



City of Grand Island

Tuesday, March 22, 2022

Council Session

Item G-9

#2022-69 - Approving Bid Award for Phelps Wing HVAC

Staff Contact: Tim Luchsinger, Stacy Nonhof

Council Agenda Memo

From: Tim Luchsinger, Utilities Director
Stacy Nonhof, Interim City Attorney

Meeting: March 22, 2022

Subject: Approving Bid Award for Phelps Wing HVAC replacement.

Presenter(s): Tim Luchsinger, Utilities Director

Background

Phelps Control Center original building section was constructed in 1968. Two additions were added in 1997 creating a wing on each side of the building. The additions have three split system HVAC units for heating and cooling independent of the original building section. The 1968 HVAC system was replaced in 2019. The three 1997 HVAC units are original, 25 years old, and are at the end of life. In addition, the 1997 control systems do not work properly, are obsolete, and inefficient. This project replaces the three units with modern heat pump style split systems and simplified modern controls. The new systems will operate at a much higher efficiency, consuming less energy monthly.

Discussion

The bid package was sent directly to four (4) potential bidders and advertised. The following bid was received by the City on March 8, 2022 and meets specifications. The engineer's estimate for this work was \$75,000.

Bidder	Bid Price	Exceptions
Jerry's Sheet Metal Heating & Cooling	\$36,550.00	None

Alternatives

It appears that the Council that the following alternatives concerning the issue at hand. The Council may:

1. Move to approve
2. Refer the issue to a Committee
3. Postpone the issue to a future date
4. Take no action on the issue

Recommendation

City Administration recommends that the Council award the contract for the Phelps Wing HVAC replacement to the low bidder, Jerry's Sheet Metal Heating and Cooling of Grand Island, Nebraska, in the amount of \$36,550.00.

Sample Motion

Move to approve the contract for the Phelps Wing HVAC replacement to Jerry's Sheet Metal Heating and Cooling of Grand Island, Nebraska, in the amount of \$36,550.00.



Stacy Nonhof, Purchasing Agent

*Working Together for a
Better Tomorrow, Today*

BID OPENING

BID OPENING DATE: March 8, 2022 at 2:00 p.m.
FOR: Phelps Wing HVAC Project
DEPARTMENT: Utilities
ESTIMATE: \$75,000.00
FUND/ACCOUNT: 52001092.59800
PUBLICATION DATE: February 11, 2022
NO. POTENTIAL BIDDERS: 4

SUMMARY

Bidder: Jerry's Sheet Metal
Grand Island, NE
Bid Security: Universal Surety Co.
Exceptions: None

Bid Price:
Base Bid: \$34,000.00
Sales Tax: \$ 2,550.00
Total Bid: \$36,550.00

cc: Tim Luchsinger, Utilities Director
Jerry Janulewicz, City Administrator
Stacy Nonhof, Purchasing Agent

Jeff Mead, Senior Engineer
Patrick Brown, Finance Director
Angela Schulte, Utilities Secretary

P2355

CONTRACT AGREEMENT

THIS AGREEMENT made and entered into by and between **JERRY'S SHEET METAL HEATING AND COOLING INC.**, hereinafter called the Contractor, and the **CITY OF GRAND ISLAND, NEBRASKA**, hereinafter called the City.

WITNESSETH:

THAT, WHEREAS, in accordance with law, the City has caused contract documents to be prepared and an advertisement calling for proposals to be published for **Phelps Wing HVAC**; and

WHEREAS, the City, in the manner prescribed by law, has publicly opened, examined, and canvassed the proposals submitted, and has determined the aforesaid Contractor to be the lowest responsive and responsible bidder, and has duly awarded to the said Contractor a contract therefore, for the sum or sums named in the Contractor's proposal, a copy thereof being attached to and made a part of this contract;

NOW, THEREFORE, in consideration of the compensation to be paid to the Contractor and of the mutual agreements herein contained, the parties have agreed and hereby agree, the City for itself and its successors, and the Contractor for itself or themselves, and their successors, as follows:

ARTICLE I. That the following documents shall comprise the Contract, and shall together be referred to as the "Agreement" or the "Contract Documents";

1. This Contract Agreement.
2. City of Grand Island's Specification for this project.
3. Jerry's Sheet Metal proposal signed and submitted March 8, 2022.

In the event of any conflict between the terms of the Contract Documents, the provisions of the document first listed shall prevail.

ARTICLE II. That the contractor shall (a) furnish all tools, equipment, superintendence, transportation, and other construction materials, services and facilities; (b) furnish, as agent for the City, all materials, supplies and equipment specified and required to be incorporated in and form a permanent part of the completed work; (c) provide and perform all necessary labor; and (d) in a good substantial and workmanlike manner and in accordance with the requirements, stipulations, provisions, and conditions of the contract documents as listed in the attached General Specifications, said documents forming the contract and being as fully a part thereof as if repeated verbatim herein, perform, execute, construct and complete all work included in and covered by the City's official award of this contract to the said Contractor, such award being based on the acceptance by the City of the Contractor's bid;

ARTICLE III. That the City shall pay to the Contractor for the performance of the work embraced in this contract and the Contractor will accept as full compensation therefore the sum (subject to adjustment as provided by the contract) of **Thirty six thousand, five hundred fifty and 00/100 dollars (\$36,550.00)** for all services, materials, and work covered by and included in the contract award and designated in the foregoing Article II; payments thereof to be made in cash or its equivalent in the manner provided in the General Specifications.

The total cost of the Contract includes:

Base Bid:	\$ 34,000.00
Sales Tax:	\$ <u>2,550.00</u>
Total	\$ 36,550.00

The City of Grand Island, Nebraska operates on a fiscal year beginning October 1st and ending on the following September 30th. It is understood and agreed that any portion of this agreement which will be performed in a future fiscal year is contingent upon the City Council adopting budget statements and appropriations sufficient to fund such performance.

ARTICLE IV. The Contractor hereby agrees to act as agent for the City in purchasing materials and supplies for the City for this project. The City shall be obligated to the vendor of the materials and supplies for the purchase price, but the Contractor shall handle all payments hereunder on behalf of the City. The vendor shall make demand or claim for payment of the purchase price from the City by submitting an invoice to the Contractor. Title to all materials and supplies purchased hereunder shall vest in the City directly from the vendor. Regardless of the method of payment, title shall vest immediately in the City. The Contractor shall not acquire title to any materials and supplies incorporated into the project. All invoices shall bear the Contractor's name as agent for the City. This paragraph will apply only to these materials and supplies actually incorporated into and becoming a part of the finished product.

ARTICLE V. That the Contractor shall start work as soon as possible after the contract is signed and insurance are approved, and that the Contractor shall deliver the equipment, tools, supplies, and materials F.O.B. Grand Island, Nebraska, and complete the work on or before June 1, 2022.

ARTICLE VI. The Contractor agrees to comply with all applicable State fair labor standards in the execution of this contract as required by Section 73-102, R.R.S. 1943. The Contractor further agrees to comply with the provisions of Section 48-657, R.R.S. 1943, pertaining to contributions to the Unemployment Compensation Fund of the State of Nebraska. During the performance of this contract, the Contractor and all subcontractors agree not to discriminate in hiring or any other employment practice on the basis, of race, color, religion, sex, national origin, age or disability. The Contractor agrees to comply with all applicable Local, State and Federal rules and regulations. The Contractor agrees to maintain a drug-free workplace policy and will provide a copy of the policy to the City upon request. Every public contractor and his, her or its subcontractors who are awarded a contract by the City for the physical performance of services within the State of Nebraska shall register with and use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska.

GRATUITIES AND KICKBACKS

City Code states that it is unethical for any person to offer, give, or agree to give any City employee or former City employee, or for any City employee or former City employee to solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, or preparation of any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other

RESOLUTION 2022-69

WHEREAS, the City of Grand Island invited sealed bids for replacing the three HVAC units in the wings of Phelps Control Center, according to plans and specifications on file with the Utilities Department; and

WHEREAS, on March 8, 2022, bids were received, opened and reviewed; and

WHEREAS, Jerry's Sheet Metal Heating & Cooling, of Grand Island, Nebraska, submitted a bid in accordance with the terms of the advertisement of bids and plans and specifications and all other statutory requirements contained therein, such bid being in the amount of \$36,550.00; and

WHEREAS, the bid of Jerry's Sheet Metal Heating & Cooling, is less than the estimate for replacing the three HVAC units in the wings of Phelps Control Center.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that the bid of Jerry's Sheet Metal Heating & Cooling, of Grand Island, Nebraska in the amount of \$36,550.00 for replacing the three HVAC units in the wings of Phelps Control Center, is approved as the lowest responsible bid.

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Adopted by the City Council of the City of Grand Island, Nebraska, March 22, 2022.

Roger G. Steele, Mayor

Attest:

RaNae Edwards, City Clerk

Approved as to Form	☐ _____
March 18, 2022	☐ City Attorney