



Library Board

**Monday, March 21, 2022
Edith Abbott Memorial Library**

AGENDA

1. Call to Order
This is a public meeting subject to the open meetings laws of the State of Nebraska. The requirements for an open meeting are posted on the wall in this room and anyone that wants to find out what those are is welcome to read through them. The Library Board may vote to go into Closed Session on any Agenda Item as allowed by State Law.
2. Roll Call
Tanya Hansen, President
Sara White, Vice President
Benjamin Boeselager, Secretary
Maria Lopez
Edward Meedel
Kelli Arens
Jaime Parr
3. Public Participation
4. Approval of Minutes of February 21, 2022
5. Approval of Financial Reports
6. Approval of Bills Submitted - February 22, 2022 and March 8, 2022
7. Approval of Director's Report
8. Board Communications and Committee Reports

9. Planning of Strategic Plan
10. Updating Library Policies and Forms
11. Approval for Request for Reconsideration
12. Police Substation
13. Next Meeting
14. Adjournment

Library Board

Monday, March 21, 2022

Regular Meeting

Item A1

Public Participation

This is an opportunity for individuals wishing to provide input on any of tonight's agenda items to reserve time to speak. Please come forward, state your name and address, and the Agenda topic on which you will be speaking.

Individuals may also request items for future library board meetings. If the issue can be handled administratively, notification will be provided. If the item is scheduled for a future meeting, notification of the date will be given.

Staff Contact:

Library Board

Monday, March 21, 2022

Regular Meeting

Item B1

Approval of Minutes of February 21, 2022

Staff Contact:

CITY OF GRAND ISLAND
GRAND ISLAND PUBLIC LIBRARY BOARD
OFFICIAL PROCEEDINGS
MINUTES OF REGULAR LIBRARY BOARD MEETING
February 21, 2022

Pursuant to due call and notice thereof, a Regular Meeting of the Library Board of the Grand Island Public Library was conducted on Monday, February 21, 2022. Notice appeared in the *Grand Island Independent* on February 17, 2022. A quorum present, President Tanya Hansen called the meeting to order at 5:15 p.m. The following members were present: Ed Meedel, Jaime Parr, Sara White, Kelli Arens and Maria Lopez. Celine Swan and Vaughn Minton were also present.

Open Meetings Law Notice: Provided by President Tanya Hansen.

Public Participation: None

Approval of Minutes: Motion by Ed Meedel, seconded by Jaime Parr, carried unanimously to accept for filing the Minutes of the January 31, 2022 library board meeting.

REPORTS:

Approval of Financial Report: Motion by Ed Meedel, seconded by Jaime Parr, carried unanimously to accept for filing the January 2022 Financial Reports.

Approval of Bills Submitted: Motion by Ed Meedel, seconded by Jaime Parr, carried unanimously to accept for filing the January 25, 2022 and February 8, 2022 Bills Submitted.

Approval of Director's Report: Motion by Ed Meedel, seconded by Kelli Arens, carried unanimously to accept for filing the Director's Report.

Board Communications and Committee Reports: Nothing to report at this time.

Planning for Strategic Plan: Tanya is still making a few changes and will have ready at the March meeting.

Next Meeting: Monday March 21, 2022 at 5:15 pm

There being no other business the meeting was adjourned at 5:55 p.m.

Ben Boeselager, Secretary

Library Board

Monday, March 21, 2022

Regular Meeting

Item B2

Approval of Financial Reports

The reports of revenues and expenditures since the last board meeting are submitted as generated, subject to City Finance Department journal entry changes.

Staff Contact:

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CITY OF GRAND ISLAND
LIBRARY REVENUES

P 1
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FOR THE MONTH ENDING FEB 2022

FOR 2022 05

JOURNAL DETAIL 2022 5 TO 2022 5

ACCOUNTS FOR: 100	GENERAL FUND							
ORIGINAL	APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED	
10044301 LIBRARY								
74350 COUNTY SHARE OF LIBRARY								
-27,500.00		-27,500.00	-27,500.00	0.00	0.00	0.00	100.0%	
74360 FEDERAL GRANTS								
-17,000.00		-17,000.00	0.00	0.00	0.00	-17,000.00	.0%	
74365 STATE GRANTS								
-7,107.00		-7,107.00	0.00	0.00	0.00	-7,107.00	.0%	
74576 COPY MACHINE USE FEES								
-11,000.00		-11,000.00	-4,445.40	-1,025.09	0.00	-6,554.60	40.4%	
74703 FINES AND PENALTIES								
-10,000.00		-10,000.00	-3,238.60	-670.21	0.00	-6,761.40	32.4%	
74725 NONRESIDENT CARD FEE								
-5,500.00		-5,500.00	-2,071.94	-480.00	0.00	-3,428.06	37.7%	
74795 OTHER REVENUE								
-2,500.00		-2,500.00	-6,028.25	0.00	0.00	3,528.25	241.1%	
TOTAL LIBRARY								
-80,607.00		-80,607.00	-43,284.19	-2,175.30	0.00	-37,322.81	53.7%	
TOTAL GENERAL FUND								
-80,607.00		-80,607.00	-43,284.19	-2,175.30	0.00	-37,322.81	53.7%	

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CITY OF GRAND ISLAND
LIBRARY EXPENSES

