



# City of Grand Island

Tuesday, March 8, 2022

Council Session

## Item G-11

**#2022-61 - Approving Budget Calendar and Study Sessions for  
FY2023 Budget**

Staff Contact: Patrick Brown, Finance Director

# Council Agenda Memo

**From:** Patrick Brown, Finance Director

**Meeting:** March 8, 2022

**Subject:** Approving Budget Calendar and Study Sessions for FY2023 Budget Process

**Presenter(s):** Patrick Brown, Finance Director

## Background

The City of Grand Island's budget process starts in March and ends in September annually. The budget process includes internal and external budget discussions throughout this period.

## Discussion

Attached is the budget calendar for the Fiscal Year (FY) 2023 budget process. The Study Sessions are planned as follows:

- Tuesday, July 12<sup>th</sup> after the regularly scheduled council meeting
- Tuesday, July 26<sup>th</sup> after the regularly scheduled council meeting
- Tuesday, August 9<sup>th</sup> after the regularly scheduled council meeting

One Special City Council meeting is planned on August 30<sup>th</sup> prior to the regularly scheduled City Council meeting.

The budget process will hopefully conclude at the August 30<sup>th</sup> meeting, a few weeks earlier than in the past.

## Alternatives

It appears that the Council has the following alternatives concerning the issue at hand. The Council may:

1. Consent to approve Study Session and Special Meeting dates of July 12<sup>th</sup>, July 26<sup>th</sup>, August 9<sup>th</sup>, and August 30<sup>th</sup>.
2. Postpone the issue to a future meeting.
3. Take no action.

## **Recommendation**

City Administration recommends Council consent to Study Session and Special Meeting dates of July 12<sup>th</sup>, July 26<sup>th</sup>, August 9<sup>th</sup>, and August 30<sup>th</sup>.

## **Sample Motion**

Move to approve to consent Study Session and Special Meeting dates of July 12<sup>th</sup>, July 26<sup>th</sup>, August 9<sup>th</sup>, and August 30<sup>th</sup>.

**City of Grand Island  
Finance Department  
Budget Calendar FY 2022-2023**

<b>Day</b>	<b>Start Date</b>	<b>Action Item</b>	<b>End Date</b>
Monday	April 11, 2022	Send fee schedules to department directors for review	April 22, 2022
Monday	May 9, 2022	<b>Departments submit budgets</b> Define assumptions and input data into OpenGov. Revenue, personnel, operations and maintenance, capital outlay and FTE requests along with department description and budget narrative updates.	May 27, 2022
Monday	June 6, 2022	Meet with department directors regarding proposed budgets	July 1, 2022
Tuesday	July 12, 2022	<b>City Council Meeting and Study Session</b> Enterprise Fund Presentations (505, 520, 525, 530). Capital Projects (210, 211, 220, 400) and Parks Projects Presentations Capital Equipment Presentation Review of FY 2022-2023 Fee Schedule FTE Discussions	July 12, 2022
Friday	July 15, 2022	Business Improvement District budgets submitted	July 15, 2022
Tuesday	July 26, 2022	<b>City Council Meeting and Study Session</b> Publish draft proposed budget book Presentation of 1 and 6 Year Street Improvement and CIP General Fund Budget Discussion	July 26, 2022
Tuesday	August 9, 2022	<b>City Council Meeting and Study Session</b> Approve Business Improvement District budgets and set Board of Equalization date for August 30, 2022 Adoption of Fee Schedule Presentation of 1 and 6 Year Street Improvement and CIP Jackrabbit Run Golf Course Budget Presentation Budget Discussion	August 9, 2022
Friday	August 12, 2022	Publish BOE meeting (1) (internal)	August 12, 2022
Friday	August 19, 2022	Publish BOE meeting (2) (internal) Property Tax Valuations due from Hall County Assessor (internal)	August 19, 2022
Tuesday	August 23, 2022	<b>City Council Meeting</b> Salary Ordinance CRA Budget Presentation	August 23, 2022
Friday	August 26, 2022	Send budget publication to newspaper (internal) Send Property Tax request publication to newspaper (internal) Publish BOE meeting (3) (internal)	August 26, 2022
Tuesday	August 30, 2022	<b>Special City Council Meeting - 7:00pm</b> City General Budget Hearing - only agenda item	August 30, 2022

**City of Grand Island  
Finance Department  
Budget Calendar FY 2022-2023**

<b>Day</b>	<b>Start Date</b>	<b>Action Item</b>	<b>End Date</b>
		<b>City Council Meeting - Following Special City Council Meeting</b> Board of Equalization for Business Improvement Districts Ordinance approving BID's Ordinance approving FY 2022-2023 City Budget. Consideration of Approving 1% increase to Restricted Revenues Lid Limit Public hearing on City general property, Parking District #2 (Ramp), and CRA tax requests. Resolution approving general property, Parking District #2 (Ramp), and CRA tax requests.	
Friday	September 9, 2022	Complete state budget form (internal)	September 9, 2022
Tuesday	September 20, 2022	State budget filing - electronic filing (internal)	September 20, 2022
Friday	October 7, 2022	Final budget distribution	October 7, 2022

RESOLUTION 2022-61

WHEREAS, on March 10, 2009, by Resolution 2009-59 the City of Grand Island approved the City Council Meeting Agenda Preparation Timetable; and

WHEREAS, Administration is requesting July 12, July 26, and August 9, 2022 as budget study session dates; and

WHEREAS, Administration is requesting August 30, 2022 for a Special City Council meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GRAND ISLAND, NEBRASKA, that July 12, July 26, and August 9, 2022 for budget study sessions and August 30, 2022 for a Special City Council meeting is hereby approved.

BE IT FURTHER RESOLVED, that the mayor is hereby authorized and directed to execute such agreements on behalf of the City Of Grand Island.

- - -

Adopted by the City Council of the City of Grand Island, Nebraska, March 8, 2022

---

Roger Steele, Mayor

Attest:

---

RaNae Edwards, City Clerk

Approved as to Form	☐ _____
March 4, 2022	☐ City Attorney