fourteen days after the determination is issued.

SUBMITTER’S INFORMATION

Printed Name ▼	Email ▼
Title ▼	Phone number ▼
Signature ▼	Date ▼

APPENDIX TO LIBRARY AND ARCHIVES OPT-OUT FORM

	Library or Archives Name	Library or Archives Address	Library or Archives Website	Point of Contact #1 (required)	Point of Contact #2 (optional)
	For each point of contact, include name, phone number, physical address, and email address.				
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					

If a submitter wishes to opt out any additional library or archives, they should submit an additional form. **Do not add pages to this form.**

Library Board

Monday, May 16, 2022

Regular Meeting

Item F3

Discussion for library possibly going fine free

Staff Contact: