Library Board

Monday, January 31, 2022
Edith Abbott Memorial Library

AGENDA

1. Call to Order
   This is a public meeting subject to the open meetings laws of the State of Nebraska. The requirements for an open meeting are posted on the wall in this room and anyone that wants to find out what those are is welcome to read through them. The Library Board may vote to go into Closed Session on any Agenda Item as allowed by State Law.

2. Roll Call
   Tanya Hansen, President
   Sara White, Vice President
   Benjamin Boeselager, Secretary
   Maria Lopez
   Edward Meedel
   Kelli Arens
   Jaime Parr

3. Public Participation

4. Approval of Minutes of December 20, 2021

5. Approval of Financial Reports

6. Approval of Bills Submitted - December 28, 2021 and January 11, 2022

7. Approval of Director's Report

8. Board Communications and Committee Reports

9. Planning for Strategic Plan
10. Approval of Strategic Planning Meeting Minutes
11. Approval of Library Annual Report 2021-22
12. Next Meeting
13. Adjournment

Library Board

Monday, January 31, 2022

Regular Meeting

Item A1

Public Participation

This is an opportunity for individuals wishing to provide input on any of tonight's agenda items to reserve time to speak. Please come forward, state your name and address, and the Agenda topic on which you will be speaking.

Individuals may also request items for future library board meetings. If the issue can be handled administratively, notification will be provided. If the item is scheduled for a future meeting, notification of the date will be given.

Staff Contact:

Library Board

Monday, January 31, 2022

Regular Meeting

Item B1

Approval of Minutes of December 20, 2021

Staff Contact:

CITY OF GRAND ISLAND
GRAND ISLAND PUBLIC LIBRARY BOARD
OFFICIAL PROCEEDINGS
MINUTES OF REGULAR LIBRARY BOARD MEETING
December 20, 2021

Pursuant to due call and notice thereof, a Regular Meeting of the Library Board of the Grand Island Public Library was conducted on Monday, November 20, 2021. Notice appeared in the *Grand Island Independent* on December 16, 2021. A quorum present, President Tanya Hansen called the meeting to order at 5:15 p.m. The following members were present: Ed Meedel, Jaime Parr, Sara White, and Maria Lopez. Celine Swan, Shaun Klee and Vaughn Minton were also present.

Open Meetings Law Notice: Provided by President Tanya Hansen.

Public Participation: None

Approval of Minutes: Motion by Ed Meedel, seconded by Maria Lopez, carried unanimously to accept for filing the Minutes of the November 15, 2021 library board meeting.

REPORTS:
Approval of Financial Report: None available at this time

Approval of Bills Submitted: Motion by Ed Meedel, seconded by Maria Lopez, carried unanimously to accept for filing the November 23, 2021 and December 14, 2021 Bills Submitted.
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Approval of Director's Report: Motion by Ed Meedel, seconded by Jaime Parr, carried unanimously to accept for filing the Director's Report.

Board Communications and Committee Reports: Nothing to report at this time.

Planning for Strategic Plan: Tanya will have the minutes ready for approval at January's Meeting.

Annual Report Planning: Celine is working on the annual report and will have it ready for the board at January's Meeting.

Self Checkout Approval: Motion by Ed Meedel, seconded by Jaime Parr, carried unanimously to accept for filing the resolution go to council.

Next Meeting: Monday January 24, 2021 at 5:15 pm

There being no other business the meeting was adjourned at 5:47 p.m.

Ben Boeselager, Secretary

Library Board

Monday, January 31, 2022

Regular Meeting

Item B2

Approval of Financial Reports

The reports of revenues and expenditures since the last board meeting are submitted as generated, subject to City Finance Department journal entry changes.

Staff Contact:

FOR 2022 01 JOURNAL DETAIL 2022 1 TO 2022 1

ACCOUNTS FOR: 100 GENERAL FUND

ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10044301 LIBRARY						
74350 COUNTY SHARE OF LIBRARY						
-27,500.00	-27,500.00	0.00	0.00	0.00	-27,500.00	.0%
74360 FEDERAL GRANTS						
-17,000.00	-17,000.00	0.00	0.00	0.00	-17,000.00	.0%
74365 STATE GRANTS						
-7,107.00	-7,107.00	0.00	0.00	0.00	-7,107.00	.0%
74576 COPY MACHINE USE FEES						
-11,000.00	-11,000.00	-866.30	-866.30	0.00	-10,133.70	7.9%
74703 FINES AND PENALTIES						
-10,000.00	-10,000.00	-854.94	-854.94	0.00	-9,145.06	8.5%
74725 NONRESIDENT CARD FEE						
-5,500.00	-5,500.00	-221.00	-221.00	0.00	-5,279.00	4.0%
74795 OTHER REVENUE						
-2,500.00	-2,500.00	0.00	0.00	0.00	-2,500.00	.0%
TOTAL LIBRARY						
-80,607.00	-80,607.00	-1,942.24	-1,942.24	0.00	-78,664.76	2.4%
TOTAL GENERAL FUND						
-80,607.00	-80,607.00	-1,942.24	-1,942.24	0.00	-78,664.76	2.4%

FOR THE MONTH END OCTOBER 2021

FOR 2022 01 JOURNAL DETAIL 2022 1 TO 2022 1

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10044301 LIBRARY							
85105 SALARIES - REGULAR	102,339	102,339	109,786.64	109,786.64	.00	-7,447.64	107.3%
85110 SALARIES - OVERTIME	1,000	1,000	132.56	132.56	.00	867.44	13.3%
85115 F.I.C.A. PAYROLL TAXES	78,290	78,290	8,008.19	8,008.19	.00	70,281.81	10.2%
85120 HEALTH INSURANCE	199,551	199,551	13,790.31	13,790.31	.00	185,760.69	6.9%
85125 LIFE INSURANCE	2,492	2,492	171.00	171.00	.00	2,321.00	6.9%
85130 DISABLITY INSURANCE	2,826	2,826	201.25	201.25	.00	2,624.75	7.1%
85145 PENSION CONTRIBUTION	60,754	60,754	6,607.35	6,607.35	.00	54,146.65	10.9%
85150 WORKERS COMPENSATION	2,053	2,053	.00	.00	.00	2,053.00	.0%
85160 OTHER EMPLOYEE BENEFITS	500	500	29.28	29.28	.00	470.72	5.9%
85161 HRA-VEBA	13,178	13,178	1,410.00	1,410.00	.00	11,768.00	10.7%
85213 CONTRACT SERVICES	20,000	20,000	.00	.00	.00	20,000.00	.0%
85241 COMPUTER SERVICES	35,000	35,000	.00	.00	.00	35,000.00	.0%
85245 PRINTING & BINDING SERVICES	1,000	1,000	.00	.00	.00	1,000.00	.0%
85305 UTILITY SERVICES	55,000	55,000	4,424.78	4,424.78	.00	50,575.22	8.0%
85317 NATURAL GAS	10,000	10,000	46.40	46.40	.00	9,953.60	.5%
85319 REPAIR & MAIN-LAND IMP/IRRIGA	1,000	1,000	.00	.00	.00	1,000.00	.0%
85324 REPAIR & MAINT - BUILDING	20,000	20,000	4,662.19	4,662.19	3,900.00	11,437.81	42.8%
85330 REPAIR & MAINT-OFF FURN & EQ	15,000	15,000	.00	.00	5,000.00	10,000.00	33.3%
85335 REPAIR & MAINT - VEHICLES	480	480	.00	.00	.00	480.00	.0%
85350 SANITATION SERVICE	750	750	.00	.00	.00	750.00	.0%
85410 TELEPHONE EXPENSE	0	0	719.42	719.42	.00	-719.42	100.0%
85413 POSTAGE	6,000	6,000	648.73	648.73	.00	5,351.27	10.8%
85416 ADVERTISING	250	250	.00	.00	.00	250.00	.0%
85422 DUES & SUBSCRIPTIONS	26,000	26,000	2,275.44	2,275.44	.00	23,724.56	8.8%
85425 BOOKS	95,000	95,000	3,425.79	3,425.79	.00	91,574.21	3.6%
85426 AV/ELECTRONIC MEDIA	108,700	108,700	8,182.36	8,182.36	.00	100,517.64	7.5%
85427 PERIODICALS	14,000	14,000	.00	.00	.00	14,000.00	.0%
85428 TRAVEL & TRAINING	3,000	3,000	.00	.00	.00	3,000.00	.0%
85453 CASH OVER & SHORT	100	100	-1.70	-1.70	.00	101.70	-1.7%
85490 OTHER EXPENDITURES	1,000	1,000	94.05	94.05	.00	905.95	9.4%
85505 OFFICE SUPPLIES	51,000	51,000	1,080.16	1,080.16	.00	49,919.84	2.1%
85510 CLEANING SUPPLIES	4,000	4,000	.00	.00	.00	4,000.00	.0%
85515 GASOLINE	500	500	133.87	133.87	.00	366.13	26.8%
85540 SMALL TOOLS & PARTS	12,279	12,279	.00	.00	.00	12,279.00	.0%
TOTAL LIBRARY	943,042	943,042	165,828.07	165,828.07	8,900.00	768,313.93	18.5%
TOTAL GENERAL FUND	943,042	943,042	165,828.07	165,828.07	8,900.00	768,313.93	18.5%

FOR 2022 01 JOURNAL DETAIL 2022 1 TO 2022 1

ACCOUNTS FOR: 295 LOCAL ASSISTANCE

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
29555001 OTHER DEPARTMENT PROJECTS							
74602 PLANNING COMMISSION PLAQUE							
29555001 74602 PLANNING COMMISSION PLAQUE	-120.00	-120.00	0.00	0.00	0.00	-120.00	.0%
TOTAL PLANNING COMMISSION PLAQUE	-120.00	-120.00	0.00	0.00	0.00	-120.00	.0%
74701 EDITH ABBOTT MEMORIAL LIBRARY							
29555001 74701 EDITH ABBOTT MEMORIAL LIBRARY	-74,000.00	-74,000.00	0.00	0.00	0.00	-74,000.00	.0%
TOTAL EDITH ABBOTT MEMORIAL LIBRA	-74,000.00	-74,000.00	0.00	0.00	0.00	-74,000.00	.0%
74735 CONTINGENCY PROJECTS							
29555001 74735 CONTINGENCY PROJECTS	-250,000.00	-250,000.00	0.00	0.00	0.00	-250,000.00	.0%
TOTAL CONTINGENCY PROJECTS	-250,000.00	-250,000.00	0.00	0.00	0.00	-250,000.00	.0%
74799 CREDIT CARD REBATE							
29555001 74799 CREDIT CARD REBATE	-164.00	-164.00	0.00	0.00	0.00	-164.00	.0%

FOR 2022 01 JOURNAL DETAIL 2022 1 TO 2022 1

ACCOUNTS FOR: 295 LOCAL ASSISTANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
29555001 OTHER DEPARTMENT PROJECTS							
91 OPERATING EXPENSES							
29555001 85041 PLAQUE	120	120	.00	.00	.00	120.00	.0%
29555001 85042 LIBRARY	134,771	134,771	-39.36	-39.36	.00	134,810.36	.0%
2022/01/000020 10/05/2021 CRP	-39.36 REF 270266 LG PLAYGROUNDS -REFU 10/05/21 RECEIPT						
29555001 85042 103 LIBRARY	0	0	596.14	596.14	.00	-596.14	100.0%
2022/01/000166 10/20/2021 API	62.65 VND 010168 VCH524246 BANK OF AMERICA DOMINO'S - Primetime 7448						
2022/01/000166 10/20/2021 API	76.47 VND 010168 VCH524248 BANK OF AMERICA SUPER SAVER - Primetime 7448						
2022/01/000166 10/20/2021 API	55.60 VND 010168 VCH524264 BANK OF AMERICA BURGER KING - Primetime 7448						
2022/01/000166 10/20/2021 API	32.96 VND 010168 VCH524271 BANK OF AMERICA SUPER SAVER - Primetime 7448						
2022/01/000166 10/20/2021 API	97.30 VND 010168 VCH524284 BANK OF AMERICA BURGER KING - Primetime 7448						
2022/01/000166 10/20/2021 API	43.09 VND 010168 VCH524292 BANK OF AMERICA SUPER SAVER - Primetime 7448						
2022/01/000166 10/20/2021 API	27.98 VND 010168 VCH524367 BANK OF AMERICA SUPER SAVER - Primetime 7448						
2022/01/000166 10/20/2021 API	60.00 VND 010168 VCH524395 BANK OF AMERICA HYVEE - Primetime 7448						
2022/01/000166 10/20/2021 API	9.41 VND 010168 VCH524410 BANK OF AMERICA SUPER SAVER - Primetime 7448						
2022/01/000166 10/20/2021 API	28.75 VND 010168 VCH524422 BANK OF AMERICA SUPER SAVER - Primetime 7448						
2022/01/000166 10/20/2021 API	101.93 VND 010168 VCH524460 BANK OF AMERICA SUPER SAVER - Primetime 7448						
29555001 85042 105 LIBRARY	0	0	538.90	538.90	.00	-538.90	100.0%
2022/01/000166 10/20/2021 API	538.90 VND 010168 VCH524413 BANK OF AMERICA RINDER PRINTING - Posters 7448						
TOTAL OPERATING EXPENSES	134,891	134,891	1,095.68	1,095.68	.00	133,795.32	.8%
96 CAPITAL OUTLAY							
29555001 85010 CONTPROJ	250,000	250,000	.00	.00	.00	250,000.00	.0%
TOTAL CAPITAL OUTLAY	250,000	250,000	.00	.00	.00	250,000.00	.0%
TOTAL OTHER DEPARTMENT PROJECTS	384,891	384,891	1,095.68	1,095.68	.00	383,795.32	.3%

FOR 2022 02 JOURNAL DETAIL 2022 2 TO 2022 2

ACCOUNTS FOR: 100 GENERAL FUND

ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10044301 LIBRARY						
74350 COUNTY SHARE OF LIBRARY						
-27,500.00	-27,500.00	0.00	0.00	0.00	-27,500.00	.0%
74360 FEDERAL GRANTS						
-17,000.00	-17,000.00	0.00	0.00	0.00	-17,000.00	.0%
74365 STATE GRANTS						
-7,107.00	-7,107.00	0.00	0.00	0.00	-7,107.00	.0%
74576 COPY MACHINE USE FEES						
-11,000.00	-11,000.00	-1,484.16	-617.86	0.00	-9,515.84	13.5%
74703 FINES AND PENALTIES						
-10,000.00	-10,000.00	-1,349.36	-494.42	0.00	-8,650.64	13.5%
74725 NONRESIDENT CARD FEE						
-5,500.00	-5,500.00	-641.00	-420.00	0.00	-4,859.00	11.7%
74795 OTHER REVENUE						
-2,500.00	-2,500.00	-6,028.25	-6,028.25	0.00	3,528.25	241.1%
TOTAL LIBRARY						
-80,607.00	-80,607.00	-9,502.77	-7,560.53	0.00	-71,104.23	11.8%
TOTAL GENERAL FUND						
-80,607.00	-80,607.00	-9,502.77	-7,560.53	0.00	-71,104.23	11.8%

FOR 2022 02 JOURNAL DETAIL 2022 2 TO 2022 2

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10044301 LIBRARY							
85105 SALARIES - REGULAR	102,339	102,339	189,699.56	79,912.92	.00	-87,360.56	185.4%
85110 SALARIES - OVERTIME	1,000	1,000	142.51	9.95	.00	857.49	14.3%
85115 F.I.C.A. PAYROLL TAXES	78,290	78,290	13,806.39	5,798.20	.00	64,483.61	17.6%
85120 HEALTH INSURANCE	199,551	199,551	28,317.77	14,527.46	.00	171,233.23	14.2%
85125 LIFE INSURANCE	2,492	2,492	342.00	171.00	.00	2,150.00	13.7%
85130 DISABLITY INSURANCE	2,826	2,826	413.63	212.38	.00	2,412.37	14.6%
85145 PENSION CONTRIBUTION	60,754	60,754	11,381.12	4,773.77	.00	49,372.88	18.7%
85150 WORKERS COMPENSATION	2,053	2,053	.00	.00	.00	2,053.00	.0%
85160 OTHER EMPLOYEE BENEFITS	500	500	58.56	29.28	.00	441.44	11.7%
85161 HRA-VEBA	13,178	13,178	2,350.00	940.00	.00	10,828.00	17.8%
85213 CONTRACT SERVICES	20,000	20,000	7,966.49	7,966.49	.00	12,033.51	39.8%
85241 COMPUTER SERVICES	35,000	35,000	2,115.86	2,115.86	.00	32,884.14	6.0%
85245 PRINTING & BINDING SERVICES	1,000	1,000	115.39	115.39	.00	884.61	11.5%
85305 UTILITY SERVICES	55,000	55,000	8,795.02	4,370.24	.00	46,204.98	16.0%
85317 NATURAL GAS	10,000	10,000	140.68	94.28	.00	9,859.32	1.4%
85319 REPAIR & MAIN-LAND IMP/IRRIGA	1,000	1,000	.00	.00	.00	1,000.00	.0%
85324 REPAIR & MAINT - BUILDING	20,000	20,000	5,792.67	1,130.48	3,900.00	10,307.33	48.5%
85330 REPAIR & MAINT-OFF FURN & EQ	15,000	15,000	307.50	307.50	4,692.50	10,000.00	33.3%
85335 REPAIR & MAINT - VEHICLES	480	480	147.76	147.76	.00	332.24	30.8%
85350 SANITATION SERVICE	750	750	123.80	123.80	.00	626.20	16.5%
85410 TELEPHONE EXPENSE	0	0	910.90	191.48	.00	-910.90	100.0%
85413 POSTAGE	6,000	6,000	1,211.41	562.68	.00	4,788.59	20.2%
85416 ADVERTISING	250	250	31.98	31.98	.00	218.02	12.8%
85422 DUES & SUBSCRIPTIONS	26,000	26,000	4,565.88	2,290.44	.00	21,434.12	17.6%
85425 BOOKS	95,000	95,000	14,105.37	10,679.58	.00	80,894.63	14.8%
85426 AV/ELECTRONIC MEDIA	108,700	108,700	17,418.92	9,236.56	.00	91,281.08	16.0%
85427 PERIODICALS	14,000	14,000	894.00	894.00	.00	13,106.00	6.4%
85428 TRAVEL & TRAINING	3,000	3,000	-29.02	-29.02	.00	3,029.02	-1.0%
85453 CASH OVER & SHORT	100	100	-.61	1.09	.00	100.61	-.6%
85490 OTHER EXPENDITURES	1,000	1,000	175.90	81.85	.00	824.10	17.6%
85505 OFFICE SUPPLIES	51,000	51,000	3,618.94	2,538.78	.00	47,381.06	7.1%
85510 CLEANING SUPPLIES	4,000	4,000	.00	.00	.00	4,000.00	.0%
85515 GASOLINE	500	500	192.95	59.08	.00	307.05	38.6%
85540 SMALL TOOLS & PARTS	12,279	12,279	.00	.00	.00	12,279.00	.0%
TOTAL LIBRARY	943,042	943,042	315,113.33	149,285.26	8,592.50	619,336.17	34.3%
TOTAL GENERAL FUND	943,042	943,042	315,113.33	149,285.26	8,592.50	619,336.17	34.3%

FOR 2022 02 JOURNAL DETAIL 2022 2 TO 2022 2

ACCOUNTS FOR: 295 LOCAL ASSISTANCE

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
29555001 OTHER DEPARTMENT PROJECTS							
74602 PLANNING COMMISSION PLAQUE							
29555001 74602 PLANNING COMMISSION PLAQUE	-120.00	-120.00	0.00	0.00	0.00	-120.00	.0%
TOTAL PLANNING COMMISSION PLAQUE	-120.00	-120.00	0.00	0.00	0.00	-120.00	.0%
74701 EDITH ABBOTT MEMORIAL LIBRARY							
29555001 74701 EDITH ABBOTT MEMORIAL LIBRARY	-74,000.00	-74,000.00	0.00	0.00	0.00	-74,000.00	.0%
29555001 74701 105 EDITH ABBOTT MEMORIAL LIBRARY	0.00	0.00	-18,000.00	-18,000.00	0.00	18,000.00	100.0%
2022/02/000207 11/23/2021 CRP -18,000.00 REF 272552 LIBRARY 11/23/21 RECEIPT							
TOTAL EDITH ABBOTT MEMORIAL LIBRA	-74,000.00	-74,000.00	-18,000.00	-18,000.00	0.00	-56,000.00	24.3%
74735 CONTINGENCY PROJECTS							
29555001 74735 CONTINGENCY PROJECTS	-250,000.00	-250,000.00	0.00	0.00	0.00	-250,000.00	.0%
TOTAL CONTINGENCY PROJECTS	-250,000.00	-250,000.00	0.00	0.00	0.00	-250,000.00	.0%
74799 CREDIT CARD REBATE							
29555001 74799 CREDIT CARD REBATE							

FOR 2022 02 JOURNAL DETAIL 2022 2 TO 2022 2

ACCOUNTS FOR: 295 LOCAL ASSISTANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
29555001 OTHER DEPARTMENT PROJECTS							
91 OPERATING EXPENSES							
29555001 85041 PLAQUE	120	120	.00	.00	.00	120.00	.0%
29555001 85042 LIBRARY	134,771	134,771	-39.36	.00	.00	134,810.36	.0%
29555001 85042 103 LIBRARY	0	0	1,385.65	789.51	.00	-1,385.65	100.0%

2022/02/000029	11/03/2021	API	86.70	VND	010168	VCH525057	BANK OF AMERICA	MCDONALD'S - Primetime	7469
2022/02/000029	11/03/2021	API	64.86	VND	010168	VCH525058	BANK OF AMERICA	SUPER SAVER - Primetime	7469
2022/02/000029	11/03/2021	API	31.38	VND	010168	VCH525060	BANK OF AMERICA	SAMS - Supplies	7469
2022/02/000029	11/03/2021	API	39.04	VND	010168	VCH525061	BANK OF AMERICA	SUPER SAVER - Primetime	7469
2022/02/000029	11/03/2021	API	96.00	VND	010168	VCH525137	BANK OF AMERICA	EILEEN'S COOKIES-Primetime Pro	7469
2022/02/000029	11/03/2021	API	104.55	VND	010168	VCH525143	BANK OF AMERICA	TACOS LOS HERMANOS-Primetime	7469
2022/02/000029	11/03/2021	API	27.39	VND	010168	VCH525165	BANK OF AMERICA	SUPER SAVER - Primetime	7469
2022/02/000029	11/03/2021	API	70.00	VND	010168	VCH525193	BANK OF AMERICA	SONIC - Primetime	7469
2022/02/000029	11/03/2021	API	22.53	VND	010168	VCH525210	BANK OF AMERICA	SUPER SAVER - Primetime	7469
2022/02/000029	11/03/2021	API	113.75	VND	010168	VCH525337	BANK OF AMERICA	EILEEN'S COOKIES-Primetime Pro	7469
2022/02/000029	11/03/2021	API	65.89	VND	010168	VCH525392	BANK OF AMERICA	SUPER SAVER - Primetime	7469
2022/02/000029	11/03/2021	API	67.42	VND	010168	VCH525406	BANK OF AMERICA	PIZZA HUT - Primetime	7469

29555001 85042 104 LIBRARY			0			0	500.69	500.69	.00	-500.69	100.0%
2022/02/000164	11/17/2021	API	500.69	VND	010168	VCH526360	BANK OF AMERICA	CDWG-Printer	7483
29555001 85042 105 LIBRARY			0			0	721.18	182.28	.00	-721.18	100.0%
2022/02/000029	11/03/2021	API	6.97	VND	010168	VCH525027	BANK OF AMERICA	AMAZON - SRP/Activity Supplies	7469
2022/02/000029	11/03/2021	API	30.47	VND	010168	VCH525029	BANK OF AMERICA	AMAZON - SRP/Activity Supplies	7469
2022/02/000029	11/03/2021	API	20.99	VND	010168	VCH525033	BANK OF AMERICA	AMAZON - SRP/Activity Supplies	7469
2022/02/000029	11/03/2021	API	8.99	VND	010168	VCH525035	BANK OF AMERICA	AMAZON - SRP/Activity Supplies	7469
2022/02/000029	11/03/2021	API	27.70	VND	010168	VCH525202	BANK OF AMERICA	WALMART - SRP/Activity Supplie	7469
2022/02/000029	11/03/2021	API	65.62	VND	010168	VCH525243	BANK OF AMERICA	SAMS- Supplies	7469
2022/02/000029	11/03/2021	API	21.54	VND	010168	VCH525445	BANK OF AMERICA	WALMART- SRP/Activity Supplies	7469
29555001 85042 107 LIBRARY			0			0	11,050.00	11,050.00	.00	-11,050.00	100.0%
2022/02/000164	11/17/2021	API	11,050.00	VND	010168	VCH526032	BANK OF AMERICA	DELL-Library PA PC Replacement	7483

FOR 2022 03 JOURNAL DETAIL 2022 3 TO 2022 3

ACCOUNTS FOR: 100 GENERAL FUND

ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
10044301 LIBRARY						
74350 COUNTY SHARE OF LIBRARY						
-27,500.00	-27,500.00	0.00	0.00	0.00	-27,500.00	.0%
74360 FEDERAL GRANTS						
-17,000.00	-17,000.00	0.00	0.00	0.00	-17,000.00	.0%
74365 STATE GRANTS						
-7,107.00	-7,107.00	0.00	0.00	0.00	-7,107.00	.0%
74576 COPY MACHINE USE FEES						
-11,000.00	-11,000.00	-2,487.75	-1,003.59	0.00	-8,512.25	22.6%
74703 FINES AND PENALTIES						
-10,000.00	-10,000.00	-1,982.94	-633.58	0.00	-8,017.06	19.8%
74725 NONRESIDENT CARD FEE						
-5,500.00	-5,500.00	-1,141.00	-500.00	0.00	-4,359.00	20.7%
74795 OTHER REVENUE						
-2,500.00	-2,500.00	-6,028.25	0.00	0.00	3,528.25	241.1%
TOTAL LIBRARY						
-80,607.00	-80,607.00	-11,639.94	-2,137.17	0.00	-68,967.06	14.4%
TOTAL GENERAL FUND						
-80,607.00	-80,607.00	-11,639.94	-2,137.17	0.00	-68,967.06	14.4%

FOR THE MONTH ENDING DECEMBER 2021

FOR 2022 03 JOURNAL DETAIL 2022 3 TO 2022 3

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10044301 LIBRARY							
85105 SALARIES - REGULAR	1,023,394	1,023,394	263,346.04	73,646.48	.00	760,047.96	25.7%
85110 SALARIES - OVERTIME	0	0	165.60	23.09	.00	-165.60	100.0%
85115 F.I.C.A. PAYROLL TAXES	78,290	78,290	19,152.46	5,346.07	.00	59,137.54	24.5%
85120 HEALTH INSURANCE	199,551	199,551	42,182.62	13,864.85	.00	157,368.38	21.1%
85125 LIFE INSURANCE	2,492	2,492	513.00	171.00	.00	1,979.00	20.6%
85130 DISABLITY INSURANCE	2,826	2,826	618.35	204.72	.00	2,207.65	21.9%
85145 PENSION CONTRIBUTION	60,754	60,754	15,798.70	4,417.58	.00	44,955.30	26.0%
85150 WORKERS COMPENSATION	2,053	2,053	.00	.00	.00	2,053.00	.0%
85160 OTHER EMPLOYEE BENEFITS	500	500	87.84	29.28	.00	412.16	17.6%
85161 HRA-VEBA	13,178	13,178	3,260.00	910.00	.00	9,918.00	24.7%
85213 CONTRACT SERVICES	20,000	20,000	7,966.49	.00	8,500.00	3,533.51	82.3%
85241 COMPUTER SERVICES	35,000	35,000	3,329.13	1,213.27	.00	31,670.87	9.5%
85245 PRINTING & BINDING SERVICES	1,000	1,000	115.39	.00	.00	884.61	11.5%
85305 UTILITY SERVICES	55,000	55,000	11,098.22	2,303.20	.00	43,901.78	20.2%
85317 NATURAL GAS	10,000	10,000	375.36	234.68	.00	9,624.64	3.8%
85319 REPAIR & MAIN-LAND IMP/IRRIGA	1,000	1,000	.00	.00	.00	1,000.00	.0%
85324 REPAIR & MAINT - BUILDING	20,000	20,000	7,513.63	1,720.96	3,900.00	8,586.37	57.1%
85330 REPAIR & MAINT-OFF FURN & EQ	15,000	15,000	307.50	.00	4,692.50	10,000.00	33.3%
85335 REPAIR & MAINT - VEHICLES	480	480	793.61	645.85	.00	-313.61	165.3%
85350 SANITATION SERVICE	750	750	184.90	61.10	.00	565.10	24.7%
85410 TELEPHONE EXPENSE	0	0	1,902.45	991.55	.00	-1,902.45	100.0%
85413 POSTAGE	6,000	6,000	2,005.81	794.40	.00	3,994.19	33.4%
85416 ADVERTISING	250	250	47.72	15.74	.00	202.28	19.1%
85422 DUES & SUBSCRIPTIONS	26,000	26,000	6,900.32	2,334.44	.00	19,099.68	26.5%
85425 BOOKS	95,000	95,000	21,468.96	7,363.59	.00	73,531.04	22.6%
85426 AV/ELECTRONIC MEDIA	108,700	108,700	26,652.27	9,233.35	.00	82,047.73	24.5%
85427 PERIODICALS	14,000	14,000	377.41	-516.59	.00	13,622.59	2.7%
85428 TRAVEL & TRAINING	3,000	3,000	10.98	40.00	.00	2,989.02	.4%
85453 CASH OVER & SHORT	100	100	9.21	9.82	.00	90.79	9.2%
85490 OTHER EXPENDITURES	1,000	1,000	252.30	76.40	.00	747.70	25.2%
85505 OFFICE SUPPLIES	51,000	51,000	4,945.76	1,326.82	.00	46,054.24	9.7%
85510 CLEANING SUPPLIES	4,000	4,000	.00	.00	.00	4,000.00	.0%
85515 GASOLINE	500	500	192.95	.00	.00	307.05	38.6%
85540 SMALL TOOLS & PARTS	12,279	12,279	.00	.00	.00	12,279.00	.0%
TOTAL LIBRARY	1,863,097	1,863,097	441,574.98	126,461.65	17,092.50	1,404,429.52	24.6%
TOTAL GENERAL FUND	1,863,097	1,863,097	441,574.98	126,461.65	17,092.50	1,404,429.52	24.6%

FOR 2022 03 JOURNAL DETAIL 2022 3 TO 2022 3

ACCOUNTS FOR: 295 LOCAL ASSISTANCE

ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
29555001 OTHER DEPARTMENT PROJECTS						
74602 PLANNING COMMISSION PLAQUE						
29555001 74602 PLANNING COMMISSION PLAQUE						
-120.00	-120.00	0.00	0.00	0.00	-120.00	.0%
TOTAL PLANNING COMMISSION PLAQUE						
-120.00	-120.00	0.00	0.00	0.00	-120.00	.0%
74701 EDITH ABBOTT MEMORIAL LIBRARY						
29555001 74701 EDITH ABBOTT MEMORIAL LIBRARY						
-74,000.00	-74,000.00	448.55	448.55	0.00	-74,448.55	-.6%
2022/03/000051 12/14/2021 API 124.48 VND 999999 VCH 526661 REFUND CUSTOMER REFUND FALL 2021 PRIMETIME PRO 224464						
2022/03/000051 12/14/2021 API 324.07 VND 999999 VCH 526662 REFUND CUSTOMER REFUND FALL 2021 PRE-K PRIMETI 224463						
29555001 74701 105 EDITH ABBOTT MEMORIAL LIBRARY						
0.00	0.00	-18,000.00	0.00	0.00	18,000.00	100.0%
TOTAL EDITH ABBOTT MEMORIAL LIBRA						
-74,000.00	-74,000.00	-17,551.45	448.55	0.00	-56,448.55	23.7%
74735 CONTINGENCY PROJECTS						
29555001 74735 CONTINGENCY PROJECTS						
-250,000.00	-250,000.00	0.00	0.00	0.00	-250,000.00	.0%
TOTAL CONTINGENCY PROJECTS						
-250,000.00	-250,000.00	0.00	0.00	0.00	-250,000.00	.0%
74799 CREDIT CARD REBATE						

FOR 2022 03 JOURNAL DETAIL 2022 3 TO 2022 3

ACCOUNTS FOR: 295 LOCAL ASSISTANCE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
29555001 OTHER DEPARTMENT PROJECTS							
91 OPERATING EXPENSES							
29555001 85041 PLAQUE	120	120	55.11	55.11	.00	64.89	45.9%
2022/03/000058 12/08/2021 API	55.11 VND 010168 PO		BANK OF AMERICA	LASER WORKS-AWARDS/CommunityBe			7512
29555001 85042 LIBRARY	0	0	3,860.64	3,900.00	.00	-3,860.64	100.0%
2022/03/000195 12/22/2021 API	3,900.00 VND 010168 PO		BANK OF AMERICA	DELL - Library Children's PCs			7531
29555001 85042 103 LIBRARY	0	0	1,385.65	.00	.00	-1,385.65	100.0%
29555001 85042 104 LIBRARY	0	0	500.69	.00	.00	-500.69	100.0%
29555001 85042 105 LIBRARY	0	0	1,113.98	392.80	350.00	-1,463.98	100.0%
2022/03/000058 12/08/2021 API	200.00 VND 010168 PO		BANK OF AMERICA	UNL STATE MUSEUM - Program			7512
2022/03/000058 12/08/2021 API	134.50 VND 010168 PO		BANK OF AMERICA	JOANN- SRP & Activity Supplies			7512
2022/03/000058 12/08/2021 API	53.31 VND 010168 PO		BANK OF AMERICA	AMAZON- SRP & Activity Supplie			7512
2022/03/000058 12/08/2021 API	4.99 VND 010168 PO		BANK OF AMERICA	HOBBY LOBBY - Craft Supplies			7512
29555001 85042 107 LIBRARY	0	0	11,050.00	.00	.00	-11,050.00	100.0%
TOTAL OPERATING EXPENSES	120	120	17,966.07	4,347.91	350.00	-18,196.07	*******%
96 CAPITAL OUTLAY							
29555001 85010 CONTPROJ	250,000	250,000	.00	.00	.00	250,000.00	.0%
TOTAL CAPITAL OUTLAY	250,000	250,000	.00	.00	.00	250,000.00	.0%
TOTAL OTHER DEPARTMENT PROJECTS	250,120	250,120	17,966.07	4,347.91	350.00	231,803.93	7.3%

Library Board

Monday, January 31, 2022

Regular Meeting

Item B3

Approval of Bills Submitted - December 28, 2021 and January 11, 2022

The following bills were submitted by the Library Director in accordance with the Library Funds Policy since the last library board meeting.

Staff Contact:

Schedule of Bills

Org	Object	Vendor #	Name	Description	Invoice	PO #	WO#	Check #	Amount
10044301			LIBRARY						
	85160		OTHER EMPLOYEE BENEFITS						
	0	10168	BANK OF AMERICA	TASC - Admin Fees	TXN00089708			7531	29.28
	85241		COMPUTER SERVICES						
	0	10168	BANK OF AMERICA	AMAZON - Library Devices	TXN00089534			7531	389.97
	85324		REPAIR & MAINT - BUILDING						
	1	559	CITY OF GRAND ISLAND	ALARM MONITORING FEE	DA04702022			0	300.00
	85335		REPAIR & MAINT - VEHICLES						
	1	83	CITY OF GRAND ISLAND-TREASURI	REPAIR SHOP NOVEMBER 2021	LIBR 2021-11			0	645.85
	85410		TELEPHONE						
	1	107	CENTURYLINK INC	GROUP PHONE BILL	21DEC308 E22-1707			224522	28.42
	1	107	CENTURYLINK INC	PHONE BILL - LIBRARY	21DEC308 385-5333			224510	149.72
	1	387	STATE OF NE DIV OF COMM	NOV 2021 FOR ACCT 01 0240	1296321			0	401.58
	85413		POSTAGE						
	1	344	MIDWEST CONNECT LLC	POSTAGE	GI11 12/15/21			0	238.52
	85416		ADVERTISING						
	1	214	LEE BHM CORP	CLASSIFIED AD	118-60115812/NOV2021			0	15.74
	85425		BOOKS						
	0	10168	BANK OF AMERICA	INGRAM LIBRARY - Books	TXN00089445			7531	163.61
	0	10168	BANK OF AMERICA	INGRAM LIBRARY - Books	TXN00089347			7531	813.40
	0	10168	BANK OF AMERICA	SAMS - Books	TXN00089442			7531	38.82
	85426		AV/ELECTRONIC MEDIA						
	0	10168	BANK OF AMERICA	NEWSBANK-Database Renewal 12/2	TXN00089424			7531	3,446.00
	1	562	MIDWEST TAPE	DVD'S	501360127	20226		0	105.70
	1	562	MIDWEST TAPE	DVD'S	501393725	20226		0	119.95
	85505		OFFICE SUPPLIES						
	1	311	CAPITAL BUSINESS SYSTEMS, INC	DEC 2021 COPY OVERAGES GROUP BILL-CITY HALL	1130119	37183		0	11.07

10044301 Org Total 6,897.63

Schedule of Bills

Org	Object	Vendor #_Name	Description	Invoice	PO #	WO#	Check #	Amount
10044401		**PARK ADMINISTRATION**						
85160		**OTHER EMPLOYEE BENEFITS**						
0		10168 BANK OF AMERICA	TASC - Admin Fees	TXN00089708			7531	3.66
85410		**TELEPHONE**						
1		107 CENTURYLINK INC	GROUP PHONE BILL	21DEC308 E22-1707			224522	54.07
85505		**OFFICE SUPPLIES**						
1		311 CAPITAL BUSINESS SYSTEMS, INC	DEC 2021 COPY OVERAGES GROUP BILL-CITY HALL	1130119	37183		0	21.07
				10044401 Org Total			**78.80**	

Schedule of Bills

122821

Org	Object	Vendor #_Name	Description	Invoice	PO #	WO#	Check #	Amount
29555001		OTHER DEPARTMENT PROJECTS						
85042		EDITH ABBOTT MEMORIAL LIBRARY						
0	10168	BANK OF AMERICA	DELL - Library Children's PCs	TXN00088973			7531	3,900.00
				29555001 Org Total			3,900.00	

Prepared by

Nancy Broich

Library Funds Disbursement Voucher

Approved by:	Tanya Hansen	**Date**	Dec 27, 2021
Library Board President	Tanya Hansen		
Authenticated by:	Ben Boeselager	**Date**	Dec 27, 2021
Library Board Secretary	Ben Boeselager		

Schedule of Bills

011122

Org	Object	Vendor #	Name	Description	Invoice	PO #	WO#	Check #	Amount
10044301			LIBRARY						
	85160		OTHER EMPLOYEE BENEFITS						
	1	480	CENTRAL DISTRICT HEALTH DEPAI	FLU SHOTS FOR 2021	22441			0	54.00
	85324		REPAIR & MAINT - BUILDING						
	0	10168	BANK OF AMERICA	ACE - Maintenance Supplies	TXN00089820			7540	42.97
	0	10168	BANK OF AMERICA	HOMEDEPOT - Steel Bollard	TXN00090100			7540	273.02
	0	10168	BANK OF AMERICA	PRESTOX-DEC 2021 Pest Control	TXN00089664			7540	166.00
	85350		SANITATION SERVICE						
	0	10168	BANK OF AMERICA	MID NE DISPOSAL-NOV 2021 Sanit	TXN00089687			7540	61.10
	85410		TELEPHONE						
	6	387	STATE OF NE DIV OF COMM	NETWORK SERVICE CHARGES 12/2021	1298928			0	10.98
	6	387	STATE OF NE DIV OF COMM	NOV 2021 LONG DISTANCE CHARGES	1298824			0	3.51
	85413		POSTAGE						
	1	407	UNITED STATES POSTMASTER	POSTAGE DUE ON ACCT 95021000	PERMIT_# PD 95021000			224678	50.00
	85425		BOOKS						
	0	10168	BANK OF AMERICA	AMAZON - Supplies	TXN00089678			7540	17.90
	0	10168	BANK OF AMERICA	AMAZON - Supplies	TXN00088911			7540	277.67
	0	10168	BANK OF AMERICA	BRODART - Books	TXN00089910			7540	120.54
	0	10168	BANK OF AMERICA	INGRAM - Books	TXN00090181			7540	244.19
	0	10168	BANK OF AMERICA	INGRAM - Books	TXN00090112			7540	252.33
	0	10168	BANK OF AMERICA	INGRAM - Books	TXN00089896			7540	337.57
	0	10168	BANK OF AMERICA	INGRAM - Books	TXN00089639			7540	418.48
	85426		AV/ELECTRONIC MEDIA						
	0	10168	BANK OF AMERICA	WALMART - DVD'S	TXN00089846			7540	154.76
	1	562	MIDWEST TAPE	DVD'S	501422285	20226		0	212.89
	85427		PERIODICALS						
	0	10168	BANK OF AMERICA	EBSCO-Magazine Subscriptions	TXN00089814			7540	9,058.13
	85505		OFFICE SUPPLIES						
	0	10168	BANK OF AMERICA	ALL COPY PROD-JUL-NOV 2021 CHG	TXN00089929			7540	205.08
	0	10168	BANK OF AMERICA	AMAZON - Supplies	TXN00089934			7540	5.98
	0	10168	BANK OF AMERICA	AMAZON - Supplies	TXN00090077			7540	7.99
	0	10168	BANK OF AMERICA	AMAZON - Supplies	TXN00089678			7540	37.99
	0	10168	BANK OF AMERICA	AMAZON - Supplies	TXN00089904			7540	59.77

Schedule of Bills

011122

Org	Object	Vendor #	Name	Description	Invoice	PO #	WO#	Check #	Amount
10044301			**LIBRARY**						
85505			**OFFICE SUPPLIES**						
0	10168		BANK OF AMERICA	AMAZON - Supplies	TXN00088911			7540	180.78
0	10168		BANK OF AMERICA	AMAZON-Makerspace Supplies	TXN00089506			7540	183.98
0	10168		BANK OF AMERICA	BRODART - Books	TXN00089910			7540	23.08
0	10168		BANK OF AMERICA	CAPITAL BUSIN-Contract Chrg 10	TXN00089912			7540	286.20
0	10168		BANK OF AMERICA	DEMCO-Processing Supplies	TXN00090021			7540	37.91
0	10168		BANK OF AMERICA	DEMCO-Processing Supplies	TXN00089750			7540	441.15
0	10168		BANK OF AMERICA	EAKES - Copy Paper	TXN00089920			7540	197.94
1	311		CAPITAL BUSINESS SYSTEMS, INC	DEC 2021 COPY OVERAGES - CITY HALL GROUP BILL	1133483	37183		0	2.85

10044301 Org Total 13,426.74

Schedule of Bills

Org	Object	Vendor #_Name	Description	Invoice	PO #	WO#	Check #	Amount
20110001		**LIBRARY TRUST**						
	85425	**BOOKS**						
	0	10168 BANK OF AMERICA	BRODART - Books	TXN00089910			7540	58.11

20110001 Org Total **58.11**

Schedule of Bills

011122

Org	Object	Vendor #_Name	Description	Invoice	PO #	WO#	Check #	Amount
29555001		OTHER DEPARTMENT PROJECTS						
85042		EDITH ABBOTT MEMORIAL LIBRARY						
	105	GI PUBLIC LIBRARY FOUNDATION						
0	10168	BANK OF AMERICA	SAMS-SRP & Activity Supplies	TXN00089797			7540	62.38
0	10168	BANK OF AMERICA	WALMART-SRP & Activity Supplie	TXN00089778			7540	19.36
0	10168	BANK OF AMERICA	WALMART-SRP & Activity Supplie	TXN00089976			7540	41.63
0	10168	BANK OF AMERICA	WALMART-SRP & Activity Supplie	TXN00090163			7540	67.56
1	8184	DALE E NIELSON	SANTA FOR LIBRARY PROGRAM	12/20/21	37288		0	350.00

29555001 Org Total 540.93

Prepared by

Nancy Broich

Library Funds Disbursement Voucher

Approved by: Tanya Hansen **Date** Jan 22, 2022

Library Board President Tanya Hansen

Authenticated by: Ben Boeselager **Date** Jan 21, 2022

Library Board Secretary Ben Boeselager

Library Board

Monday, January 31, 2022

Regular Meeting

Item C1

Approval of Director's Report

The Director's Report typically consists of:

1) a monthly report of programs and activities, public use of meeting spaces, library media, and Librarians' Reports

2) a quarterly Report of Household Library Cards Issued to Hall County Residents Outside of Grand Island provided in January, April, July and October of each year

3) a quarterly statistical usage report provided in February, May, August and November of each year

4) upon execution of agreement, regularly scheduled report of use of Grand Island Public Library Foundation library support funds

5) upon publication, a Library newsletter

6) and additional administrative items of note, either in the agenda packet or discussed at the meeting.

Staff Contact:

Library Director

Name: Celine Swan **Date:** January 2022

Since Last Report

December

- Virtual Report/Media Report
- Hall County Quarterly Report for Oct.-Dec. (Interlocal advertisements in Hall Co.)
- Strategic Plan Retreat Saturday, Dec 4
- Met with City IT Dec 29 to address all of the needs of the Library
- Went to City Council Board Meeting for two resolutions to be approved: changing custodian position to maintenance 1 and passing the Bibliothecha SelfCheckout Project. Both were approved.
- Bygone Bookclub had 20 for the Coney Island Program
- Working with the Nebraska Department of Labor, partnership for job seekers
- DAR shelves-1 section came in that they purchased for the Heritage Room
- Winter Break, and Santa Program
- Pioneer Consortium Fiduciary Agent Change transferred to Nebraska Library Comm.

Upcoming-Library work

- Ray will install bollards, need to train with HVAC Honeywell Replacement
- Laura received the 2022 ARPA Youth Grant for Excellence $3,247 and we ordered 6 computers for teens using this grant and other ARPA grant money
- Leigh wrote a Youth Grant from the Greater Grand Island Foundation to supplement the additional teen materials-Wacon tablets, and Makerspace items needed-interview with
- Partnership Makerspace Programs with Central Community College February-May 2022. CCC Promotional Book went out to over 35,000 people
- Shaun/Celine working on updating library policies with Tanya and Ben waiting to work on after Strategic Plan
- Ray and temp-Robert have loaded up Better Books for pickup. 4 pallets.
- Advertised-Replacement of Custodian Position with Maintenance Worker I
- Library Annual Report to the Library Board to approve and get an affidavit and present to the City Council at Feb 8 meeting.
- Planning for Bear Fair first week in April, Summer Reading Programs
- 10 to Try Winter Reading Challenge with Beanstack in January 2022 for adults
- Adult Bygone Book Club Jan 8 Secret Brother, Solon Borglum-Jean Lukesh 25 attend, and local author talk-Mark Miller Jan. 10 7 attend
- Literacy Council/Multicultural Coalition/YWCA – MLK youth contest 2022 Jan. 17 wk
- Partnership with CHI Neurology for public program on Parkinson's, Teammates mentoring month
- Laura working on Every Child Ready to Read Area
- Working with City IT (2 new) on Technology Plan, putting out cpus, updating digital displays and Comprise update, putting cpu's/printer in, **Digital Lab,Children's Software**
- Switched from Chilton's to Alldata Jan 10, 2022. Alldata is available only inside library
- Promoting SORA with Northwest. Shaun is doing a Beanstack Promotion.
- Closed 1/17/2022 in Observance of Martin Luther King, Jr. Holiday
- H3C PIWI Parents Interacting with Infants Program and Literacy Summit

Grand Island Public Library

Youth & Family Services Librarian Monthly Report

Laura Fentress January 2022

Since Last Report

Winter break!

Snacks with Santa

Sunday, December 19 1:00-6:00pm

Crafts, treats, photos, and a Christmas story walk. Dale Nielsen of Chapman and his wife played the parts of Santa and Mrs. Claus.

	1:00	1:30	2:00	2:30	3:00	3:30	4:00	4:30	5:00	Total
Spaces available	5	5	5	5	5	5	5	5	5	45
Reserved (groups)	4	5	5	4	5	5	5	5	5	44
Attended (reserved)	3	5	2	4	4	5	4	5	2	32
Percentage	75%	100%	40%	100%	80%	60%	80%	100%	40%	73%
Walk-ins	2	0	0	1	0	0	0	3	0	6
Total attendance (groups)	**5**	**5**	**2**	**5**	**4**	**5**	**4**	**8**	**2**	40 (89%)

Average group size: **5**

Approximate age breakdown:

Total attendance: 200
Kids 0-5: 50
Kids 6-11: 100
Adults 19+: 50

Notes for next year: With fewer attending than made reservations, we could expand registration next year to even 80 slots, pending staff availability.

Storytime with Santa

Monday, December 20 10:30am

Free photos with Santa after the storytime.

	Individual attendance	Group attendance
Spaces available	100	
Spaces reserved	102	30
Actual attendance (of those who reserved)	61 (61%)	20 (67%)
Waitlisted (walk-ins)	6	2
Total attendance	67 (67%)	22

Notes for next year: Could expand to 150 families, given attendance.

Crane Trust Program

Tuesday, December 21 10:30am

Kids learned about sandhill cranes and folded an origami version. Alyx Vogel from the Crane Trust presented.

	Kids' program 10:30am	Teen program 2:00pm
Kids 0-5	1	0
Kids 6-11	5	0
Teens 12-18	0	0
Adults 19+	5	2

Kids' program went well. Will look into booking the Crane Trust for SRP 2022 programs.

FOR KIDS AGES 5-10:

Kids' Video Gaming

Wednesday, December 22 10:30am

Kids played Mario Kart and other Nintendo games.

	Attendance
Kids 0-5	0
Kids 6-11	12
Teens 12-18	0
Adults 19+	6

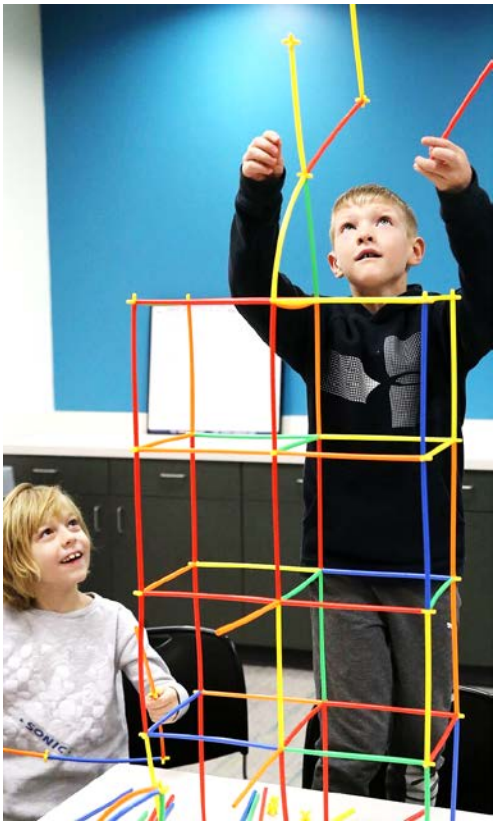
Kids' Construction Challenge

Tuesday, December 28 10:30am

Kids built with Legos, straws, and more.

	Attendance
Kids 0-5	4
Kids 6-11	24
Teens 12-18	0
Adults 19+	13

This one had an unexpectedly large turnout and made the front page of the newspaper the following day. The kids had a lot of fun building the tallest things they could.



The Independent

Kids' Musical Morning

Wednesday, December 29 10:30am

Kids experienced real musical instruments and made a maraca craft. Isaac Sulzle from Yandas Music in town brought in guitars, drums, a ukulele, and a keytar. I brought in an accordion, a harp, a bowed psaltery, an autoharp, a djembe, a jig doll, an ocarina, a tin whistle, and a recorder. Shaun lent a kalimba (thumb piano).

	Attendance
Kids 0-5	8
Kids 6-11	16
Teens 12-18	0
Adults 19+	15

Kids' Noon Year's Eve-Eve Party

Thursday, December 30 10:30am

Kids counted down to the 12:00 (PM) hour with games and activities.

	Attendance
Kids 0-5	3
Kids 6-11	15
Teens 12-18	0
Adults 19+	10

The newspaper showed up for this one, too. More families with younger kids showed up for the "balloon drop" at the end (balloons on a parachute).

The Independent

FOR TEENS AGES 11-18:

Teen Story Writing Workshop

Monday, December 20 2:00pm

Cathy Howard, English teacher at Central Catholic, led a writing workshop for teens.

	Attendance
Kids 0-5	0
Kids 6-12	2
Teens 12-18	2
Adults 19+	2

The small group format lent itself well to the workshop format. Response from the teens was overwhelmingly positive.

Teen Board Game Jam

Wednesday, December 22 2:00pm

Teens designed their own board game with recycled pieces.

	Attendance
Kids 0-5	0
Kids 6-12	0
Teens 12-18	5
Adults 19+	2

Teen Sock Craft

Tuesday, December 28 2:00pm

Teens made a sock snowman.

	Attendance
Kids 0-5	0
Kids 6-12	3
Teens 12-18	2
Adults 19+	3

Teen Yoga

Wednesday, December 29 2:00pm

This was originally going to be a guest-taught in-person program, but due to COVID concerns was changed to a staff-led program with the help of YouTube.

	Attendance
Kids 0-5	0
Kids 6-12	0
Teens 12-18	1
Adults 19+	2

Teen New Year's Eve-Eve Gaming

Thursday, December 30 2:00pm

Board games, card games, and video games were available.

	Attendance
Kids 0-5	0
Kids 6-12	0
Teens 12-18	7
Adults 19+	3

Upcoming

Public Library Association Conference 2022 in Portland (March 23-25)

Laura is planning to attend this. Grants have been applied for with the NLC and CPLS.

Summer Reading 2022 planning has begun!

Big programs

- Kickoff with "Captain Toby KID" May 23
- Musician Aaron Fowler & therapy dogs Bella and Choco July 18
- More to come!

Video Stats for December

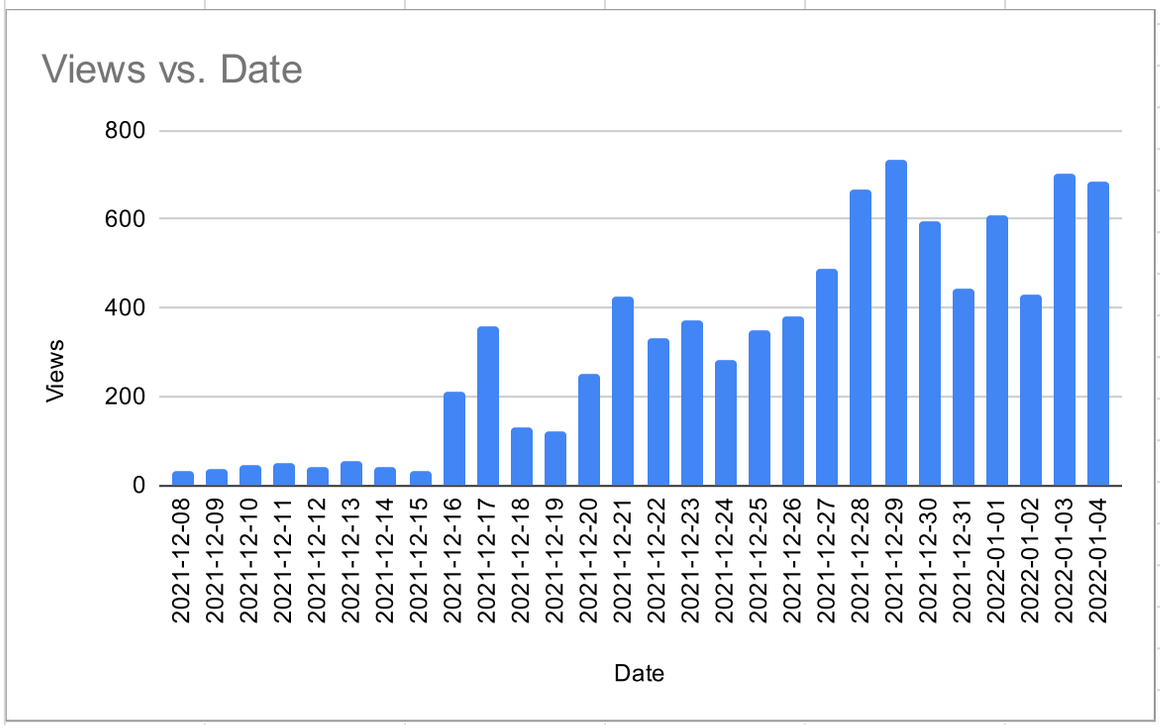
4 videos
Total views 7

YouTube

Total subs= 81

Total views 14,210

Video stats last 28 days



City of grand island employee newsletter	**12/1/2021**	**City of Grand Island**
Club Calendar-December 2021-Adult Book Club	**12/5/2021**	**GI Independent**
Bygone Book Club to feature the 'Coney Island Story'	**12/10/2021**	**GI Independent**
GRAND ISLAND PUBLIC LIBRARY: BETWEEN THE STACKS: Santa Claus is coming to	**12/12/2021**	**GI Independent**
Volunteer Appreciation Luncheon	**12/14/2021**	**Library Newsletter**
GIPL hosting writers' workshop for teens	**12/16/2021**	**GI Independent**
Watch Now: Grand Island Public Library Hosts 'Cookies With Santa' Event	**12/19/2021**	**GI Independent**
Grand Island Public Library hosting writers' workshop for teens	**12/19/2021**	**GI Independent**
Santa Claus back in person at the Grand Island Public Library	**12/19/2021**	**Local4 KSNB**
Santa, Mrs. Claus highlight of 'Snacks with Santa' at Grand Island Public Library	**12/20/2021**	**GI Independent**
KRGI Interview	**12/21/2021**	**KRGI**
Watch Now: Grand Island Public Library's 'Noon Years Eve' Event	**12/29/2021**	**GI Independent**
Grand Island Library's Kid's Construction Challenge	**12/29/2021**	**GI Independent**
Grand Island Public Library Adult Book Club	**1/2/2022**	**GI Independent**
GRAND ISLAND PUBLIC LIBRARY:BETWEEN THE STACKS: Grand Island Library staff members share their favorites	**1/2/2022**	**GI Independent**
Grand Island Public Library Adult Book Club	**1/5/2022**	**GI Independent**
Former Grand Island teacher, coach reading portions of his book Monday	**1/6/2022**	**GI Independent**
GRAND ISLAND PUBLIC LIBRARY: BETWEEN THE STACKS: What is Your Library Worth?	**1/9/2022**	**GI Independent**
yourTicket: January Heritage Hour to explore life of Elizabeth Abbott	**1/14/2022**	**GI Independent**
22 questions about Grand Island and Nebraska	**1/16/2022**	**GI Independent**
KRGI Interview	**1/18/2022**	**KRGI**
Heritage Hour educates public at library	**1/16/2022**	**NTV**
Grand Island buildings closed in observance of MLK Day	**1/17/2022**	**NTV**
GRAND ISLAND PUBLIC LIBRARY: BETWEEN THE STACKS: Found in translation	**1/23/2022**	**GI Independent**
Who is she? Grand Island Library finds unmarked historic portrait in storage	1/23/2022	GI Independent

Library Board

Monday, January 31, 2022

Regular Meeting

Item D1

Board Communications and Committee Reports

This item allows for the introduction and discussion of board communications and committee reports. Included are items of discussion and communication with the City Council liaison to the Library Board. Items requiring approval must also be indicated in Consideration of Unfinished Business or Consideration of New Business.

Staff Contact:

Library Board

Monday, January 31, 2022

Regular Meeting

Item E1

Planning for Strategic Plan

Staff Contact:

Library Board

Monday, January 31, 2022

Regular Meeting

Item F1

Approval of Strategic Planning Meeting Minutes

Staff Contact:

Strategic Planning Meeting
December 4, 2021
8:00 am
Library Meeting Room B and C

Present: Tanya Hansen, Celine Swan, Laura Fentress, Ed Meedel, Jaime Parr, Kelli Arens, Maria Lopez, Ben Boeselager, Sara White, Joe Cook and Nancy Broich.

Tanya opened up by going around the room and asking everyone to share what their own 5 year plan for the library looks like. Some ideas include:
-Outside area for teens, coffee and a work area
-Book drop on the northwest side of town
-Regular field trips
-Bookmobile as a 2nd location
-More community outreach
-Meeting spaces utilized more
-Workshops for Makerspace
-Recording Studio
-Have designated quiet area in Children's
-More technology being utilized
-Fix problems with computers so reference area can be utilized easier
-More staff and more hours
-Picture of staff with their titles displayed somewhere in the library
-New security gates
-Teen computers are old need new ones

Review of Survey Results – Ed Meedel, Ben Boeselager
-Great reviews of staff
-Patrons want more hours and for us to be open 7 days per week
-More outreach is wanted possibly a moving satellite (Kiosk)
-Lots of people want to partner with the library
-Makerspace needs more programs
-Adult Programming needs an upgrade

Mission Statement:
****To inspire and strengthen our community by connecting people with information, ideas, and experiences.
Motion by Ed Meedel, seconded by Kelli Arens, carried unanimously to accept for filing the Mission Statement.

Vision and Core Values
Respect, Engagement, Access, Dependability, Stewardship

Respect
We believe respect is honoring the worth and dignity of all people and the library as an institution.

Engagement
We encourage widespread community involvement in library programming and services. We collaborate with partners for the betterment of our community.

Access
We aspire to make library materials, programs, technology, and services available to all.

Dependability
We strive to provide library materials, programs, technology, and services in a consistent, reliable, and confidential manner.

Stewardship
We carefully and responsibly manage resources and funds entrusted to the library from the Grand Island Public Library Foundation, governmental entities and private gifts.

Motion by Ben Boeselager, seconded by Kelli Arens, carried unanimously to accept for filing the Vision and Core Values.

Library Board

Monday, January 31, 2022

Regular Meeting

Item F2

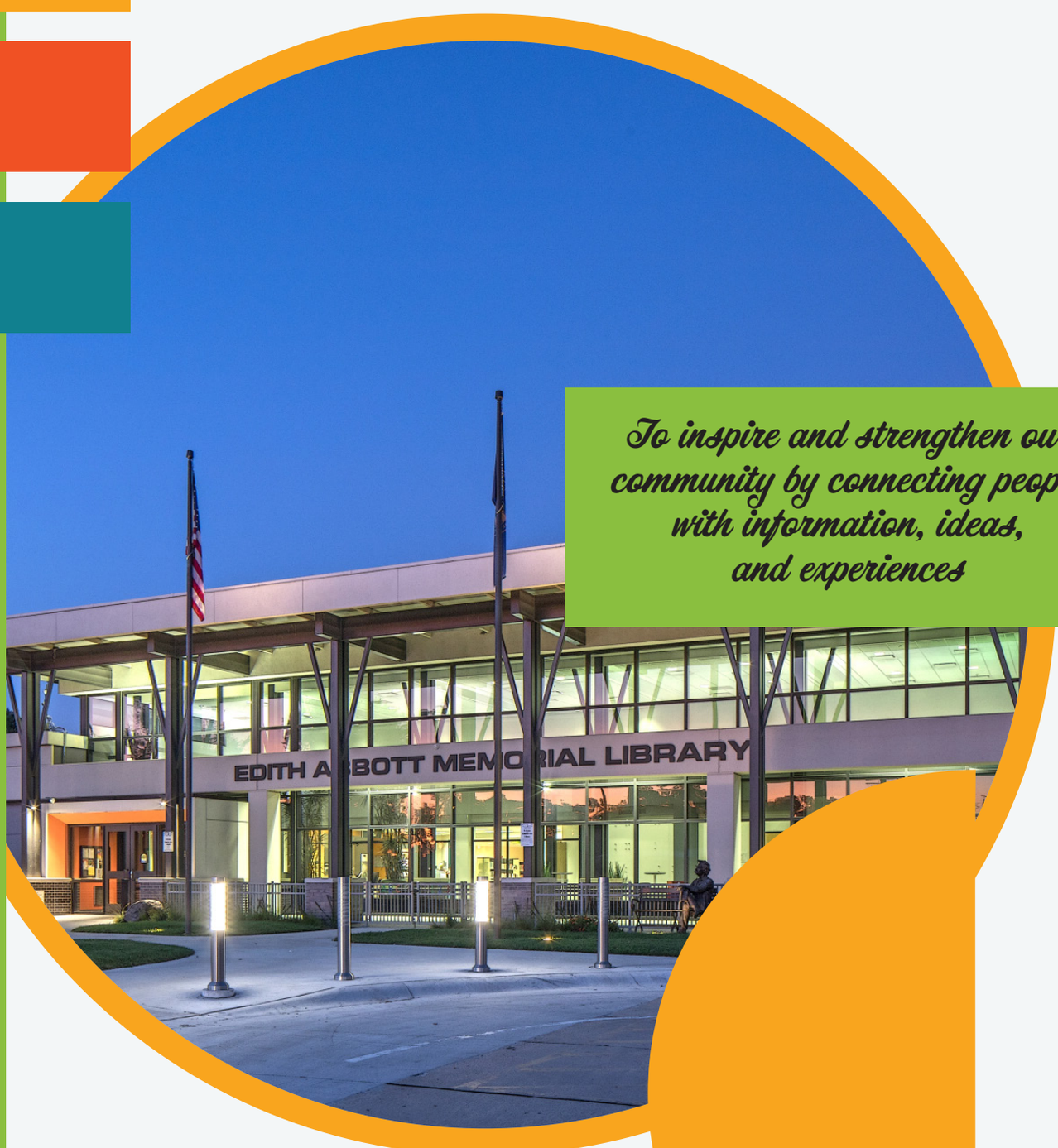
Approval of Library Annual Report 2021-22

Staff Contact:

Grand Island Public Library

2021 - 2022 Annual Report

JANUARY 31, 2022



To inspire and strengthen our community by connecting people with information, ideas, and experiences

FOR OCTOBER 1, 2020
THROUGH SEPTEMBER 30, 2021

From the Director's Desk

Library Director Celine Swan

The Library Had an Innovative Year

The Grand Island Public Library has continued to operate during the ongoing COVID-19 Pandemic by being open and providing much needed services to the public.

We have continued to meet the public's needs by providing in-person, virtual, and hybrid services and programming.

The future of the Library includes challenges with reduced staffing and, as a result, reduced operating hours. As patrons continue using the Library, more programming, expanded open hours including nights and weekends, and additional services will become a necessity.

The Library is not just a place for books. We serve many, many patrons, and our Library and staff have evolved to serve the times.

In spite of the challenges, we accomplished many things:

- Replacement of an out-of-date HVAC system
- Appointment of Laura Fentress as the new Youth & Family Services Librarian
- Selection of a new and improved Integrated Library System and Public Catalog
- Completion of the children's outdoor Learning & Discovery Center
- Increased social media presence
- Expanded community partnerships with organizations across Grand Island and across Nebraska
- Grand Island Public Library Board began working on the newest Strategic Plan

Makerspace programming and activities continue to grow in popularity

3

4

By the Numbers

31,553
Registered Patrons

227,708
Checkouts
(up 5.2% from 2020!)

97,727
Items in Print

80,441
Digital Items

15,823
A/V Items

10,439
Items added

15,720
Items withdrawn

"Every reader his or her book." --S. R. Ranganathan

Catalog Migration

In December 2020, a team of library staff members including Director Celine Swan, Librarian Shaun Klee, Library Assistant IIs Lori Medlin and Jeanne Simons, and Library Assistant Is Nicole Roundy and Lindsay Wassinger began exploring options to replace the previous Integrated Library System (ILS) and Public Catalog.

After demonstrations of many great products, the selection committee recommended migration from PTFS Bibliovaiton to The Library Corporation's (TLC) Library•Solution. Migration to the new system began in Spring 2021, was completed on August 9, 2021. Patrons and staff began using the new system the very next day, August 10.

Highlights of Library•Solution include:

- Text Message notifications
- Improved public catalog searching and experience
- Integration of Overdrive titles with the catalog
- Dedicated children's catalog
- Enhanced content including cover images and reviews

TLC Solutions that Deliver

Technology Overhaul

GIPL began a massive overhaul of technology, from catalog to computers .

The first major project was a long overdue review and replacement of the Integrated Library System software and Public Catalog (see page 6).

A new document scanning station was added in the fall replacing slow, outdated flatbed scanners. The new Envisionware Library Document Station scans to email, an external storage device, or cloud storage in just a few easy steps.

Thanks to numerous grants, the long overdue process of replacing the public computers began. The Adult Computer Area was the first area in which new computers were added.

Plans for the upcoming months include replacement of the remaining public and staff computers, and upgrading the RFID security and self-checkout system with new equipment. New technology for the Library's Makerspace area is also in the works.

Primo Programs

Artist Nancy Fairbanks taught teens and tweens about pottery and clay arts, Summer Reading 2021

Primo Programs

Programming returned in full-swing last year

Funding for programs and supplies generously provided by the Grand Island Public Library Foundation.

Programming this fiscal year was a combination of online, hybrid, and in-person. We had a full schedule of events for patrons of all ages.

KIDS' & TEENS'

Winter and spring programming for ages 0 to 18 was largely virtual including hybrid Winter Break 2020 and virtual Bear Fair. Summer and fall 2021 saw the gradual return of in-person programming and regular in-person events including storytimes and Teen Library Council. Our 2021 Victorian Tea Party remained virtual.

SUMMER READING 2021

Virtual programs

Checkers Library TV: Weekly educational videos for kids starring Checkers the Inventor and his robot sidekick Snoozer.

Preschool Storytime: Weekly videos with a story and related craft. Craft kits were offered for pick-up so kids could create along with the video.

Baby & Toddler Storytime: Weekly songs, rhymes, bounces, and stories for ages 0-2.

In-Person programs

Partnerships: Parks & Rec Kinder Camp outreach and outdoor Storytimes and crafts.

Family Storytime: Outdoor storytime and crafts in the new Early Literacy Outdoor Discovery Area.

Teen Crafts & STEM: Guest presentations and Makerspace events for teens and tweens to craft and create.

ADULTS

Adults enjoyed a robust series of events, including:

Book Clubs

Adult Book Club and To Read or Not To Read resumed in-person meetings. In partnership with local organizations a new Bygone Book Club, dedicated to discussing historical books of Grand Island and Central Nebraska began.

Author Visits

One Book, One Nebraska 2021 author James Kimble, and USA Today bestselling author Alex Kava joined us for virtual author talks during Summer Reading. Local author Jeff Barnes presented a lecture about the Historical Markers of Nebraska.

Heritage Hour

GIPL, Hall County Historical Society, Prairie Pioneer Genealogical Society, and the Betsey Hagar DAR chapter began a popular monthly program dedicated to family and local history topics.

GIPL Annual Report

Gary Staab's

New Heights

Artwork donated by the Staab Family in September 2021