FOR THE MONTH ENDING FEB 2022

P 1
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FOR 2022 05		JOURNAL DETAIL 2022 5 TO 2022 5						
ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
10044301 LIBRARY								
85105 SALARIES - REGULAR	1,023,394	1,023,394	405,259.04	69,820.29	.00	618,134.96	39.6%	
85110 SALARIES - OVERTIME	0	0	194.81	23.14	.00	-194.81	100.0%	
85115 F.I.C.A. PAYROLL TAXES	78,290	78,290	28,530.37	5,004.22	.00	49,759.63	36.4%	
85120 HEALTH INSURANCE	199,551	199,551	71,290.58	14,553.98	.00	128,260.42	35.7%	
85125 LIFE INSURANCE	2,492	2,492	830.60	158.80	.00	1,661.40	33.3%	
85130 DISABILITY INSURANCE	2,826	2,826	1,010.44	192.68	.00	1,815.56	35.8%	
85145 PENSION CONTRIBUTION	60,754	60,754	24,256.88	4,156.92	.00	36,497.12	39.9%	
85150 WORKERS COMPENSATION	2,053	2,053	.00	.00	.00	2,053.00	.0%	
85160 OTHER EMPLOYEE BENEFITS	500	500	200.40	29.28	.00	299.60	40.1%	
85161 HRA-VEBA	13,178	13,178	5,020.00	880.00	.00	8,158.00	38.1%	
85213 CONTRACT SERVICES	20,000	20,000	10,781.06	2,814.57	5,685.43	3,533.51	82.3%	
85241 COMPUTER SERVICES	35,000	35,000	3,329.13	.00	.00	31,670.87	9.5%	
85245 PRINTING & BINDING SERVICES	1,000	1,000	115.39	.00	.00	884.61	11.5%	
85305 UTILITY SERVICES	55,000	55,000	16,037.55	1,744.47	.00	38,962.45	29.2%	
85317 NATURAL GAS	10,000	10,000	3,321.64	1,878.39	.00	6,678.36	33.2%	
85319 REPAIR & MAIN-LAND IMP/IRRIGA	1,000	1,000	.00	.00	.00	1,000.00	.0%	
85324 REPAIR & MAINT - BUILDING	20,000	20,000	8,780.40	628.12	4,031.80	7,187.80	64.1%	
85330 REPAIR & MAINT-OFF FURN & EQ	15,000	15,000	788.33	480.83	15,657.92	-1,446.25	109.6%	
85335 REPAIR & MAINT - VEHICLES	480	480	793.61	.00	.00	-313.61	165.3%	
85350 SANITATION SERVICE	750	750	246.00	.00	.00	504.00	32.8%	
85410 TELEPHONE EXPENSE	0	0	3,106.48	602.79	.00	-3,106.48	100.0%	
85413 POSTAGE	6,000	6,000	2,739.70	474.38	.00	3,260.30	45.7%	
85416 ADVERTISING	250	250	105.78	.00	.00	144.22	42.3%	
85422 DUES & SUBSCRIPTIONS	26,000	26,000	11,331.20	2,215.44	.00	14,668.80	43.6%	
85425 BOOKS	95,000	95,000	30,867.35	4,376.59	.00	64,132.65	32.5%	
85426 AV/ELECTRONIC MEDIA	108,700	108,700	41,398.15	8,633.88	.00	67,301.85	38.1%	
85427 PERIODICALS	14,000	14,000	9,634.44	198.90	.00	4,365.56	68.8%	
85428 TRAVEL & TRAINING	3,000	3,000	653.68	642.70	.00	2,346.32	21.8%	
85453 CASH OVER & SHORT	100	100	24.75	5.50	.00	75.25	24.8%	
85490 OTHER EXPENDITURES	1,000	1,000	17,838.92	17,513.62	.00	-16,838.92	1783.9%	
85505 OFFICE SUPPLIES	51,000	51,000	9,068.17	1,869.81	.00	41,931.83	17.8%	
85510 CLEANING SUPPLIES	4,000	4,000	.00	.00	.00	4,000.00	.0%	
85515 GASOLINE	500	500	284.93	.00	.00	215.07	57.0%	
85540 SMALL TOOLS & PARTS	12,279	12,279	.00	.00	.00	12,279.00	.0%	
TOTAL LIBRARY	1,863,097	1,863,097	707,839.78	138,899.30	25,375.15	1,129,882.07	39.4%	
TOTAL GENERAL FUND	1,863,097	1,863,097	707,839.78	138,899.30	25,375.15	1,129,882.07	39.4%	

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CITY OF GRAND ISLAND
ALL REVENUES

P 135
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FOR THE MONTH ENDING FEB 2022

FOR 2022 05

JOURNAL DETAIL 2022 5 TO 2022 5

ACCOUNTS FOR: 295	LOCAL ASSISTANCE							
ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED		
29555001 OTHER DEPARTMENT PROJECTS								
74602 PLANNING COMMISSION PLAQUE								
29555001 74602	PLANNING COMMISSION PLAQUE							
-120.00	-120.00	0.00	0.00	0.00	-120.00	.0%		
TOTAL PLANNING COMMISSION PLAQUE								
-120.00	-120.00	0.00	0.00	0.00	-120.00	.0%		
74701 EDITH ABBOTT MEMORIAL LIBRARY								
29555001 74701	EDITH ABBOTT MEMORIAL LIBRARY							
-74,000.00	-74,000.00	448.55	0.00	0.00	-74,448.55	-.6%		
29555001 74701 105	EDITH ABBOTT MEMORIAL LIBRARY							
0.00	0.00	-18,000.00	0.00	0.00	18,000.00	100.0%		
TOTAL EDITH ABBOTT MEMORIAL LIBRA								
-74,000.00	-74,000.00	-17,551.45	0.00	0.00	-56,448.55	23.7%		
74735 CONTINGENCY PROJECTS								
29555001 74735	CONTINGENCY PROJECTS							
-250,000.00	-250,000.00	0.00	0.00	0.00	-250,000.00	.0%		
TOTAL CONTINGENCY PROJECTS								
-250,000.00	-250,000.00	0.00	0.00	0.00	-250,000.00	.0%		
74799 CREDIT CARD REBATE								
29555001 74799	CREDIT CARD REBATE							
-164.00	-164.00	0.00	0.00	0.00	-164.00	.0%		

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CITY OF GRAND ISLAND
ALL EXPENSES

P 164
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FOR THE MONTH ENDING FEB 2022

FOR 2022 05				JOURNAL DETAIL 2022 5 TO 2022 5				
ACCOUNTS FOR:	LOCAL ASSISTANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
295								
29555001 OTHER DEPARTMENT PROJECTS								
91 OPERATING EXPENSES								
29555001 85041 PLAQUE		120	120	55.11	.00	.00	64.89	45.9%
29555001 85042 LIBRARY		0	0	7,962.11	8,001.47	17,267.58	-25,229.69	100.0%
2022/05/000174	02/15/2022 API	108.48 VND	010168 VCH530772	BANK OF AMERICA	DELL-Library Teen PC Mounts			7601
2022/05/000174	02/15/2022 API	1,313.70 VND	010168 VCH530805	BANK OF AMERICA	DELL-Library Teen Monitors			7601
2022/05/000174	02/15/2022 API	4,125.30 VND	010168 VCH530808	BANK OF AMERICA	DELL-Library Teen PCs			7601
2022/05/000174	02/15/2022 API	379.00 VND	010168 VCH531094	BANK OF AMERICA	BESTBUY-Renovation Supplies			7601
2022/05/000174	02/15/2022 API	2,074.99 VND	010168 VCH531106	BANK OF AMERICA	BESTBUY - MacBook Pro			7601
29555001 85042 103 LIBRARY		0	0	1,385.65	.00	.00	-1,385.65	100.0%
29555001 85042 104 LIBRARY		0	0	4,400.69	.00	.00	-4,400.69	100.0%
29555001 85042 105 LIBRARY		0	0	4,073.56	1,843.23	350.00	-4,423.56	100.0%
2022/05/000007	02/01/2022 API	465.00 VND	010168 VCH530119	BANK OF AMERICA	ACR - Digital Moviemaker			7581
2022/05/000007	02/01/2022 API	6.28 VND	010168 VCH530205	BANK OF AMERICA	WALMART-SRP&Activity Supplies			7581
2022/05/000007	02/01/2022 API	75.00 VND	010168 VCH530287	BANK OF AMERICA	HUMANITIES NE - Speakers			7581
2022/05/000007	02/01/2022 API	418.49 VND	010168 VCH530327	BANK OF AMERICA	USCUTTER - Mug Press			7581
2022/05/000007	02/01/2022 API	250.00 VND	010168 VCH530343	BANK OF AMERICA	FAIRBANKS STUDIO- Program			7581
2022/05/000174	02/15/2022 API	100.00 VND	010168 VCH530839	BANK OF AMERICA	HUMANITIES NE-Speakers for Pro			7601
2022/05/000174	02/15/2022 API	159.98 VND	010168 VCH530869	BANK OF AMERICA	AMAZON-Scanner for Makerspace			7601
2022/05/000174	02/15/2022 API	329.97 VND	010168 VCH530907	BANK OF AMERICA	USCUTTER-Mug Press Mugs			7601
2022/05/000174	02/15/2022 API	16.95 VND	010168 VCH530970	BANK OF AMERICA	AMAZON-Supplies for Programs			7601
2022/05/000174	02/15/2022 API	21.56 VND	010168 VCH531162	BANK OF AMERICA	SAMS - Activity Supplies			7601
29555001 85042 107 LIBRARY		0	0	11,050.00	.00	.00	-11,050.00	100.0%
29555001 85042 108 LIBRARY		0	0	.00	.00	28,232.00	-28,232.00	100.0%
TOTAL OPERATING EXPENSES		120	120	28,927.12	9,844.70	45,849.58	-74,656.70*****	

Library Board

Monday, March 21, 2022

Regular Meeting

Item B3

Approval of Bills Submitted - February 22, 2022 and March 8, 2022

The following bills were submitted by the Library Director in accordance with the Library Funds Policy since the last library board meeting.

Staff Contact:

Schedule of Bills

022222

<u>Org</u>	<u>Object</u>	<u>Vendor # Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
74703		FINES AND PENALTIES						
0	999999	REFUND CUSTOMERS	RETURNED LOST BOOK	FEB 2022			0	36.40
85160		OTHER EMPLOYEE BENEFITS						
0	10168	BANK OF AMERICA	TASC - Admin Fees	TXN00091631			7601	29.28
85213		CONTRACT SERVICES						
1	7012	ESSENTIAL PERSONNEL INC	TEMPORARY HELP	62180	37306		0	767.61
1	7012	ESSENTIAL PERSONNEL INC	TEMPORARY HELP	62309	37306		0	1,023.48
85317		NATURAL GAS						
1	336	NORTHWESTERN ENERGY	NATURAL GAS BILL	21DEC2646500-5			225185	1,878.39
85324		REPAIR & MAINT - BUILDING						
0	10168	BANK OF AMERICA	ACE- Maintenance Supplies	TXN00091328			7601	42.94
0	10168	BANK OF AMERICA	CRESCENT - Bulbs	TXN00091435			7601	92.41
0	10168	BANK OF AMERICA	MENARDS- Maintenance Supplies	TXN00091482			7601	54.91
85330		REPAIR & MAINT - OFF FURN & EQ						
0	10168	BANK OF AMERICA	CAPITAL BUSIN-Contract Chrg 10	TXN00091407			7601	114.08
0	10168	BANK OF AMERICA	EAKES-Contract Billing OCT-DEC	TXN00091426			7601	366.75
85410		TELEPHONE						
1	107	CENTURYLINK INC	GROUP PHONE BILL - CITY HALL	22FEB308 E22-1707			225200	29.61
1	107	CENTURYLINK INC	PHONE BILL - LIBRARY	22FEB308 385-5333			225202	155.56
1	387	STATE OF NE DIV OF COMM	JAN 2022 FOR ACCT 01 0240	1304758			0	401.58
85413		POSTAGE						
1	344	MIDWEST CONNECT LLC	POSTAGE	GI11 01/31/22			0	233.12
85422		DUES & SUBSCRIPTIONS						
1	3767	OCLC ONLINE COMPUTER LIBRARY	FEB 2022 CATALOGING & METADATA SUBSCRIPTIONS	1000192864			0	2,215.44
85425		BOOKS						
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERV- Books	TXN00091217			7601	238.58
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERV- Books	TXN00091185			7601	760.33
85426		AV/ELECTRONIC MEDIA						
0	10168	BANK OF AMERICA	OVERDRIVE-Deposit on Account	TXN00091610			7601	2,500.00
0	10168	BANK OF AMERICA	TECHSOUP - Journeyed.com	TXN00091272			7601	10.00

Schedule of Bills

<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85426		AV/ELECTRONIC MEDIA						
1	562	MIDWEST TAPE	AUDIOBOOKS & DVD'S	501645027	20226		0	397.59
1	562	MIDWEST TAPE	AUDIOBOOKS & DVD'S	501610107	20226		0	712.19
1	562	MIDWEST TAPE	HOOPLA 01/22	501628973	20226		0	4,243.78
1	320	NE LIBRARY COMMISSION	JAN-DEC 2022 WEB DEWEY SUBSCRIPTION	31011			0	270.49
85427		PERIODICALS						
0	10168	BANK OF AMERICA	WORLD HERALD-NewspaperSubscrip	TXN00091288			7601	198.90
85490		OTHER EXPENDITURES						
1	11384	BRIAN HAINKE ESTATE	DECEASED EMPLOYEE PAYOUT OF HRS, VACA & MED LEAVE	FINAL PAYROLL			0	17,439.44
1	8792	CHASE PAYMENTECH LLC	CREDIT CARD USER FEE	22JAN6614			7585	51.33
85505		OFFICE SUPPLIES						
0	10168	BANK OF AMERICA	AMAZON-Supplies for Makerspace	TXN00091293			7601	47.26
0	10168	BANK OF AMERICA	BRODART - Processing Supplies	TXN00091134			7601	75.49
0	10168	BANK OF AMERICA	DEMCO - Processing Supplies	TXN00091133			7601	137.13
0	10168	BANK OF AMERICA	DEMCO-Processing Supplies	TXN00091430			7601	492.70
0	10168	BANK OF AMERICA	HEAT PRESS-Cartridges for Make	TXN00091169			7601	656.00
0	10168	BANK OF AMERICA	SAMS - Activity Supplies	TXN00091578			7601	193.36
0	10168	BANK OF AMERICA	SAMS - Supplies	TXN00091580			7601	38.94
0	10168	BANK OF AMERICA	WALMART - Supplies	TXN00091552			7601	12.28
10044301 Org Total							35,917.35	

Schedule of Bills

022222

<u>Org</u>	<u>Object</u>	<u>Vendor # Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
29555001		OTHER DEPARTMENT PROJECTS						
85042		EDITH ABBOTT MEMORIAL LIBRARY						
0	10168	BANK OF AMERICA	BESTBUY - MacBook Pro	TXN00091493			7601	2,074.99
0	10168	BANK OF AMERICA	BESTBUY-Renovation Supplies	TXN00091479			7601	379.00
0	10168	BANK OF AMERICA	DELL-Library Teen Monitors	TXN00091105			7601	1,313.70
0	10168	BANK OF AMERICA	DELL-Library Teen PC Mounts	TXN00090908			7601	108.48
0	10168	BANK OF AMERICA	DELL-Library Teen PCs	TXN00091117			7601	4,125.30
105		GI PUBLIC LIBRARY FOUNDATION						
0	10168	BANK OF AMERICA	AMAZON-Scanner for Makerspace	TXN00091224			7601	159.98
0	10168	BANK OF AMERICA	AMAZON-Supplies for Programs	TXN00091335			7601	16.95
0	10168	BANK OF AMERICA	HUMANITIES NE-Speakers for Pro	TXN00091190			7601	100.00
0	10168	BANK OF AMERICA	SAMS - Activity Supplies	TXN00091578			7601	21.56
0	10168	BANK OF AMERICA	USCUTTER-Mug Press Mugs	TXN00091267			7601	329.97

29555001 Org Total 8,629.93

Prepared by

Nancy Broich

Library Funds Disbursement Voucher	
Approved by: Tanya Hansen	Date Feb 22, 2022
Library Board President <i>Tanya Hansen</i>	
Authenticated by: Ben Boeselager	Date Feb 21, 2022
Library Board Secretary <i>Ben Boeselager</i>	

Schedule of Bills

030822

<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301		LIBRARY						
85213		CONTRACT SERVICES						
1	7012	ESSENTIAL PERSONNEL INC	TEMPORARY HELP	62593	37306		0	1,023.48
1	7012	ESSENTIAL PERSONNEL INC	TEMPORARY HELP	62690	37306		0	1,023.48
85241		COMPUTER SERVICES						
0	10168	BANK OF AMERICA	Amazon-Keybord	TXN00091948			7607	29.69
0	10168	BANK OF AMERICA	Amazon-Keybord	TXN00092073			7607	50.99
0	10168	BANK OF AMERICA	Amazon-keyboard return	TXN00091798			7607	(21.87)
0	10168	BANK OF AMERICA	AMAZON-Kiosk Supplies	TXN00091720			7607	82.94
0	10168	BANK OF AMERICA	Amazon-Thumbdrives	TXN00092000			7607	49.99
0	10168	BANK OF AMERICA	APPLE-Final Cut Pro App	TXN00091713			7607	322.49
0	10168	BANK OF AMERICA	BEST BUY - Battery Kit	TXN00092029			7607	59.99
0	10168	BANK OF AMERICA	JOURNEYED - Software	TXN00091900			7607	239.90
85324		REPAIR & MAINT - BUILDING						
0	10168	BANK OF AMERICA	ACE - Maintenance Supplies	TXN00091882			7607	9.77
0	10168	BANK OF AMERICA	ACE - Maintenance Supplies	TXN00091893			7607	68.20
0	10168	BANK OF AMERICA	NE SAFETY FIRE - Fire Alarm In	TXN00091941			7607	350.00
0	10168	BANK OF AMERICA	OVERHEAD DOOR - Repair	TXN00091972			7607	95.00
85330		REPAIR & MAINT - OFF FURN & EQ						
0	10168	BANK OF AMERICA	TELEPHONE SYSTEMS - Reboot Cam	TXN00091923			7607	60.00
85350		SANITATION SERVICE						
0	10168	BANK OF AMERICA	MID NE DISPOSAL-Dec&Jan Sanita	TXN00091688			7607	122.20
85410		TELEPHONE						
1	387	STATE OF NE DIV OF COMM	FEB 2022 NETWORK SERVICE CHARGES	1307130			0	9.72
1	387	STATE OF NE DIV OF COMM	JAN 2022 LONG DISTANCE CHARGES	1307028			0	2.62
85413		POSTAGE						
1	344	MIDWEST CONNECT LLC	POSTAGE	GI11 02/15/22			0	330.56
85425		BOOKS						
0	10168	BANK OF AMERICA	BRODART - Books	TXN00091775			7607	4,207.88
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE-Books	TXN00091950			7607	200.79
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE-Books	TXN00091987			7607	677.38
0	10168	BANK OF AMERICA	INGRAM LIBRARY SERVICE-Books	TXN00091852			7607	1,607.80
85426		AV/ELECTRONIC MEDIA						

Schedule of Bills

030822

<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
10044301	LIBRARY							
85426	AV/ELECTRONIC MEDIA							
0	10168	BANK OF AMERICA	AMAZON - DVD	TXN00091958			7607	5.00
0	10168	BANK OF AMERICA	AMAZON - Video Games	TXN00091935			7607	178.10
0	10168	BANK OF AMERICA	WALMART - Video Games	TXN00091911			7607	59.76
0	10168	BANK OF AMERICA	WALMART - Video Games	TXN00091888			7607	536.32
1	562	MIDWEST TAPE	AUDIOBOOKS & DVD'S	501674743	20226		0	247.61
1	562	MIDWEST TAPE	DVD'S	501688341	20226		0	44.98
1	562	MIDWEST TAPE	DVD'S	501709215	20226		0	176.18
1	562	MIDWEST TAPE	RETURNED ITEM	501684928	20226		0	(26.99)
1	11216	TUMBLEWEED PRESS INC	MAY 2022-APR 2023 TUMBLEBOOK SUBSCRIPTION	109158			0	599.00
85505	OFFICE SUPPLIES							
0	10168	BANK OF AMERICA	ACE - Supplies	TXN00091731			7607	81.52
0	10168	BANK OF AMERICA	AMAZON - DVD	TXN00091958			7607	53.60
0	10168	BANK OF AMERICA	AMAZON - Supplies	TXN00091850			7607	47.98
0	10168	BANK OF AMERICA	BRODART - Books	TXN00091775			7607	1,003.14
0	10168	BANK OF AMERICA	CHICAGO BOOKS ALA-Bookmarks&Po	TXN00091837			7607	65.10
0	10168	BANK OF AMERICA	HEAT PRESS- Protective Gloves	TXN00091962			7607	15.90
0	10168	BANK OF AMERICA	JOHNSON PLASTICS-Makerspace Su	TXN00091745			7607	55.03
0	10168	BANK OF AMERICA	MINITEX-RFID Tags for Books	TXN00092018			7607	808.00
0	10168	BANK OF AMERICA	ORIENTAL - Bookmarks	TXN00091861			7607	30.97
0	10168	BANK OF AMERICA	QUILL - Copy Paper	TXN00091703			7607	215.94
1	311	CAPITAL BUSINESS SYSTEMS, INC	CITY HALL COPIER FEE	1147202	37183		0	31.89
1	311	CAPITAL BUSINESS SYSTEMS, INC	COPIER MAINT GROUP BILL-CITY HALL	1149964	37183		0	3.61
10044301 Org Total							14,835.64	

Council Meeting
March 08, 2022

Schedule of Bills

Page 36

030822

<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>
20110001		LIBRARY TRUST
85425		BOOKS
0	10168	BANK OF AMERICA

Description

BRODART - Books

Invoice

PO #

WO#

Check #

Amount

TXN00091775

7607

698.12

20110001 Org Total

698.12

Schedule of Bills

030822

<u>Org</u>	<u>Object</u>	<u>Vendor #_Name</u>	<u>Description</u>	<u>Invoice</u>	<u>PO #</u>	<u>WO#</u>	<u>Check #</u>	<u>Amount</u>
29555001		OTHER DEPARTMENT PROJECTS						
85042		EDITH ABBOTT MEMORIAL LIBRARY						
0	10168	BANK OF AMERICA	AMAZON - Electronics	TXN00091936			7607	69.00
0	10168	BANK OF AMERICA	AMAZON - Electronics	TXN00091700			7607	107.99
0	10168	BANK OF AMERICA	AMAZON - Electronics	TXN00091799			7607	348.00
0	10168	BANK OF AMERICA	AMAZON - Electronics	TXN00091879			7607	898.00
0	10168	BANK OF AMERICA	AMAZON - Electronics	TXN00091793			7607	1,075.95
0	10168	BANK OF AMERICA	BEST BUY - Electronics	TXN00091969			7607	737.98
0	10168	BANK OF AMERICA	SAMS- Electronics	TXN00091662			7607	269.88
105		GI PUBLIC LIBRARY FOUNDATION						
0	10168	BANK OF AMERICA	AMAZON - DVD	TXN00091958			7607	27.58
0	10168	BANK OF AMERICA	SUPER SAVER- Activity Supplies	TXN00091832			7607	6.00
0	10168	BANK OF AMERICA	WALMART - Activity Supplies	TXN00091792			7607	15.54

29555001 Org Total 3,555.92

Prepared by

Nancy Broich

Library Funds Disbursement Voucher	
Approved by: Tanya Hansen	Date Mar 8, 2022
Library Board President <i>Tanya Hansen</i>	
Authenticated by: Ben Boeselager	Date Mar 8, 2022
Library Board Secretary <i>Ben Boeselager</i>	

Library Board

Monday, March 21, 2022

Regular Meeting

Item C1

Approval of Director's Report

The Director's Report typically consists of:

- 1) a monthly report of programs and activities, public use of meeting spaces, library media, and Librarians' Reports*
- 2) a quarterly Report of Household Library Cards Issued to Hall County Residents Outside of Grand Island provided in January, April, July and October of each year*
- 3) a quarterly statistical usage report provided in February, May, August and November of each year*
- 4) upon execution of agreement, regularly scheduled report of use of Grand Island Public Library Foundation library support funds*
- 5) upon publication, a Library newsletter*
- 6) and additional administrative items of note, either in the agenda packet or discussed at the meeting.*

Staff Contact:

Library Director

Name: Celine Swan

Date: March 2022

Since Last Report

February

- Media Report, Shaun and Laura report
- Ray and Robert need to train with HVAC Honeywell Replacement working with Jerry's Sheet Metal and Brian from Control Logic. They looked at HVAC to tweak.
- H3C PIWI Parents Interacting with Infants Program/Literacy Summit Meetings with ELC
- Promoting SORA with Northwest. Shaun did a Beanstack Promotion.
- City IT updated 3 digital displays at the library using Raspberry Pi's
- Digital Lab Materials ordered and in, staff are working on setting up, Celine had sound panels put in MR-A.
- Laura working on Every Child Ready to Read Area with new Signage and rearrangement and investigating software for children's computers, links for kids
- Library Annual Report was presented to the City Council at Feb 8 meeting by C Swan and Tanya Hansen, President was in attendance and acknowledged by Mayor Steele
- Nebraska Library Commission Public Survey due 2/18/2022 completed
- Shaun/Celine/Laura working on updating library policies with Tanya after Strategic Plan
- ByGone BookClub 2/12 had 41 attend

Upcoming-Library work

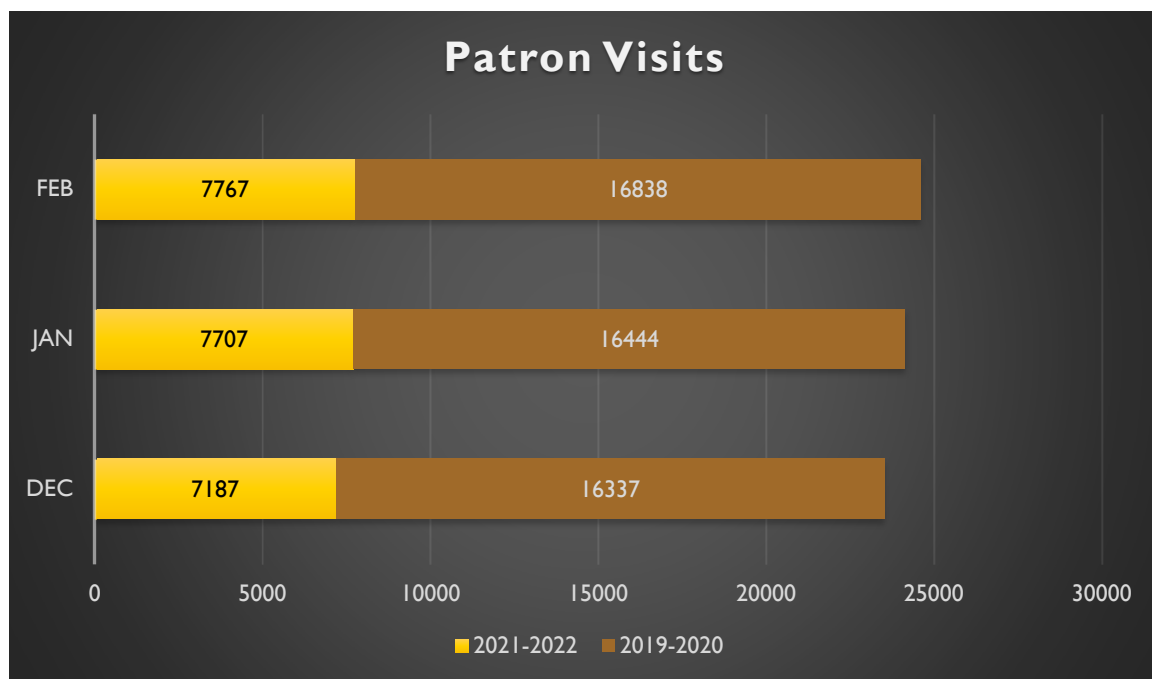
- Bear Week, Spring Break, Dr. Seuss (good numbers) Planning for Bear Fair for April 4, Summer Reading Programs and marketing materials, flyer with Parks Dept.
- Laura is attending PLA in Portland OR March 23-25. She received a grant for \$2,052.
- AARP Tax Help by Appointment is going on
- Envisionware research to switch Comprise, Waiting for Bibliotheca selfcheckouts/gates-back ordered-ETA April, Digital Media Lab we are working on
- Planning for FTEs for Summer 0.5 request goes to City Council March 22, and Fall Budget FTE request planning, research
- Letter from Nebraska Library Commission on lower government funding for 2019-2020, - 2.04 cut for state aid for 2022. I communicated with Patrick from Finance. I emailed Sam Shaw we lose \$154 this year and next year we will be cut 6.5.
- Working with Library Foundation for Go Big Give, National Library Week, Crane Promo, Crane-Outdoor Sound, Sponsorships, Vibe and presence in Convention and Visitor's
- Working with Children's Museum Board, H3C Board-Week of the Young Child March and April Promotions using Makerspace-CCC, H3C Week of the Young Child, Literacy Summit,-ELC, HN PrimeTimes began March 14 school age, and March 19 Preschool
- Police Substation with Chief Falldorf, Jerry J-Needs to go to Library Bd/City for approval
- Crane Display from Crane Trust in Art Alcove, Seed Exchange in Adult Area
- ByGone BookClub 28 in attendance, Heritage Hour March 20, will have 1 more month each then start up in the Fall
- Maintenance cleaned up library gardens, cleaning of back rooms,offsite, & flower beds
- Outreach to Northwest High School Career Day 3/16, and outreach to ELC for Bear Fair promos on March 31
- Library volunteer Jeanne McMindes won Nebraska Library Association Volunteer Award.
- Tornado Practice Drill-Prepare for weather 3/23/2022

GRAND ISLAND PUBLIC LIBRARY

FEBRUARY 2022 STATS OVERVIEW & COMPARISON

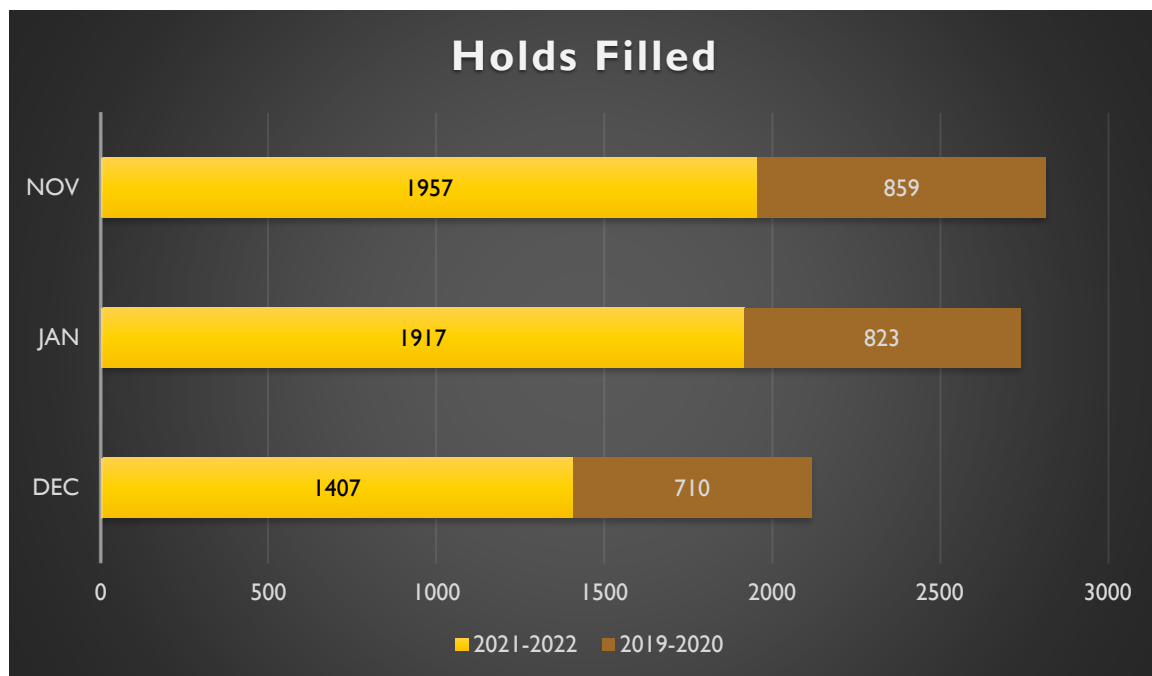
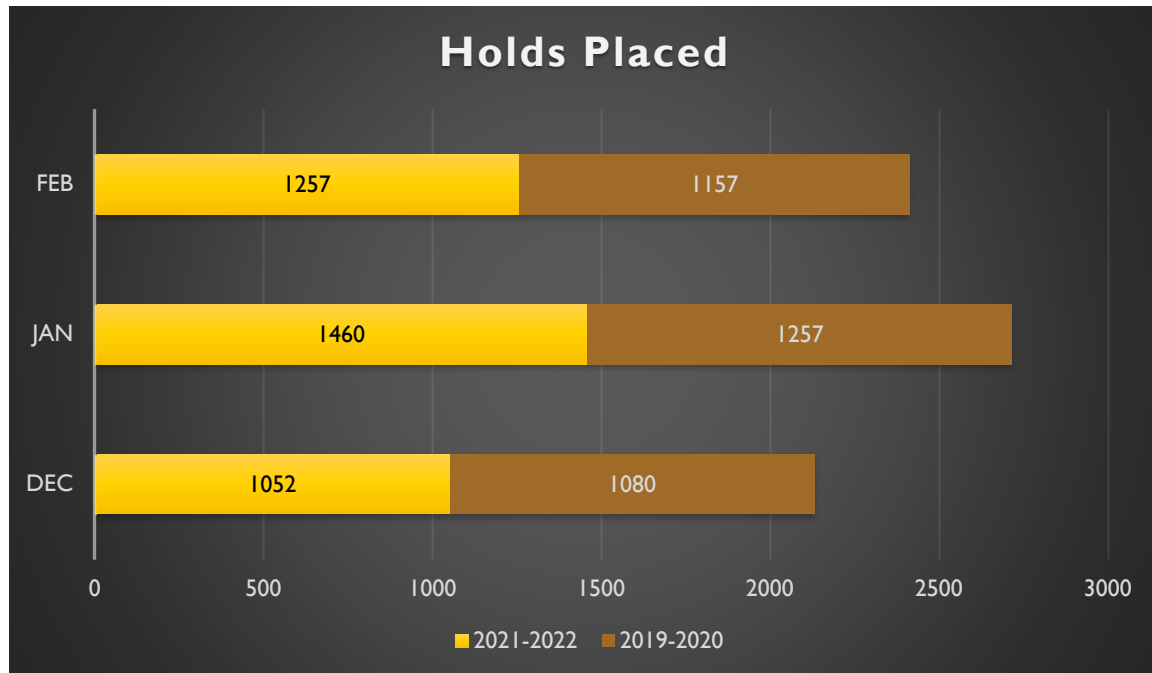


PATRON VISITS – PREVIOUS THREE MONTHS

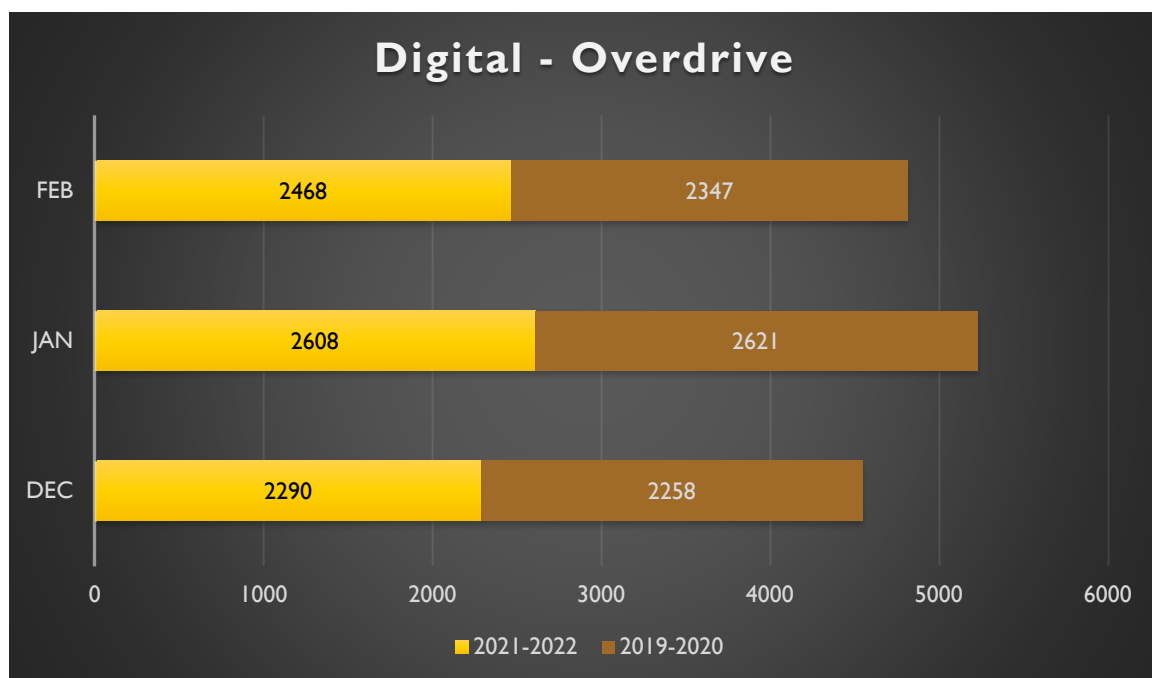
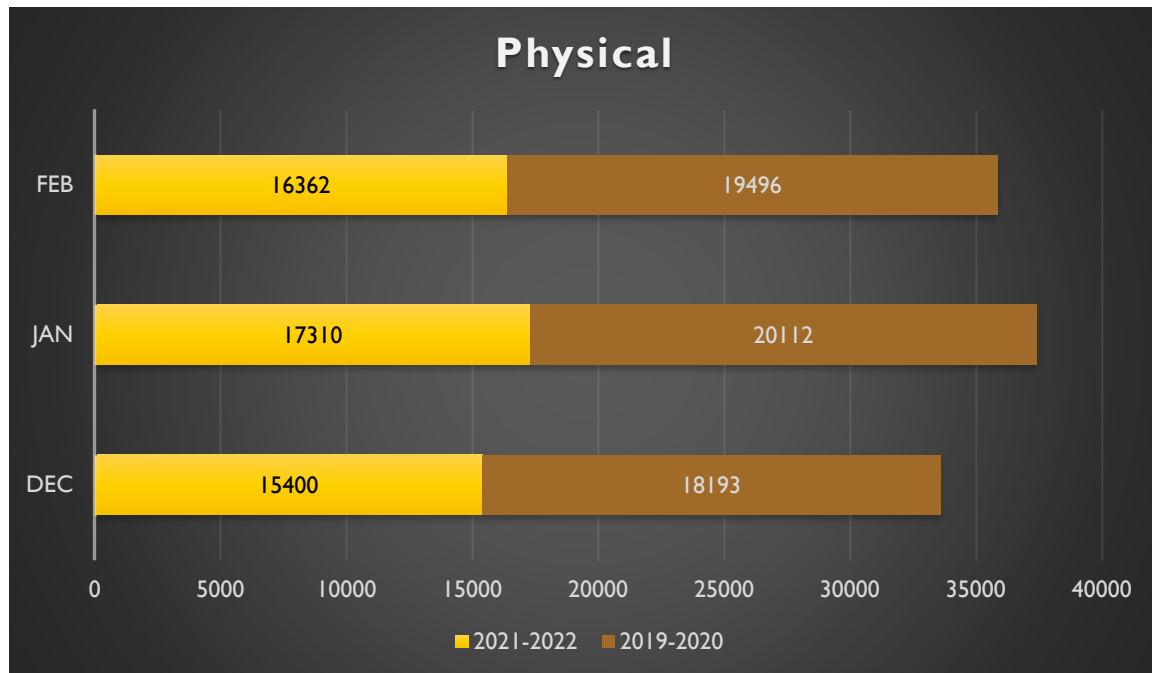


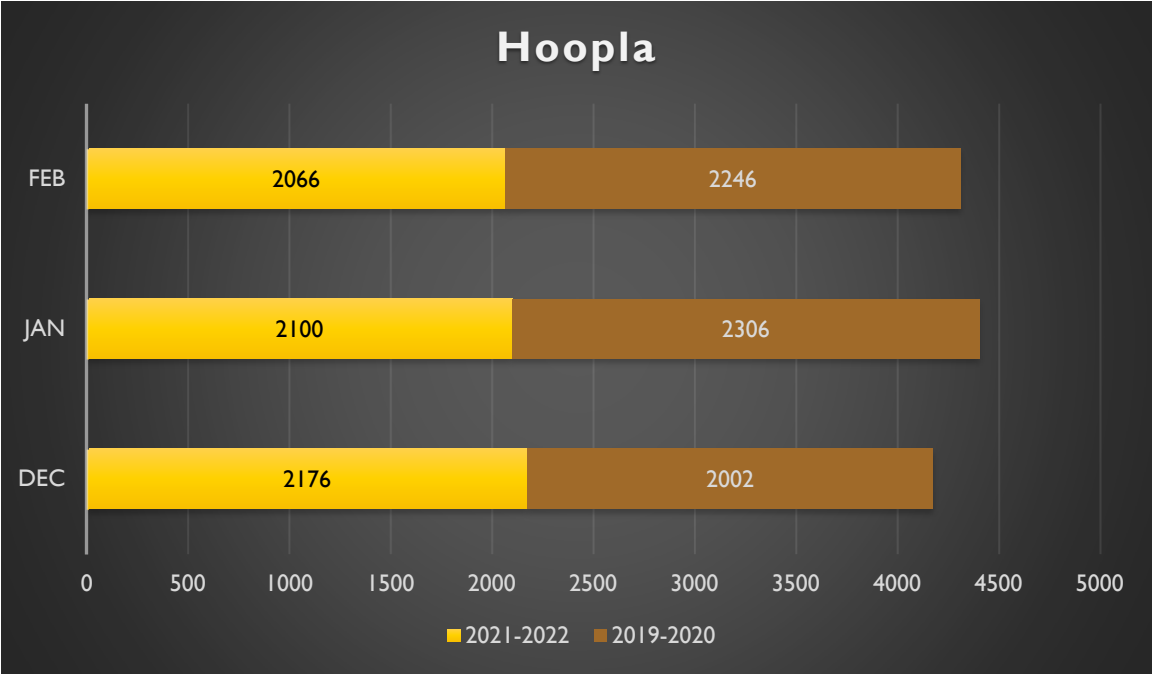
CIRCULATION

HOLDS PLACED



CHECKOUTS (INCLUDING RENEWALS & IN-HOUSE USE)





Youth & Family Services Librarian Monthly Report

Laura Fentress

March 2022

Since Last Report

Fall (school year) programming

Regular kids' programs continue

- **Pajama Time** Monday nights
- **Preschool Storytime** Wednesdays
- **Baby & Toddler Lapsit** Fridays
- **Homeschool program** every third Thursday

Regular fall teens' programs continue

- **TLC** on first Thursdays
- **Teen/tween programs** on third Thursdays
 - **Valentine's Party** February 17 (6 attendees)

Combined Dr. Seuss Week & Spring Break February 28 – March 11

- **Dr. Seuss displays & storytimes** February 28- March 4
- **Spring Break** March 7-11
- **Crowds are returning!** Attendance numbers are way up from winter/COVID

Kids' events

- **Lorax movie & activity** March 7 (80 attendees)
- **Dr. Seuss birthday party** March 9 (130 attendees)
- **Scout Hunt** scavenger hunt

Teen events

- **Perler bead craft** March 8 (13 attendees)
- **Super Smash Brothers Tournament** March 10 (40 attendees)

Prime Time has begun

- **Elementary** Mondays March 14 – April 25 (skipping April 4 for Bear Fair)
- **Preschool** Saturdays March 19 – April 23

Upcoming

Public Library Association Conference 2022 in Portland (March 23-25)

NLC Continuing Education grant will fully cover the cost of travel, accommodation, and attendance.

National Library Week April 3-9

- Break-In (puzzle) bags available for teens and adults

Bear Fair planned for April 4

Summer Reading 2022 planning continues

- Regular school-year programs continue through May 13, NO PROGRAMS May 15-22
- Beanstack logging begins May 20 and ends July 31 at midnight
- Regular weekly summer programs begin June 1 and end July 29; NO PROGRAMS July 3-8
- Teen Art Contest submissions begin June 23 (Teen Art Show runs July 1-July 31)

Weekly programs

- Summer Reading Enrichment
- Big Kids Club
 - **Therapy miniature horse** June 21
 - **Ancient Sea Life Encounter** kit from Morrill Hall July 26
- Golden Sower Fun Club
- Stories & Crafts
- Teen programs
 - **Painting with Jill** June 21
 - **After Hours** July 28
- Baby & Toddler Lapsit

Big programs

- **Kickoff** with "Captain Toby KID" May 23
- Peter Brunette & Penelope Fratelli-Brunette **"Balloon Animal Adventures"** June 6
- **Crane River Theater "High School Musical"** June 13
- **Wildlife Encounters** June 20
- **Music program** (TBA; hoping to work with Humanities Nebraska) June 27
- Jeff Quinn's **"Splash of Magic"** July 11
- Musician **Aaron Fowler** & therapy dogs Bella and Choco July 18
- **Sharkfest** July 25

STEAM summer outreach to Parks & Recreation

- **Paper circuits** June 10
- **Bristlebots** June 10
- Parks will also **borrow Makerspace STEAM activity kits** for use in their programs

Nearly 40% of Hall County voters now have a new polling site	2/2/2022	NTV News
New polling site for nearly 40 percent of Hall County voters	2/2/2022	News4
GRAND ISLAND PUBLIC LIBRARY: BETWEEN THE STACKS: Celebrate Black History Month	2/6/2022	GI Independent
Interview with News4 on Annual Report with Kasey Mintz	2/8/2022	News4
Your Ticket: 'Notorious Dr. Flippin' focus of Bygone Book Club	2/10/2022	GI Independent
Grand Island Library touts growth, workspace in annual report	2/10/2022	GI Independent
Grand Island Public Library Adult Book Club and Bygone Book Club	2/11/2022	GI Independent
GRAND ISLAND PUBLIC LIBRARY:BETWEEN THE STACKS: Boost Your Day with Positive Vibes from Your Library	2/20/2022	GI Independent
DAR holds meeting to help people learn about their heritage	2/20/2022	News4
Dr. Seuss highlights spring break programs at Grand Island Library	2/26/2022	GI Independent
Library plans Dr. Seuss, spring break programming	2/28/2022	GI Independent
KRGI Community Connections interview with Laura (promote Dr. Seuss, Spring Br.)	3/1/2022	KRGI
Nebraska Covid-19 Free Test Pickup Locations-DHHS	3/3/2022	NE-DHHS
Humanities reading program starts Monday in Grand Island	3/5/2022	GI Independent
Grant adds more computers to Grand Island Public Library for makerspace	3/6/2022	GI Independent
GRAND ISLAND PUBLIC LIBRARY: BETWEEN THE STACKS: Babies, books and spring	3/6/2022	GI Independent
Club Calendar-March 2022-Adult Book Club	3/6/2022	GI Independent
Your Ticket: Local author to visit Grand Island Public Library	3/7/2022	GI Independent
Would you chew blue goo?:' Grand Island Library celebrates Dr. Seuss' birthday	3/10/2022	GI Independent
Your Ticket: Grand Island Civil War soldier focus of Bygone Book Club	3/10/2022	GI Independent
Watch Now: Dr. Seuss' Birthday Bash	3/10/2022	GI Independent
Grand Island woman given state library volunteer award	3/13/2022	GI Independent
Senior Tips for 2022 Tax Season: Awareness, Simple Preparation Alleviates Stress	3/17/2022	GI Independent
GRAND ISLAND PUBLIC LIBRARY: BETWEEN THE STACKS: What's New at the Library	3/20/2022	GI Independent
KRGI Community Connections interview with Laura (promote Bear Fair)	3/29/2022	KRGI
Library Facebook	ONGOING	Facebook
Library YouTube Channel - Check it out!	ONGOING	GIPL YouTube
Grand Island Public Library Foundation YouTube	7/13/1905	YouTube
Grand Island Public Library Foundation Facebook	ONGOING	Facebook

Library Board

Monday, March 21, 2022

Regular Meeting

Item D1

Board Communications and Committee Reports

This item allows for the introduction and discussion of board communications and committee reports. Included are items of discussion and communication with the City Council liaison to the Library Board. Items requiring approval must also be indicated in Consideration of Unfinished Business or Consideration of New Business.

Staff Contact:

Library Board

Monday, March 21, 2022

Regular Meeting

Item E1

Planning of Strategic Plan

Staff Contact:

Library Board

Monday, March 21, 2022

Regular Meeting

Item F1

Updating Library Policies and Forms

Staff Contact:

Library Board

Monday, March 21, 2022

Regular Meeting

Item F2

Approval for Request for Reconsideration

Staff Contact:

Library Board

Monday, March 21, 2022

Regular Meeting

Item F3

Police Substation

Staff Contact: