



# City of Grand Island

Tuesday, August 23, 2022

Council Session

## Item G-16

**#2022-230 - Approving Annual Agreement for Financial Software Licensing and Support**

Staff Contact: Patrick Brown

# **Council Agenda Memo**

**From:** Patrick Brown, Finance Director

**Meeting:** August 23, 2022

**Subject:** Approving Annual Agreement for Financial Software Licensing and Support

**Presenter(s):** Patrick Brown, Finance Director

## **Background**

On July 10, 2001, Council approved the purchase and implementation of Tyler Technologies' MUNIS integrated financial software system for the City of Grand Island. This financial software continues to provide the City of Grand Island excellent service and support for financial information. Each year in order to receive software upgrades and technical assistance from Tyler Technologies; it is necessary to enter into an annual Support Agreement.

## **Discussion**

The total cost for Tyler Technologies' Financial Software Licensing and Support for the period of 9/14/2022 to 9/13/2023 is \$235,850.84.

The Tyler System Management Services Support provides service to the Information Technology department on system backup and recovery assistance, file permissions and security, system tools and user guides of each module, assistance on upgrades for each database as well as services for free system server transfers.

Munis Module Support and Update Licensing include support and licensing for City staff to use the following accounting programs. Payroll, Human Resource Management, Cash Management, Project Accounting, Requisitions/Purchase Orders, Accounts Payable, General Ledger, Budget, General Billing, Accounts Receivable, Special Assessments, Fixed Assets, Tyler Content Manager, TCM auto Index and Redaction, Role tailored Dashboard, Tyler form Processing, Crystal Reports. Employee Self Service, and Munis Office. Touchscreen 10: Proximity Reader (HID) Maintenance, Advanced Scheduling Mobile Access Maintenance, Advanced Scheduling Maintenance, Time & Attendance Mobile Access Maintenance, and Time & Attendance Maintenance are the City's Time Clock System tools.

The Tyler Content Manager feature enables viewing of on-line accounts payable invoices, W9's, checks written, purchase orders, and secured employee direct deposit stubs and W2's.

Crystal Reports is a report writing system that extracts data from each accounting module table to produce user defined reports.

The Employee Self-Service module allows employees to have on-line access to pay history, direct deposits, W-2 information, and make changes to their personal information such as addresses, phone numbers, dependents and emergency contacts. Employee SelfService is also used annually for on-line cafeteria benefit deductions.

The Touchscreen Reader (Time Clock), Advanced Scheduling & Time & Attendance Maintenance enable the City's Time Clock usage.

Munis Office connects Microsoft Office products Excel and Word to each accounting program.

The Tyler Unlimited CAL Graphic User Interface (GUI) Support is the interface that creates the screens and user "look" to the database that holds information. Users can individualize the look and feel of each of their module screens showing different information in different ways.

### **Alternatives**

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

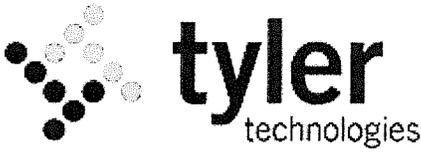
1. Approve the 2022-2023 Contract with Tyler Technologies, Inc for software support and licensing.
2. Postpone the issue to a future meeting.
3. Take no action.

### **Recommendation**

City Administration recommends that the Council approve the 2022-2023 Annual Financial Support Agreement with Tyler Technologies, Inc. in the amount of \$235,850.84.

### **Sample Motion**

Move to approve the Annual Financial Support Agreement with Tyler Technologies, Inc.



**Remittance:**  
 Tyler Technologies, Inc  
 (FEIN 75-2303920)  
 P.O. Box 203556  
 Dallas, TX 75320-3556

# Invoice

<b>Invoice No</b>	<b>Date</b>	<b>Page</b>
045-386541	08/01/2022	1 of 2

**Questions:**  
 Tyler Technologies- ERP & Schools  
 Phone: 1-800-772-2260 Press 2, then 1  
 Email: ar@tylertech.com

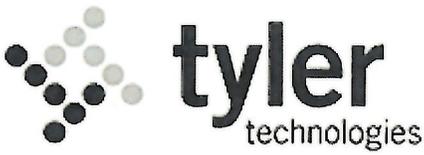


Bill To: City of Grand Island  
 Attn: Brian Schultz  
 P.O. Box 1968  
 Grand Island, NE 68802

Ship To: City of Grand Island  
 Attn: Brian Schultz  
 P.O. Box 1968  
 Grand Island, NE 68802

<b>Cust No.-BillTo-ShipTo</b>	<b>Ord No</b>	<b>PO Number</b>	<b>Currency</b>	<b>Terms</b>	<b>Due Date</b>
1181 - MAIN - MAIN	174346		USD	NET30	08/31/2022

Date	Description	Units	Rate	Extended Price
Contract No.: GRAND ISLAND, NE				
	SUPPORT & UPDATE LICENSING - ACCTG/GL/BUDGET/AP	1	43,220.87	43,220.87
	Maintenance: Start: 14/Sep/2022, End: 13/Sep/2023			
	SUPPORT & UPDATE LICENSING - ACCOUNTS RECEIVABLE	1	11,788.00	11,788.00
	Maintenance: Start: 14/Sep/2022, End: 13/Sep/2023			
	SUPPORT & UPDATE LICENSING - EMPLOYEE SELF SERVICE	1	5,894.02	5,894.02
	Maintenance: Start: 14/Sep/2022, End: 13/Sep/2023			
	SUPPORT & UPDATE LICENSING - FIXED ASSETS	1	12,966.07	12,966.07
	Maintenance: Start: 14/Sep/2022, End: 13/Sep/2023			
	SUPPORT & UPDATE LICENSING - GENERAL BILLING	1	5,500.73	5,500.73
	Maintenance: Start: 14/Sep/2022, End: 13/Sep/2023			
	SUPPORT & UPDATE LICENSING - HUMAN RESOURCES MANAGEMENT	1	7,858.66	7,858.66
	Maintenance: Start: 14/Sep/2022, End: 13/Sep/2023			
	SUPPORT & UPDATE LICENSING - CRYSTAL REPORTS	1	10,915.22	10,915.22
	Maintenance: Start: 14/Sep/2022, End: 13/Sep/2023			
	SUPPORT & UPDATE LICENSING - MUNIS OFFICE	1	8,643.45	8,643.45
	Maintenance: Start: 14/Sep/2022, End: 13/Sep/2023			
	SUPPORT & UPDATE LICENSING - PAYROLL	1	12,966.07	12,966.07
	Maintenance: Start: 14/Sep/2022, End: 13/Sep/2023			
	SUPPORT & UPDATE LICENSING - PROJECT ACCOUNTING	1	9,509.08	9,509.08
	Maintenance: Start: 14/Sep/2022, End: 13/Sep/2023			
	Purchase Orders - Subscription Fees	1	12,966.07	12,966.07
	Maintenance: Start: 14/Sep/2022, End: 13/Sep/2023			
	SUPPORT & UPDATE LICENSING - REQUISITIONS	1	9,076.25	9,076.25
	Maintenance: Start: 14/Sep/2022, End: 13/Sep/2023			
	SUPPORT & UPDATE LICENSING - TIMEKEEPING INTERFACE	1	0.00	0.00
	Maintenance: Start: 14/Sep/2022, End: 13/Sep/2023			
	TYLER FORM PROCESSING SUPPORT	1	5,457.63	5,457.63
	Maintenance: Start: 14/Sep/2022, End: 13/Sep/2023			
	SUPPORT & UPDATE LICENSING - UB SPECIAL ASSESSMENTS	1	3,929.34	3,929.34
	Maintenance: Start: 14/Sep/2022, End: 13/Sep/2023			
	TYLER SYSTEM MANAGEMENT SERVICES SUPPORT	1	30,000.00	30,000.00
	Maintenance: Start: 14/Sep/2022, End: 13/Sep/2023			
	SUPPORT & UPDATE LICENSING - TYLER CONTENT MANAGER SE	1	10,854.77	10,854.77
	Maintenance: Start: 14/Sep/2022, End: 13/Sep/2023			
	TYLER UNLIMITED CAL - SUPPORT	1	6,200.00	6,200.00
	Maintenance: Start: 14/Sep/2022, End: 13/Sep/2023			



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Date	Description	Units	Rate	Extended Price
	SUPPORT & UPDATE LICENSING - ROLE TAILORED DASHBOARD Maintenance: Start: 14/Sep/2022, End: 13/Sep/2023	1	5,306.78	5,306.78
	TCM AUTO INDEXING AND REDACTION MAINTENANCE Maintenance: Start: 14/Sep/2022, End: 13/Sep/2023	1	1,206.08	1,206.08
	SUPPORT & UPDATE LICENSING - CASH MANAGEMENT Maintenance: Start: 14/Sep/2022, End: 13/Sep/2023	1	5,053.03	5,053.03
	Support & Update Licensing - Advanced Scheduling Mobile Access Module Maintenance Maintenance: Start: 14/Sep/2022, End: 13/Sep/2023	1	964.69	964.69
	Support & Update Licensing - Advanced Scheduling Maintenance Maintenance: Start: 14/Sep/2022, End: 13/Sep/2023	1	3,415.55	3,415.55
	Support & Update Licensing - Time & Attendance Mobile Access Maintenance Maintenance: Start: 14/Sep/2022, End: 13/Sep/2023	1	1,231.49	1,231.49
	Support & Update Licensing - Time & Attendance Maintenance Maintenance: Start: 14/Sep/2022, End: 13/Sep/2023	1	6,829.99	6,829.99
	Touchscreen 10: Proximity Reader (HID) Maintenance Maintenance: Start: 14/Sep/2022, End: 13/Sep/2023	17	241.00	4,097.00

**Voucher#**

PO #	
Vendor #	
Invoice #	
Description	
Approved by	Date
Org.-obj#	Amount

**\*\*ATTENTION\*\***  
 Order your checks and forms from  
 Tyler Business Forms at 877-749-2090 or  
 tylerbusinessforms.com to guarantee  
 100% compliance with your software.

Subtotal	235,850.84
Sales Tax	0.00
Invoice Total	235,850.84

RESOLUTION 2022-230

WHEREAS, on July 10, 2001, by Resolution 2001-180, the City of Grand Island approved the proposal of Process, Inc., d/b/a Munis, to implement new accounting software with an integrated financial program; and

WHEREAS, in order to receive continued upgrades and technical assistance from the company, it is necessary to enter into an annual Financial Support Agreement; and

WHEREAS, the cost for the period of September 14, 2022 to September 13, 2023 for Munis Module support, Tyler System Management Services Support, Tyler Unlimited CAL support, Munis Time & Attendance and Advanced Scheduling Support and update licensing, Touchscreen 10: Proximity Reader (HID) Maintenance is \$235,850.84; and

WHEREAS, the proposed agreement has been reviewed and approved by the City Attorney's office.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that the annual Financial Support Agreement by and between the City and Tyler Technologies, Inc. for the amount of \$235,850.84 is hereby approved.

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Adopted by the City Council of the City of Grand Island, Nebraska, August 23, 2022.

\_\_\_\_\_  
Roger G. Steele, Mayor

Attest:

\_\_\_\_\_  
RaNae Edwards, City Clerk

Approved as to Form	☒ _____
August 19, 2022	☒ City Attorney