

Library Board

**Monday, April 18, 2022
Edith Abbott Memorial Library**

AGENDA

1. Call to Order
This is a public meeting subject to the open meetings laws of the State of Nebraska. The requirements for an open meeting are posted on the wall in this room and anyone that wants to find out what those are is welcome to read through them. The Library Board may vote to go into Closed Session on any Agenda Item as allowed by State Law.
2. Roll Call
Tanya Hansen, President
Sara White, Vice President
Benjamin Boeselager, Secretary
Maria Lopez
Edward Meedel
Kelli Arens
Jaime Parr
3. Public Participation
4. Approval of Minutes of March 21, 2022
5. Approval of Financial Reports - No Reports available from City Hall at this time
6. Approval of Bills Submitted - March 22, 2022 and April 12, 2022
7. Approval of Director's Report
8. Board Communications and Committee Reports

9. Planning for Strategic Plan
10. Board Approval for Reinstatement
11. New Board Members
12. Call To Action For Each Month's Meeting
13. Next Meeting
14. Adjournment

Library Board

Monday, April 18, 2022

Regular Meeting

Item A1

Public Participation

This is an opportunity for individuals wishing to provide input on any of tonight's agenda items to reserve time to speak. Please come forward, state your name and address, and the Agenda topic on which you will be speaking.

Individuals may also request items for future library board meetings. If the issue can be handled administratively, notification will be provided. If the item is scheduled for a future meeting, notification of the date will be given.

Staff Contact:

Library Board

Monday, April 18, 2022

Regular Meeting

Item B1

Approval of Minutes of March 21, 2022

Staff Contact:

CITY OF GRAND ISLAND
GRAND ISLAND PUBLIC LIBRARY BOARD
OFFICIAL PROCEEDINGS
MINUTES OF REGULAR LIBRARY BOARD MEETING
March 21, 2022

Pursuant to due call and notice thereof, a Regular Meeting of the Library Board of the Grand Island Public Library was conducted on Monday, March 21, 2022. Notice appeared in the *Grand Island Independent* on March 17, 2022. A quorum present, President Tanya Hansen called the meeting to order at 5:15 p.m. The following members were present: Ed Meedel, Jaime Parr, Sara White, Kelli Arens, Ben Boeselager and Maria Lopez. Celine Swan and Vaughn Minton were also present.

Open Meetings Law Notice: Provided by President Tanya Hansen.

Public Participation: None

Approval of Minutes: Motion by Ed Meedel, seconded by Maria Lopez, carried unanimously to accept for filing the Minutes of the February 21, 2022 library board meeting.

REPORTS:

Approval of Financial Report: Motion by Ed Meedel, seconded by Maria Lopez, carried unanimously to accept for filing the February 2022 Financial Reports.

Approval of Bills Submitted: Motion by Ed Meedel, seconded by Maria Lopez, carried unanimously to accept for filing the February 22, 2022 and March 8, 2022 Bills Submitted.

Approval of Director's Report: Motion by Kelli Arens, seconded by Ed Meedel, carried unanimously to accept for filing the Director's Report.

Board Communications and Committee Reports: Nothing to report at this time.

Planning for Strategic Plan: Tanya is still making a few changes and will have ready at the April meeting.

Updating Library Policies and Forms: Changes were made to the current Circulation Policy and the Equipment and Makerspace Rules & Waiver Form. Motion by Jaime Parr, seconded by Kelli Ed Meedel, carried unanimously to accept for filing the changes to the Circulation Policy. Motion by Kelli Arens, seconded by Maria Lopez, carried unanimously to accept for filing the changes to the Equipment and Makerspace Rules & Waiver.

Approval for Request for Consideration: A few changes were made to the current form. It was also agreed to post a link on the Library's website for patrons to be able to print a copy of this form as well as read the Collection Development Policy. Anyone that fills out the form will need to bring it into the Library and give it to the Library Director. Motion by Ed Meedel, seconded by Ben Boeselager, carried unanimously to accept for filing the changes made to the Request for Consideration form.

Police Substation: Motion by Ed Meedel, seconded by Kelli Arens, carried unanimously to accept for filing a new Police Substation here at the library. This will need to go before Council.

Next Meeting: Monday April 18, 2022 at 5:15 pm

There being no other business the meeting was adjourned at 6:20 p.m.

Ben Boeselager, Secretary

Library Board

Monday, April 18, 2022

Regular Meeting

Item B2

Approval of Financial Reports - No Reports available from City Hall at this time

The reports of revenues and expenditures since the last board meeting are submitted as generated, subject to City Finance Department journal entry changes.

Staff Contact:

Library Board

Monday, April 18, 2022

Regular Meeting

Item B3

Approval of Bills Submitted - March 22, 2022 and April 12, 2022

The following bills were submitted by the Library Director in accordance with the Library Funds Policy since the last library board meeting.

Staff Contact:

Schedule of Bills

032222

<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301	LIBRARY							
74703	FINES AND PENALTIES							
0	999999	REFUND CUSTOMERS	OVERPAID FINES	MAR 2022			0	2.04
0	999999	REFUND CUSTOMERS	REFUND NONRESIDENT FEE	MAR. 2022			0	40.00
85150	WORKERS COMPENSATION							
1	36	CITY OF GRAND ISLAND-FINANCE I	WORK COMP PREM & CLAIMS	MAR'22 WC PREM/CLAIM			0	477.72
85160	OTHER EMPLOYEE BENEFITS							
0	10168	BANK OF AMERICA	TASC - Admin Fees	TXN00092315			7635	29.28
85213	CONTRACT SERVICES							
1	7012	ESSENTIAL PERSONNEL INC	TEMPORARY HELP	62813	37306		0	1,023.48
1	7012	ESSENTIAL PERSONNEL INC	TEMPORARY HELP	62917	37306		0	1,023.48
85241	COMPUTER SERVICES							
0	10168	BANK OF AMERICA	AMAZON - CREDIT LOST ORDER	TXN00092275			7635	(49.99)
0	10168	BANK OF AMERICA	AMAZON - USB Hub	TXN00092135			7635	15.85
0	10168	BANK OF AMERICA	AMAZON-KeyBoard Return	TXN00092108			7635	(29.69)
0	10168	BANK OF AMERICA	AMAZON-Return USB Receiver	TXN00092167			7635	(7.90)
0	10168	BANK OF AMERICA	BEST BUY - OFFSETS TXN00092043	TXN00092092			7635	(9.99)
0	10168	BANK OF AMERICA	BEST BUY - OFFSETS TXN00092092	TXN00092043			7635	9.99
0	10168	BANK OF AMERICA	BEST BUY-Computer Supplies	TXN00092118			7635	99.00
85245	PRINTING & BINDING SERVICES							
0	10168	BANK OF AMERICA	RINDER-Print Annual Report	TXN00092368			7635	499.75
85305	UTILITY SERVICES							
1	91	CITY OF GRAND ISLAND-UTILITIES	INTERDEPARTMENTAL UTILITY BILLS	FEB 2022			0	2,370.72
85317	NATURAL GAS							
1	336	NORTHWESTERN ENERGY	NATURAL GAS BILL	22JAN2646500-5			225523	2,738.55
85319	REPAIR & MAIN-LD IMP/IRRIGAT							
0	10168	BANK OF AMERICA	HUMMERT INT'L - potting soil	TXN00092324			7635	29.33
85324	REPAIR & MAINT - BUILDING							
0	10168	BANK OF AMERICA	HOME DEPOT PRO-Maint Supplies/	TXN00092148			7635	948.00
1	9048	SALVADOR MENDOZA	ANNUAL TEST OF BACKFLOW DEVICES	2018-2540	37344		0	195.00
85330	REPAIR & MAINT - OFF FURN & EQ							

Schedule of Bills

032222

<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85330		REPAIR & MAINT - OFF FURN & EQ						
0	10168	BANK OF AMERICA	ALL COPY-DEC 2021 COPY OVERAGE	TXN00092036			7635	72.67
1	311	CAPITAL BUSINESS SYSTEMS, INC	APR-JUN 2022 COPY BASE CHARGES	1148529	20229		0	131.00
1	311	CAPITAL BUSINESS SYSTEMS, INC	FEB 2022 COPY OVERAGES	1146429	20229		0	85.12
85350		SANITATION SERVICE						
0	10168	BANK OF AMERICA	MID NE DISPOSAL-Feb Sanitation	TXN00092353			7635	61.10
85410		TELEPHONE						
1	107	CENTURYLINK INC	GROUP PHONE BILL - CITY HALL	22MAR308 E22-1707			225529	29.61
1	107	CENTURYLINK INC	PHONE BILL - LIBRARY	22MAR308 385-5333			225544	155.56
1	387	STATE OF NE DIV OF COMM	FEB 2022 FOR ACCT 01 0240	1308980			0	401.58
85413		POSTAGE						
1	344	MIDWEST CONNECT LLC	POSTAGE	GI11 - 02/28/22			0	233.14
85416		ADVERTISING						
1	214	LEE BHM CORP	MEETING ADS	118-60115812/FEB2022			0	31.98
85422		DUES & SUBSCRIPTIONS						
0	10168	BANK OF AMERICA	NE LIBRARY ASSOC-Membership/E.	TXN00092295			7635	60.00
0	10168	BANK OF AMERICA	NE LIBRARY ASSOC-Membership/J.	TXN00092313			7635	60.00
85425		BOOKS						
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE-Books	TXN00092195			7635	441.63
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE-Books	TXN00092411			7635	600.88
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE-Books	TXN00092160			7635	730.13
0	10168	BANK OF AMERICA	SAMS-SRP&Activity Supplies	TXN00092497			7635	25.96
85426		AV/ELECTRONIC MEDIA						
0	10168	BANK OF AMERICA	AMAZON - Credit for Return	TXN00092127			7635	(32.00)
1	562	MIDWEST TAPE	AUDIOBOOKS	501739558	20226		0	79.98
1	562	MIDWEST TAPE	FEB 2022 HOOPLA	501757515	20226		0	3,989.54
85490		OTHER EXPENDITURES						
1	8792	CHASE PAYMENTECH LLC	CREDIT CARD USER FEE	22FEB6614			7627	51.04
85505		OFFICE SUPPLIES						
0	10168	BANK OF AMERICA	AMAZON - Supplies	TXN00092181			7635	15.56
0	10168	BANK OF AMERICA	AMAZON - Supplies	TXN00092213			7635	71.82

Schedule of Bills

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10044301	LIBRARY							
85505	OFFICE SUPPLIES							
0	10168 BANK OF AMERICA		BRODART - Processing Supplies	TXN00092026			7635	239.20
0	10168 BANK OF AMERICA		DEMCO - Thermal Receipt Refil	TXN00092142			7635	659.39
0	10168 BANK OF AMERICA		HEAT PRESS - Makerspace Suppli	TXN00092091			7635	126.22
0	10168 BANK OF AMERICA		JOHNSON PLASTICS-Makerspace Su	TXN00092499			7635	226.36
0	10168 BANK OF AMERICA		QUALITY SEW & VAC- Repair	TXN00092260			7635	110.99
1	311 CAPITAL BUSINESS SYSTEMS, INC		COPIER OVERAGES GROUP BILL-CITY HALL	1154236	37183		0	11.09
10044301 Org Total							18,074.17	

Schedule of Bills

032222

<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
29555001		OTHER DEPARTMENT PROJECTS						
85042		EDITH ABBOTT MEMORIAL LIBRARY						
	103	HUMANITIES NEBRASKA						
	0	10168 BANK OF AMERICA	AMAZON- Primetime Supplies	TXN00091822			7635	14.84
	0	10168 BANK OF AMERICA	AMAZON- Primetime Supplies	TXN00091808			7635	30.98
	0	10168 BANK OF AMERICA	AMAZON- Primetime Supplies	TXN00091949			7635	106.90
	105	GI PUBLIC LIBRARY FOUNDATION						
	0	10168 BANK OF AMERICA	CollaborativeSummerLearn-SRP S	TXN00092169			7635	278.75
	0	10168 BANK OF AMERICA	SAMS-SRP&Activity Supplies	TXN00092497			7635	79.15
	0	10168 BANK OF AMERICA	WALMART-SRP&Activity Supplies	TXN00092432			7635	12.70
29555001 Org Total							523.32	

Prepared by

Nancy Broich

Library Funds Disbursement Voucher	
Approved by: Tanya Hansen	Date Mar 22, 2022
Library Board President <i>Tanya Hansen</i>	
Authenticated by: Ben Boeselager	Date Mar 18, 2022
Library Board Secretary <i>Ben Boeselager</i>	

Schedule of Bills

041222

<u>Org</u>	<u>Object</u>	<u>Vendor #</u>	<u>Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301			LIBRARY						
74703			FINES AND PENALTIES						
0	999999		REFUND CUSTOMERS	LOST BOOK	ILL #211118373			0	28.00
85160			OTHER EMPLOYEE BENEFITS						
0	10168		BANK OF AMERICA	TASC - Admin Fees	TXN00093021			7661	29.28
85213			CONTRACT SERVICES						
1	7012		ESSENTIAL PERSONNEL INC	TEMPORARY HELP	63018	37306		0	568.03
1	7012		ESSENTIAL PERSONNEL INC	TEMPORARY HELP	62443	37306		0	1,023.48
1	7012		ESSENTIAL PERSONNEL INC	TEMPORARY WORKER	063018	37473		0	455.45
85241			COMPUTER SERVICES						
0	10168		BANK OF AMERICA	CDWG-Library Extreme Renewal	TXN00092662			7661	966.75
85245			PRINTING & BINDING SERVICES						
0	10168		BANK OF AMERICA	COPYCAT-Mend Damaged Book	TXN00093077			7661	4.00
85305			UTILITY SERVICES						
1	91		CITY OF GRAND ISLAND-UTILITIES	INTERDEPARTMENTAL UTILITY BILLS	MAR 2022			0	2,343.93
85317			NATURAL GAS						
1	336		NORTHWESTERN ENERGY	NATURAL GAS BILL	22FEB2646500-5			225736	2,274.85
85324			REPAIR & MAINT - BUILDING						
0	10168		BANK OF AMERICA	ACE-Maintenance Supplies	TXN00092995			7661	11.58
0	10168		BANK OF AMERICA	ACE-Maintenance Supplies	TXN00092697			7661	13.16
0	10168		BANK OF AMERICA	ACE-Maintenance Supplies	TXN00092309			7661	21.56
0	10168		BANK OF AMERICA	ACE-Maintenance Supplies	TXN00092755			7661	27.54
0	10168		BANK OF AMERICA	ACE-Maintenance Supplies	TXN00092905			7661	27.54
0	10168		BANK OF AMERICA	ACE-Maintenance Supplies	TXN00092959			7661	86.36
0	10168		BANK OF AMERICA	AMAZON - Supplies	TXN00093073			7661	24.22
0	10168		BANK OF AMERICA	CRESCENT ELECTRIC - Bulbs	TXN00092460			7661	264.90
0	10168		BANK OF AMERICA	MENARDS-Maintenance Supplies	TXN00093064			7661	128.45
0	10168		BANK OF AMERICA	MENARDS-Maintenance Supplies	TXN00093019			7661	199.75
0	10168		BANK OF AMERICA	SAMS-Maintenance Supplies	TXN00092335			7661	483.76
85330			REPAIR & MAINT - OFF FURN & EQ						
1	10416		AUDIO MARKETING SOLUTIONS	REMOTE TELEPHONE TROUBLESHOOTING	63128	37070		0	50.00
1	311		CAPITAL BUSINESS SYSTEMS, INC	FEB 2022 COPY OVERAGES / CANON C5240A	1154242	20229		0	154.65

Schedule of Bills

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<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85410		TELEPHONE						
6	387	STATE OF NE DIV OF COMM	FEB 2022 LONG DISTANCE CHARGES	1311265			0	3.89
1	387	STATE OF NE DIV OF COMM	MAR 2022 NETWORK CHARGES	1311368			0	7.46
85413		POSTAGE						
1	82	CITY OF GRAND ISLAND-TREASURY	PETTY CASH REIMBURSEMENT	04/12/22			0	20.90
1	344	MIDWEST CONNECT LLC	POSTAGE	GI11 - 03/15/22			0	298.59
85422		DUES & SUBSCRIPTIONS						
1	3767	OCLC ONLINE COMPUTER LIBRARY	MAR 2022 CATALOGING & METADATA SUBSCRIPTION	1000198790			0	2,215.44
85425		BOOKS						
0	10168	BANK OF AMERICA	AMAZON - Book	TXN00092606			7661	13.99
0	10168	BANK OF AMERICA	BRODART Books	TXN00092701			7661	2,106.92
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE-Books	TXN00092764			7661	155.83
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE-Books	TXN00092702			7661	9.92
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE-Books	TXN00092758			7661	23.10
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE-Books	TXN00092999			7661	287.18
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE-Books	TXN00092548			7661	293.99
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE-Books	TXN00092987			7661	335.09
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE-Books	TXN00092782			7661	339.52
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE-Books	TXN00092560			7661	381.91
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE-Books	TXN00092633			7661	401.49
0	10168	BANK OF AMERICA	SAMS - Books	TXN00092121			7661	20.46
85426		AV/ELECTRONIC MEDIA						
0	10168	BANK OF AMERICA	BESTBUY-Video Games for Collec	TXN00092669			7661	190.85
0	10168	BANK OF AMERICA	WALMART - DVD'S	TXN00092785			7661	19.96
0	10168	BANK OF AMERICA	WALMART-Dvd's & Videogames	TXN00092765			7661	137.67
0	10168	BANK OF AMERICA	WALMART-SRP&Activity Supplies	TXN00093136			7661	171.63
1	562	MIDWEST TAPE	AUDIOBOOKS & DVD'S	501844753	20226		0	117.70
1	562	MIDWEST TAPE	AUDIOBOOKS & DVD'S	501808617	20226		0	192.43
85505		OFFICE SUPPLIES						
0	10168	BANK OF AMERICA	AMAZON - Supplies	TXN00093058			7661	13.98
0	10168	BANK OF AMERICA	AMAZON - Supplies	TXN00092958			7661	16.99
0	10168	BANK OF AMERICA	AMAZON - Supplies	TXN00093073			7661	23.48
0	10168	BANK OF AMERICA	AMAZON - Supplies	TXN00092985			7661	72.96

Schedule of Bills

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<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85505		OFFICE SUPPLIES						
0	10168	BANK OF AMERICA	AMAZON - Supplies	TXN00093006			7661	104.35
0	10168	BANK OF AMERICA	BRODART Books	TXN00092701			7661	668.05
0	10168	BANK OF AMERICA	BRODART-Processing Supplies	TXN00092811			7661	93.58
0	10168	BANK OF AMERICA	BRODART-Processing Supplies	TXN00092931			7661	131.38
0	10168	BANK OF AMERICA	BRODART-Processing Supplies	TXN00092917			7661	796.48
0	10168	BANK OF AMERICA	DEMCO-Processing Supplies	TXN00092983			7661	82.52
0	10168	BANK OF AMERICA	DURAREADY-Labels for Processin	TXN00092699			7661	438.59
0	10168	BANK OF AMERICA	QUILL - Supplies	TXN00092721			7661	73.91
0	10168	BANK OF AMERICA	USCUTTER-Makerspace Supplies	TXN00092530			7661	58.25
0	10168	BANK OF AMERICA	WALMART - Supplies	TXN00092678			7661	9.14
1	311	CAPITAL BUSINESS SYSTEMS, INC	MAR 2022 COPY OVERAGES - CITY HALL GROUP BILL	1158047	37183		0	2.54
10044301 Org Total							19,519.36	

Council Meeting
April 12, 2022

Schedule of Bills

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Org Object Vendor #_Name
20110001 LIBRARY TRUST
85425 BOOKS
0 10168 BANK OF AMERICA
0 10168 BANK OF AMERICA

Description

BRODART Books
INGRAM LIBRARY SERVICE-Books

<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
TXN00092701			7661	667.95
TXN00092764			7661	141.71

20110001 Org Total 809.66

Schedule of Bills

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<u>Org</u>	<u>Object</u>	<u>Vendor # Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
29555001		OTHER DEPARTMENT PROJECTS						
85042		EDITH ABBOTT MEMORIAL LIBRARY						
0	10168	BANK OF AMERICA	Epidemic Sound-Music License	TXN00092665			7661	299.00
0	10168	BANK OF AMERICA	INTER'L TRANSACTION-Subscripti	TXN00092650			7661	2.39
	103	HUMANITIES NEBRASKA						
0	10168	BANK OF AMERICA	BURGER KING - Primetime	TXN00092759			7661	62.60
0	10168	BANK OF AMERICA	EL TAPATIO - Primetime	TXN00093134			7661	137.50
0	10168	BANK OF AMERICA	LITTLE CAESARS - Primetime	TXN00092672			7661	49.92
0	10168	BANK OF AMERICA	SAMS - Primetime	TXN00092871			7661	50.00
0	10168	BANK OF AMERICA	SONIC - Primetime	TXN00093169			7661	100.00
0	10168	BANK OF AMERICA	SUPER SAVER - Primetime	TXN00092832			7661	19.33
0	10168	BANK OF AMERICA	SUPER SAVER - Primetime	TXN00093154			7661	27.56
0	10168	BANK OF AMERICA	SUPER SAVER - Primetime	TXN00092731			7661	42.24
0	10168	BANK OF AMERICA	SUPER SAVER - Primetime	TXN00092946			7661	107.74
	105	GI PUBLIC LIBRARY FOUNDATION						
0	10168	BANK OF AMERICA	Collaborative Summer-SRP Suppl	TXN00092863			7661	71.50
0	10168	BANK OF AMERICA	COPYCAT-Posters for programs	TXN00092644			7661	204.49
0	10168	BANK OF AMERICA	HOBBY LOBBY-Activity supplies	TXN00092553			7661	15.27
0	10168	BANK OF AMERICA	SAMS-Food for Programs	TXN00092661			7661	18.72
0	10168	BANK OF AMERICA	WALMART - Supplies	TXN00092678			7661	7.76
0	10168	BANK OF AMERICA	WALMART-SRP & Activity Supplie	TXN00092884			7661	6.76
0	10168	BANK OF AMERICA	WALMART-SRP & Activity Supplie	TXN00093039			7661	60.41
0	10168	BANK OF AMERICA	WALMART-SRP&Activity Supplies	TXN00093136			7661	33.80
0	10168	BANK OF AMERICA	WAVE PIZZA-Food for program	TXN00092646			7661	14.89
29555001 Org Total							1,331.88	

Council Meeting
April 12, 2022

Schedule of Bills

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<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>
41044301		LIBRARY CAPITAL EQUIPMENT	
85620		OFFICE FURNITURE & EQUIPMENT	
1	11234	PROCHASKA & ASSOCIATES	HVAC SYSTEM REPLACEMENT PROJECT

041222

<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
4549	36797		0	391.85

41044301 Org Total 391.85

Prepared by

Nancy Broich

Library Funds Disbursement Voucher	
Approved by:	Tanya Hansen
Library Board President	<i>Tanya Hansen</i>
Authenticated by:	Ben Boesclager
Library Board Secretary	<i>Ben Boesclager</i>

Library Board

Monday, April 18, 2022

Regular Meeting

Item C1

Approval of Director's Report

The Director's Report typically consists of:

- 1) a monthly report of programs and activities, public use of meeting spaces, library media, and Librarians' Reports*
- 2) a quarterly Report of Household Library Cards Issued to Hall County Residents Outside of Grand Island provided in January, April, July and October of each year*
- 3) a quarterly statistical usage report provided in February, May, August and November of each year*
- 4) upon execution of agreement, regularly scheduled report of use of Grand Island Public Library Foundation library support funds*
- 5) upon publication, a Library newsletter*
- 6) and additional administrative items of note, either in the agenda packet or discussed at the meeting.*

Staff Contact:

Library Director

Name: Celine Swan

Date: April 2022

Since Last Report

March

- Media Report, Shaun and Laura report, Makerspace has been busy.
- Shaun/Celine/Laura working on updating library policies with Tanya after Strategic Plan
- Laura attended PLA in Portland OR March 23-25. She received grants to attend.
- Waiting for Bibliotheca selfcheckouts/gates-back ordered-ETA April
- Planning for FTEs for Summer 0.5 request went to City Council March 22 and approved
- Letter from Nebraska Library Commission on lower government funding for 2019-2020, - 2.04 cut for state aid for 2022. I emailed Sam Shaw we lose \$154 this year and next year we will be cut 6.5.
- Working with Library Foundation for Go Big Give, National Library Week, Crane Promo, Crane-Outdoor Sound, Sponsorships, Vibe and presence in Convention and Visitor's
- H3C Board-Week of the Young Child March and April Promotions using Makerspace-CCC, H3C Week of the Young Child, Literacy Summit,-ELC, HN PrimeTimes began March 14 school age, and March 19 Preschool
- Police Substation with Chief Falldorf, Jerry J-Needs to go to Library Bd/City for approval
- Crane Display from Crane Trust in Art Alcove, Seed Exchange, Pollination Display
- ByGone BookClub 28 in attendance, Heritage Hour March 20 start up again in August
- Maintenance cleaned up library gardens, cleaning of back rooms, offsite, & flower beds
- Laura did outreach to Northwest High School Career Day 3/16, and outreach to ELC for Bear Fair promos on March 31
- Library volunteer Jeanne McMIndes won Nebraska Library Association Volunteer Award.
- Tornado Practice Drill Announcement 3/23/2022. Checked flashlights and equipment.

Upcoming-Library work

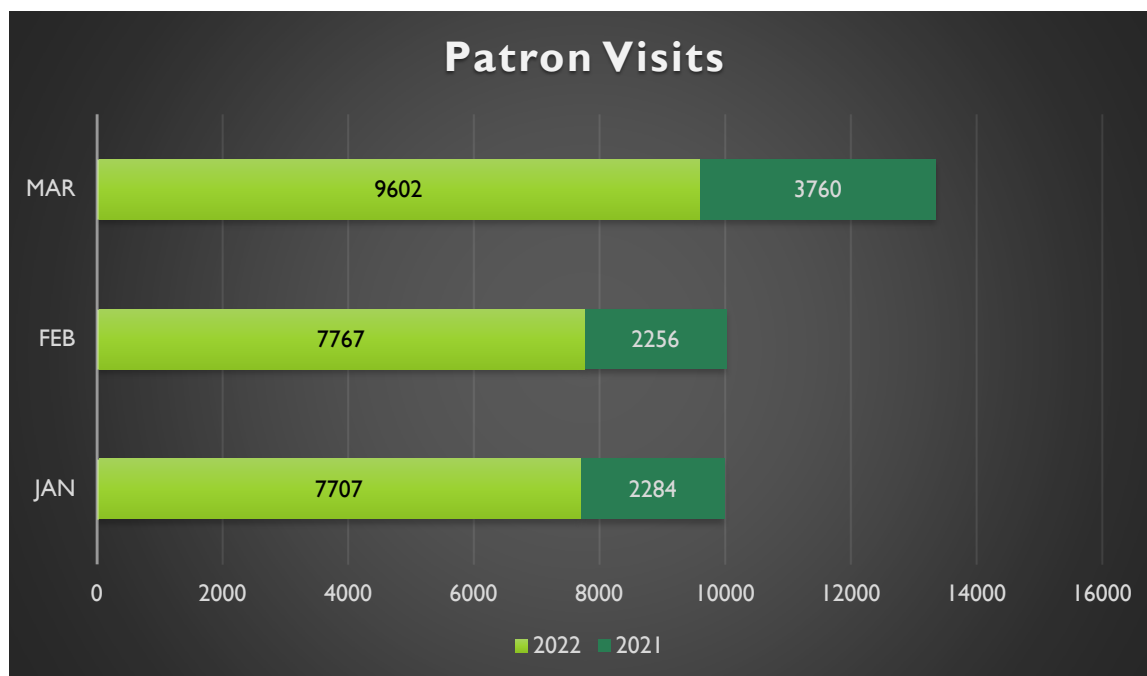
- Spring Break and Dr. Seuss Week, National Library Week went well with the Bear Fair April 4, Staff and Public Appreciation, Take Action for Libraries. GIPL Foundation provided a luncheon for staff. Thanks!
- Preparing Summer Reading Programs and marketing materials, flyer with Parks Dept.
- Laura received an additional \$1,000 for her Youth Grant from the Nebraska Lib. Comm.
- AARP Tax Help have helped around 500 this year.
- Bibliotheca selfcheckouts/gates are arriving 4/18/2022, and will be installed on 4/19/2022. City IT is updating and adding Deep Freeze, then the Digital Media Lab will be available, Waiting for Davis-he has equipment he is waiting for to add sound equipment
- Working with Library Foundation for Go Big Give-May 1 table with information, GBG programd May 5. Sponsorships, Vibe – will have the Library promotion
- Police Substation with Chief Falldorf, Jerry J-Needs to go to Library Bd/City for approval, Universal Builders stopped and will get a quote. Need to apply for grants.
- We have taken application for 4 summer FTES's for the library. We will interview soon.
- Celine and Tanya met with Jerry J on fall FTE planning
- Robert is now a city Maintenance1 staff member, Library Page Andrew Fuller resigned
- Kim Dinsdale is sponsoring the Sheldon Art Photography Display & more art displays
- GICC teens will volunteer on April 20th

GRAND ISLAND PUBLIC LIBRARY

MARCH 2022 STATS OVERVIEW & COMPARISON

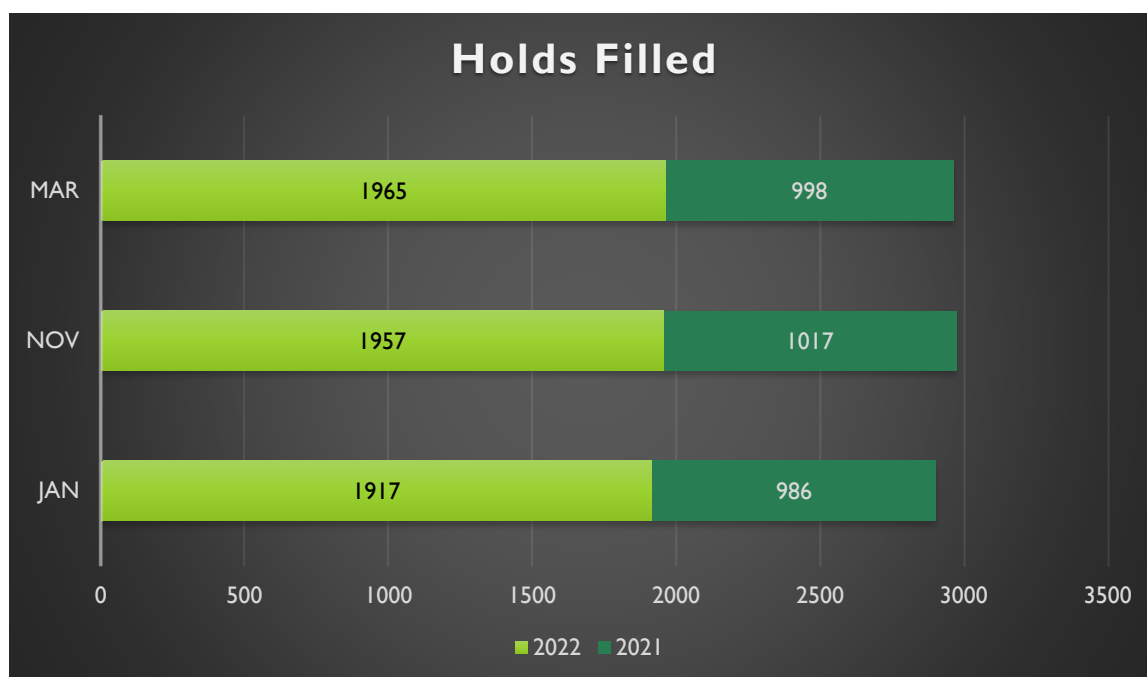
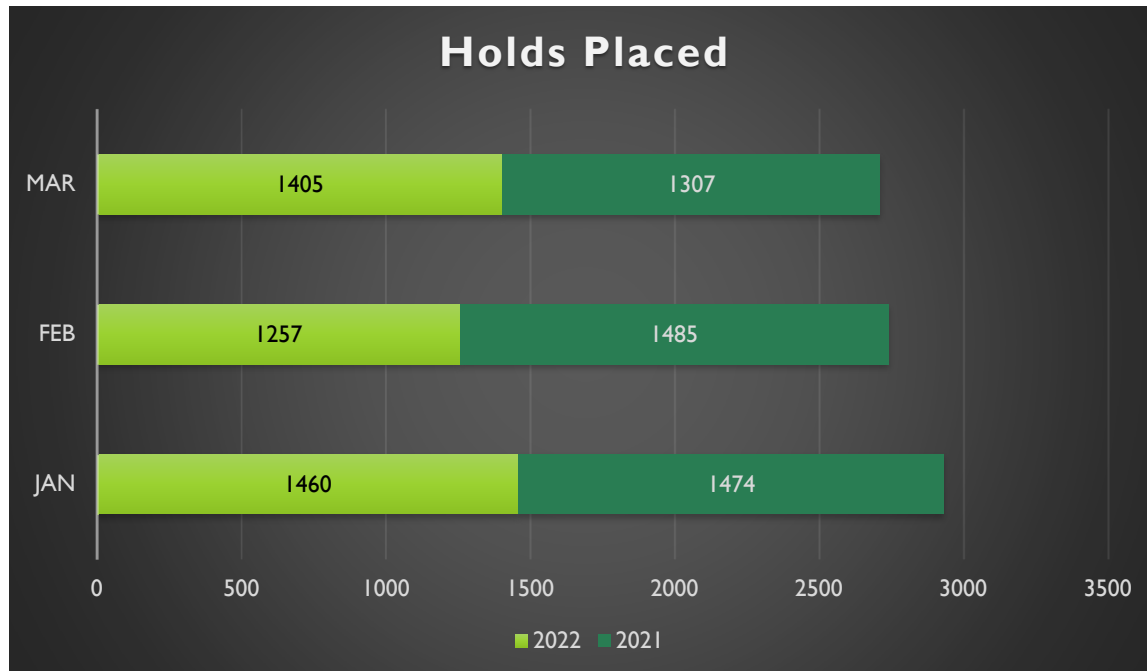


PATRON VISITS – PREVIOUS THREE MONTHS

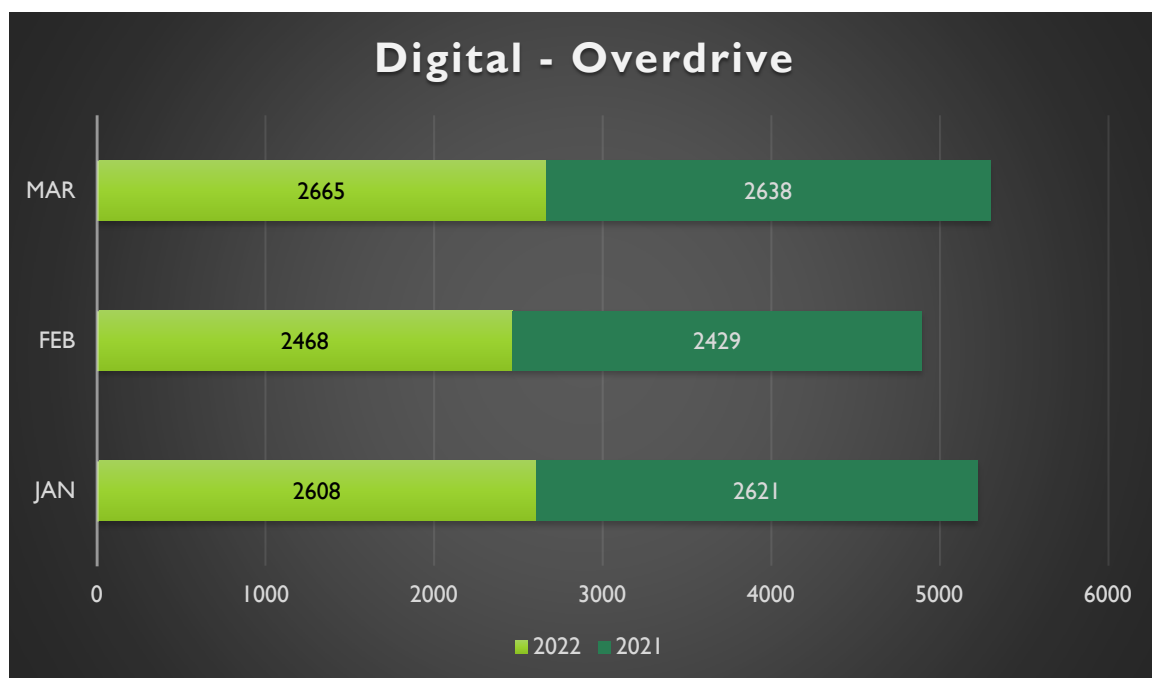
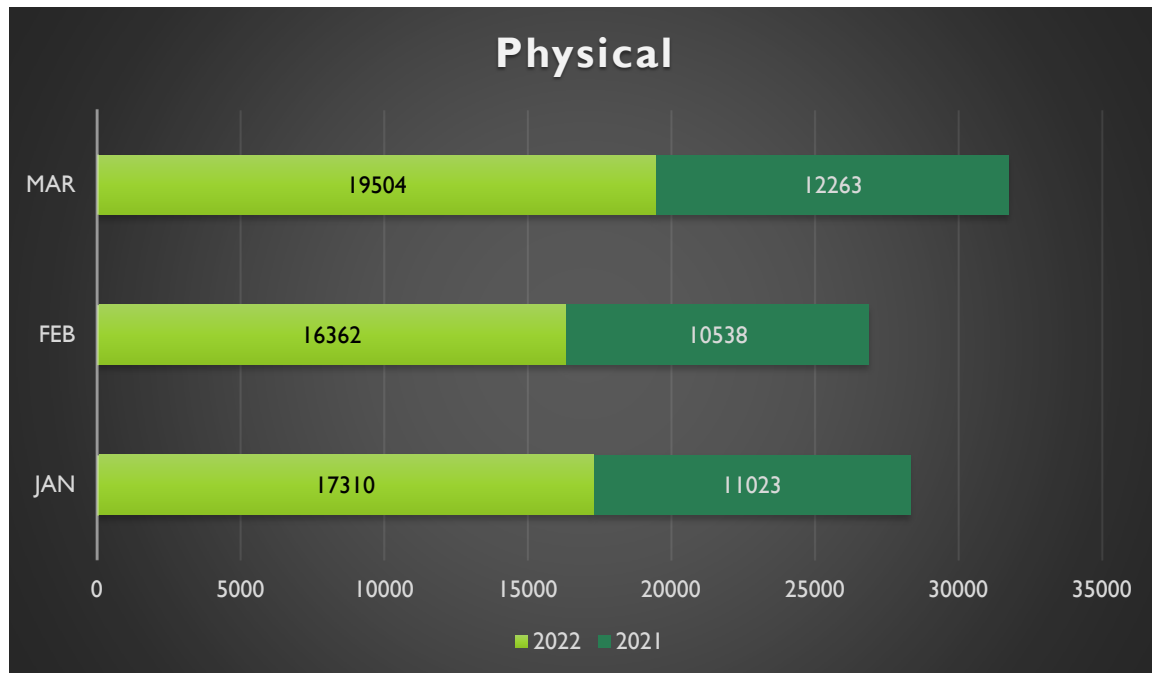


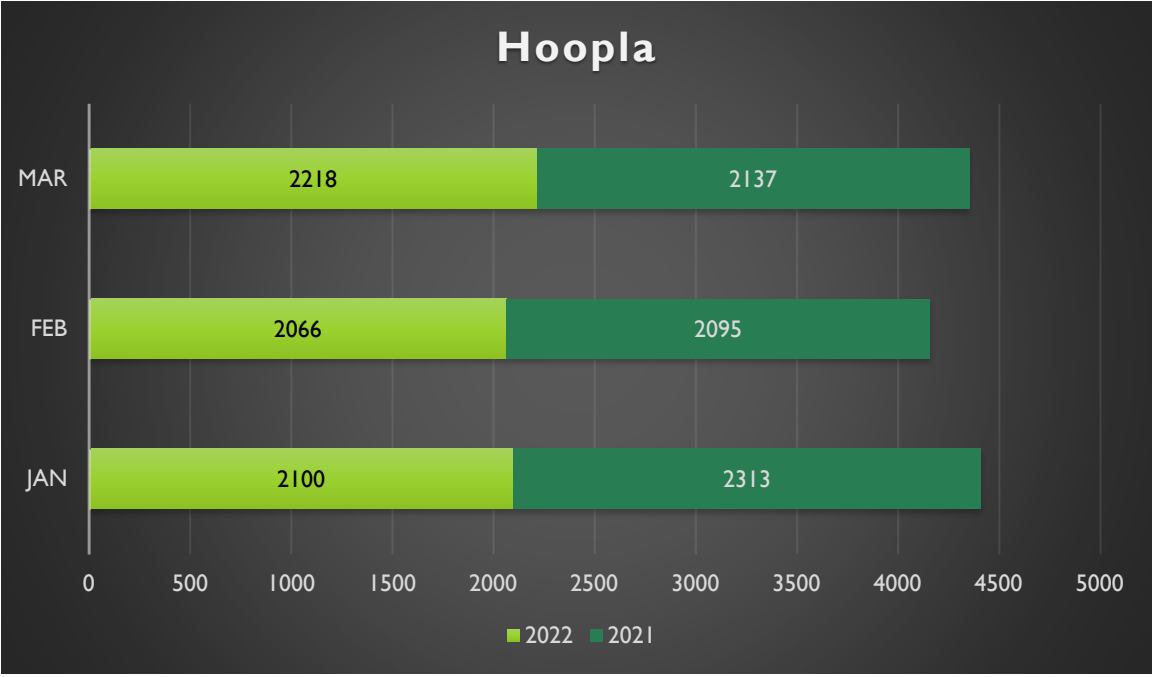
CIRCULATION

HOLDS PLACED



CHECKOUTS (INCLUDING RENEWALS & IN-HOUSE USE)





Youth & Family Services Librarian Monthly Report

Laura Fentress

April 2022

Since Last Report

School year programming

Target Ages 0-5

Baby & Toddler Lapsit

Fridays at 10:30am

	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	YTD
Total attendance	65	30	37	40	57	52	281
Number of programs	5	2	3	3	4	4	21
Average attendance	13	15	12	13	14	13	13

Preschool Storytime

Wednesdays at 10:00am & 11:00am

	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	YTD
Total attendance	98	74	58	54	109	93	486
Number of programs	8	6	6	8	8	8	44
Average attendance	12	12	10	7	14	12	11

Target Ages 6-11

Homeschool

Third Thursdays at 3:00pm

	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	YTD Total	YTD Average
Total attendance	21	11	22	21	7	20	102	17

Pajametime

Mondays at 6:30pm

	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	YTD
Total attendance	52	78	38	46	38	29	281
Number of programs	4	4	2	4	4	3	21
Average attendance	13	20	19	12	10	10	13

Target Ages 12-18

Teen/tween regular programs

Third Thursdays at 4:00pm

	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	YTD Total	YTD Average
Total attendance	8	19	x	8	6	x	41	10

TLC

First Thursdays at 4:15pm

	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	YTD Total	YTD Average
Total attendance	13	11	6	7	5	3	45	8

Prime Time continues

- **Elementary** Mondays March 14 – April 25 (skipping April 4 for Bear Fair)
- **Preschool** Saturdays March 19 – April 23

Public Library Association Conference 2022 in Portland (March 23-25)

Sessions attended

- Beyond Yuck and Yum: Programming with Picture Books about Food
- Data Warehouse 101
- Big Ideas with Amy Schneider
- Managing Series Fiction
- One Book, Many Lessons
- Horrible, Evil Library Books: Intellectual Freedom Standards in Customer Service
- Fostering Readers (Bilingual)

National Library Week April 3-9

- Break-In (puzzle) bags borrowed 26 times as of April 13

Bear Fair April 4

Attended by approximately 680 people:

- 350 kids
- 280 adults
- 50 staff/volunteers



The Independent

2 of 3

Upcoming

Summer Reading 2022 planning continues

- Regular school-year programs continue through May 13; no regular programs May 15-22
- **Beanstack** logging begins May 20 and ends July 31 at midnight
- Regular weekly summer programs begin June 1 and end July 29; no regular programs July 3-8
- **Kids' Art Contest** submissions begin May 23 (Kids' Art Show runs June 1-June 30)
- **Teen Art Contest** submissions begin June 23 (Teen Art Show runs July 1-July 31)

Weekly programs

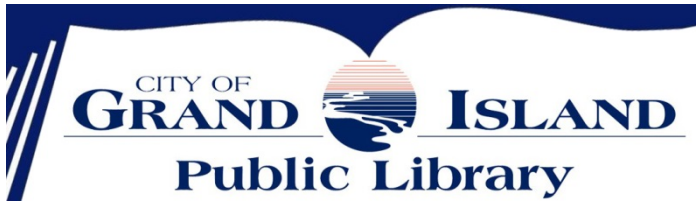
- Summer Reading Enrichment
- Big Kids Club
 - **Therapy miniature horse** June 21
 - **Water color memo board** with Extension Office July 2
 - **Ancient Sea Life Encounter** kit from Morrill Hall July 26
- Golden Sower Fun Club
- Stories & Crafts
- Teen programs
 - **Painting with Jill** June 2
 - **Nancy Fairbanks Pottery** June 30
 - **Minute-to-Win-It Water Games** at Stolley Park July 14
 - **After Hours** July 28
- Baby & Toddler Lapsit

Big programs

- **Kickoff** with "Captain Toby KID" May 23
- Peter Brunette & Penelope Fratelli-Brunette **"Balloon Animal Adventures"** June 6
- **Crane River Theater "High School Musical"** June 13
- **Wildlife Encounters** June 20
- **Music program** (TBA; hoping to work with Humanities Nebraska) June 27
- Jeff Quinn's **"Splash of Magic"** July 11
- Musician **Aaron Fowler** & therapy dogs Bella and Choco July 18
- **Sharkfest** July 25

STEAM summer outreach to Parks & Recreation

- **Paper circuits** June 10
- **Bristlebots** June 10
- **Outreach programs** with Kinder Kamp at parks on Wednesdays
- Parks will also **borrow Makerspace STEAM activity kits** for use in their programs



**Quarterly Report of
Household Library Cards
Issued to Hall County Residents
Outside of Grand Island**

JAN-MARCH 2022

To Hall County Board of Supervisors:

As of April 1, 2022 there are a total of 1,176 Head of Household Hall County patron accounts. We added 2 new Head of Household accounts this past quarter between January 1 and March 31, 2022 and 13 cardholders were modified from other borrower types due to moving/change of address. This results in a **net gain** of 15 accounts from the previous report of 1,161 HCH accounts.

Our automated reporting of household cards is based on one member of each household manually coded as "head of household" no matter how many in the household have cards.

The Grand Island Public Library has provided Makerspace, Homeschooling, and Spring Break Programs including Dr. Seuss' Birthday Celebrations for children as well as tween/teen programming. The library offers regular Story Times, Teen Library Corps-TLC teen board, Adult Book Club, Bygone Book Club, and Hall County Heritage Hour. The library continues to promote that Hall County residents can get their library card for free. Check out the many resources available from www.gilibrary.org. We have also added a new database called Alldata for car repair that may be used inside the library, new makerspace equipment for digitizing old VHS to digital formats, digital media equipment, and patrons may now check out video games.

Balance December 31, 2021	1,161
October-December added 2 and modified 13 cardholders	+15
Balance March 31, 2022	1,176

A handwritten signature in cursive script that reads "Celine D. Swan".

Celine D. Swan, Library Director

April 1, 2022

Channel analytics

Current subscribers


187 Feb 2022

+50 in last 28 days

Summary

Last 28 days

Views 12.2K 

Watch time (hours) 295.7 

Top videos

Last 48 hours · Views

Victorian Dress and Etiquette 1.1K

Duct Tape Wallet | Make It 10

Victorian Food And Drink 8

[GO TO CHANNEL ANALYTICS](#)

Channel analytics

Current subscribers

225 Mar. 2022

+71 in last 28 days

Summary

Last 28 days

Views 13.9K 

Watch time (hours) 339.6 

Top videos

Last 48 hours · Views

Victorian Dress and Etiquette 912

Victorian Food And Drink 11

Duct Tape Wallet | Make It 3

[GO TO CHANNEL ANALYTICS](#)

Library Media Report

KRGi Community Connections interview with Laura (promote Dr. Seuss, Spring Br.)	3/1/2022	KRGi
Nebraska Covid-19 Free Test Pickup Locations-DHHS	3/3/2022	NE-DHHS
Humanities reading program starts Monday in Grand Island	3/5/2022	GI Independent
Grant adds more computers to Grand Island Public Library for makerspace	3/6/2022	GI Independent
GRAND ISLAND PUBLIC LIBRARY: BETWEEN THE STACKS: Babies, books and spring break at Grand Island Public Library	3/6/2022	GI Independent
Club Calendar-March 2022-Adult Book Club	3/6/2022	GI Independent
Your Ticket: Local author to visit Grand Island Public Library	3/7/2022	GI Independent
Would you chew blue goo?:' Grand Island Library celebrates Dr. Seuss' birthday	3/10/2022	GI Independent
Your Ticket: Grand Island Civil War soldier focus of Bygone Book Club	3/10/2022	GI Independent
Watch Now: Dr. Seuss' Birthday Bash	3/10/2022	GI Independent
Grand Island woman given state library volunteer award	3/13/2022	GI Independent
Awareness, simple preparation alleviates seniors tax stress, Grand Island instructor	3/17/2022	GI Independent
Starting Monday seeds can be checked out at Grand Island Public Library, too	3/19/2022	GI Independent
GRAND ISLAND PUBLIC LIBRARY: BETWEEN THE STACKS: Video game, seed rental,	3/20/2022	GI Independent
Libraries grow mind and body as GI Library adds seed library	3/23/2022	NTV
Grand Island seed library helping grow the desire to garden	3/23/2022	Local4
KRGi Community Connections interview with Laura (promote Bear Fair)	3/29/2022	KRGi
Advocates call on community to report child abuse	3/29/2022	NTV
Hall County Commissioners proclaim April Child Abuse Prevention Month	3/30/2022	GI Independent
USDA hiring food inspectors in Nebraska	3/30/2022	NTV
USDA needs food inspectors in Nebraska	3/31/2022	ABC8
Bear Fair Ad - paid Ad	3/30/2022	GI Independent
Club Calendar-April 22-Adult Book Club	4/3/2022	GI Independent
GRAND ISLAND PUBLIC LIBRARY: BETWEEN THE STACKS-Connect with the Grand Island Public Library during National Library Week	4/3/2022	GI Independent
Young cubs connect with learning at GI Library's Bear Fair	4/4/2022	NTV
Bear Fair connects preschoolers with library, community	4/4/2022	GI Independent
Grand Island Public Library Poster Exhibition to host a poster exhibition	4/4/2022	HorticultureNews
Grand Island Public Library to host poster exhibition: 'Pollination Investigation'	4/4/2022	GI Independent
Photos: Bear Fair at the Grand Island Library	4/5/2022	GI Independent
Ord WWII pilot Evelyn Sharp feature at Grand Island Library book club discussion	4/7/2022	GI Independent
Saturday Salute: Easter Baskets, bears serve multiple purposes this week	4/9/2022	GI Independent

Library Board

Monday, April 18, 2022

Regular Meeting

Item D1

Board Communications and Committee Reports

This item allows for the introduction and discussion of board communications and committee reports. Included are items of discussion and communication with the City Council liaison to the Library Board. Items requiring approval must also be indicated in Consideration of Unfinished Business or Consideration of New Business.

Staff Contact:

Library Board

Monday, April 18, 2022

Regular Meeting

Item E1

Planning for Strategic Plan

Staff Contact:

Library Board

Monday, April 18, 2022

Regular Meeting

Item F1

Board Approval for Reinstatement

Former patron Curtis Wright is seeking board approval to be allowed back into the library.

Staff Contact:

Library Board

Monday, April 18, 2022

Regular Meeting

Item F2

New Board Members

The following board members will have served their full terms and their last meeting will be June: Ed Meedel and Kelli Arens. We will need to start looking for qualified candidates to fill their vacancies. Also the following have decided to step down after the June meeting as well: Ben Boeselager and Maria Lopez so we will also need to find qualified candidates to fill their vacancies.

Staff Contact:

Library Board

Monday, April 18, 2022

Regular Meeting

Item F3

Call To Action For Each Month's Meeting

Staff Contact: