



# City of Grand Island

Tuesday, April 12, 2022

Council Session

## Item G-27

**#2022-103 - Approving an Intern 0.12 FTE for the City Attorney's Office**

Staff Contact: Stacy Nonhof, Interim City Attorney

# **Council Agenda Memo**

**From:** Stacy R. Nonhof, Interim City Attorney

**Meeting:** April 12, 2022

**Subject:** Approving Amendment to Legal Department FTE Budget Allocation

**Presenter(s):** Stacy R. Nonhof, Interim City Attorney

## **Background**

Currently, the Legal Department is staffed with the Interim City Attorney and a Legal Secretary. The Legal Department receives requests yearly from law schools about offering internships for current law students.

## **Discussion**

The Legal Department has enough money in its personnel budget to fund an intern. The current chosen intern will be in the Legal Department from May 16 thru the end of June, 2022. That time would work out to approximately 0.12 FTE. This temporary intern will offer the opportunity to the intern to view the day to day operations of City government and will give the intern valuable educational and career experience.

## **Alternatives**

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Move to approve
2. Refer the issue to a Committee
3. Postpone the issue to future date
4. Take no action on the issue

## **Recommendation**

City Administration recommends the Council approve this amendment to the City Legal Department FTE Budget Allocation.

## **Sample Motion**

Move to approve the amendment to the Legal Department FTE Budget Allocation with the addition of the 0.12 Intern for the Summer of 2022.

RESOLUTION 2022-103

WHEREAS, the City of Grand Island is wanting to provide educational and career experience to current law students; and

WHEREAS, the Legal Department will add the FTE 0.12 for one Legal Intern to work in the Legal Department from May 16 until the end of June, 2022; and

WHEREAS, the estimated 2022 cost of this change is \$5,500.00; and

WHEREAS, an amendment to the Legal Department FTE Budget Allocation is necessary to allow for the addition of the 0.12 Legal Intern.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that amending the Grand Island Legal Department FTE Budget Allocation is hereby approved.

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Adopted by the City Council of the City of Grand Island, Nebraska, April 12, 2022.

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Roger G. Steele, Mayor

Attest:

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RaNae Edwards, City Clerk

Approved as to Form	☒ _____
April 7, 2022	☒ City Attorney